

FY19 OPERATING BUDGET SPREADSHEET
(as of July 15, 2019)

LINE ITEM	FY19 APPROVED	FY19 YEAR TO DATE
PERSONNEL COSTS	4,128,528	4,759,413
5A001 - Salaries & Wages	3,311,215	3,890,261
50010 - Full Time Salaries	2,269,870	2,152,857
50012 - Part Time Salaries (Part-Time Permanent Employees)	109,750	87,866
50020 - Seasonal Temps (Part-Time Temporary Employees)	636,987	1,048,375
60168 - Temporary Office Clerical (moved from OP for clarity)*	201,329	56,964
SUBTOTAL FOR PART-TIME AND TEMPORARY PERSONNEL	948,066	1,193,204
50324 - Overtime (includes emergency, multi-lingual & holiday)	294,608	601,164
5A002 - FICA	249,351	320,058
5A003 - Group Insurance	379,096	355,822
5A004 - Group Retirement	188,866	193,272
OPERATING EXPENSES	3,954,226	3,772,529
6A001 - Services and Contracts	1,664,319	1,641,325
60060 - Legal/Attorney Services	75,000	105,471
60066 - SBE Program Management	300,000	301,421
60304 - Maintenance - Electrical	2,750	1,062
60314 - Maint - Computer Systems	20,000	12,711
60326 - Repair/Maint Agmts - Office Equip	9,210	737
60412 - Moving Services	82,210	37,539
60530 - Other Professional Services - EJ Stipend	913,820	1,064,240
60532 - Other Non-Professional Services (includes EJ mod.)	60,000	61,179
6A002 - Maintenance	161,821	161,821
61010 - Computer Equip Repairs/Maint (EPB)	161,821	161,821
6A003 - Rentals/Leases	1,205,404	1,198,794
61902 - Furniture Rentals (Polling Place)	10,000	3,543
61924 - Other Equipment Rentals (MDVoters)	400,400	400,400
61926 - Bldg or Space Rental/Leases (Pol. Place)	40,305	40,152
61932 - Other Rentals/Leases (Voting System)	754,699	754,699
6A004 - Office Supplies & Equipment (<\$5,000)	178,884	91,330
62010 - General Office Supplies+	89,565	66,674
62016 - Computer Supplies	5,000	2,494
62018 - Computer Equip (<\$5,000)	35,100	9,012
62022 - Paper and Supplies for Copiers	1,500	208
62028 - Other Supplies & Equipment	47,719	12,942
6A011 - Books, Videos, and Subscriptions	3,500	5,082
62700 - Books/Reference Materials	2,500	1,132
62712 - Other Books, Videos, and Subscriptions	1,000	3,950
6A012 - Other Supplies/Materials/Equipment	62,000	55,777
62826 - Keys and Locks	12,000	5,729
62840 - Sand	0	49
62946 - Charges from SBE	50,000	50,000
6A013 - Printing/Central Duplicating Services	155,958	154,521
63016 - Imaging	6,000	4,088
63018 - Document Shredding	1,000	295
63020 - Office Mach. Cop. Leasing	18,760	19,830
63022 - Other Central Dup Svc - Printing (all printing costs)	130,198	130,307

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6A014 - Outside Printing	103,500	92,734
63100 - Outside Printing/Copying	3,500	1,580
63104 - Sample Ballot Printing	100,000	91,154
6A015 - Mail	125,581	213,417
63200 - Central Dup - Postage - Bulk (services, NO postage)	40,000	129,004
63202 - Central Dup - Postage - Individual (PO Box rental)	3,081	1,809
63206 - Inter-Office Mail/Pony Charge	2,500	2,604
63208 - Other - Mail (Sample Ballot Postage)	80,000	80,000
6A016 - Outside Postage and Mail	91,000	197
63300 - Outside Mail Services (VNCs and all other postage)	90,000	0
63304 - Other Outside Mail Services	1,000	197
6A017 - Motor Pool	45,489	23,350
63500 - Assigned Motor Pool Vehicles	32,294	18,391
63504 - Daily Rental Motor Pool	12,695	4,592
63506 - Other Motor Pool Charges	0	65
63508 - Motor Pool EZPASS Charges	500	302
6A018 - Communications Services	35,270	29,082
63604 - Cellular Phone Line Charges	4,400	6,487
63618 - Blackberry Charges (smart phones)	9,000	9,517
63626 - Communication Modems (SBE)	4,870	4,870
63634 - Other Communication Services (PP Phone Lines)	17,000	8,207
6A020 - Charges from Others	5,000	530
63810 - Charges for Facility Maintenance	5,000	530
6A021 - Travel	26,000	21,245
64010 - Metropolitan Area Travel	20,000	16,572
64012 - Non-Metropolitan Area Travel	6,000	4,673
6A022 - Education, Tuition, and Training	12,125	8,553
64100 - Local Conference Related	4,000	1,918
64120 - Other Education, Tuition, & Training	8,125	6,635
6A023 - Dues/Memberships	3,000	2,750
64200 - Professional Memberships (Individual)	3,000	2,750
6A024 - Advertising	70,375	68,177
64304 - Advertising - Marketing/Sales	70,375	68,177
6A099 - Miscellaneous Operating Expenses	5,000	3,846
69999 - Other Misc Operating Expenses	5,000	3,846
DEPARTMENTAL TOTAL	8,082,754	8,531,942

Mandated Legal Requirements
Charges from SBE
Election Specific Costs
Personnel Charges
Temporary Personnel Charges
Overtime Costs
Benefits