

APPROVED

March 21, 2016

MEETING OF THE MONTGOMERY COUNTY BOARD OF ELECTIONS
18753-210 North Frederick Avenue, Gaithersburg, Maryland

In Attendance:

Board Members:

James Shalleck, President
Nahid Khozeimeh, Vice President
Mary Ann Keeffe, Secretary
Alex Vincent
David Naimon
Jacqueline Phillips
Graciela Rivera-Oven

Staff:

Margaret Jurgensen, Election Director
Alysoun McLaughlin, Deputy Election Director
Lisa Merino, Office Services Coordinator
Janet Ross, Information Technology Manager
Christine Rzeszut, Operations Manager
Jessica White, Voter Registration Manager
Leslie Woods, Election Judge Coordinator

Board Counsel:

Kevin Karpinski

Guests:

Barbara Sanders
Michael Subin
Helen Valone
Ralph Watkins

Convene the Board Meeting and Declare a Quorum Present

Mr. Shalleck called the Board meeting to order and declared a quorum present at 2:30 p.m.

Mr. Shalleck announced that Governor Larry Hogan signed into legislation the approval of the tenth early voting site in Potomac, Maryland. Mr. Shalleck acknowledged that the legislation was a bipartisan success and thanked all those involved.

STEWART

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Mr. Shalleck stated that Mr. Vincent will need to leave the meeting early and requested that the Bylaws item be discussed before the approval of minutes.

Election of Canvass Officers

Ms. Khozeimeh made a motion to nominate Mr. Shalleck as Chair and Ms. Keeffe as Secretary for the Board of Canvassers. The motion was seconded by Mr. Naimon and passed unanimously.

Bylaws

Mr. Shalleck stated that Ms. Keeffe and Mr. Naimon prepared and distributed a draft of the proposed Bylaws change. Mr. Shalleck expressed concern with the phrase "gathering of three Board members" as it may be interpreted as having lunch or attending a political gathering/event. Mr. Karpinski clarified that the Open Meetings Act does address his concerns and it would not apply to those examples. Mr. Vincent stated that the Bylaws do not clearly indicate what a "meeting" is and suggested describing what a meeting means – the word "gathering" may be too ambiguous. He also questioned the wording "... in which the substitute member's vote would count." Mr. Vincent questioned if there would be a time a substitute member's vote would not count. Mr. Naimon agreed that the more clarity there is the better and noted that the Board members are governed by the rules regardless. He added that the reference to the Open Meetings Act would address the issue regarding social gatherings. Mr. Naimon stated that there is no urgency to have the proposed Bylaws change approved at this time and suggested that the discussion be held in a future meeting. The Board members agreed to discuss the Bylaws in a future Board meeting after the Primary Election.

Approval of the February 22, 2016, Board Meeting Minutes

Ms. Khozeimeh made a motion to accept the minutes with changes recommended by the Board members prior to the meeting. The motion was seconded by Mr. Naimon. Following discussion and additional clarification, the motion to approve the minutes as amended passed unanimously.

Additions and Changes to the Agenda

Ms. Jurgensen requested that an Executive Session be held directly after the Board meeting to discuss potential litigation.

Public Comments

There were no public comments.

Election Director Status Report (Incorporated as Attachment A)

Personnel

Ms. Jurgensen stated that additional temporary personnel have been hired for the Call Center. Ms. Jurgensen noted that the State Board of Elections' (SBE) Call Center will be activated April 13.

Budget (Incorporated as Attachment B)

Ms. Roher provided a spreadsheet detailing FY16 expenditures through February 29, 2016, in advance. Mrs. Khozeimeh inquired about the deficit in line item 61932 (Other Rentals/Leases - Voting System). Ms. Roher stated that the deficit occurred due to insufficient funding for the new voting system and will be adjusted by a year end transfer. Mrs. Khozeimeh inquired when funding for the Wheaton Volunteer Rescue Squad will be transferred to Board of Elections' Budget. Ms. Roher responded that a year end transfer will be done to cover costs per the Office of Management and Budget (OMB). Mrs. Khozeimeh noted that the cost of the Wheaton Volunteer Rescue Squad is the most expensive Early Voting site in the State of Maryland.

