

APPROVED

February 22, 2016

MEETING OF THE MONTGOMERY COUNTY BOARD OF ELECTIONS
18753-210 North Frederick Avenue, Gaithersburg, Maryland

In Attendance:

Board Members:

James Shalleck, President
Nahid Khozeimeh, Vice President
Mary Ann Keeffe, Secretary
Alex Vincent
David Naimon
Jacqueline Phillips
Graciela Rivera-Oven

Staff:

Margaret Jurgensen, Election Director
Alysoun McLaughlin, Deputy Election Director
Lisa Merino, Office Services Coordinator
Janet Ross, Information Technology Manager
Christine Rzeszut, Operations Manager
Jessica White, Voter Registration Manager
Leslie Woods, Election Judge Coordinator
Gilberto Zelaya, Outreach Coordinator

Board Counsel:

Kevin Karpinski

Guests:

Nancy Farrar
Dolly Kildee
Barbara Sanders
Michael Subin
Helen Valone

Convene the Board Meeting and Declare a Quorum Present

Mr. Shalleck called the Board meeting to order and declared a quorum present at 2:31 p.m.

Personnel

Mr. Shalleck provided Ms. McLaughlin an opportunity to introduce the new Voter Registration Manager. Jessica White, currently the Voter Services Program Evaluation and Compliance Manager, has come to Montgomery County, Maryland, as the former Assistant Election Commissioner for Johnson County, Kansas. Ms. White stated that Johnson County covers about 500 square miles with an estimated 375,000 registered voters and is the largest county in Kansas as well as the largest jurisdiction within four states. She comes with much experience, having conducted nine elections alone last year. The Board members welcomed Ms. White.

Approval of the January 11, 2016, Board Meeting Minutes

Mr. Naimon made a motion to accept the minutes with the changes he submitted. The motion was seconded by Mrs. Khozeimeh. Mr. Shalleck requested an edit to page three and the Board members agreed to additional verbiage on page eight. The motion to approve the minutes as amended passed unanimously.

Additions and Changes to Agenda

Mr. Shalleck asked that paper ballot allocation be added to the agenda under VIII C. Equipment Allocation.

Public Comments

There were no public comments.

Election Director Status Report (Incorporated as Attachment A)

Personnel

Ms. Jurgensen stated that additional temporary personnel have been hired in Voter Services.

Budget (Incorporated as Attachment B)

Ms. Roher provided a spreadsheet detailing FY16 expenditures through January 31, 2016, in advance. She directed the Board members to line item 61926 (Polling Place Rentals) to clarify last month's credit discrepancy. Ms. Roher stated that a payment from the City of Rockville was credited to the incorrect line item (61926) which produced the discrepancy. The payment was received for the overtime incurred by BOE staff for their work with the City of Rockville Election. Ms. Roher created a journal entry and moved funds to the appropriate line item 50324 (Overtime).

Mrs. Khozeimeh announced that the budget subcommittee did not have an opportunity to meet prior to the Board meeting and that some questions regarding the budget were sent to Ms. Roher. Ms. Keeffe asked Ms. Roher if she had a sense of any additional expenditures regarding county billing that will be occurring in this fiscal year. Ms. Jurgensen stated that the cost for paper ballots has not been provided; however, unofficially, it has been disclosed that each ballot may cost the county approximately 21.5 cents.

Ms. Keeffe inquired when further information will be available and Ms. Phillips inquired when the ballots will be printed. Ms. Jurgensen hopes that this week there will be confirmation of the ballot and its cost, adding that ballot proofs have yet to be received. Ms. Keeffe inquired what the allocation will be at each site. Ms. Jurgensen stated that SBE determines the equipment and paper allocation in consultation with local Board staff. Ms. Keeffe noted that five Early Voting sites have never been used in a Presidential Election and determining what will be needed may be difficult. She stated that her first experience with the new voting system was during the Fairfax County Special Election, and they had run out of ballots; but, they had the opportunity to use the Express Vote/Ballot Marking Device and in our case, there will only be one machine available. Mrs. Khozeimeh stated that there are several unanswered questions at this time regarding costs of the election.

Ms. Keeffe noted that the Board of Elections is eight months into the budget and asked if Ms. Roher could identify any line items where funding would not be entirely used, so that those funds could be used elsewhere. Ms. Roher responded that no specific line item will be able to absorb the anticipated deficit that will occur, adding that the new voting equipment was not funded in its entirety. Ms. Roher responded that it is very difficult to project how much will be spent. Ms. Keeffe stated that the County Executive and County Council have stated that they are fully prepared to pay for the equipment to run the election. She added that she would rather not lose funds in a line item if the County will have to pay for the system anyway. Ms. Keeffe stated that typically it is too late in the fiscal year to move funds when a surplus is identified. After discussion, Ms. Keeffe made a motion to move \$5,000 out of line item 64120 – Other Education, Tuition & Training into line item 64304 – Advertising – Marketing/Sales. The motion was seconded by Mr. Naimon. Ms. Roher noted that the Board of Elections has already entered into contracts with media outlets; the proposal was approved in the November Board meeting. The Board members agreed that Ms. Roher should inquire about prices for public service announcements on *WTOP* or *WMAL* using the \$5,000 and provide options to the Board members via email. The motion to move funds passed unanimously.

Voter Registration

Ms. Jurgensen stated that Ms. White and Mr. Zelaya would present stats on the High School Voter Registration program (see attachment C). Mr. Shalleck stated that he has received positive feedback and praise on the work that Mr. Zelaya is doing – Mr. Naimon and Mrs. Rivera-Oven also praised him. Mr. Zelaya thanked the Board members and noted that the work is a group effort. He reported there are several scheduled outreach events at high schools as well as requested revisits. Mrs. Rivera-Oven noted that schools located in up county have no scheduled events. Mr. Zelaya stated that most of the dates for the schools located up county were affected by the school's cancellation due to the weather and have been rescheduled.

Ms. White presented registration source graphs for those students ages 16 to 18 who have been registered as of February 16, 2016 (see Attachment D). She stated that 26 schools are eligible to participate in the High School Voter Registration Program, of which 19 school representatives were trained (via webinar or in person). Of the 19, four did not pick up materials. Mr. Naimon asked that Ms. White provide the list of schools that are not participating or did not pick up those materials; Ms. White agreed.

Ms. Jurgensen reported that monthly statistics were posted at the beginning of the month.

Ms. Jurgensen stated a petition was submitted and processed by Voter Registration staff to place Roque "Rocky" De La Fuente on the ballot as a candidate for the Presidential General Election.

Ms. Jurgensen reported that 4,281 absentee ballot applications have been processed to date. Of those, 2,360 are web or fax delivery and will require duplication.

State Board of Elections

Ms. Jurgensen reported that the State Board of Elections (SBE) will meet February 26, 2016 and will be discussing the budget. Montgomery County lobbyists will be present to advocate for the 50/50 split cost for additional voting equipment. Prince George's County is also in support of the request and will be in attendance.

Ms. Jurgensen reported the SBE staff has informed her that the screen shots from the ballot marking device will not be available for the 2016 Primary Election.

Legislation (Incorporated as Attachment E)

Ms. McLaughlin reported on the following House (HB) and Senate (SB) legislation:

HB 0204 – Montgomery County Elections – Early Voting Centers MC-14-16, (*Requiring Montgomery County to have 10 early voting centers; and providing the Act shall be applied to and interpreted to require that Montgomery County have 10 early voting centers for the 2016 election cycle and that the tenth early voting center be located at the Potomac Community Recreation Center, if available, or if not, at another facility that serves the Potomac area community.*) Ms. McLaughlin stated that the Bill passed in the House and is currently pending in the Senate. Mr. Naimon indicated that this item is scheduled on this evening's agenda for the Senate floor. Mr. Shalleck stated that there is a sunset clause stating that the additional Early Voting center will only be used for one year.

HB 1008 – Election Law – Early Voting Centers, (*Increasing the number of early voting centers that specified counties are required to establish; providing that specified counties may establish one additional early voting center under specified circumstances; etc.*)

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HB 0083 – Elections – Early Voting Centers – Sunday Voting, (*Requiring each early voting center to be open on the second Sunday before a primary or general election through the Sunday before the election during specified hours*). Ms. McLaughlin stated that the Maryland Association of Election Officials (MAEO) has opposed this Bill.

