

FY20 OPERATING BUDGET SPREADSHEET
(as of September 04, 2019)

LINE ITEM	FY20 APPROVED	YR. TO DATE
PERSONNEL COSTS	4,337,036	459,604
Total Salaries & Wages	3,460,569	358,875
Full Time Salaries	2,414,964	314,447
Part Time Salaries	76,852	44,238
Seasonal Temps	674,145	0
Overtime	294,608	191
Total Benefits	876,467	100,729
FICA, Insurance, Retirement	876,467	100,729
OPERATING EXPENSES	3,897,230	35,049
Services and Contracts	1,642,819	6,223
Legal/Attorney Services	75,000	5,389
SBE Program Management	300,000	50
Temporary Office Clerical	201,329	0
Maintenance - Electrical	1,250	10
Maint - Computer Systems	20,000	0
Repair/Maint Agmts - Office Equip	9,210	0
Moving Services	42,210	0
Other Professional Services - EJ Stipend	933,820	0
Other Non-Professional Services (includes EJ mod.)	60,000	774
Maintenance	201,692	0
Computer Equip Repairs/Maint (EPB)	201,692	0
Rentals/Leases	1,150,479	120
Furniture Rentals	10,000	0
Other Equipment Rentals (MD Voters)	400,400	0
Bldg or Space Rental/Leases	35,355	120
Other Rentals/Leases (Voting System)	704,724	0
Office Supplies & Equipment	178,884	806
General Office Supplies	89,565	0
Computer Supplies	5,000	44
Computer Equipment-Non Capitalized	35,100	0
Paper and Supplies for Copiers	1,500	667
Other Supplies & Equipment	47,719	95
Books, Videos, and Subscriptions	3,500	548
Books/Reference Materials	2,500	202
Other Books, Videos, and Subscriptions	1,000	346
Other Supplies/Materials/Equipment	56,000	0
Keys and Locks	6,000	0
Other Supplies and Materials (Other SBE Charges)	50,000	0
Printing/Central Duplicating Services	152,958	5,544
Imaging	4,000	4,234
Office Machine/Copier Leases	18,760	0
Other Central Duplicating Services - Printing	130,198	1,309
Outside Printing	93,500	0

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Outside Printing/Copying	3,500	0
Sample Ballot Printing	90,000	0
Mail	125,581	9,168
Central Dup - Postage - Bulk	40,000	6,471
Central Dup - Postage - Individual	3,081	0
Inter-Office Mail/Pony Charge	2,500	2,697
Other - Mail (Sample Ballot Postage)	80,000	0
Outside Postage and Mail	91,000	268
Outside Mail Services (VNCs and all other postage)	90,000	0
Other Outside Mail Services	1,000	268
Motor Pool	44,047	307
Assigned Motor Pool Vehicles	30,852	255
Daily Rental Motor Pool	12,695	46
Motor Pool EZPASS Charges	500	5
Communications Services	35,270	8,224
Cellular Phone Line Charges	4,400	0
Blackberry Charges	9,000	1,524
Communication Modems (SBE)	4,870	0
Other Communication Services	17,000	6,700
Charges from Others	5,000	0
Charges for Facility Maintenance	5,000	0
Travel	26,000	3,526
Metropolitan Area Travel	20,000	90
Non-Metropolitan Area Travel	6,000	3,436
Education, Tuition, and Training	12,125	89
Local Conference Related	4,000	0
Other Education, Tuition, & Training	8,125	89
Dues/Memberships	3,000	0
Professional Memberships (Individual)	3,000	0
Advertising	70,375	0
Advertising - Marketing/Sales	70,375	0
Miscellaneous Operating Expenses	5,000	225
Other Misc Operating Expenses	5,000	225
DEPARTMENTAL TOTAL	8,234,266	494,653

Mandated Legal Requirements
Charges from SBE
Election Specific Costs
Personnel Charges
Temporary Personnel Charges
Overtime Costs
Benefits