

**APPROVED**

**Friday, October 2, 2020**

**MONTGOMERY COUNTY BOARD OF ELECTIONS EMERGENCY MEETING VIA  
CONFERENCE CALL**

18753 N. Frederick Avenue, Suite 212, Gaithersburg, MD 20879

**In Attendance:**

**Board Members:**

James F. Shalleck, President (on-site)

Nahid Khozeimeh, Vice President

David A. Naimon, Secretary

Diane Nash Dillon

Elisse W. Barnes

Jacqueline L. Phillips

Alan Banov

**Board Attorney:**

Kevin Karpinski

**Staff:**

Margaret Jurgensen, Director (onsite)

Alysoun McLaughlin, Deputy Director (on  
site)

Kera Bumbray, Management and Budget Specialist (on site)

Lisa Merino, Administrative Specialist (on site)

Janet Ross, Information Technology Manager (on site)

Audio of the meeting may be found on YouTube at the link below:

<https://youtu.be/xvDv8SKxyPk>

**Convene as Board of Canvassers**

Mr. Shalleck called the meeting to order at 4:20 p.m. and declared a quorum present.

Ms. Khozeimeh moved to elect James Shalleck as Chair of the Board of Canvassers. The motion was seconded by Mr. Naimon and passed unanimously.

Mr. Shalleck moved to elect Nahid Khozeimeh as Vice-Chair of the Board of Canvassers. The motion was seconded by Mr. Naimon and passed unanimously.

Ms. Khozeimeh moved to elect David Naimon as Secretary of the Board of Canvassers. The motion was seconded by Mr. Shalleck and passed unanimously.

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Mr. Shalleck announced that on October 6, the Presidential General Canvass will begin at Plum Gar Recreation Center and that a quorum will be needed via onsite or virtually to swear in the canvassers. Mr. Shalleck reminded the Board members that they will be need to meet on October 6, 10, 13, 20, and 27, meeting invites to follow.

**Adjournment**

Ms. Khozeimeh moved to adjourn the meeting. The motion was seconded Mr. Banov and passed unanimously.

**Board Meeting [6:38]**

Mr. Shalleck convened the Board of Elections meeting and declared a quorum present.

**Canvass Plan**

Ms. Jurgensen provided a diagram of the seating and visitor arrangements to the Board earlier in the week. She added that the diagram was approved by the Department of Health to abide by the 6 feet social distance requirements, for the Canvass to be held at Plum Gar Recreation Center.

Ms. Jurgensen reviewed the Canvass Plan Recommendation with the Board; the recommendation can be found [here](#). The Board discussed the number of party affiliation assignments, media assignments, and blocks of times to offer.

Mr. Naimon moved to approve the Canvass Plan recommendation and diagram to include that staff identify 2 of the 13 spots reserved for the public to be exclusively for the Republican and Democratic Central Committee Liaisons. In addition, the sessions shall only be reserved in 2 hour intervals on October 6, 10, and 13<sup>th</sup> with a standby list be made for those interested in reserving a slot if not available. The motion was seconded by Ms. Khozeimeh and passed unanimously.

Dr. Barnes inquired if Board members will be needed for the Logic and Accuracy Testing (L&A), to occur on October 5 virtually. Mr. Karpinski confirmed that Dr. Barnes and Ms. Khozeimeh will be witnesses for the L&A Testing.

Ms. Jurgensen requested that 2 Board members be available for the Board Member Verification Plan/Checklist on October 19. Mr. Shalleck and Mr. Banov agreed to complete the Verification.

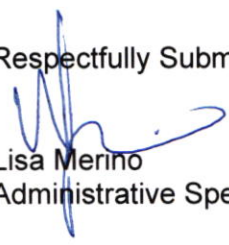
**Future Meetings**

Next Meeting October 19, 2020

**Adjournment**

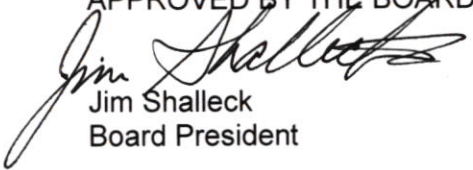
Ms. Phillips moved to adjourn the meeting. The motion was seconded by Ms. Dillon and passed unanimously

Respectfully Submitted,



Lisa Merino  
Administrative Specialist II

APPROVED BY THE BOARD:



Jim Shalleck  
Board President