SB 169 – Election Law – Local Vote-by-Mail Special Elections – Start of Canvassing, (*Authorizing a local board of elections to commence the canvass of vote-by-mail ballots cast in a special election conducted by mail at 2 p.m. on the day of the special election; authorizing the State Board of Elections to adopt regulations authorizing a local board to commence the canvass of vote-by-mail ballots before 2 p.m. on the day of the special election; requiring the State Board to adopt specified regulations; etc.*) and its companion HB 0828 – Special Elections – Voting by Mail – Canvass Voters, (*Authorizing a local board of elections to commence the canvass of vote-by-mail ballots cast in a special election conducted by mail at 2 p.m. on the day of a special election; authorizing the State Board of Elections to adopt regulations authorizing a local board to commence the canvass of vote-by-mail ballots before 2 p.m. on the day of a special election; requiring the State Board to adopt regulations that provide for public observation of the canvass of vote-by-mail ballots; etc.*). Mr. Naimon inquired how the data would be handled between 2:00 p.m. and 8:00 p.m. Ms. Jurgensen stated that to maintain the secrecy of the election results would not be released until after 12:01 a.m. on the day after a special election.

SB 0331 – Election Law – Early Voting – Registered Voter Updating the Voters address on an Existing Registration, (*Altering a specified provision of the election law concerning a registered voter updating the voter's address during early voting to conform to other provisions of the election law applicable to a registered voter updating the voter's address and voting; repealing the requirement that a registered voter updating the voter's address on an existing registration during early voting must provide proof of residency; making the Act an emergency measure; etc.*) Ms. McLaughlin stated that this Bill would correct a problem we will be confronted with in the upcoming canvass regarding address changes. She added that the way the Same Day Voter Registration (SDVR) statute was written, and subsequently, interpreted all SDVR would be subject to the same proof of residency requirements.

SB 0011 – Universal Voter Registration Act, (*Requiring the Motor Vehicle Administration and specified social service agencies to provide electronic records to the State Board of Elections regarding individuals who hold a driver's license or identification card, are at least 16 years of age, are citizens of the United States, and receive assistance from a social services agency; requiring the State Board to determine whether each individual whose electronic record it receives is eligible to be registered to vote and to provide specified information to local boards of elections; etc.*).

HB 1007 – Freedom to Vote Act, (*Requiring the Motor Vehicle Administration to implement an automatic voter registration system on or before January 1, 2017; requiring specified social service agencies to implement an automatic voter registration system on or before July 1, 2017; requiring an automatic voter registration system to comply with specified requirements; requiring the State Board of Elections to register individuals whose voter registration information is transmitted to the State Board through an automatic voter registration system; etc.*). Ms. McLaughlin stated that SB 0011 and HB 1007 are similar; however, HB 1007 would require local boards to pay the postage cost for mailing notifications identified by the State Board of Elections; unlike SB 0111, where the State would mail said notifications and be responsible for postage costs. Ms. Jurgensen stated that an amendment was going to take place but fell through. Instead, local

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boards will incur additional costs that would include an initial mailing to the individual notifying them they are a registered voter and cost for a return postage paid postcard to the individual. Ms. McLaughlin stated that the Maryland Association of Counties (MACo) testified against the Bill. Mr. Vincent questioned if anyone is against the Bill that said the act will require no affirmative act of the voter to be registered to vote.

HB 0645 – Election Law – Change in Administrative Policy Affecting Voting Rights – Notice and Judicial Review, (*Requiring the State Board of Elections or a local board of elections that adopts a change in an administrative policy affecting voting rights to provide specified public notice of the change; providing for the form, content, and timing of the public notice; providing that an individual's right to vote may not be denied or abridged because the individual failed to comply with a change in an administrative policy affecting voting rights if the State Board or local board did not provide public notice of the change; etc.*). Mr. Karpinski stated the Bill is very broad regarding advance public notice of a change.

Mrs. Rivera-Oven inquired what position other counties and/or the County Executive have on the Bills discussed. She requested that a budgetary impact be prepared if the Bills were passed. Ms. Jurgensen suggested that Mr. Karpinski inquire what SBE's position is on HB 0645 as well as other jurisdictions. She added that she would pull the fiscal impact statement regarding HB 0645 and SB 0011/SB 0350 and send it to the Board members.

HB 1077 – Montgomery County Board of Elections – Election Director – Appointment Requirements MC26-16, (*Requiring the Montgomery County Board of Elections to require a supermajority vote of the regular members of the local board to appoint an election director.*) Mr. Shalleck stated that there potentially would be an amendment to the Bill to require three votes, but one of the three would need to be a member of the opposite party. Ms. Phillips inquired why the Bill only identifies the Montgomery County Board of Elections Director noting that she objects to the Bill. The Board members briefly discussed the House Bill, which is scheduled for a hearing on March 2 at the Ways and Means Committee. Mr. Shalleck requested that Mr. Karpinski draft a letter representing the majority's and the minority's views on the Bill. Ms. Jurgensen was asked to confirm if there is an amendment to HB 1077.

Mrs. Rivera-Oven requested that legislation affecting Election Law be placed on the Montgomery County Board of Elections website. Ms. Jurgensen agreed to see if another tab could be added for legislation.

Attorney Report

Mr. Karpinski presented verbiage on the definition of a quorum for the purpose of amending the Board of Elections' Bylaws to model the State Board of Elections' Bylaws. The Board members discussed the lack of clarity regarding what constitutes a quorum. The Board members agreed to send their comments and suggested wording to Mr. Karpinski in advance of the next meeting. This item will be added to the agenda for the March Board Meeting.

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Old Business

Other Old Business

No items were discussed.

2016 Election Preparation

New Voting System Update

Ms. Jurgensen reported that staff continues to test equipment for quality control to ensure that all equipment meets the performance standards for the State of Maryland.

Ms. Jurgensen added that poll book software for the 2016 Election has not been delivered to date, but is expected soon.

Ms. Jurgensen stated that MDVoters was upgraded and SBE is conducting training with staff as needed.

Ms. Jurgensen reported that the Candidate filing deadline has passed and ballot proofing is expected to begin February 23, 2016.

Regional Upload Sites

Mr. Jurgensen reported that Mrs. Ross has completed the regional upload site testing. Mrs. Ross reported that Election System & Software (ES&S) technicians assisted BOE staff in completing the testing. She stated that the connectivity from the seven locations transmitted quickly and the summary results were successfully uploaded to the SBE server as planned. Ms. Jurgensen stated that continued testing will occur to ensure all functions work properly. She added the State Board of Elections, local board of elections, and the vendor are developing processes and procedures for upload locations. Ms. Jurgensen stated that the chain of custody documents are with SBE; a copy will also be sent to Board Attorney, Mr. Karpinski.

Ms. Phillips inquired how the sleeve (to protect the secrecy of the ballot) will be used. Ms. Jurgensen provided a sample sleeve and briefly explained the process. Ms. Jurgensen stated that an election judge floater will be available, if necessary, to assist voters having issues with ballot scanning.

Transportation

Ms. Jurgensen reported that staff met with the Department of General Services (DGS) to discuss their assistance with picking up ballot bins from polling places for the Primary Election. Board of Elections' staff provided route lists of polling places to DGS. Future meetings are planned to keep DGS updated.

She stated that staff has meet with the State Board of Elections' vendor to discuss the following: cart and packing requirements for Early Voting and Election Day, weight of carts with voting booths, and the labeling of delivery carts and updated hauler cards for drivers and polling place recipients. Staff will be meeting with Montgomery County Public School facility staff on March 7 regarding the delivery of carts to polling places.

Election Judge Update

Ms. Woods provided a graph describing the Election Judge recruitment status. Ms. Woods stated that election judge recruitment is moving forward; however, additional judges are still needed. Recruitment staff is working proactively to schedule training for all those who expressed an interest. Ms. Woods noted a discrepancy on a previous graph provided to the Board members – "Completed Training" previously duplicated the chief judges and VOPs that are required to take the course. (The 979 indicated on the graph is accurate.) Ms. Phillips thanked Ms. Woods for Election Judge packets provided to her.

Outreach Report

Mr. Zelaya reported that, due to inclement weather, some outreach events were cancelled and he is in the process of rescheduling them. He provided a list of outreach events to date.

Election Judge Manual

Ms. Jurgensen reported that the State of Maryland Election Judge Manual, although not complete due to chapters missing for Same Day Voter Registration, Early Voting, and the Trouble Shooting Guide, has been sent to the print shop. Ms. Jurgensen stated that BOE has not provided any Early Voting or Same Day Voter Registration training due to the lack of training material received from SBE. Ms. Woods stated that election judges that will be serving throughout Early Voting/Same Day Registration have been identified. Early Voting training is scheduled to begin March 2, and will not include Same Day Voter Registration (those election judges have been identified for training once material is available).

Equipment Allocation (Incorporated as Attachment F)

Ms. Jurgensen and Ms. McLaughlin presented a power point presentation on Polling Place and Early Voting Line Management/Early Voting equipment allocation.

