

APPROVED

May 16, 2016

MEETING OF THE MONTGOMERY COUNTY BOARD OF ELECTIONS
18753-210 North Frederick Avenue, Gaithersburg, Maryland

In Attendance:

Board Members:

Jim Shalleck, President
Mary Ann Keefe, Secretary
Alexander Vincent
David Naimon
Jacqueline Phillips
Graciela Rivera-Oven

Staff:

Margaret Jurgensen, Election Director
Alysoun McLaughlin, Deputy Director
Lisa Merino, Office Services Coordinator
Marjorie Roher, Management and Budget Specialist III
Janet Ross, Information Technology Manager
Christine Rzeszut, Operations Manager
Jessica White, Voter Services Manager

Board Counsel:

Kevin Karpinski

Guests:

Ken Ambrose
Nancy Ferrar
Lynn Garland
Senator Cheryl Kagan
Dolly Kildee
Mary Lanigan
Mike Subin
Judy Tankersley

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Audio of the minutes can be found at the link below:

<https://youtu.be/om34SJNe7GI>

Convene the Board Meeting and Declare a Quorum Present

Mr. Shalleck called the Board Meeting to order and declared a quorum present at 2:30 p.m.

Approval of the April 18, 2016, Board Meeting Minutes

The Board postponed the approval of the April 18, 2016, minutes to have more time to review them.

Additions/Changes to the Agenda

Mr. Shalleck stated that an Executive Session would be held directly after the Board meeting to discuss a personnel matter. Ms. Jurgensen requested a Board of Canvassers meeting following the regular meeting.

Public Comments

Ken Ambrose requested to address the Board members. Mr. Ambrose inquired if the Board of Elections collects data themselves or from secondary resources pertaining to social demographics, status, and race to determine where polling places should be placed. Ms. Jurgensen asked that Mr. Ambrose submit his question in writing to the Board of Elections. She added that the Board of Elections does not collect data based on demographics. Ms. Keefe stated that the selection of polling places takes into consideration location, access, population, and regulations that are required.

Senator Cheryl Kagan requested to address the Board members. Senator Kagan announced that a hearing will be held in mid-June to discuss the Primary Election. She stated that she visited several polling places on Election Day and wanted to share some concerns. The following concerns were discussed:

- Scanners – issues arose where the only scanner was not working – insufficient communication was given to voters as to what the process was.
- Ballot Folder – more privacy is needed when the ballot is cast through the scanner. Some election judges are too close to the scanner and may see the votes. The ballot folder may be an SBE issue; however, judges should coach more consistently to give more privacy to the voter.

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- Traffic Lines – closing election judges experienced long traffic lines at BOE when delivering bags. Suggestion made to have other sites available for drop off.
- Posting of Results – complaints received by campaigns and candidates that mid-day posts were posted at various times.
- Election Judges – need better training with rules regarding voters that vote wearing candidate paraphernalia.
- Audit – requesting feedback or results on the audit results.
- Precinct Change – complaints received that a precinct was moved without sufficient notice. The current location has insufficient parking.
- Board Meeting on April 26 – concerns expressed that senior staff is not available to elected officials, candidates, media, and others. She suggested that a meeting not be held on Election Day or at least be held via conference call.
- Checklist for Judges – all judges are provided a manual that encompasses all jobs. It was suggested that, depending on the job identified, a check list should be provided for each job.
- No Show Judges – complaints that there were several no show judges and other judges were pressed to serve in those empty slots when not ready to do so.
- Provisional Ballots – concern has been expressed that there was a great number of voters who wanted to vote for a different party. It is preferred that better communication or education be provided to voters. She will propose legislation so that voters, for example, who are unaffiliated and want to vote a Republican ballot, would have that portion of the ballot that is intended for unaffiliated voters counted rather than the whole ballot rejected.
- Absentee Canvassing – she inquired how much personnel time is used, if staff oversees the process, if candidates are notified of the canvassing process, and if the process is public.

Ms. Phillips requested that Senator Kagan submit some FAQs that may be posted to the Board of Elections website. Ms. McLaughlin requested that Senator Kagan provide specific precincts where issues occurred so that staff may directly respond to issues.