Ms. Roher provided the FY17 County Executive recommended budget to the Board members. She stated that the original appropriation was for \$6,556,351 and the amount of the approved competition list items was \$1,347,152. Included is funding for the new voting system, Election Judge stipends, voting system ballot costs, the tenth early voting site, and funding for a reclassification adjustment (Union lawsuit). Ms. Roher stated that the line items proposed to the County Executive for reduction had all been approved and included MDVoters, Imaging, and Facility Maintenance. Overall, the FY17 County Executive recommended budget for BOE is \$7,856,590. Ms. Keeffe inquired how will the amount affect BOE. Ms. Roher noted, as an example, that SBE has estimated their billing for the new voting equipment will be about two million dollars, and the county has funded one million.

Mr. Vincent inquired if the funding for the election judge stipend would sustain the need for election judges for the General Election. Ms. Jurgensen responded that there needs to be funding for 3,600 to 3,800 election judges for the General Election. The assumption was that the request to SBE for additional equipment would be approved; however, when the budget passed in the Senate the request for additional equipment was not included. Ms. Jurgensen noted that the funding that was provided will assist in allocating an additional 2.5 election judges at each polling place. Ms. Phillips suggested that the Board members consider writing a letter to the State and County Executive. Ms. Jurgensen suggested that a letter requesting funds for additional equipment be written to the Governor and the appropriate committee. The Board members agreed; the letters will be drafted by Ms. Jurgensen and the Board Attorney.

Ms. Jurgensen stated that the County Council's Government Operations Committee will meet on April 4, 2016, at 9:30 a.m. to discuss the FY17 County Executive recommended budget.

Voter Registration

Ms. Jurgensen stated that monthly statistics were posted and all voter registration processing is current.

Ms. Jurgensen reported that 10,800 absentee ballot applications have been processed to date; of those about 50% will require duplication due to web delivery.

An updated list of those schools participating in the High School drive was provided to the Board. The list noted that several schools still had no participants - Mr. Naimon recommended that Mr. Zelaya contact the principals of all those schools that have single digit submissions. Ms. Jurgensen stated the list of school participants was forwarded to the public school system. Mr. Naimon requested the name of the person the list was sent to; Ms. Jurgensen agreed to provide the name via email as she did not have it on hand. A detailed list will be provided at the April Board meeting.

*** Mr. Vincent Left the Board meeting at 3:15 p.m. ***

State Board of Elections

Ms. Jurgensen reported that SBE posted the web delivery absentee ballots on March 17 (for those who requested them). Military Overseas ballots were sent by SBE on March 11. She added that Runbeck (SBE vendor) has begun mailing domestic absentee ballots.

Ms. Jurgensen stated that the remainder of the delivery of ballots is expected March 21.

Ms. Jurgensen reported that the Early Voting software has been delivered and training materials are expected soon. Same Day Voter Registration training will begin April 4 at the Board of Elections.

Ms. Jurgensen stated that the Bi-lingual signs mandated by the State have been posted.

Legislation (Incorporated as Attachment C)

An updated legislation report was provided to the Board members.

Ms. McLaughlin reported on the following House (HB) and Senate (SB) legislation:

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HB 0204 – Montgomery County Elections – Early Voting Centers MC-14-16, (*Requiring Montgomery County to have 10 early voting centers; and providing the Act shall be applied to and interpreted to require that Montgomery County have 10 early voting centers for the 2016 election cycle and that the tenth early voting center be located at the Potomac Community Recreation Center, if available, or if not, at another facility that serves the Potomac area community.*) This has been signed and passed by Governor Hogan.

