ELECTION WORKER TRAINING

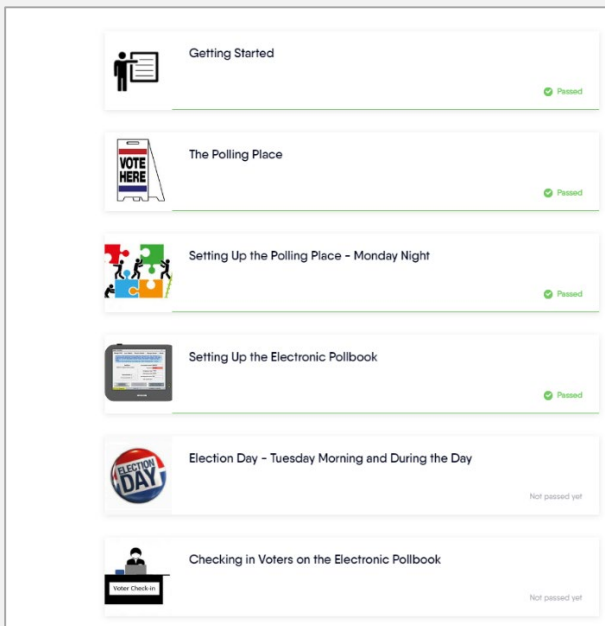## 2020 PRESIDENTIAL GENERAL ELECTION

- Personnel for this election included:

  o IT/Training Manager

  o 1 Full time Lead Trainer

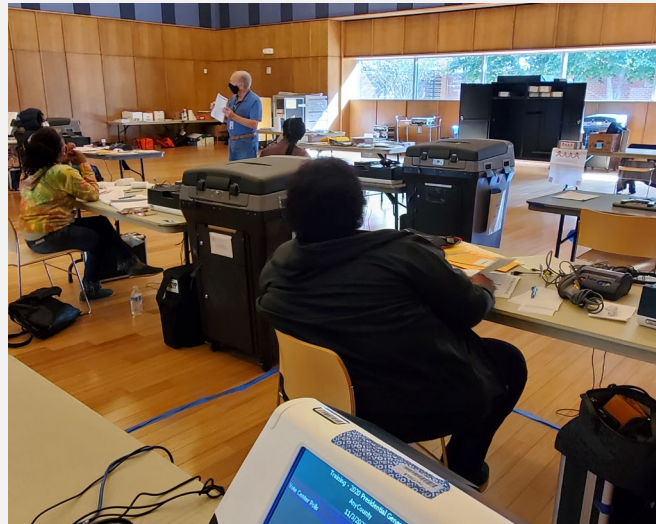 o 17 Trainers – 11 full time and 6 part time

  o 1 Trainer Support

1 Online Quiz

2 Online Training Module

Getting Started — Passed

The Polling Place — Passed

Setting Up the Polling Place – Monday Night — Passed

Setting Up the Electronic Pollbook — Passed

Election Day – Tuesday Morning and During the Day — Not passed yet

Checking in Voters on the Electronic Pollbook — Not passed yet

3 Hands-On Training

THREE STAGES

ONLINE QUIZ

Applicants

- Required to read chapters 1 through 4 of the Election Worker Manual.
- Must take the online quiz on the material covered in the chapters.
- Must pass the quiz to proceed to next stage.
- Provided an opportunity to retest if they fail the first time.

Training quiz

- Available online, 24 hours a day, and can be done at the worker's convenience.
- Includes questions from SBE's Disability Awareness quiz.
- Immediate feedback provided to applicant as to whether they passed or failed the quiz.
- Option to come to the office and take the quiz was not provided for this election due to the pandemic.

STAGE I

ONLINE QUIZ

5,546 applicants completed the quiz

- ❑ **5,305** applicants passed quiz on first attempt

- ❑ **130** applicants retested and passed on second attempt

- ❑ **111** applicants failed the quiz
  - ➤ 32 - Failed twice
  - ➤ 79 - Did not attempt quiz a second time

STAGE I

ONLINE TRAINING MODULE

STAGE II

ONLINE TRAINING MODULE

- Online training module developed using Easygenerator which is an online e-Learning authoring tool.

- Online training module available 24 hours a day.

- Module consists of 15 segments and the election workers were required to complete and pass quizzes included in the sections.