Mr. Vincent asked for Senator Kagan's support/assistance with the Board of Elections' request for additional scanners (two at each precinct). The goal is to have more than one DS200 Scanner at each polling place. The Board members noted that they requested funds from the Governor, Legislature, and the County Council to lease additional scanners and all rejected the request. Mr. Vincent recommended that the Legislature consider restricting web delivery of ballots as it produces an overwhelming amount of ballots that need to be hand duplicated (on the proper paper to be scanned.) Ms. Keeffe stated that Senator Madaleno spent about two hours during the

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canvassing process observing this issue. She stated that there is equipment to read/scan the web delivery ballots but, because the equipment has not been federally certified, it cannot be used. If Senator Kagan can assist in having the equipment certified, it would minimize the duplication process.

Judy Tankersly requested to address the Board members. Ms. Tankersly inquired if the Board of Elections has a date or information regarding the closure of the Aspen Hill Library. Ms. Jurgensen responded that the Aspen Hill Library is scheduled to be discussed later in the agenda; she was informed that the facility is scheduled to close in July, with the refresh to begin in August and an estimated time for construction of 4 to 6 months.

Election Director Status Report (Incorporated as Attachment A)

Personnel

Ms. Jurgensen reported that some temporary staff have been placed on inactive status.

Budget (Incorporated as Attachment B)

Ms. Roher provided a spreadsheet detailing FY16 expenditures through April 30, 2016, in advance. She stated that the spreadsheet reflects that 29% of the budget still remains and referenced the following expenditures for April: line item 50324 - Overtime, reflects \$153,885.84 spent, line item 63022 - Other Central Dup Svc - Printing, \$133,009.74 was spent, and line item 63200 - Central Dup - Postage, \$68,265.95 was spent. Ms. Roher reported that the State Board of Elections' third quarter invoice has been received in the amount of \$674,788.42; she expects the fourth quarter invoice to be 20% higher than the third quarter.

Ms. Roher stated that during the analysis of expenditures by the Office of Management and Budget (OMB) it was concluded that the Board of Elections would be in deficit approximately \$1,279,000. A supplemental appropriation for FY16 was recommended by OMB through the County Executive and was submitted last week to the County Council. No further information has been provided as to when it will be presented to County Council. Once Ms. Roher receives information it will be forwarded to the Board members. Ms. Roher noted that the deficit is due to the lack of funding for the new voting equipment in the FY16 budget.

Ms. Roher reported that the FY17 budget for the Board of Elections was approved on May 10 in the amount of \$7,856,590.

Voter Registration

Ms. Jurgensen suggested that the Board of Elections write a letter to the County Executive requesting funding to lease an additional 158 scanners so that two scanners may be placed at each polling place for the General Election. Ms. Phillips proposed a motion, the motion was seconded by Ms. Keeffe. Mrs. Rivera-Oven requested how many DS200 scanners are currently leased, Ms. Jurgensen responded 370. The cost to lease additional scanners would be

\$233,500.24. The Board members agreed to send a letter to the Maryland Association of Counties (MACo) and the County Executive. Ms. Phillips withdrew her motion and Ms. Keeffe withdrew her second. Ms. Keeffe questioned the need to send a letter to MACo. Ms. Phillips made a motion to send a letter requesting funds from the County to lease 158 scanners. Ms. Phillips suggested that MACo inquire if other counties had issues as it may be a State wide problem. Mr. Naimon amended the motion to add the State (to include the Governor, Legislature, State Board of Elections, and MACo), as it should not only be Montgomery County's problem. The Board members briefly discussed the issue. Ms. Phillips withdrew her motion. Mr. Naimon made a motion that Board members support the Board of Elections' Director, Margaret Jurgensen's, request to write a letter to the County and State government requesting funding to lease 158 additional scanners for the 2016 General Election. The motion was seconded by Ms. Keeffe and passed unanimously. A draft letter will be circulated to the Board members.

State Board of Elections

Ms. Jurgensen reported that Voter Registration is closed until the election is certified. She added the certification will not be completed until Baltimore City's issue is resolved.