HB 1008 – Election Law – Early Voting Centers, (*Increasing the number of early voting centers that specified counties are required to establish; providing that specified counties may establish one additional early voting center under specified circumstances; etc.*) Ms. McLaughlin stated there would be no flexibility as it is determined by the population threshold. She added that legislation has passed a third reading in the House.

HB 1007 – Freedom to Vote Act, (*Requiring the Motor Vehicle Administration to implement an automatic voter registration system on or before January 1, 2017; requiring specified social service agencies to implement an automatic voter registration system on or before July 1, 2017; requiring an automatic voter registration system to comply with specified requirements; requiring the State Board of Elections to register individuals whose voter registration information is transmitted to the State Board through an automatic voter registration system; etc.*). Ms. McLaughlin referred to Ms. Jurgensen. Ms. Jurgensen noted that the latest amendment to SB 350 - Universal Voter Registration Act - was designed to closely match HB 1007. The local Boards were to cover the expense of two mailings and now the amendment proposes three mailings. The Maryland Association of Counties (MACo) has taken the position that costs described as local government costs should be absorbed by the state.

SB 0331 – Election Law – Early Voting – Registered Voter Updating the Voters address on an Existing Registration, (*Altering a specified provision of the election law concerning a registered voter updating the voter's address during early voting to conform to other provisions of the election law applicable to a registered voter updating the voter's address and voting; repealing the requirement that a registered voter updating the voter's address on an existing registration during early voting must provide proof of residency; making the Act an emergency measure; etc.*) Ms. McLaughlin stated the Senate Bill will affect Early Voting, as the Bill would correct a problem we will be confronted with in the upcoming canvass regarding address changes. She added that the way the Same Day Voter Registration (SDVR) statute was written, and subsequently interpreted, all SDVR would be subject to the same proof of residency requirements.

Attorney Report

Mr. Karpinski had no new items to discuss.

Mr. Shalleck inquired if Robin Ficker had submitted any petitions. Mr. Karpinski responded that nothing has been submitted to date. Mr. Karpinski briefly described the petition process.

Old Business

Other Old Business

Ms. Jurgensen reported that fiscal notes requested by the Board members were provided earlier in the week.

Mr. Naimon asked that Ms. Jurgensen follow up on his request inquiring if the Election Judge Manual requires that results of the election be posted at specific times throughout the day. Ms. Jurgensen apologized for not responding earlier. Ms. Woods provided the information Mr. Naimon requested from the election judge manual. Mr. Naimon requested that the information be provided via email.

2016 Election Preparation

New Voting System Update

Ms. Jurgensen reported that all voting equipment has been delivered and inspected.

Transportation

Ms. Jurgensen noted that staff met with the Department of General Services (DGS) to discuss their assistance with picking up ballot bins from polling places for the Primary Election. Board of Elections' staff provided route lists of polling places to DGS. Future meetings are planned to keep DGS updated. Ms. Jurgensen stated that some equipment may be delivered to schools two weeks in advance and will be locked in a secured location until the set-up of the polling place on Monday before the election.

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Election Judge Update

Ms. Woods provided a graph describing Election Judge recruitment status. She stated that election judge recruitment is moving forward; however, additional judges are still needed. Recruitment staff is working proactively to schedule training for all those who expressed an interest to serve. Mrs. Rivera-Oven inquired about the total number of bilingual judges needed. Ms. Woods responded that the requirement is one for each precinct (240). Ms. Jurgensen noted that there are currently 270 that have qualified and 177 that have been processed.

Outreach Update

Ms. McLaughlin reported that Mr. Zelaya is not able to attend meeting due to a family emergency. However, staff has stepped up with the coordination of outreach events to ensure all are covered in his absence.

Ms. Roher provided the FY16 advertising options that were approved by the Board members for the Presidential Primary Election. This included the additional \$5,000 moved by Board members at the previous Board meeting for a total of \$25,008 for advertising use. She noted that contracts have been signed. Ms. Roher stated that the advertising is focused on voter registration deadline, absentee ballot request, early voting, and election day.