Ms. Keeffe brought to the attention of the Board members a request she received to have wheelchairs available at polling places. She suggested that the Board consider it and see if wheelchairs could be provided at Early Voting sites. Ms. Jurgensen stated that BOE has not budgeted the cost of wheelchair rentals or purchases; however, she will reach out to the Sate Board of Elections for HAVA funds for ADA requirements. In the interim, Ms. Roher will inquire about rental cost and report the information in the March Board Meeting. Ms. Phillips noted that some polling places may have wheelchairs available as loaners if necessary, she also expressed

concern with transporting liability issues. Ms. Jurgensen stated that she will have staff inquire if wheelchairs are available at polling places. The Board members further discussed wheelchair availability. Mrs. Rivera-Oven inquired what responsibility the Montgomery County Board of Elections has to provide wheelchair access to a voter. Mr. Karpinski responded that Montgomery County would have no obligation. Ms. Jurgensen stated that all polling places meet ADA standards according to the State Board of Elections. Ms. Jurgensen will also follow up with the County Attorney to inquire if there would be any liability issues. She added that staff will inquire with the Early Voting sites selected to see if a wheelchair would be available.

Paper Ballot Allocation

Ms. Jurgensen reported that the State Board has not provided any information on paper ballot allocation at this time.

Sample Ballot

Ms. McLaughlin provided an updated draft sample ballot to the Board members. The Board members discussed the sample ballot layout and new information on the use of paper ballots. Board members thanked Ms. McLaughlin for a job well done on the sample ballot.

New Business

Evening Meeting

Ms. Phillips suggested holding off discussion of an evening meeting until after the General Election. A majority of the Board members agreed.

Future Meetings

Ms. Roher will ask Board members in March about availability and their desired location for Early Voting opening and closing. In early April an email will go out inquiring about availability for canvass dates.

Mr. Naimon requested to speak with Mr. Karpinski regarding the need to have four Board members at a canvass for a quorum.

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All meetings begin at 2:30 p.m. unless otherwise indicated

- A. March 21, 2016 - Board Meeting and Swear-In as Board of Canvassers 2:00 p.m.
Board Meeting 2:30 p.m.
- B. March 30, 2016 - Early Voting and Supply Bag Verification 5:30 p.m.
- C. April 8, 2016 - Public Test 10:00 a.m.
- D. April 14, 2016 - Early Voting Begins 9:00 a.m. - 11:00 a.m.
- E. April 15, 2016 - Election Day Equipment Verification 4:30 p.m.
- F. April 18, 2016 - Board Meeting
- G. April 21, 2016 - Close of Early Voting 7:00 p.m.
- H. April 25, 2016 - Monday Night Visit 6:00 p.m.
- I. April 26, 2016 - Presidential Primary Election 6:00 a.m. - 8:00 p.m. and
Board Meeting 11:00 a.m.
- J. April 28, 2016 - Absentee Ballot Canvass I 10:00 a.m. - 8:00 p.m.
- K. April 29, 2016 - Absentee Ballot Canvass I cont. 9:00 a.m. - 7:00 p.m.
- L. April 30, 2016 - Absentee Ballot Canvass I cont. 9:00 a.m. - 7:00 p.m. (Tentative)
- M. May 4, 2016 - Provisional Canvass 10:00 a.m. - 8:00 p.m.
- N. May 5, 2016 - Provisional Canvass cont. 9:00 a.m. - 7:00 p.m.
- O. May 6, 2016 - Absentee Ballot Canvass II and Provisional 10:00 a.m. - 8:00 p.m.
- P. May 7, 2016 - Absentee Ballot Canvass II cont. 9:00 a.m. - 7:00 p.m. (Tentative)
- Q. May 16, 2016 - Board Meeting
- R. June 20, 2016 - Board Meeting
- S. July 18, 2016 - Board Meeting
- T. August 15, 2016 - Board Meeting (Tentative)
- U. September 19, 2016 - Board Meeting
- V. October 14, 2016 - Public Testing
- W. October 17, 2016 - Board Meeting and Swear In
- X. October 27, 2016 - Early Voting Begins 9:00 a.m. - 11:00 a.m.
- Y. October 28, 2016 - Election Day Equipment Verification
- Z. November 3, 2016 - Close of Early Voting 8:00 p.m.
- AA. November 7, 2016 - Monday Night Visit 6:00 p.m.
- BB. November 8, 2016 - Presidential General Election 6:00 a.m. - 8:00 p.m. and
Board Meeting 11:00 a.m.
- CC. November 10, 2016 - Absentee Ballot Canvass I 10:00 a.m. - 8:00 p.m.
- DD. November 11, 2016 - Absentee Ballot Canvass I cont. 9:00 a.m. - 7:00 p.m.
- EE. November 12, 2016 - Absentee Canvass I cont. 10:00 a.m. - 8:00 p.m.
- FF. November 13, 2016 - Absentee Canvass I cont. 10:00 a.m. - 7:00 p.m. (Tentative)
- GG. November 16, 2016 - Provisional Ballot Canvass 10:00 a.m. - 8:00 p.m.
- HH. November 17, 2016 - Provisional Ballot Canvass cont. 9:00 a.m. - 7:00 p.m. (Tentative)
- II. November 18, 2016 - Provisional and Absentee Ballot Canvass II 10:00 a.m. - 8:00 p.m.
- JJ. November 19, 2016 - Absentee Ballot Canvass II cont. 9:00 a.m. - 8:00 p.m. (Tentative)
- KK. November 22, 2016 - Certification of Election
- LL. November 21, 2016 - Board Meeting
- MM. December 19, 2016 - Board Meeting (Tentative)

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Adjournment

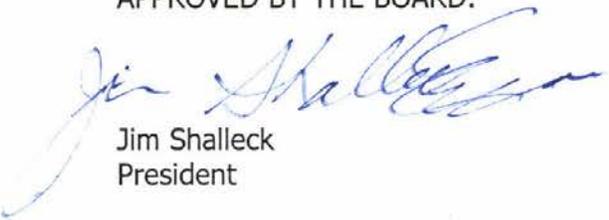
With no further business to discuss, Mrs. Khozeimeh moved to adjourn the Board meeting. The motion was seconded by Ms. Keeffe and passed unanimously. The meeting adjourned at 6:22 p.m.

Respectfully Submitted,



Lisa Merino
Office Services Coordinator

APPROVED BY THE BOARD:



Jim Shalleck
President

Election Director Report February

**Board agenda posted February 10 2016 on site
and posted on website February 12 2016.**

Personnel

Introductions by Alysoun McLaughlin

Budget – Margie Roher (in advance packet)

Voter Registration

High School Registration – Jessica White & Gilberto Zelaya

Monthly statistics posted: 633,188 active voters

Petition to place name on ballot for President was processed
– Roque “Rocky” De La Fuente

Absentee numbers to date:

4281 Applications processed

2358 designated as web deliver (duplication is required)

2 designated as FAX delivery

1921 designated as USPS Mail

State Board of Elections

State Board of Elections budget will be discussed before the MD Senate Committee on February 26, 2016. The Montgomery County lobbyist will be present to advocate for 50/50 split of costs for additional voting equipment. The Prince George’s County administration appears to support

additional funding to minimize wait time for the General Election and is expected to attend the hearing in support.

SBE informed Montgomery County that screen shots from the ballot marking device will not be available.

Legislation – Alysoun McLaughlin report.

Board Attorney Report – Kevin Karpinski

Follow up to Board's discussion related to by-laws for local boards of elections.

Old Business

New Voting System

Overall:

1. Voting Equipment is on site

The voting equipment has had the required acceptance testing performed and logic and accuracy testing has been completed in accordance to State of Maryland regulations.

Staff continues to test the equipment for quality control, including doing such things as testing the legs on the voting booths, to ensure that all equipment meets the performance standards for the State of Maryland.

2. Poll book software for 2016 election cycle has not been delivered but advised it will be soon.

3. MDVoters was upgraded and SBE is conducting training with staff as needed.

4. Candidate filings are completed and ballot proofing process is expected to commence on Tuesday February 23, 2016.

Voting equipment

The following equipment that has been delivered to Montgomery County:

Digital Scanner	370
Black Ballot Box	370
Express Vote	534
Carts	337
Express Printers	145
High Speed scanner	001
Printer/scanner	001
Workstations with printer	005
Servers	002
Blue ballot bins	1111
Voting booths	3048
ADA tables for the polling places for Ballot Marking Device.	250

The balance of the equipment is in route (via ocean freight) with expected delivery prior to next Board meeting.

- **368 voting booths pending delivery**

Regional Upload sites – Janet Ross

Testing of the seven locations occurred February 11, 2016.

Regional Upload locations for the unofficial election results:

Olney Library *
Marilyn Praisner Comm. Rec. Center
Mid-County Comm. Rec. Center
Bethesda Library

Silver Spring Library
Potomac Comm. Rec. Center
White Oak Comm. Rec. Center
Board of Elections office is Primary Site and upload site to the State Board for state-wide election results.

Montgomery County connectivity from the seven locations functioned and summary results successfully uploaded to SBE server as planned. Data collected and tabulated.

Change of custody document at State Board for approval.

Testing continues at Prince George's County.

