

APPROVED

April 21, 2014

MEETING OF THE MONTGOMERY COUNTY BOARD OF ELECTIONS  
18753-210 North Frederick Avenue, Gaithersburg, Maryland

In Attendance:

Board Members:

Mary Ann Keeffe, President  
Donice Jeter, Vice President  
Nancy Dacek, Secretary  
Nahid Khozeimih  
Graciela Rivera-Oven  
Jacqueline Phillips  
David Naimon

Board Attorney:

Kevin Karpinski

Staff:

Margaret Jurgensen, Election Director  
Alysoun McLaughlin, Deputy Election Director  
Laletta Dorsey, Acting Voter Registration Manager  
Janet Ross, Information Technology Manager  
N. Christine Rzeszut, Operations Manager  
Gilberto Zelaya, Outreach Coordinator  
Lisa Merino, Election Aide II

Guests:

Dolly Kildee  
Adol Owen-Williams  
Barbara Sanders  
Rachel Silberman  
Michael Subin

**Convene the Board Meeting and Declare a Quorum Present**

Ms. Keeffe called the Board Meeting to order and declared a quorum present at 2:30 p.m.

APPROVED

## **Public Comments**

Dolly Kildee, Democratic Central Committee Liaison to the Board of Elections (BOE), stated that on behalf of the Chair she wanted to extend a thank you to the BOE for participating in the Youth Job Fair at a Community Recreation Center, registering and recruiting youth as election judges. Ms. Keeffe thanked Ms. Kildee for the acknowledgement.

## **Additions/Changes to the Agenda**

No changes were made.

## **Approval of the March 17, 2014, Board Meeting Minutes**

The Board reviewed minutes from the March 17, 2014, Board meeting. Mrs. Khozeimeh made a motion to approve the minutes. The motion was seconded by Mrs. Jeter and carried unanimously.

## **Approval of the April 9, 2014, Outreach Event Minutes**

The Board reviewed minutes from the April 9, 2014, Outreach Event. Mrs. Dacek made a motion to approve the minutes. The motion was seconded by Mrs. Jeter and carried unanimously.

Ms. Keeffe expressed her pleasure with the preparation and information supplied by the staff at the event. Although there was a low turnout, she would like to hold another event in the fall before the General Election, by attaching a BOE outreach to another event held in the community. Ms. Keeffe requested that staff in attendance receive a letter in their personnel file for their efforts and participation during the event; Ms. Jurgensen agreed. The Board agreed the event was done very well.

## **Election Director Report (Incorporated as attachment A)**

### **Personnel**

Ms. Jurgensen reported that additional temporary staff had been hired in preparation for the Primary Election. Information Technology temporary personnel were present and acknowledged. She stated IT staff will prepare and deploy 2,985 voting units and 955 poll books. Ms. Keeffe stated IT is one of the most important tasks to Elections and thanked them. Voter Registration and Absentee personnel were present and acknowledged; Ms. Keeffe thanked them for their service. Ms. Jurgensen noted that several other returning employees have also been hired in other sections.