Early Voting

Ms. Jurgensen reported that the County signed off on the use of the Potomac Community Recreation Center as an Early Voting site on March 16. She added that all Right of Entry memorandum agreements for Early Voting sites have been signed. She noted that, with Mr. Subin's assistance, voters will be provided one hour of free parking at the County Council parking garage (once the "I voted" sticker is shown.) Ms. Keeffe inquired if free or reduced parking will be made available at any other parking garages where Early Voting sites are located. Ms. Jurgensen responded that, due to the use of private parking garages, no free parking can be made available. Ms. Phillips objected that voters would need to pay (for parking) to cast their vote. Instead spaces should be blocked off so that voters have spaces accessible. Ms. Keeffe recalled a conversation with the Town of Chevy Chase to obtain free or unmonitored street parking at the Jane E. Lawton Community Recreation Center site during Early Voting. Ms. Jurgensen noted that the Town of Chevy Chase declined to change the permitted street parking; however, staff will reach out to them again. Mr. Naimon asked that Board members be notified when the meeting occurs so they may attend if available. Ms. Jurgensen reported that the VanGo shuttle for those living in the Silver Spring community will be available during the Early Voting Primary Election, April 14 through 21, until 8:00 p.m. and also during Early Voting for the General Election. She added that Early Voting flags have been approved to be placed at the Executive Office Building circle to help assist with identifying the location.

Wheelchairs

Ms. Roher provided requested information in the advance packet regarding wheelchairs. She briefly reviewed the information. Ms. Jurgensen reported that ADA funds would not be available, but instead all costs would be incurred by the BOE. The Board members concluded that if a wheelchair is available and provided by the facility where Early Voting is held, it should be known to those voters inquiring about the use of wheelchair assistance. To prevent any liability issues, no staff (center manager, chief judge, or election judge) are to physically assist in the transportation of a voter by wheelchair.

Mr. Shalleck asked that staff reach out to Early Voting sites that have a digital sign to request that the sign indicate that the facility is an Early Voting site and provides the dates for Early Voting. Ms. Jurgensen agreed to reach out to those sites who have not already agreed to post information on their digital signs.

Sample Ballot

Ms. McLaughlin provided a finalized unaffiliated sample ballot to the Board members. The Board members requested to see all the finalized sample ballots. Ms. McLaughlin noted that the sample ballot was purposely mailed out to arrive at homes before the April 5 deadline to allow those voters, ample opportunity to update their voter registrations.

Wheaton Volunteer Rescue Squad

Ms. Jurgensen reported that last week she was notified by the Department of General Services that the County had executed an agreement with the Wheaton Library to rent the ballroom at the Wheaton Volunteer Rescue Squad for two years commencing May 1, 2016. Ultimately, the Wheaton Volunteer Rescue Squad will not be available for the General Election. It was suggested that the ballroom could be used simultaneously for storage of books and Early Voting. Ms. Keeffe asked that Mr. Subin speak regarding the decision made by the County Executive and inquired why the Board members/Board of Elections were not part of discussions. Staff reviewed a power point presentation of optional locations to hold the General Election Early Voting in place of the Wheaton Volunteer Rescue Squad, that included Glenmont Fire Station No. 18 (on Grandview Ave), alternate Early Voting Center Bauer Drive Community Recreation Center, and Brookside Gardens (auditorium). The Board members expressed concern and discontent with the change of an Early Voting site for the General Election and inquired with the Board Attorney if said change would be legal. The Board members noted that the Board of Elections has a contract in place for the use of the Ballroom in the Wheaton Volunteer Rescue Squad during the Primary and General Election early voting dates. The Board Attorney agreed. The Board members agreed to discuss the item further in Executive Session. The Board members briefly reviewed the power point.