SBE, LBE and vendor staff are developing process procedures for upload locations.

Transportation

Meeting with County General Services occurred in January and February to discuss voted ballots blue bin pick-up from the polling places in the Primary Election. List of polling places with population counts will be provided to General Service to assist in developing routes.

Meeting with State Board vendor occurred with staff to plan the deliver voting equipment. Staff discussed:

1. Reviewed SBE requirements for cart and packaging requirements for Early Voting and Election Day.
2. Discussed weight of cart with voting booths.
3. Labeling of delivery carts and updated hauler cards for driver and polling place location recipient.

Meeting with MCPS facility staff regarding delivery of carts to polling places is scheduled for March 7, 2016.

Election Judge Update – provided in advance packet
Leslie Woods will provide update

Future Vote update – Gilberto Zelaya

Election Judge Manual

The State of Maryland Election Judge Manual is as complete as possible. The staff went to print with what is available. Missing chapters are on Same Day Voter Registration, Early Voting and the Trouble shooting Guide.

Equipment Allocation – Powerpoint

Margaret Jurgensen & Alysoun McLaughlin

Sample Ballot update – Alysoun McLaughlin

Outreach Report – Gilberto Zelaya (in advanced packet)

Election Judge Report – Leslie Woods

FY16 OPERATING BUDGET SPREADSHEET
Through January 31, 2016 (As of February 10, 2016)

LINE ITEM	FY16 APPROVED	FY16 YEAR TO DATE*
PERSONNEL COSTS	3,931,901	1,665,197
5A001 - Salaries & Wages	3,233,166	1,324,251
50010 - Full Time Salaries	2,126,098	1,022,095
50012/50020 - Part Time Salaries/Seasonal Temps	656,424	276,860
60168 - Temporary Office Clerical (moved from OP for clarity)	201,329	1,403
SUBTOTAL FOR TEMPORARY PERSONNEL	857,753	278,263
50324 - Overtime (includes emergency, multi-lingual & holiday)	249,315	23,893
5A002 - FICA	218,646	96,575
5A003 - Group Insurance	305,315	151,777
5A004 - Group Retirement	174,774	92,594
OPERATING EXPENSES	3,609,635	1,321,160
6A001 - Services and Contracts	1,688,863	632,982
60060 - Legal/Attorney Services	75,000	40,107
60066 - SBE Program Management	613,682	300,223
60304 - Maintenance - Electrical	0	3,005
60314 - Maint - Computer Systems	25,000	80
60326 - Repair/Maint Agmts - Office Equip	11,000	3,427
60412 - Moving Services	27,857	4,737
60414 - Building Construction	277,060	281,242
60530 - Other Professional Services - EJ Stipend	624,764	0
60532 - Other Non-Professional Services (includes EJ mod.)	34,500	162
6A002 - Maintenance	188,765	38,765
61010 - Computer Equip Repairs/Maint (EPB)	188,765	38,765
6A003 - Rentals/Leases	842,337	449,138
61902 - Furniture Rentals (Polling Place)	7,000	320
61924 - Other Equipment Rentals (MDVoters)	717,448	217,448
61926 - Bldg or Space Rental/Leases (Pol. Place)	24,500	2,923
61932 - Other Rentals/Leases (Voting System)	93,389	228,447
6A004 - Office Supplies & Equipment (<\$5,000)	125,004	40,620
62010 - General Office Supplies+	70,000	25,539
62016 - Computer Supplies	5,000	0
62018 - Computer Equip (<\$5,000)	28,000	4,511
62022 - Paper and Supplies for Copiers	0	751
62028 - Other Supplies & Equipment	22,004	9,819
6A011 - Books, Videos, and Subscriptions	3,500	3,505
62700 - Books/Reference Materials	2,500	1,808
62712 - Other Books, Videos, and Subscriptions	1,000	1,697
6A012 - Other Supplies/Materials/Equipment	107,726	30,058
62826 - Keys and Locks	0	0
62946 - Charges from SBE	107,726	30,058
6A013 - Printing/Central Duplicating Services	169,336	42,243
63016 - Imaging	35,380	4,045
63018 - Document Shredding	0	101
63020 - Office Mach. Cop. Leasing	11,760	8,726
63022 - Other Central Dup Svc - Printing (all printing costs)	122,196	29,371
Mandated Legal Requirements		
Charges from SBE		
Election Specific Costs		
Personnel Charges		
Temporary Personnel Charges		
Overtime Costs		
Benefits		

FY16 OPERATING BUDGET SPREADSHEET
Through January 31, 2016 (As of February 10, 2016)

LINE ITEM	FY16 APPROVED	FY16 YEAR TO DATE*
6A014 - Outside Printing	100,550	0
63100 - Outside Printing/Copying	550	0
63104 - Sample Ballot Printing	100,000	0
6A015 - Mail	138,361	10,685
63200 - Central Dup - Postage - Bulk (services, NO postage)	36,530	6,301
63202 - Central Dup - Postage - Individual (PO Box rental)	21,081	1,658
63206 - Inter-Office Mail/Pony Charge	750	2,501
63208 - Other - Mail (Sample Ballot Postage)	80,000	225
6A016 - Outside Postage and Mail	38,000	20,207
63300 - Outside Mail Services (VNCs and all other postage)	37,500	20,061
63304 - Other Outside Mail Services	500	145
6A017 - Motor Pool	10,832	4,164
63500 - Assigned Motor Pool Vehicles	8,832	3,871
63504 - Daily Rental Motor Pool	2,000	152
63508 - MP EZPASS Charges	0	141
6A018 - Communications Services	123,549	37,449
63600 - Local Telephone Service Charges	50,000	0
63604 - Cellular Phone Line Charges	2,800	0
63618 - Blackberry Charges (smart phones)	9,000	4,449
63624 - Communication Circuits	36,279	22,967
63626 - Communication Modems (SBE)	4,870	407
63634 - Other Communication Services (PP Phone Lines)	20,600	9,626
6A020 - Charges from Others	11,148	101
63810 - Charges for Facility Maintenance	11,148	101
6A021 - Travel	23,996	10,000
64010 - Metropolitan Area Travel	17,996	7,831
64012 - Non-Metropolitan Area Travel	6,000	2,169
6A022 - Education, Tuition, and Training	10,125	458
64100 - Local Conference Related	2,000	0
64120 - Other Education, Tuition, & Training	8,125	458
6A023 - Dues/Memberships	2,000	195
64200 - Professional Memberships (Individual)	2,000	195
6A024 - Advertising	20,036	0
64300 - Advertising - Jobs	0	0
64304 - Advertising - Marketing/Sales	20,036	0
6A099 - Miscellaneous Operating Expenses	5,507	589
69999 - Other Misc Operating Expenses	5,507	589
DEPARTMENTAL TOTAL	7,541,537	2,986,356
* Included prior year encumbrances		
+ Includes office supplies, polling place supplies, and office furniture		
Mandated Legal Requirements		
Charges from SBE		
Election Specific Costs		
Personnel Charges		
Temporary Personnel Charges		
Overtime Costs		
Benefits		