Board Attorney Report

Mr. Karpinski stated that a petition is being circulated but nothing has been submitted to the Board of Elections.

New Business

Aspen Hill Library

Ms. Jurgensen reported that the Aspen Hill Library initially advised the Board of Elections they would be closed in May and a refresh would begin in June. New information has been received from the Department of General Services that the facility will close in July and the refresh will begin in August with a four to six month time of completion. As a result, the Aspen Hill Library will not be available as a polling place for the General Election. The Board members expressed their concerns with the potential of having a polling place moved. Mr. Karpinski briefly discussed the law that prohibits moving polling places from thirteen weeks prior to the Primary Election through the General Election, unless an emergency exists. Mr. Shalleck asked if the need for painting and carpeting would be considered an emergency – he said if the building burned down, then there would be an emergency.

Mr. Subin stated there is a permit and contract in place and to reschedule the refresh will require a new permit and contract to be issued. Ms. Phillips asked how Mr. Subin feels about the Board of Elections needing to "break the law" if a polling place is moved. He questioned why the County Executive should take the heat when the Board of Elections should have known, or seen the CIP, and realized that there would be possible delays. Ms. Keeffe said she didn't think that Board members were aware of this. Ms. Jurgensen stated that she knew there would be a refresh after the request was submitted; the dates originally provided would not have affected the Primary

or General Election polling place selection. She indicated that she thought that it could be completed in time for the General Election, and if there was a mistake made, it was her mistake.

Mrs. Rivera-Oven requested that Mr. Karpinski write a letter to the County Executive requesting a delay on the refresh for the Aspen Hill Library and that he include a citation to the law that the Board of Elections must uphold as well as the inconvenience it will put on the community. She requested that Mr. Karpinski further inquire if public libraries abide by the same rules as public schools for making facilities available. Mr. Karpinski agreed to write the letter and provide information to the Board members. Mrs. Rivera-Oven made a motion requesting that Mr. Karpinski write a letter to the County, requesting a delay in the refresh of the Aspen Hill Library, citing the legal requirement that the Board of Elections must uphold, and the burden on the community. The motion was seconded by Ms. Keeffe. Mr. Shalleck, Ms. Keeffe, Mr. Naimon, and Ms. Phillips voted for the motion, Mr. Vincent abstained. The motion passed. The Board members requested a quick response and Mr. Subin agreed to do so.

Old Business

Mr. Shalleck acknowledged a letter received from Senator Raskin and members of the House regarding concerns with Precinct 13-67 merging into Precinct 13-68. Ms. Jurgensen stated that the precincts were discussed in the September, October, and November Board meetings. She added that a notification mailer was sent noting the new polling place change, voter notification cards (bright yellow paper) and sample ballots were also sent in March noting the polling place. Ms. Jurgensen stated that signage was placed at the old polling place providing a photo and address of the new location. She reminded the Board members that the change was due to environmental reasons and ADA issues at the Church previously used. Ms. Jurgensen stated that sufficient notice was provided. Mr. Shalleck requested a response letter be sent with enclosures explaining the environmental and ADA issues. The letter referred to issues with parking at the Takoma Park polling place; Ms. Jurgensen will visit the polling place to research further. Mr. Naimon suggested sending a letter requesting a call to explain the environmental issues. The other Board members agreed. Mr. Karpinski will provide a draft letter.

Mr. Shalleck acknowledged a letter of gratitude received by Senator Thomas V. Mike Miller, Jr. thanking the Board for its support for an additional early voting location in Montgomery County in 2016. Ms. Keeffe also pointed out that legislation passed to give Montgomery County 11 early voting sites in the 2018 elections.

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2016 Primary Election

Board Member Observation

Ms. Jurgensen stated that Board observations were provided on Election Day and will be noted in the minutes for that date.

Ms. Phillips noted the following observations:

- Election Judges need to ensure they do not look at the ballot as it is inserted in the scanner (the voter should do it themselves.) Several people complained about this issue.
- Concerned with the future status of Online Web Delivery – to reduce the duplication process.
- Thought it went very well, staff did a great job
- Judges must have a clear understanding on the process of reissuing ballots.
- Staff is very accommodating and gracious.