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Future Meetings

Ms. Roher requested the Board member's preference for their Early Voting site assignments. Mr. Shalleck will be at Silver Spring Civic Building, Mrs. Khozeimeh at the Executive Office Building, Ms. Keeffe at the Activity Center at Bohrer Park, Mr. Naimon at the Jane Lawton Community Center, Ms. Phillips at the Potomac Community Recreation Center, and Mrs. Rivera-Oven at the Wheaton Volunteer Rescue Squad. Ms. Roher will contact Mr. Vincent to inquire about his preference.

Ms. Roher briefly reviewed the tentative Board member calendar for the Primary Election. Ms. Roher asked that the Board members provide her dates they will not be available by April 1 via email. She noted that an updated calendar will be made available once all information has been provided.

Ms. Jurgensen proposed that the scheduled April 8 Public Testing be rescheduled for April 5 at 10:00 a.m. The Board members agreed.

All meetings begin at 2:30 p.m. unless otherwise indicated

- A. April 5, 2016 – Public Demonstration and Supply Bag Verification 10:00 a.m.
- B. April 14, 2016 - Early Voting Begins 9:00 a.m.
- C. April 21, 2016 - Close of Early Voting 7:00 p.m.
- D. April 25, 2016 - Monday Night Visit 6:00 p.m.
- E. April 26, 2016 - Presidential Primary Election 6:00 a.m. - 8:00 p.m. and Board Meeting 11:00 a.m.
- F. April 28, 2016 - Absentee Ballot Canvass I 10:00 a.m. - 8:00 p.m.
- G. April 29, 2016 - Absentee Ballot Canvass I cont. 10:00 a.m. - 7:00 p.m.
- H. April 30, 2016 - Absentee Ballot Canvass I cont. 10:00 a.m. - 7:00 p.m.(Tentative)
- I. May 1, 2016 – Absentee Canvass I cont.
- J. May 4, 2016 - Provisional Canvass 10:00 a.m. - 8:00 p.m.
- K. May 5, 2016 - Provisional Canvass cont. 10:00 a.m. - 7:00 p.m.
- L. May 6, 2016 - Absentee Ballot Canvass II and Provisional 10:00 a.m. - 8:00 p.m.
- M. May 7, 2016 - Absentee Ballot Canvass II cont. 10:00 a.m. - 7:00 p.m. (Tentative)
- N. May 8, 2016 – Absentee Canvass II cont.
- O. May 16, 2016 - Board Meeting
- P. June 20, 2016 - Board Meeting
- Q. June 20, 2016 - Board Meeting
- R. June 20, 2016 - Board Meeting
- S. July 18, 2016 - Board Meeting
- T. August 15, 2016 - Board Meeting (Tentative)
- U. September 19, 2016 - Board Meeting

Ms. Khozeimeh made a motion to go into Executive Session but to take a five-minute break prior to entering into meeting. The motion was seconded by Ms. Keeffe.

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Report on Executive Session

The Montgomery County Board of Elections convened in Executive Session at 4:56 p.m., pursuant to State Government Articles 10-508(a)(8) and (14) to discuss potential litigation and a contract issue.

The Montgomery County Board of Elections met in closed session on this date. The following members of the Board and staff were in attendance: Jim Shalleck, Nahid Khozeimeh, Mary Ann Keeffe, David Naimon, Jackie Phillips, Graciela Rivera-Oven, Margaret Jurgensen, Alysoun McLaughlin, Marjorie Roher, Lisa Merino, and Board Attorney Kevin Karpinski.

The Board discussed potential litigation.

The Board sought legal advice.

With no further business, Mrs. Khozeimeh moved to adjourn the Executive Session and reconvene in Regular Session. The motion was seconded by Ms. Keeffe and passed unanimously.

