



LIST MAINTENANCE 101

MONTGOMERY COUNTY BOARD OF ELECTION
JESSICA NEWBY ~ VOTER SERVICES MANAGER

COMPLIANCE

Federal Law

- National Voter Registration Act (NVRA)
- Help America Vote Act (HAVA)



State Law

- Constitution of Maryland
- Election Law Article



COMAR

- State Regulation

CANCELLATION WITHOUT CONFIRMATION

Address Change

- Voter Request
- Notice of registration from another State

Deceased

- Department of Health and Mental Hygiene
- Social Security Administration*

Felon

- Clerk of the District and Circuit Court*

Non-Citizen

- Jury Commission*

*Cancellation occurs two weeks after notification sent

Please remove me from the voter
registration roll.

[REDACTED]

[REDACTED]

[REDACTED]

Brookeville, MD 20833

Thank you.

[REDACTED]

**VOTER REQUEST
FOR
CANCELLATION**

CONFIRMATION PRIOR TO CANCELLATION

Address Change

- National Change of Address (NCOA)
- Return Mail (Sample Ballot, Polling Place Change Notification)
- Electronic Registration Information Center (ERIC)
- Jury Commission

Deceased

- Jury Commission
- Other Sources

RETURN MAIL

Montgomery County
Board of Elections
P.O. Box 4333
Rockville, MD 20849-4333



NON-PROFIT
U.S. Postage
Paid
Permit No. 1209
Rockville, MD

YOUR POLLING PLACE
SU CENTRO ELECTORAL

ASK
473

RETURN SERVICE REQUESTED

- ☐ IF RECIPIENT DECEASED
Check here and return to sender
- ☒ IF NOT AT THIS ADDRESS
Check here and return to sender

WHITE OAK COMMUNITY RECREATION CENTER, 1700 APRIL LANE, SILVER SPRING, MD

2658327 Cong Dist 3

*****FCRWSH**0223

NIXIE 209042201-3N 702 10/16/16 47263

POSTAGE DUE = \$
RETURN TO SENDER
ATTEMPTED - NOT KNOWN
UNABLE TO FORWARD



MONTGOMERY COUNTY
BOARD OF ELECTIONS
POST OFFICE BOX 4333
ROCKVILLE MD 20849-4333

Important Information

POLLING PLACE
CENTRO ELECTORAL 2017 APR 20 AM 8:59

ADDRESS:
DIRECCION ROCKVILLE MD 20854 MONTGOMERY COUNTY, MD

PARTY AFFILIATION: UNAFFILIATED
AFILIACION POLITICA: UNAFFILIATED



VOTER ID NUMBER:
NUMERO DE IDENTIFICACION DEL VOTANTE

REGISTRATION UPDATED 20849>4333



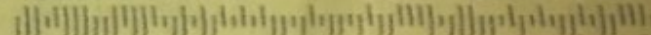
NOTIFICATION DATE: 3/21/2017
FECHA DE NOTIFICACION