Mr. Vincent stated that he had no further observations to provide than the ones given at the April 26 Board meeting.

Mr. Shalleck noted the following observations:

- The election went very smooth and he is very grateful to Ms. Jurgensen and staff as they worked tirelessly.
- The main issue he saw was the number of field promotions of judges, as some judges may not have been ready.
- There is a need for additional scanners at polling places.

Ms. Keeffe noted the following observations:

- Concur with a number of the issues that Senator Kagan brought forward
- Given the overall complexity, overall the election went amazingly well.
- Election Judges are a challenge, in obtaining them and keeping them. We lost a lot of people – it was shocking to see the night before the election.
- Training is an important process to the election especially with a new voting system and needs to be reevaluated. She would like to spend time with appropriate staff to review the training material.

Mr. Naimon noted the following observations:

- The election generally went well.
- Acknowledges the issues that need to be addressed that were presented by Senator Kagan.
- Election judges need to know the rules regarding posting the results at the end of the day at an outside door.
- Judges need to know the rules of electioneering boundaries and the electioneering maps provided by the staff should reflect the doors being used by the voters.
- We should not rehire election judges that the Board previously decided to replace, without further action of the Board.
- There needs to be clarification that the rule is that a voter may come into a polling place with candidate paraphernalia and clothing.

- That Montgomery County early voting results should be posted as soon as permitted, rather than after the State Board of Elections posts those same results.

Ms. Rivera-Oven noted the following observations:

- Suggest that Chief judges review a checklist of important items (i.e., campaign paraphernalia worn by voters) prior to the opening of polls.
- ADA compliance issues – Northwest High School (door was not working) and Clarksburg Elementary School (ADA door locked).
- Chief Judge incorrectly told a handicapped voter that he could not make accommodations for the disabled to enter Executive Office Building but instead sent them to the Potomac Early Voting site.
- Electioneering boundary maps should be updated as they reflect incorrect entrances, schools identified were Northwest High School and Damascus High School (she will send other location that had issues).
- Schematics of where phone jacks are placed need to be reviewed (Little Bennett).
- ADA Voting tables were placed in the center of the polling room. Needs to be reviewed to provide more privacy.
- She expressed disappointment with the staff's lack of notification provided to judges needing to reschedule the pick-up of items due to Passover the way the Board said it was going to be. It is a sign of courtesy to our judges, a sign of inclusiveness, and respect for the citizens who make the sacrifice to work at the polls.

Ms. Keefe expressed her surprise/disappointment that as of the Thursday prior to the pickup election judges still were not notified that accommodations may be made as the Board had voted. Ms. McLaughlin responded that she took responsibility as the issue was not handled well enough. She added that it was difficult to find a balance on how to handle the communication. Ms. McLaughlin stated that arrangements were made with many election judges for pick-up; however, it was not thoroughly communicated to all 4,000 judges. She added that it was her decision to have the recruiters communicate to their teams (Chief Judges) as there are relationships with them. Ms. McLaughlin stated that communication was sent out by the recruiters the Tuesday after the Board meeting. Mr. Naimon inquired why staff would determine just 24 hours after the April Board meeting, without telling the Board, to change the approach for the communication after the Board members had spent significant time determining how communication should be sent at the April meeting and specifically instructed the staff on what the Board wanted to be done.

Ms. McLaughlin acknowledged that information was not dispersed in a single message prior to the holiday as intended, instead later that week information and links for a video were sent to election judges to review Monday if necessary.

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Board Attorney Observation

Mr. Karpinski noted the following observations:

- The election went very well.
- Scanners are a major issue, and we must do everything we can to have two DS200 scanners at each polling place.
- When the polls open, a new roll of "receipt" paper needs to be placed into the DS200 Scanner or at least have rolls available at polling places for replacement.
- The voters liked the paper system.
- The staff and elections judges did very well.