- Results (passed, failed) feedback were provided for each section immediately; election worker could retake any section as many times as needed to pass.

- Report provided of election workers that attempted the online training with their score for the overall module as well as the individual sections.

- Election workers required to have a 'passing' score before being permitted to schedule their hands-on training.

- Results had to be tracked and processed in EJ Module manually.

STAGE II

ONLINE TRAINING MODULE

The information covered in the online training module included:

- roles and responsibilities of election workers

- opening and closing procedures security procedures

- proper setup and operation of voting equipment

- processing of voters, including standard, provisional and same day registration voters

- Security and custody procedures for voted ballots and other election materials

- new health and safety procedures

- other essential topics (FAQs, Chief Judge specific information, etc.)

STAGE II

ONLINE TRAINING MODULE
SCREENS

ONLINE TRAINING MODULE
SCREENS

STAGE II

ONLINE TRAINING MODULE
SCREENS

STAGE II

ONLINE TRAINING MODULE
SCREENS

ONLINE TRAINING MODULE
SCREENS

STAGE II

5,109 election workers attempted the online training module

❑ **4,565** passed the online training

❑ **544** began the training but did not complete it

STAGE II

HANDS-0N

Nancy Dacek

Silver Spring – Great Hall

Fleet Management

STAGE III

HANDS-ON

- The hands-on class provided the trainees the opportunity to interact with the equipment.

- Format adjusted to meet safety guidelines for COVID-19 and limit interaction of trainees.

- Training rooms set-up to provide each trainee with a set of equipment (pollbooks, BMD and scanner) to complete training exercises.

- Trainees provided workbooks to complete training exercises.

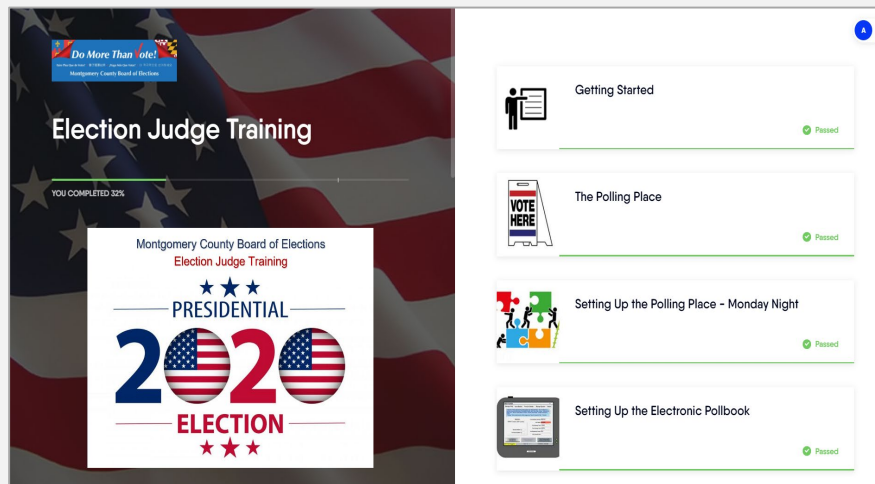- Trainers provided limited instruction, assisted trainees and answered questions.

- Due to Vote Centers being used on Election Day, there was no need to provide separate Election Day and Early Voting training.

STAGE III

HANDS-ON
ROOM SET-UP

Ballot Marking device (BMD)

Scanner (DS200)

