

Montgomery County Election Worker Program - Election Service Position Descriptions and Stipends June 2023

Position (Code)	Position Description	Service Hours/ Special Requirements	Hours Worked per Assignment	Proposed Service Stipend 2024	Proposed Training Stipend 2024	Service Stipend 2022	Training Stipend 2022	SSL Hours
Chief (CHF)	Chief Judges serve as the polling precinct supervisors. Each precinct is staffed with two Chief Judges of different party affiliations.	6:00 am to about 11:00 pm, requires prior experience as a judge, a car and cell phone. Minimum age - 18 years	17 Hrs.	\$320	\$70	\$270	\$50	30
Closing (CLS)	Closing Judges assist the Chief Judges with closing the voting equipment and return the critical materials to the Board of Elections election night.	6:30 pm to about 11:30 pm, requires a car and cell phone. Minimum age - 18 years	5 Hrs.	\$135	\$50	\$120	\$30	12
Voting Operations (VOP)	Voting Operations Judges are trained to carry out the duties associated with each functional area in the polling precinct,	6:00 am to about 11:00 pm	17 Hrs.	\$250	\$50	\$200	\$30	25
Voting Operations Part-time shift	Voting Operations Judges – are trained to carry out the duties associated with each functional area in the polling precinct.	6:00 am to 3:00 pm OR 2:00 pm to 11:00 pm	9 Hrs.	\$125	\$50	\$110	\$30	16
Voting Operations - Driver (VOP-D)	Voting Operations Judge - Driver (VOP-D) are trained as VOPs, in addition they transport critical materials to their assigned regional upload site.	6:00 am to about 9:30 pm, requires a car and cell phone. Minimum age - 18 years	15.5 Hrs.	\$250	\$50	\$200	\$30	25
Voting Operations - Provisional (VOP-P)	Voting Operations Judge – Provisional is primarily responsible for processing provisional voters at the polls.	6:00 am to about 11:00 pm. Minimum age - 18 years	17 Hrs.	\$250	\$50	\$200	\$30	25
Same Day Registration (SDR)	Same Day Registration Judges are responsible for registering and processing new voters at the polls.	6:00 am to about 11:00 pm. Minimum age - 18 years	17 Hrs.	\$250	\$50	\$200	\$30	25

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Runner (RNR)	Runners provide logistic support to polling places requesting supplies and equipment from the Board of Elections.	5:00 am to 7:00 pm, requires a car to drive throughout county to multiple polling places, and a cell phone. Minimum age - 18 yrs.	14 Hrs.	\$270	N/A	\$220	N/A	14
Runner Part-time shift	Runners - provide logistic support to polling places requesting supplies and equipment from the Board of Elections.	5:00 am to 12:00 pm OR 12:00 pm to 7:00 pm requires a car to drive throughout the county and a cell phone. Minimum age 18 years	7 Hrs.	\$135/shift	N/A	\$120/shift	N/A	7
Regional Site Technician (RST)	Regional Site Runners work election night at one of several satellite locations in the county to assist Board of Elections' staff to retrieve election results.	7:30 pm to 11:00 pm	3.5 Hrs.	\$85	\$50	\$70	\$10	10
Election Night Support (ENS)	Election Night Support workers are needed election night to assist with the intake of election materials from the polls.	7:30 pm to 1:30 am	5.5 Hrs.	\$135	N/A	\$120	N/A	6
Roamer (RMR)	Roamers are responsible for resolving technical problems or procedural issues that may arise at the polling places.	5:00 am to 11:00 pm Position requires prior experience as a Chief, a car and a cell phone. Minimum age - 18 years	18 Hrs.	\$370	\$70	\$320	\$50	N/A
Early Voting Closing (EVCLS)	Early Voting Closers assist in closing the Early Voting scanners.	9:30 am to 2:00 pm	4.5 Hrs.	\$135	\$50 (unless already trained)	\$120	\$30 (unless already trained)	N/A

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Early Voting Runner (EVRNR)	Early Voting Runner will be providing support to the Early Voting centers by transporting critical materials twice per day during early voting.	Two in the period from 7:30 am to about 6pm A car and a cell phone are required. Minimum age — 18 years	EV – 5 Hrs. Approx.	\$100/shift	N/A	\$100/s hift	N/A	
Canvass-Full-day	Verify that the Mail In Ballot envelopes meet legal requirements and ballots can be scanned.	10:00 am to 6:00 pm Minimum age — 18 years	8 Hrs. Approx.	\$175	\$20	\$175	\$20	
Canvass - Part-day	Verify that the Mail In Ballot envelopes meet legal requirements and ballots can be scanned.	10:00 am to 2:00 pm, OR 2:00 pm to 6:00 pm Minimum age — 18 years	4 Hrs.	\$87.50	\$20	\$87.50	\$20	
Nursing Home Program-Full Day	Assist residents of long-term health facilities to register and vote.	8-hour shift, times vary	8 Hrs. Approx.	\$130/shift	\$30	\$130/s hift	\$30	
Nursing Home Program-Part Day	Assist residents of long-term health facilities to register and vote.	4-hour shift, times vary	4 Hrs. Approx.	\$65/shift	\$30	\$65/shi ft	\$30	
Drop Box Runner	Drop Box Runners are tasked with picking up voted ballots from drop boxes located throughout Montgomery County.	Routes are developed for daily pickup.	3 Hrs. Minimum	\$100/shift (Non-Driver) \$120/shift (Driver)	\$30	\$100 (Driver \$120)	\$20	
Standby (STBY or EVSTBY)	Election workers who complete training have been selected to serve as on-call workers to fill vacancies.	Varies by position filled. On-call or until 8:00 pm if trained for the CLS position.	As needed	\$50	Stipend for training attended	\$30	Stipend for training attende d	