Future Meetings

- A. July 18, 2016 - Board Meeting
- B. August 15, 2016 – Board Meeting (Tentative)
- C. September 19, 2016 - Board Meeting
- D. October 14, 2016 - Public Testing
- E. October 17, 2016 - Board Meeting and Sworn In
- F. October 27, 2016 - Early Voting Begins 9:00 a.m. - 11:00 a.m.
- G. October 28, 2016 – Election Day Equipment Verification
- H. November 3, 2016 - Close of Early Voting 8:00 p.m.
- I. November 7, 2016 - Monday Night Visit 6:00 p.m.
- J. November 8, 2016 - Presidential General Election 6:00 a.m. - 8:00 p.m. and Board Meeting 11:00 a.m.
- K. November 10, 2016 - Absentee Ballot Canvass I 10:00 a.m. - 8:00 p.m.
- L. November 11, 2016 - Absentee Ballot Canvass I cont. 9:00 a.m. - 7:00 p.m. HOLIDAY
- M. November 12, 2016 - Absentee Canvass I cont. 10:00 a.m. - 8:00 p.m.
- N. November 13, 2016 - Absentee Canvass I cont. 10:00 a.m. - 7:00 p.m. (Tentative)
- O. November, 21, 2016 – Board Meeting
- P. December, 19, 2016 – Board Meeting (Tentative)

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Board of Canvassers

Ms. Phillips made a motion at 5:09 p.m. to adjourn the Regular Board meeting and convene as the Board of Canvassers. The motion was seconded by Ms. Keeffe and passed unanimously.

Mr. Karpinski presented late absentee ballots received at the Board of Elections to the Board members for rejection. Mr. Vincent made a motion to reject the ballots received as untimely. The motion was seconded by Ms. Phillips and passed unanimously. Mr. Naimon inquired if the sample ballot indicates deadlines of when ballots are to be received at the Board of Elections. This item will be discussed further as the sample ballot is prepared for the General Election.

Ms. Jurgensen reported that, in the process of preparing the minutes after the certification process, an error was found by the Director and staff in the certification documents where 163 absentee ballots were accepted by canvassing teams but not scanned (counted during Absentee I). Staff isolated the error, identified the batches, and confirmed that there were 49 more ballots in one batch, and 113 more ballots in another batch, than were scanned by the 850. There was one more ballot in the third batch which appears to have been stuck to another ballot the first time it was scanned. Ms. Jurgensen contacted the State Board of Elections (SBE). The SBE instructed Ms. Jurgensen to confirm the findings by rescanning the ballots and to resubmit the certification documents. The Board President and Secretary were contacted by the Election Director to sign new certification documents. Ms. Jurgensen stated that the error was masked due to a deletion of about 1,900 absentee ballots by SBE. This appears to have been an inadvertent deletion by the State. The Montgomery County Board of Elections staff had to scan them back into MDVoters to recreate the necessary documentation. The State could not identify/explain how the deletion was made. The error was found by the staff of the Montgomery County Board of Elections. Mr. Naimon inquired why the rest of the Board of Canvassers was not notified there was an error before the revised certification documents were signed. Ms. Jurgensen stated that she contacted SBE Director Linda Lamone directly to inquire if the Board of Canvassers would need to meet and seek a motion. Mr. Naimon suggested that in the future all information should be disseminated to all Board members.

With nothing further to discuss, Ms. Keeffe moved to adjourn as the Board of Canvassers at 5:40 p.m. The motion was seconded by Mr. Vincent and passed unanimously.

Ms. Keeffe moved to reconvene the Board meeting at 5:41 p.m. The motion was seconded by Mr. Vincent and passed unanimously.

Ms. Keeffe made a motion to go into Executive Session at 5:42 p.m. to discuss a personnel matter. The motion was seconded by Mr. Vincent and passed unanimously.

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Executive Session

Staff was excused from the Executive Session meeting. Legal Counsel provided the following information for the minutes.