pollbook

STAGE III
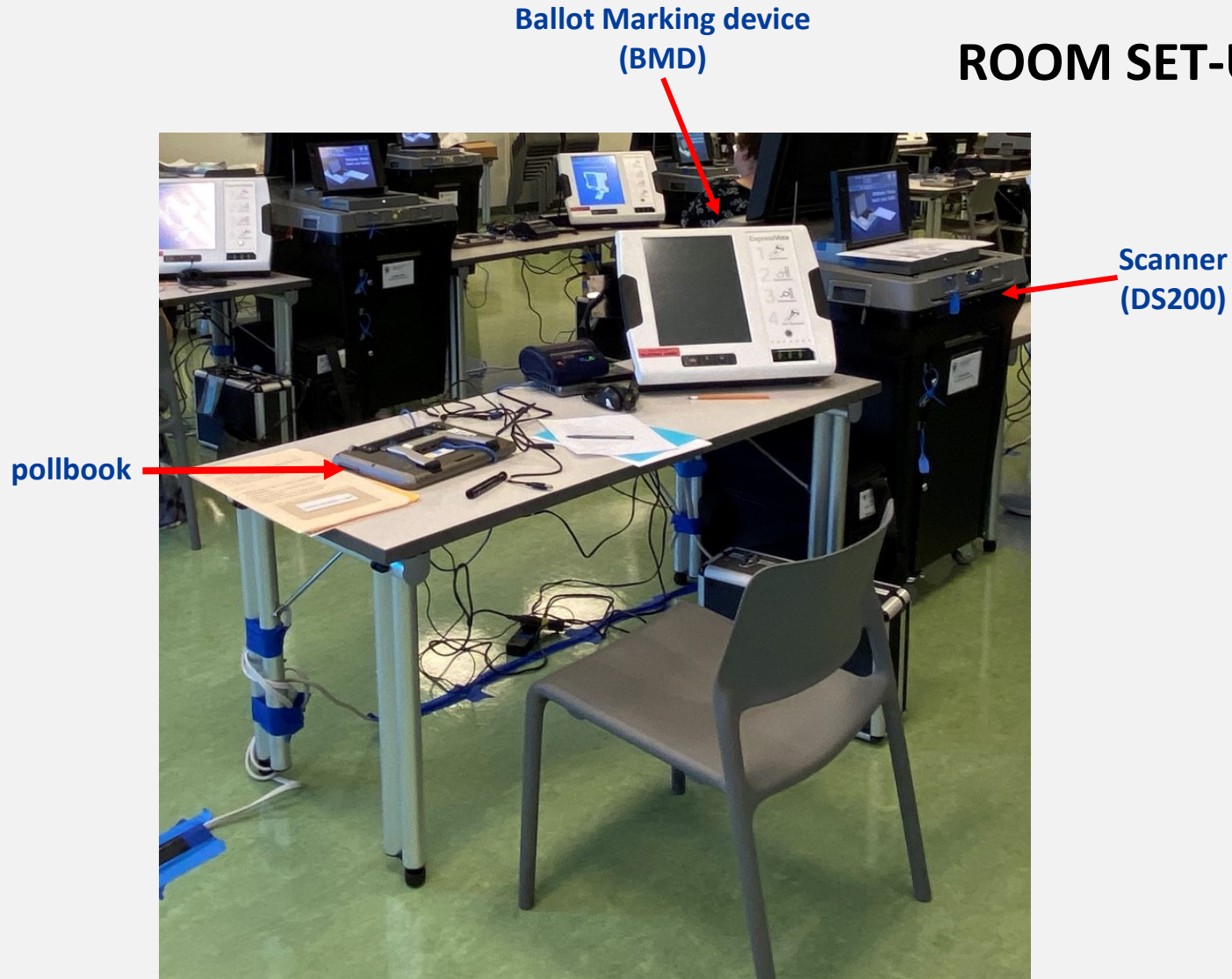
HANDS-ON
TRAINING LOCATIONS & OCCUPANCY

Training Location	# of Classes	# of Trainees
Fleet Management	146	1,742
Nancy Dacek Community Rec Center	33	264
Marilyn Praisner Community Rec Center	39	322
Silver Spring Civic Center - Ellsworth Room[*]	17	91
Silver Spring Civic Center - Great Hall	40	691
Upper County Reg Svc Ctr - Training Rm A[*]	6	34
Upper County Reg Svc Ctr - Training Rm B[*]	8	63
Total	**289**	**3,207**

* - Location used for Same Day Registration and Provisional classes only

STAGE III

POST ELECTION
PRECINCT PERFORMANCE REPORT

- Report measures each precinct's compliance with assigned tasks and documentation of voting processes.

- The rating scale indicates the degree to which the precinct met performance expectations and followed procedures.

- In addition, the report is used as a feedback tool for training indicating areas where more training is required, or processes need to be re-engineered.

The chart below summarizes the Precinct Performance results for this election.

Rating	Point Scale	# of Precincts
Outstanding	61 - 65	19
Very Good	56 - 60	17
Good	51 - 55	3
Fair	46 - 50	1
Needs Improvement	41 - 45	0
Unsatisfactory	0 - 40	0
Total		40

QUESTIONS