# Montgomery County Board of Elections
## Election Director's Report – December 2023

### Notice and Distribution of Materials

Draft minutes of the November 20, 2023, meeting will be distributed to the Board for its January meeting.

The Agenda for the December 18, 2023, meeting was posted on the Board of Elections web site on December 12, 2023, and shared with the Board.

The Director's Report, the budget document, and meeting materials were posted on the website and shared with the Board on December 14, 2023.

### Action Items from Previous Meetings

1. Website statistics – Referrals – 2%: This number refers to the number of Active Users and percentage is in line with the numbers across county agencies.

2. More information on untimely ballots: Still awaiting further information from the Postmaster.

### Voter Registration Statistics:

The Monthly Statistical Report for November 2023 was distributed to Board members on December 2, 2023, and published on the BOE's website. As of the end of November 2023, there were 679,891 active registered voters in Montgomery County and 66,202 inactive voters, for a total voter count of 746,093.

### State Board of Elections (SBE):

Maryland State Board of Elections, at its November 30, 2023, meeting approved all 14 Early Voting Sites for the 2024 Presidential Elections as proposed by the Montgomery County Board of Elections.

On December 13, 2024, the Maryland State Election Administrator approved all 58 Drop Boxes for the 2024 Presidential Elections as proposed by the Montgomery County Board of Elections.

Maryland State Board of Elections, at its December 14, 2023, meeting approved all 234 Polling Places for the 2024 Presidential Elections as proposed by the Montgomery County Board of Elections.

### Personnel
**Permanent positions:**

Mr. Christian Robertson joined Voter Registration as an Office Service Coordinator on December 4, 2023.

Two candidates for the IT Tech II have been selected and their onboarding process is ongoing, with an expected start date on January 2, 2024.

Staff have completed interviews for the Program Manager II – Voter Services.  A successful candidate has been selected, and the onboarding process is ongoing, with an expected start date in January 2024.

The Department will be interviewing for the Office Service Coordinator - Candidate Filing position with Voter Services Section next week, with onboarding expected in January 2024.

The Voter Education and Training Specialist position has been advertised. Interviews are expected in December and onboarding in January 2024.

**Temporary positions:**

All Sections are completing interviews for Election Aide II positions (temporary positions) for the 2024 Presidential Election Cycle. Even though onboarding of successful candidates will take place through March 2024, the Staff is aiming to complete selection process early, providing ample time to selected candidates to complete the mandatory medical and background checks.

## Budget

The attached Budget Document reflects the approved Fiscal Year 2024 Budget and Department's spending through the end of November 2023.

## Sections' Activities

**Voter Services**
The Voter Registration team continues its daily processing of paper and electronic voter registrations, and list maintenance activities which include processing of all incoming records provided directly by the voters or received from DHMH, the Jury Commission, Courts or through ERIC.

**IT Section**
IT Staff participated in the first statewide testing of the new pollbooks that will be used in 2026 election cycle.  IT Manager is continuing to work with the Technology and Enterprise Business Solutions (TEBS) department on the implementation of the replacement election worker and future vote portal. TEBS and BOE Staff continue to test the functionality of the election worker and future vote portal with a new software release every two weeks.

**Operations Section**
Operations continues to review and replenish supply inventory for the 2024 cycle and are arranging workspaces within the warehouse in preparation for the return of temporary warehouse staff starting in February. First drafts of the 2024 Primary Ballot Allocation are being finalized, and we continue to submit and receive print shop/election supply orders.

**Recruitment and Election Support**
Recruitment completed interviews for the Temporary Recruiter and Recruitment Support positions.  Beginning in January 2024, Recruitment will operate with a staff of 12 employees, three who are permanent BOE staff.  Recruitment Section has received and process in 2023 2,194 applications through QR code, with limited number of received paper applications.  However, it must be noted that over 20% of applications are duplicates, which indicates interest from the returning election workers.

## Meetings / events

Nothing to report.