*** Mr. Vincent and Ms. Phillips left the meeting ***

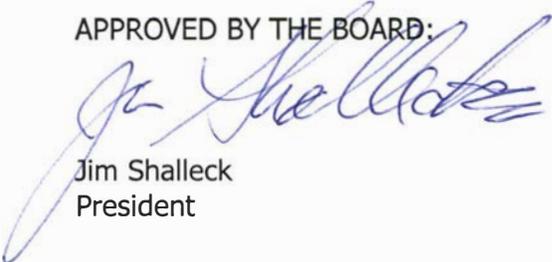
Adjournment

According to Legal Counsel, Mr. Naimon moved to adjourn the Executive Session and the Board meeting at 6:45 p.m. The motion was seconded by Ms. Keeffe and passed unanimously.

Respectfully Submitted,


Lisa Merino
Office Services Coordinator

APPROVED BY THE BOARD:


Jim Shalleck
President

Election Director's Report May 13 2016

Meeting notice posted on Monday May 9, 2016 and on website

1. Quorum
2. Minutes approval
3. Addition/changes to agenda
 - a. Board of Canvassers
4. Comments
5. Director Status Report
 - A. Personnel – releasing staff
 - B. Budget – Margie Roher
 - i. Letter to Executive for additional equipment
 - C. Voter Registration
 - D. State Board of Elections
 - i. State certification is deferred
6. Board Attorney Report
7. Old Business
8. 2016 Primary Elections
Observations
9. Letter regarding 13-67/13-68
 - Board members discussed polling place changes at the following monthly meetings of September 21, 2015, October 19, 2015 and November 16, 2015.
 - Voter Notifications Notices were sent to all registered voters in 13-67 on January 16, 2016 in a distinctive envelope with the words "Official Mail". Inside the envelope on yellow paper was, in accordance to the State Board of Elections regulations, information about the polling place change and location.
 - The Sample Ballot was mailed during the last week of March of 2016 providing notification of the Polling Place for every registered voter.

- Two signs were placed at the Church advising the voters of the polling place change to the Takoma Park Recreation Center.

10. ~~New~~ Business

- i. Aspen Hill Library
Initially were advised the Library would close in May and refresh would begin in June. General Service advises that facility will close in July and the "refresh" to begin in August, estimated time for construction is four to six months.

Facility will not be available.

Options include to return to Parklawn Middle School or use Brookhaven Elementary School or another option is to go to the church adjoining the Library; Aspen Hill Wesleyan Church.

11. Future Meetings.

Board of Canvassers Meeting

1. Absentee ballots (too late)

FY16 OPERATING BUDGET SPREADSHEET
Through April 30, 2016 (As of May 3, 2016)

LINE ITEM	FY16 APPROVED	FY16 YEAR TO DATE*
6A014 - Outside Printing	100,550	73,399
63100 - Outside Printing/Copying	550	0
63104 - Sample Ballot Printing	100,000	73,399
6A015 - Mail	138,361	152,425
63200 - Central Dup - Postage - Bulk (services, NO postage)	36,530	68,266
63202 - Central Dup - Postage - Individual (PO Box rental)	21,081	1,658
63206 - Inter-Office Mail/Pony Charge	750	2,501
63208 - Other - Mail (Sample Ballot Postage)	80,000	80,000
6A016 - Outside Postage and Mail	38,000	53,916
63300 - Outside Mail Services (VNCs and all other postage)	37,500	53,709
63304 - Other Outside Mail Services	500	206
6A017 - Motor Pool	10,832	6,942
63500 - Assigned Motor Pool Vehicles	8,832	4,978
63504 - Daily Rental Motor Pool	2,000	1,789
63508 - MP EZPASS Charges	0	175
6A018 - Communications Services	123,549	67,727
63600 - Local Telephone Service Charges	50,000	26,615
63604 - Cellular Phone Line Charges	2,800	0
63618 - Blackberry Charges (smart phones)	9,000	7,936
63624 - Communication Circuits	36,279	22,967
63626 - Communication Modems (SBE)	4,870	582
63634 - Other Communication Services (PP Phone Lines)	20,600	9,626
6A020 - Charges from Others	11,148	444
63810 - Charges for Facility Maintenance	11,148	444
6A021 - Travel	23,996	14,560
64010 - Metropolitan Area Travel	17,996	12,391
64012 - Non-Metropolitan Area Travel	6,000	2,169
6A022 - Education, Tuition, and Training	5,125	5,458
64100 - Local Conference Related	2,000	0
64120 - Other Education, Tuition, & Training	3,125	5,458
6A023 - Dues/Memberships	2,000	2,150
64200 - Professional Memberships (Individual)	2,000	2,150
6A024 - Advertising	25,036	3,554
64300 - Advertising - Jobs	0	0
64304 - Advertising - Marketing/Sales	25,036	3,554
6A099 - Miscellaneous Operating Expenses	5,507	589
69999 - Other Misc Operating Expenses	5,507	589
DEPARTMENTAL TOTAL	7,552,920	5,338,132
* Included prior year encumbrances		
+ Includes office supplies, polling place supplies, and office furniture		
Mandated Legal Requirements		
Charges from SBE		
Election Specific Costs		
Personnel Charges		
Temporary Personnel Charges		
Overtime Costs		
Benefits		