2015-2016 High School Programs

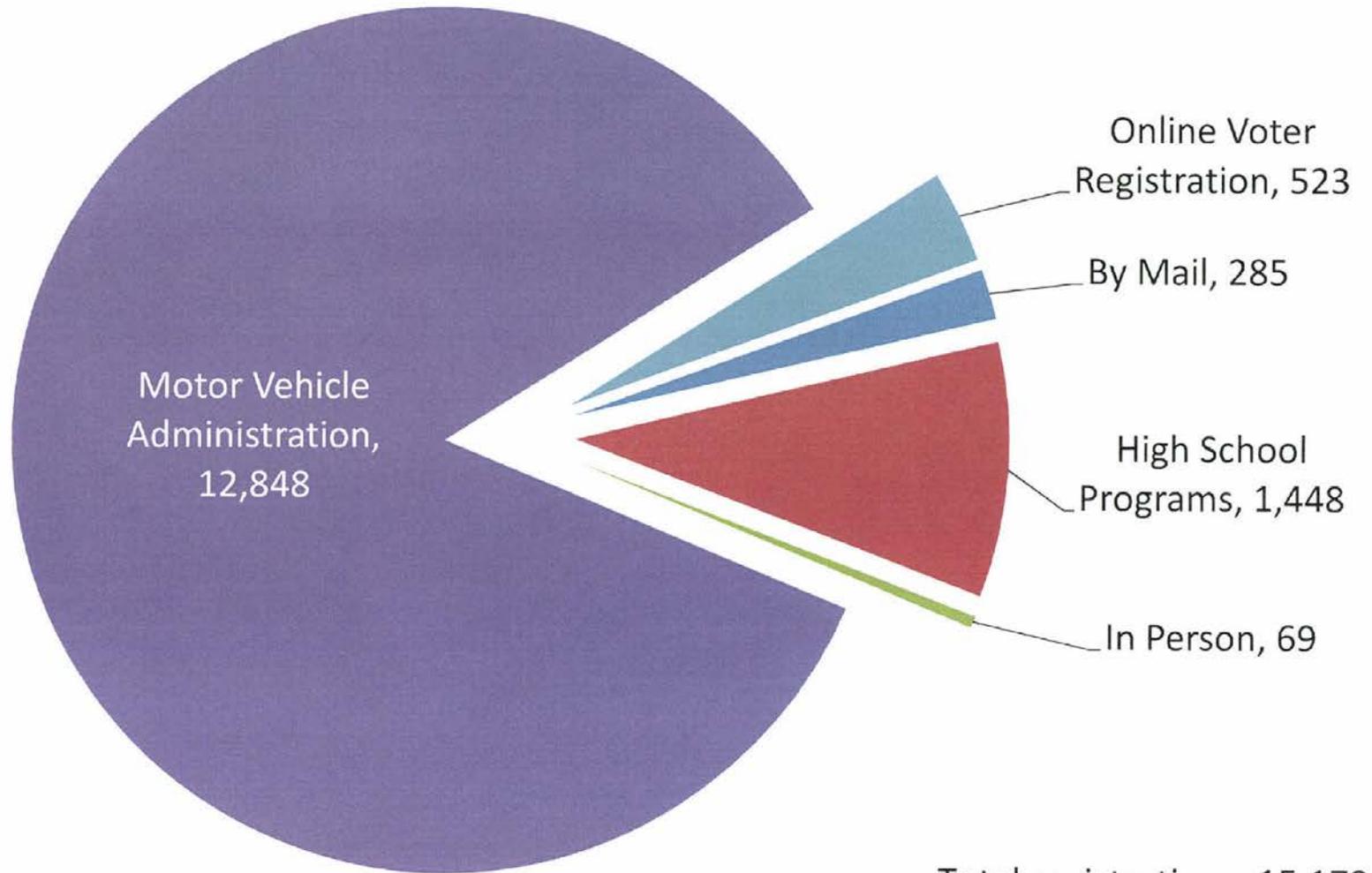
School Name	Registration Totals	(FV) Election Worker Recruits
Albert Einstein	53	55
Alternative Programs	20	
Bethesda-Chevy Chase*		
Clarksburg ^	107	
Col. Zadok Magruder*		
Damascus*		
Gaithersburg*		
James Hubert Blake*		
John F. Kennedy*	9	
Montgomery Blair	95	71
Northwest ^	1	
Northwood ^	50	
Paint Branch ^	51	
Poolesville *		
Quince Orchard	67	66
Richard Montgomery	80	52
Rockville	25	25
Seneca Valley*		
Sherwood*		
Springbrook*		
Thomas S. Wootton	42	55
Walt Whitman	19	23
Walter Johnson*	75	82
Watkins Mill*		
Wheaton*		
Winston Churchill*		
Total to date:	694	429

*Future student registration and outreach drive is planned

^Upcoming Future Vote Student Empowerment drive is scheduled

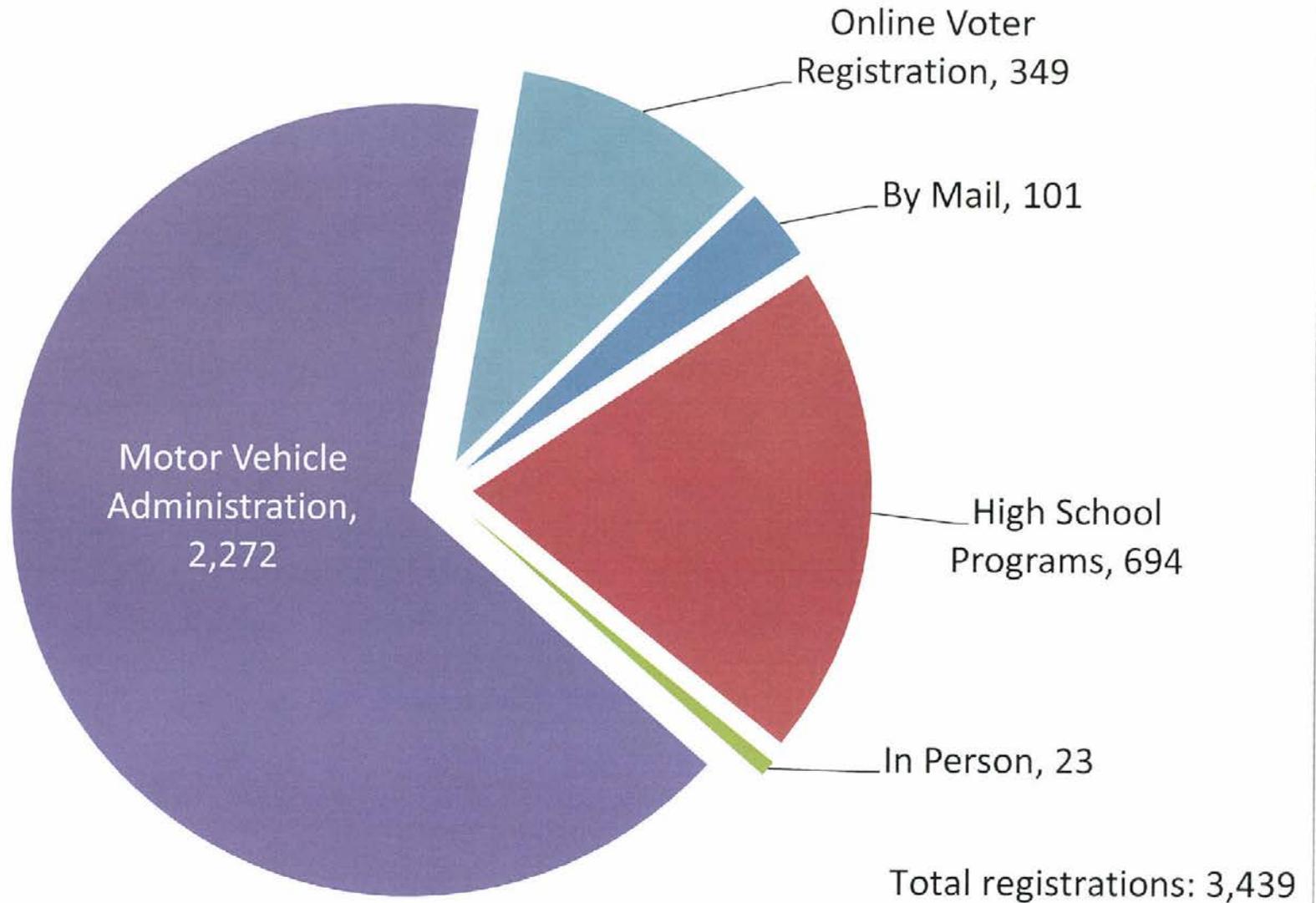
1,039 Future Vote participants have been recruited as of 02/19/2016

**All Registrants Ages 16 to 18
As of 02/16/2016 by Registration Source**



Total registrations: 15,173

**Ages 16 to 18 Registered Between 11/1/15 to 02/16/16
by Registration Source**



	Title	Primary Sponsor	Status	Original House and Hearing Dates	Opposite House and Hearing Dates
HB0053	Presidential Elections - Agreement Among the States to Elect the President by National Popular Vote - Repeal	Delegate O'Donnell	In the House - Hearing 1/27 at 2:00 p.m.	Ways and Means 1/27/2016 - 2:00 p.m.	
HB0083	Elections - Early Voting Centers - Sunday Voting	Delegate Carr	In the House - Hearing 2/10 at 1:00 p.m.	Ways and Means 2/10/2016 - 1:00 p.m.	
HB0112	Election Law - Campaign Finance Entities - Activity and Forfeiture of Salary	Delegate Jackson	In the House - Hearing 2/10 at 1:00 p.m.	Ways and Means 2/10/2016 - 1:00 p.m.	
HB0129	Staggered Election Terms - Charter County Councils	Delegate Carr	In the House - Hearing 2/10 at 1:00 p.m.	Ways and Means 2/10/2016 - 1:00 p.m.	
HB0156	Election Law - Campaign Material - Clarification of Definition	Delegate West	In the House - Hearing 2/10 at 1:00 p.m.	Ways and Means 2/10/2016 - 1:00 p.m.	
HB0174	Election Law - Campaign Finance Violations - Injunctive Relief	Delegate West	In the House - Hearing 2/10 at 1:00 p.m.	Ways and Means 2/10/2016 - 1:00 p.m.	
HB0200	Election Law - Legislative Newsletters - Distribution by Electronic Mail	Delegate Krebs	In the House - Hearing 2/12 at 1:00 p.m.	Rules and Executive Nominations 2/12/2016 - 1:00 p.m.	