REGISTRATION DATE:
FECHA DE REGISTRACION

NIXIE 207 CE 1 8604/14/17

RETURN TO SENDER
NOT DELIVERABLE AS ADDRESSED
UNABLE TO FORWARD

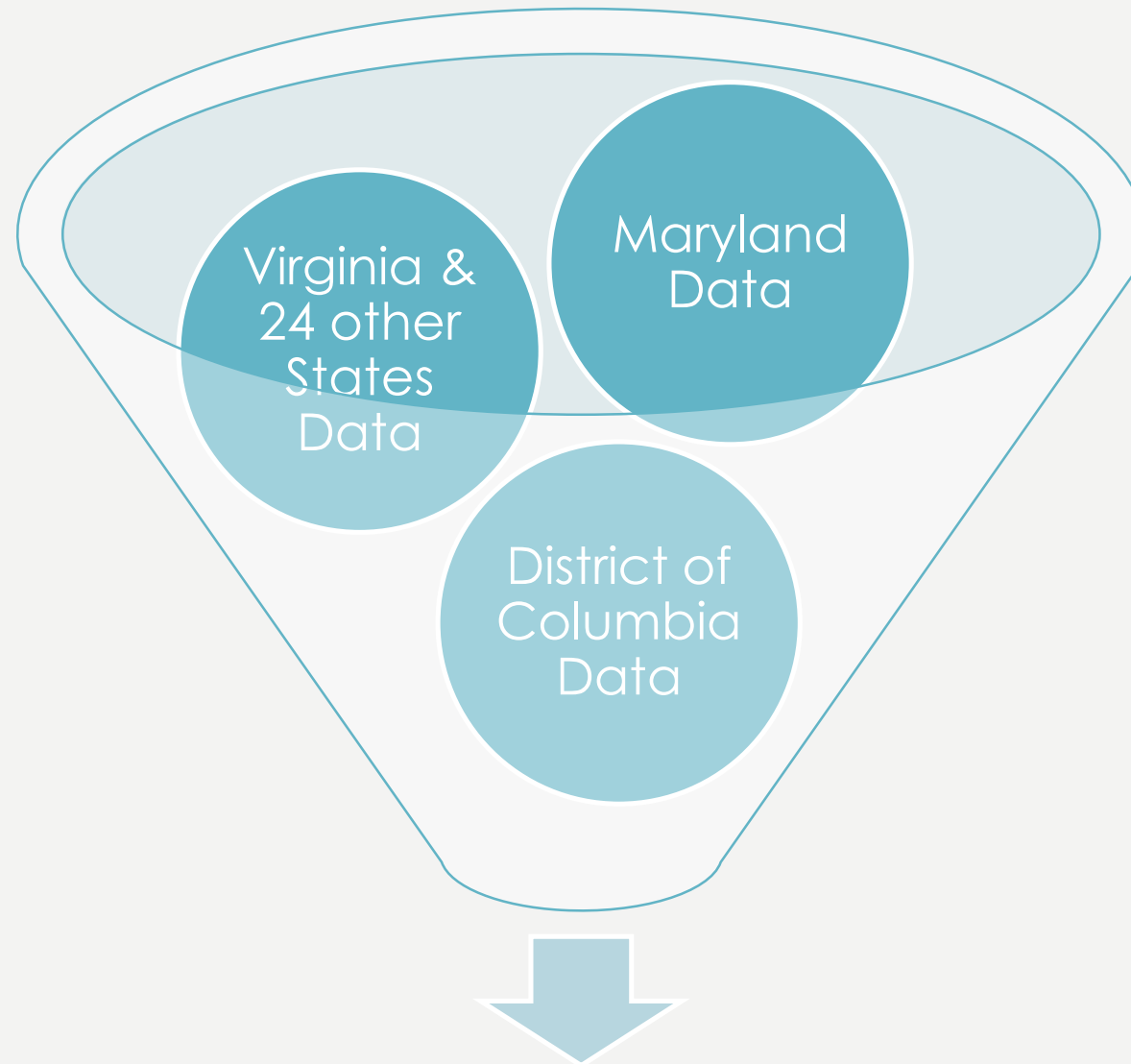
BC: 20849433333 *0817-03307-14-26



FIRST-CLASS MAIL
U.S. Postage
PAID
Rockville MD
Permit No. 138

ELECTRONIC REGISTRATION INFORMATION CENTER (ERIC)

- Maryland joined in 2013
- 26 States and District of Columbia share information
- Comparison list is processed every other month
- Has improved the efficiency of List Maintenance
- Social Security Administration records and National Change of Address implemented in March 2017



List of voters who appeared on
more than one data source

CONFIRMATION PROCESS

- Confirmation notice is sent to the new address
- Voter is made inactive after two weeks if no response is received
- Remains inactive for two Federal General Elections
- Inactive voters are cancelled if they fail to vote in the two subsequent Federal Elections
- Confirmation process is suspended 90 days prior to every federal election - No voters can be made inactive during this time.

INACTIVE VOTERS

- Retain all the same rights as active voters
- Still appear in the poll book
- Vote a standard ballot at the polls upon written confirmation of current address
- Address corrections are documented using the Voter Update form
- Address change:
 - Same Day Registration during early voting
 - Provisional Ballot on election day

VOTER AUTHORITY CARD
Presidential General Election 2012

Jefferson, Thomas
5 Main St. Anytown 12345
DOB: 8/20/1830
ID#: 9 Party: Democrat
DIST/PREC: 001-001-1. CONG=03; LEGIS=32; COUNCIL=001
EPB Number: 018797
Ballot Style: 2
Issued: 10/29/2013 15:28:24 Issued By: RU
Reason: 0

IMPORTANT
If your address or other information has changed, please request the Voter Update Form from an election judge.

****AFFIRMATION OF RESIDENCY FOR INACTIVE VOTER****
I hereby affirm, under penalty of perjury, that the address printed above or the address I provided on the Voter Update Form is my current residence address. Please sign in the space below.

Voter Signature

Check-In Judge Initials: _____

Voting Unit Judge Initials: _____ Voting Unit # _____

DO NOT REMOVE THIS CARD FROM THE POLLING PLACE.

Sample ballot mailing returned
(10/15/2018)

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graph TD; A[Sample ballot mailing returned (10/15/2018)] --> B[Confirmation postcard sent (02/10/2019)]; B --> C[Voter made inactive (02/25/2019)]; C --> D[Failure to vote in 2 subsequent federal elections]; D --> E[Voter cancelled (12/30/2022)];
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Confirmation postcard sent
(02/10/2019)

Voter made inactive
(02/25/2019)

Failure to vote in 2 subsequent federal elections

Voter cancelled
(12/30/2022)

Votes in any
County or
Statewide
Election

Updates
voter record
or signs
petition

Submits an
application
for absentee
ballot

REACTIVATION

LIST MAINTENANCE OBSTACLES

1

Deaths
Outside of
Maryland

2

College
Students

3

Transient
Population

4

Large
Volume of
Changes

CURRENT STATUS

- 57,395 Inactive Voters
- 9,960 Active 16 & 17 y/o Registered Voters
- 3,171 Military and Overseas Voters
- Cancellations/Subtractions since June 2015: 171,942
- Confirmations sent since June 2015: 235,602
- NCOA via ERIC is processed every 2 months
- Changes take up to four years to see