FY16 OPERATING BUDGET SPREADSHEET
Through April 30, 2016 (As of May 3, 2016)

LINE ITEM	FY16 APPROVED	FY16 YEAR TO DATE*
PERSONNEL COSTS	3,943,284	3,076,012
5A001 - Salaries & Wages	3,244,549	2,520,335
50010 - Full Time Salaries	2,137,481	1,559,604
50012/50020 - Part Time Salaries/Seasonal Temps	656,424	697,441
60168 - Temporary Office Clerical (moved from OP for clarity)	201,329	31,454
SUBTOTAL FOR TEMPORARY PERSONNEL	857,753	728,896
50324 - Overtime (includes emergency, multi-lingual & holiday)	249,315	231,835
5A002 - FICA	218,646	183,696
5A003 - Group Insurance	305,315	231,525
5A004 - Group Retirement	174,774	140,456
OPERATING EXPENSES	3,609,635	2,262,120
6A001 - Services and Contracts	1,688,863	707,866
60060 - Legal/Attorney Services	75,000	55,062
60066 - SBE Program Management	613,682	300,223
60304 - Maintenance - Electrical	0	9,079
60314 - Maint - Computer Systems	25,000	4,596
60326 - Repair/Maint Agmts - Office Equip	11,000	3,427
60412 - Moving Services	27,857	19,737
60414 - Building Construction	277,060	281,242
60530 - Other Professional Services - EJ Stipend	624,764	0
60532 - Other Non-Professional Services (includes EJ mod.)	34,500	34,500
6A002 - Maintenance	188,765	38,765
61010 - Computer Equip Repairs/Maint (EPB)	188,765	38,765
6A003 - Rentals/Leases	842,337	679,699
61902 - Furniture Rentals (Polling Place)	7,000	320
61924 - Other Equipment Rentals (MDVoters)	717,448	286,642
61926 - Bldg or Space Rental/Leases (Pol. Place)	24,500	18,523
61932 - Other Rentals/Leases (Voting System)	93,389	374,214
6A004 - Office Supplies & Equipment (<\$5,000)	125,004	154,998
62010 - General Office Supplies+	70,000	81,223
62016 - Computer Supplies	5,000	468
62018 - Computer Equip (<\$5,000)	28,000	14,673
62022 - Paper and Supplies for Copiers	0	971
62028 - Other Supplies & Equipment	22,004	57,663
6A011 - Books, Videos, and Subscriptions	3,500	5,652
62700 - Books/Reference Materials	2,500	2,140
62712 - Other Books, Videos, and Subscriptions	1,000	3,512
6A012 - Other Supplies/Materials/Equipment	107,726	32,371
62826 - Keys and Locks	0	0
62946 - Charges from SBE	107,726	32,371
6A013 - Printing/Central Duplicating Services	169,336	261,606
63016 - Imaging	35,380	24,045
63018 - Document Shredding	0	101
63020 - Office Mach. Cop. Leasing	11,760	14,830
63022 - Other Central Dup Svc - Printing (all printing costs)	122,196	222,630
Mandated Legal Requirements		
Charges from SBE		
Election Specific Costs		
Personnel Charges		
Temporary Personnel Charges		
Overtime Costs		
Benefits		