Status of Election Legislation
Maryland General Assembly - 2016 Session
as of February 12, 2016

	Title	Primary Sponsor	Status	Original House and Hearing Dates	Opposite House and Hearing Dates
HB0204	Montgomery County - Elections - Early Voting Centers MC 14-16	Montgomery County D	In the Senate - Hearing 2/18 at 1:00 p.m.	Ways and Means	Education, Health, and Environmental Affairs
				1/27/2016 - 2:00 p.m.	
HB0225 (SB0261)	Election Law - Write-in Candidates	Delegate Howard, C.	In the House - Hearing 2/17 at 1:00 p.m.	Ways and Means	
				2/17/2016 - 1:00 p.m.	
HB0241 (SB0408)	Election Law - State Elected Officials - Campaign Fund-Raising During General Assembly Session - Civil Penalty	Delegate Rosenberg	In the House - Hearing 2/17 at 1:00 p.m.	Ways and Means	
				2/17/2016 - 1:00 p.m.	
HB0288 (SB0555)	Attorney General and Comptroller - Special Elections to Fill a Vacancy	Delegate Moon	In the House - Hearing 2/17 at 1:00 p.m.	Ways and Means	
				2/17/2016 - 1:00 p.m.	
HB0297	Election Law - Business Entity Campaign Contributions - Prohibition	Delegate Moon	In the House - Hearing 2/17 at 1:00 p.m.	Ways and Means	
				2/17/2016 - 1:00 p.m.	
HB0344 (SB0170)	Voter Registration - Affiliation With Political Party and Participation in Primary Election, Caucus, or Convention	Delegate Afzali	In the House - Hearing 2/17 at 1:00 p.m.	Ways and Means	
				2/17/2016 - 1:00 p.m.	
HB0408	Commission to Study Legislative and Congressional Districting	Delegate Hill	In the House - Hearing 2/29 at 3:00 p.m.	Rules and Executive Nominations	
				2/29/2016 - 3:00 p.m.	

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	Title	Primary Sponsor	Status	Original House and Hearing Dates	Opposite House and Hearing Dates
HB0444	Election Law - General Assembly Candidate Residency Form - Requirement	Delegate Howard, C.	In the House - Hearing 2/24 at 1:00 p.m.	Ways and Means	
(SB0260)				2/24/2016 - 1:00 p.m.	
HB0467	Legislative and Congressional Districting - Standards and Processes	Delegate Reznik	In the House - Hearing 2/29 at 3:00 p.m.	Rules and Executive Nominations	
				2/29/2016 - 3:00 p.m.	
HB0578	Real-Time Transparency Act of 2016	Delegate Carr	In the House - Hearing 2/24 at 1:00 p.m.	Ways and Means	
(SB0002)				2/24/2016 - 1:00 p.m.	
HB0592	Blue Ribbon Commission on Voting, Openness, Transparency, and Equality (VOTE) in Elections	Delegate Barnes, D.	In the House - Hearing 2/24 at 1:00 p.m.	Ways and Means	
				2/24/2016 - 1:00 p.m.	
HB0645	Election Law - Change in Administrative Policy Affecting Voting Rights - Notice and Judicial Review	Delegate Rosenberg	In the House - Hearing 3/02 at 1:00 p.m.	Ways and Means	
				3/2/2016 - 1:00 p.m.	
HB0716	Election Law - Voting by Felons at Polling Places - Prohibition	Delegate Impallaria	In the House - Hearing 3/02 at 1:00 p.m.	Ways and Means	
				3/2/2016 - 1:00 p.m.	
HB0828	Special Elections - Voting by Mail - Canvass of Votes	Delegate Ebersole	In the House - Hearing 2/26 at 1:00 p.m.	Ways and Means	
				2/26/2016 - 1:00 p.m.	

Status of Election Legislation
 Maryland General Assembly - 2016 Session
 as of February 12, 2016

	Title	Primary Sponsor	Status	Original House and Hearing Dates	Opposite House and Hearing Dates
HB0852	Local Government - Municipal Elections - Tie Votes	Delegate Lisanti	In the House - Hearing 2/26 at 1:00 p.m.	Ways and Means	
				2/26/2016 - 1:00 p.m.	
HB0853	Election Law - Campaign Finance Entities - Disbursements by Debit and Credit Cards	Delegate Lisanti	In the House - Hearing 2/26 at 1:00 p.m.	Ways and Means	
				2/26/2016 - 1:00 p.m.	
HB0873	Election Law - Special Elections - Absentee Ballots for Absent Uniformed Services Voters and Overseas Voters	Delegate Smith	In the House - Hearing 2/26 at 1:00 p.m.	Ways and Means	
				2/26/2016 - 1:00 p.m.	
HB0963 (SB0459)	Campaign Finance - Ballot Issue Committees - Prospective Questions	Delegate Luedtke	In the House - Hearing 3/02 at 1:00 p.m.	Ways and Means	
				3/2/2016 - 1:00 p.m.	
HB1007	Freedom to Vote Act	Delegate Luedtke	In the House - Hearing 3/02 at 1:00 p.m.	Ways and Means	
				3/2/2016 - 1:00 p.m.	
HB1008	Election Law - Early Voting Centers	Delegate Turner	In the House - Hearing 3/02 at 1:00 p.m.	Ways and Means	
				3/2/2016 - 1:00 p.m.	
HB1009	Task Force to Study Increased Voter Participation	Delegate Platt	In the House - Hearing 3/02 at 1:00 p.m.	Ways and Means	
				3/2/2016 - 1:00 p.m.	

Status of Election Legislation
Maryland General Assembly - 2016 Session
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	Title	Primary Sponsor	Status	Original House and Hearing Dates	Opposite House and Hearing Dates
HB1032	Montgomery County Board of Education - Elections - Voting by County Residents MC 25-16	Montgomery County D	In the House - First Reading Ways and Means	Ways and Means	
HB1063	Election Law - Filing Fee - Candidates for President and Vice President (SB0484)	Delegate Buckel	In the House - First Reading Ways and Means	Ways and Means	
HB1065	Montgomery County Board of Education - Special Election to Fill a Vacancy MC 2-16	Montgomery County D	In the House - First Reading Ways and Means	Ways and Means	
HB1077	Montgomery County Board of Elections - Election Director - Appointment Requirement MC 26-16	Montgomery County D	In the House - First Reading Ways and Means	Ways and Means	
HB1116	Montgomery County - Ranked Choice Voting MC 15-16	Montgomery County D	In the House - First Reading Ways and Means	Ways and Means	
HB1122	Voting Disclosure Act of 2016	Delegate McDonough	In the House - First Reading Judiciary and Ways and Means	Judiciary	
				Ways and Means	
HB1164	Election Law - Contribution to a Candidate for Judicial Office	Delegate Buckel	In the House - First Reading Ways and Means	Ways and Means	

Status of Election Legislation
 Maryland General Assembly - 2016 Session
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	Title	Primary Sponsor	Status	Original House and Hearing Dates	Opposite House and Hearing Dates
HB1186	Sex Offender Registrants - School Polling Place - Alternative	Delegate Angel	In the House - First Reading Ways and Means	Ways and Means	
HB1201	Election Law - Campaign Finance - Coordinated Expenditures	Delegate Ebersole	In the House - First Reading Ways and Means	Ways and Means	
HB1209	General Assembly - Limitation of Terms	Delegate Vogt	In the House - First Reading House Rules and Executive Nominations	Rules and Executive Nominations	
HB1230	Campaign Finance - Departmental Secretaries - Solicitation of Contributions or Donations	Delegate Turner	In the House - First Reading Ways and Means	Ways and Means	
HB1248	Public Funding and Small Donor Act for General Assembly Elections	Delegate Carr	In the House - First Reading Ways and Means	Ways and Means	
(SB0428)					
HB1259	Election Law - Voting by Registered Offenders at Polling Places - Prohibition	Delegate Impallaria	In the House - First Reading Ways and Means	Ways and Means	
HB1270	House Legislative Districts - Single Member	Delegate Parrott	In the House - First Reading House Rules and Executive Nominations	Rules and Executive Nominations	

Status of Election Legislation
 Maryland General Assembly - 2016 Session
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	Title	Primary Sponsor	Status	Original House and Hearing Dates	Opposite House and Hearing Dates
HB1301	Election Law - Political Party - Retention of Status	Delegate Carter	In the House - First Reading Ways and Means	Ways and Means	
HB1389	Election Law - Qualification of Voters - Proof of Identity	Delegate Parrott	In the House - First Reading Ways and Means	Ways and Means	
HB1390	Election Law - Voter Registration and Absentee Voting - Proof of Citizenship	Delegate Parrott	In the House - First Reading Ways and Means	Ways and Means	
HJ0004 (SJ0003)	United States Congress - Call to Congress and the President to Act on Redistricting Reform	Delegate Reznik	In the House - First Reading House Rules and Executive Nominations	Rules and Executive Nominations	
HJ0008 (SJ0002)	United States Constitution - Amendments Convention - Democracy Amendment	Delegate Smith	In the House - First Reading House Rules and Executive Nominations	Rules and Executive Nominations	
SB0002 (HB0578)	Real-Time Transparency Act of 2016	Senator Young	In the Senate - Hearing 2/04 at 3:00 p.m.	Education, Health, and Environmental Affairs 2/4/2016 - 3:00 p.m.	
SB0011	Universal Voter Registration Act	Senator Manno	In the Senate - Hearing 2/18 at 1:00 p.m.	Education, Health, and Environmental Affairs 2/18/2016 - 1:00 p.m.	

