

Residential Plans Examiner Review Form for HVAC System Design (Loads, Equipment, Ducts)



2425 Reddie Drive, 7th Floor, Wheaton, MD 20902
Phone: 311 in Montgomery County or (240)777-0311
<http://www.montgomerycountymd.gov/permitting-services>

Contractor _____
Mechanical License # _____
Building Plan # _____
Home Address (Street or Lot#, Block, Subdivision) _____

REQUIRED ATTACHMENTS

Manual J1 Form (and supporting worksheets):
or MJ1AE Form (and supporting worksheets):
OEM performance data (heating, cooling, blower):
Manual D Friction Rate Worksheet:
Manual S Equipment Selection form:
Duct distribution system sketch:

ATTACHED

Yes ☐
Yes ☐
Yes ☐
Yes ☐
Yes ☐
Yes ☐

HVAC LOAD CALCULATION (IRC M1401.3)

Design Conditions

Winter Design Conditions

Outdoor temperature 14 °F
Indoor temperature 70 °F
Total heat loss _____ Btu

Summer Design Conditions

Outdoor temperature 92 °F
Indoor temperature 75 °F
Grains difference _____ Δ Gr @ _____ % Rh
Sensible heat gain _____ Btu
Latent heat gain _____ Btu
Total heat gain _____ Btu

Building Construction Information

Building

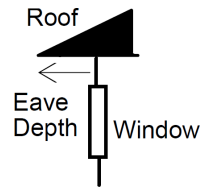
Orientation (Front door faces) _____
North, East, West, South, Northeast, Northwest, Southeast, Southwest

Number of bedrooms _____
Conditioned floor area _____ Sq Ft

Number of occupants _____

Windows

Eave overhang depth _____ Ft
Internal shade _____
Blinds, drapes, etc _____
Number of skylights _____



HVAC EQUIPMENT SELECTION (IRC M1401.3)

Heating Equipment Data

Equipment type _____
Furnace, Heat pump, Boiler, etc.
Model _____
Heating output capacity _____ Btu
Heat pumps - capacity at winter design outdoor conditions
Auxiliary heat output capacity _____ Btu

Cooling Equipment Data

Equipment type _____
Air Conditioner, Heat pump, etc
Model _____
Sensible cooling capacity _____ Btu
Latent cooling capacity _____ Btu
Total cooling capacity _____ Btu

Blower Data

Heating CFM _____ CFM
Cooling CFM _____ CFM

HVAC DUCT DISTRIBUTION SYSTEM DESIGN (IRC M1601.1)

Design airflow _____ CFM Longest supply duct: _____ Ft Duct Materials Used (circle)
External Static Pressure (ESP) _____ IWC Longest return duct: _____ Ft Trunk Duct: Duct board, Flex, Sheet metal,
Component Pressure Losses (CPL) _____ IWC Total Effective Length (TEL) _____ Ft Lined sheet metal, Other (specify) _____
Available Static Pressure (ASP) _____ IWC Friction Rate: _____ IWC Branch Duct: Duct board, Flex, Sheet metal,
ASP = ESP - CPL Friction Rate = (ASP × 100) ÷ TEL Lined sheet metal, Other (specify) _____

I declare the load calculation, equipment selection, and duct system design were rigorously performed based on the building plan listed above, I understand the claims made on these forms will be subject to review and verification.

Contractor's Printed Name _____ Date _____
Contractor's Signature _____

Reserved for use by County, Town, Municipality, or Authority having jurisdiction.