

FY20 OPERATING BUDGET SPREADSHEET
(as of October 10, 2019)

LINE ITEM	FY20 APPROVED	YR. TO DATE
PERSONNEL COSTS	4,337,036	724,758
Total Salaries & Wages	3,460,569	559,936
Full Time Salaries	2,414,964	492,226
Part Time Salaries	76,852	22,456
Seasonal Temps	674,145	45,063
Overtime	294,608	191
Total Benefits	876,467	164,822
FICA, Insurance, Retirement	876,467	164,822
OPERATING EXPENSES	3,897,230	79,194
Services and Contracts	1,642,819	18,304
Legal/Attorney Services	75,000	15,815
SBE Program Management	300,000	50
Temporary Office Clerical	201,329	0
Maintenance - Electrical	1,250	10
Maint - Computer Systems	20,000	0
Repair/Maint Agmts - Office Equip	9,210	0
Moving Services	42,210	0
Other Professional Services - EJ Stipend	933,820	0
Other Non-Professional Services (includes EJ mod.)	60,000	2,429
Maintenance	201,692	0
Computer Equip Repairs/Maint (EPB)	201,692	0
Rentals/Leases	1,150,479	200
Furniture Rentals	10,000	0
Other Equipment Rentals (MD Voters)	400,400	0
Bldg or Space Rental/Leases	35,355	200
Other Rentals/Leases (Voting System)	704,724	0
Office Supplies & Equipment	178,884	7,923
General Office Supplies	89,565	2,842
Computer Supplies	5,000	1,643
Computer Equipment-Non Capitalized	35,100	684
Paper and Supplies for Copiers	1,500	667
Other Supplies & Equipment	47,719	2,086
Books, Videos, and Subscriptions	3,500	877
Books/Reference Materials	2,500	403
Other Books, Videos, and Subscriptions	1,000	474
Other Supplies/Materials/Equipment	56,000	0
Keys and Locks	6,000	0
Other Supplies and Materials (Other SBE Charges)	50,000	0
Printing/Central Duplicating Services	152,958	13,291
Imaging	4,000	4,234
Office Machine/Copier Leases	18,760	4,919
Other Central Duplicating Services - Printing	130,198	4,138
Outside Printing	93,500	0

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Outside Printing/Copying	3,500	0
Sample Ballot Printing	90,000	0
Mail	125,581	17,897
Central Dup - Postage - Bulk	40,000	15,200
Central Dup - Postage - Individual	3,081	0
Inter-Office Mail/Pony Charge	2,500	2,697
Other - Mail (Sample Ballot Postage)	80,000	0
Outside Postage and Mail	91,000	503
Outside Mail Services (VNCs and all other postage)	90,000	0
Other Outside Mail Services	1,000	503
Motor Pool	44,047	2,046
Assigned Motor Pool Vehicles	30,852	824
Daily Rental Motor Pool	12,695	1,212
Motor Pool EZPASS Charges	500	11
Communications Services	35,270	14,299
Cellular Phone Line Charges	4,400	0
Blackberry Charges	9,000	2,199
Communication Modems (SBE)	4,870	0
Other Communication Services	17,000	12,100
Charges from Others	5,000	0
Charges for Facility Maintenance	5,000	0
Travel	26,000	3,539
Metropolitan Area Travel	20,000	360
Non-Metropolitan Area Travel	6,000	3,179
Education, Tuition, and Training	12,125	89
Local Conference Related	4,000	0
Other Education, Tuition, & Training	8,125	89
Dues/Memberships	3,000	0
Professional Memberships (Individual)	3,000	0
Advertising	70,375	0
Advertising - Marketing/Sales	70,375	0
Miscellaneous Operating Expenses	5,000	225
Other Misc Operating Expenses	5,000	225
DEPARTMENTAL TOTAL	8,234,266	803,952

Mandated Legal Requirements
Charges from SBE
Election Specific Costs
Personnel Charges
Temporary Personnel Charges
Overtime Costs
Benefits