Status of Election Legislation
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	Title	Primary Sponsor	Status	Original House and Hearing Dates	Opposite House and Hearing Dates
SB0019	Election Law - Automatic Voter Registration	Senator Ramirez	In the Senate - Hearing 2/18 at 1:00 p.m.	Education, Health, and Environmental Affairs 2/18/2016 - 1:00 p.m.	
SB0169	Election Law - Local Vote-by-Mail Special Elections - Start of Canvassing	Senator Kagan	In the Senate - Hearing 2/04 at 3:00 p.m.	Education, Health, and Environmental Affairs 2/4/2016 - 3:00 p.m.	
SB0170 (HB0344)	Voter Registration - Affiliation With Political Party and Participation in Primary Election, Caucus, or Convention	Senator Kagan	In the Senate - Hearing 2/04 at 3:00 p.m.	Education, Health, and Environmental Affairs 2/4/2016 - 3:00 p.m.	
SB0247	Election Law - Certificate of Candidacy as Delegate to a Presidential National Convention - Place of Filing	Senator Norman	In the Senate - Hearing 2/04 at 3:00 p.m.	Education, Health, and Environmental Affairs 2/4/2016 - 3:00 p.m.	
SB0260 (HB0444)	Election Law - General Assembly Candidate Residency Form - Requirement	Senator Kelley	In the Senate - Hearing 2/04 at 3:00 p.m.	Education, Health, and Environmental Affairs 2/4/2016 - 3:00 p.m.	
SB0261 (HB0225)	Election Law - Write-in Candidates	Senator Kelley	In the Senate - Hearing 2/04 at 3:00 p.m.	Education, Health, and Environmental Affairs 2/4/2016 - 3:00 p.m.	
SB0268	Election Law - Qualification of Voters - Proof of Identity	Senator Salling	In the Senate - Hearing 2/18 at 1:00 p.m.	Education, Health, and Environmental Affairs 2/18/2016 - 1:00 p.m.	

Status of Election Legislation
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	Title	Primary Sponsor	Status	Original House and Hearing Dates	Opposite House and Hearing Dates
SB0290	Election Laws - Loans to a Campaign Finance Entity	Senator Bates	In the Senate - Hearing 2/18 at 1:00 p.m.	Education, Health, and Environmental Affairs 2/18/2016 - 1:00 p.m.	
SB0326	Municipal Elections - Certificates of Candidacy - Proof of Filing	Senator Currie	In the Senate - Hearing 2/25 at 1:00 p.m.	Education, Health, and Environmental Affairs 2/25/2016 - 1:00 p.m.	
SB0331	Election Law - Early Voting - Registered Voter Updating the Voter's Address on an Existing Registration	Senator Conway	In the Senate - Hearing 2/18 at 1:00 p.m.	Education, Health, and Environmental Affairs 2/18/2016 - 1:00 p.m.	
SB0350	Universal Voter Registration Act	Senator Manno	In the Senate - Hearing 2/18 at 1:00 p.m.	Education, Health, and Environmental Affairs 2/18/2016 - 1:00 p.m.	
SB0408 (HB0241)	Election Law - State Elected Officials - Campaign Fund-Raising During General Assembly Session - Civil Penalty	Senator Manno	In the Senate - Hearing 2/18 at 1:00 p.m.	Education, Health, and Environmental Affairs 2/18/2016 - 1:00 p.m.	
SB0420	Election Law - Ballot Issues - Contributions or Donations by Foreign Nationals	Senator Simonaire	In the Senate - Hearing 2/18 at 1:00 p.m.	Education, Health, and Environmental Affairs 2/18/2016 - 1:00 p.m.	
SB0428 (HB1248)	Public Funding and Small Donor Act for General Assembly Elections	Senator Pinsky	In the Senate - Hearing 2/18 at 1:00 p.m.	Education, Health, and Environmental Affairs 2/18/2016 - 1:00 p.m.	

Status of Election Legislation
Maryland General Assembly - 2016 Session
as of February 12, 2016

	Title	Primary Sponsor	Status	Original House and Hearing Dates	Opposite House and Hearing Dates
SB0459	Campaign Finance - Ballot Issue Committees - Prospective Questions	Senator Conway	In the Senate - Hearing 2/25 at 1:00 p.m.	Education, Health, and Environmental Affairs	
(HB0963)				2/25/2016 - 1:00 p.m.	
SB0474	Congressional Districting Process	Senator Pinsky	In the Senate - Hearing 3/03 at 1:00 p.m.	Education, Health, and Environmental Affairs	
				3/3/2016 - 1:00 p.m.	
SB0484	Election Law - Filing Fee - Candidates for President and Vice President	Senator Edwards	In the Senate - Hearing 2/25 at 1:00 p.m.	Education, Health, and Environmental Affairs	
(HB1063)				2/25/2016 - 1:00 p.m.	
SB0501	Shareholders United Act	Senator Raskin	In the Senate - Hearing 2/25 at 1:00 p.m.	Education, Health, and Environmental Affairs	
				2/25/2016 - 1:00 p.m.	
SB0555	Attorney General and Comptroller - Special Elections to Fill a Vacancy	Senator Pinsky	In the Senate - Hearing 3/03 at 1:00 p.m.	Education, Health, and Environmental Affairs	
(HB0288)				3/3/2016 - 1:00 p.m.	
SB0669	Republican Party Central Committee Members - Tenure in Office - Revision	Senator Simonaire	In the Senate - Hearing 2/25 at 1:00 p.m.	Education, Health, and Environmental Affairs	
				2/25/2016 - 1:00 p.m.	
SB0760	Municipalities - Municipal Elections - Regulations Governing Write-In Candidates	Senator Madaleno	In the Senate - Hearing 2/25 at 1:00 p.m.	Education, Health, and Environmental Affairs	
				2/25/2016 - 1:00 p.m.	

Status of Election Legislation
 Maryland General Assembly - 2016 Session
 as of February 12, 2016

	Title	Primary Sponsor	Status	Original House and Hearing Dates	Opposite House and Hearing Dates
SB0762	Potomac Compact for Fair Representation	Senator Raskin	In the Senate - Hearing 3/03 at 1:00 p.m.	Education, Health, and Environmental Affairs 3/3/2016 - 1:00 p.m.	
SB0938	Election Law - Voting by Mail (Universal Vote by Mail Act)	Senator Manno	In the Senate - Hearing 2/18 at 1:00 p.m.	Education, Health, and Environmental Affairs 2/18/2016 - 1:00 p.m.	
SB0973	Campaign Finance - Public Officials - Solicitation of Contributions or Donations	Senator Madaleno	In the Senate - First Reading Senate Rules	Rules	
SJ0002	United States Constitution - Amendments Convention - Democracy Amendment	Senator Pinsky	In the Senate - Hearing 2/18 at 1:00 p.m.	Education, Health, and Environmental Affairs 2/18/2016 - 1:00 p.m.	
(HJ0008)					
SJ0003	United States Congress - Call to Congress and the President to Act on Redistricting Reform	Senator Conway	In the Senate - Hearing 3/03 at 1:00 p.m.	Education, Health, and Environmental Affairs 3/3/2016 - 1:00 p.m.	
(HJ0004)					

Polling Place and Early Voting Line Management

Montgomery County Board of Elections
Margaret Jurgensen
Alysoun McLaughlin

Early Voting Equipment Allocation

2016 November General Election EVC	SBE Formula	SBE Formula	SBE Formula	LBE	LBE	LBE	Turnout	Turnout	Turnout
Montgomery County	DS 200	BMD	Exp Printer/EPB	DS 200	BMD	Exp printer / EPB	General 12	General 14	Primary 12
EVC-1 Mid-County Community Rec Center	2	12	4	3	26.00	10	**	2485	
EVC-2 Executive Office Building	2	12	4	3	24.00	8	13449	4406	1649
EVC-3 Germantown Community Rec Center	2	12	4	4	39.00	14	18251	4549	2192
EVC-4 Marilyn J. Praisner Community Rec Center	2	12	4	4	35.00	14	13379	4987	1446
EVC-5 Silver Spring Civic Building	2	12	4	4	42.00	16	17209	5740	2026
EVC-6 Activity Center at Bohrer	2	12	4	4	39.00	12	**	4455	
EVC-7 Damascus Community Rec Center	2	12	4	3	36.00	9	**	1468	
EVC-8 Jane E. Lawton Community Rec Center	2	12	4	3	30.00	12	**	3356	
EVC-9 Wheaton Fire & Rescue Ballroom	2	12	4	3	26.00	12	**	3994	
EVC-10 Potomac Community Center	2	12	4	3	16.00	10	**	n/a	
* Different location Wheaton Recreation Ctr.									
** Not used									
Bauer Community Rec. Center (G 2012)							15618	2721	
Reserve Equipment			3		20	20			

National Studies related to wait times 2008 & 2012 General Elections

Cooperative Congressional Election Study
Survey of Performance of American Elections

National Average Wait Times

Average Wait Times (national)

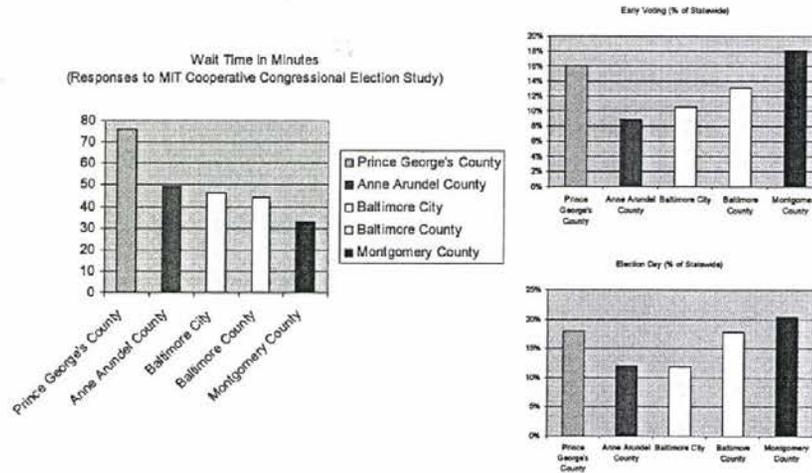
	2008	2012
No waiting	36.8%	37.3%
Less than 10 Minutes	27.6%	31.8%
10 to 30 minutes	19.0%	18.4%
31 to 60 minutes	10.3%	8.6%
Greater than one hour	6.3%	3.9%
Average wait time	16.7 minutes	13.3 minutes

CCES, 2008 and 2012

Voting times with new voting system

- Election Judges can check-in the average voter in 55 seconds.
- The average scanning of a ballot will take 30 seconds with a one page ballot.
- Unknowns
 1. Ballot issuance by Election Judges at Ballot table.
 2. The time the voter uses marking ballot.

2012 Presidential Election: Shortest Lines of Large Jurisdictions in State



Montgomery County experience to address equipment functionality and lines

Early Voting

- Advertise locations & wait time
- Updated every 60 minutes and more often as end is near.
- Montgomery County deploys significant resources and personnel to address lines.

- Early voting in Montgomery County has not had wait times except during the General Election 2012 during Hurricane Sandy.

Election Day

- Peak voting at 7:00am
- Deployment of all voting equipment except small reserve for emergency.
- Trained roamers to serve as runners to deliver supplies.
- Stand-by Election Judges to supplement polling place personnel.
- Staff to serve at polling place if required.

2012 Presidential Election: Our Decisions/Advantages in Minimizing Lines

- Good facilities
 - Large county recreation centers; some counties needed to use libraries in densely-populated areas
- Emphasis on poll workers
 - Multiple trainers in each class, hands-on training
 - Aggressive screening and evaluations of poll workers
- Dedicated resources to early voting
 - 30-35 DREs, 5-10 EPBs at each early voting site
 - 24 workers plus 3+ staff/Board members at each site at all times
 - Staff and trainers able to focus on moving the process efficiently
- Targeted limited Election Day resources
 - Based on actual use of equipment ("floppy status report")
 - Nuances of each precinct (group housing/assisted living, concentration of older voters, minority language voters)
- Voter education
 - Sample ballot to all households, paid and unpaid advertising
 - High level of voter awareness (hot button issues on ballot)

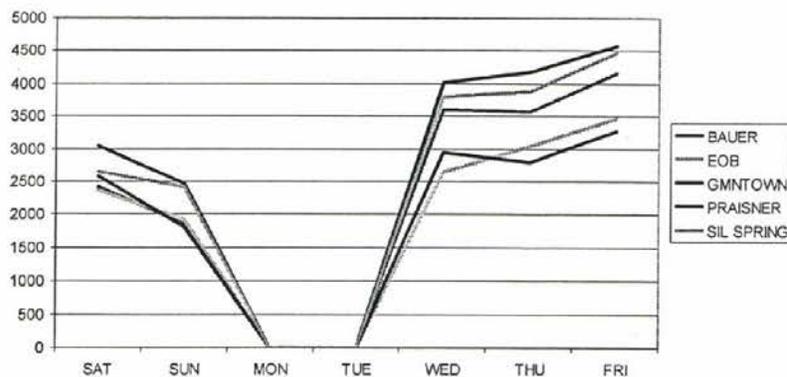
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2014 Primary Election Addressing lines and addressing function

- **Good facilities**
 - Large county or city recreation centers plus Wheaton Fire/Rescue Ballroom
 - **Emphasis on poll workers**
 - Multiple trainers in each class, hands-on training
 - Aggressive screening and evaluations of poll workers
- **Dedicated resources to early voting**
 - 8 to 16 Check-in stations
 - 16 to 42 voting booths and 6 to 12 seated voting booths
 - 16 to 24 workers, one Greeter plus 2+ staff members at each site at all times
 - Designated check-in stations for extra needs voters
 - Staff and trainers able to focus on moving the process efficiently
- **Targeted limited Election Day resources**
 - Surveyed polling locations and supplemented booths with seated voting.
 - Deploy all EPBs and increase number of Voting Assistance Judges to manage Optical Scanner
 - Designed improved secrecy sleeve
 - Nuances of each precinct (group housing/assisted living, concentration of older voters, minority language voters)
- **Voter education**
 - Sample ballot to all households with information about new equipment and other voting opportunities
 - Outreach events since September 2015 to educate voters about system

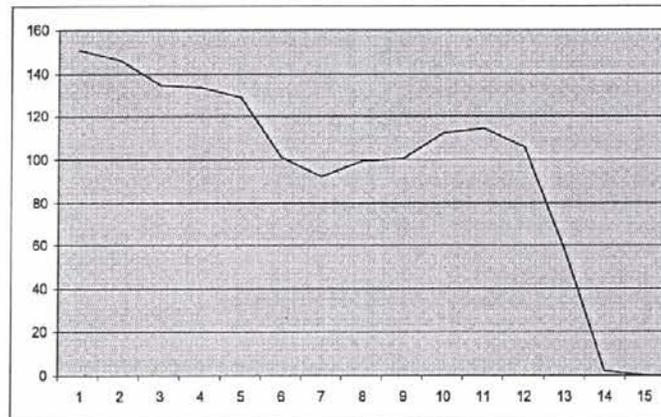
Early Voting

Early Voting Turnout by Voting Center Location



Election Day

Average Hourly Turnout by Precinct



11

Application of 2012 Lessons Learned and latest research from academics, Presidential Commission on Election Administration and Pew Foundation for best practices and optimization

- Poll worker and machine tool
- Line and Pollworker Management tool
- Line Management Tool
- Precinct Voter History and Historical Data from Maryland State Board of Elections
- Section 203 adjustments for bi-lingual voters

SBE Formula

- One DS 200 digital scanner per expected 3000 voters
- With 47 DS 200 to address additional needs.
- One ballot marking device per precinct
- One EPB per 800 voters
- Minimum of two EPBs per polling place.

Formula used is number of expected voters multiplied by .8 divided by the equipment formula number set by SBE
1000 registered voters with expected turnout of 800 voters multiplied by .8 = 640 receives 1 optical DS 200 scanner
2 pollbooks
1 ADA ballot marking device & ADA table

Adjustment to the Formula

- SBE consults with the Local Board staff
- Local Board staff reviews allocation and requests adjustments based on additional information.
- LBE staff must meet State minimum staff and equipment allocation
- Minimum is 4 election judges including chiefs with one scanner, one ADA voting unit and two pollbooks.

13-71 – Leisure World- 2016 voters

- 2016 multiplied .8 = 1613
multiplied 0.8 = 1290
divided by 3000 = 1 Optical
Scanner

- Divided by 800 is 2 pollbooks

Adjustment recommended

- Additional Scanner (2 scanners)
- Additional Ballot Marking Device (2
Ballot Marking Device)
- Additional Pollbooks (4 pollbooks)
- Additional magnifiers for paper ballots

Special Circumstance

- High elderly population

Election Judge

- Additional voting operations
judges for assistance
- Staffing for set-up and closing
process