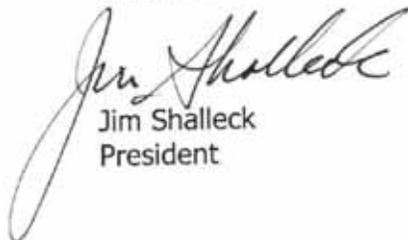
Adjournment

With no further business to discuss, Mrs. Khozeimeh moved to adjourn the Board meeting. The motion was seconded by Ms. Keeffe and passed unanimously. The meeting adjourned at 5:47 p.m.

Respectfully Submitted,


Lisa Merino
Office Services Coordinator

APPROVED BY THE BOARD:


Jim Shalleck
President

Election Director Report March 18, 2016

**Board agenda posted March 11, 2016 on site
and posted on website March 14 2016.**

Executive Function at 2:00 p.m.

Board members and Board Attorney will be sworn in as Board of Canvassers by Clerk of the Court. Please assemble in the front lobby for pictures. Staff would like to post to Facebook and send via Twitter.

Election of Chair and Secretary of the Canvass is required.

Meeting at 2:30 p.m.

Convener and Declare Quorum is present. Jim Shalleck-President

Approval of Minutes

Additions/Changes to Agenda

Public Comments

Election Director State Reports

1. Personnel - Alysoun McLaughlin
2. Budget – Margie Roher
 - a. FY 2016
 - b. FY 2017
 - i. County Council Government Operations Committee
April 4 2016 at 9:30 a.m.-Work Session
3. Voter registration
 - a. Monthly Statistics Posted
 - b. Processing is current
4. State Board of Elections
 - a. Web delivery ballots posted on March 17 2016.
 - b. Military Overseas ballots sent march 11 2016
 - c. Runbeck (SBE vendor) has started sending ballots
 - d. Printer has started printing ballots and some have been delivered and balance due by the week of March 21 2016.
 - e. Software for the Early Voting Same Day Voter Registration

Delivered. Training materials are nearly completed. Training for Early Voting Chief Judges will commence the week of March 28 2016. Same Day Voting Registration clerks will be trained the week of April 4 2016

- f. Signs – waiting for bi-lingual State mandated signs from their translator.
- g. No monies included in the State Board Budget to lease additional equipment for the General Election.
- h. MDVoters upgrade has been completed.

5. Legislation – Alysoun McLaughlin

Board Attorney Report - Kevin Karpinski

1. By-laws

Old Business

Fiscal Notes for Universal Voter Registration

SB 11

http://mgaleg.maryland.gov/2016RS/fnotes/bil_0001/sb0011.pdf

SB 350

http://mgaleg.maryland.gov/2016rs/fnotes/bil_0000/sb0350.pdf

2016 Election Preparations

1. New Voting System

All the equipment has been delivered to Montgomery County:

Digital Scanner	370
Black Ballot Box	370
Express Vote	534
Carts	337
Express Printers	145
High Speed scanner	001
Printer/scanner	001
Workstations with printer	005
Servers	002
Blue ballot bins	1111
Voting booths	3400
ADA tables	250

All equipment delivered, on site and inspected.

2. Pollbook software has been delivered for Election Day, Early Voting and Same Day voter Registration.
3. The preparation of the voting equipment began the week of March 14 2016 upon the final sign off by SBE and LBEs.
4. Preparation of the supplies that are stored within the black cart for the Election Judges to use in the precinct is underway.
5. The bi-lingual signs from the State Board is the las item needed.

Transportation - Chris Rzeszut

Meeting with County General Services continue to occur to discuss voted ballots blue bin pick-up from the polling places in the Primary Election.

List of polling places with population counts will be provided to General Service to assist in developing routes.

Meeting with MCPS facility staff regarding delivery of carts to polling places is occurred on March 7, 2016.

Election Judge Update – Leslie Woods

Outreach Update – Alysoun McLaughlin

Early Voting – Chris Rzeszut

- a. Potomac Community Center
 1. County signed agreement for the site to serve as an Early Voting Center on March 16 2016
 2. All right of entry/memorandum of agreements are signed.
 3. Wheaton Ballroom for the General election 2016.
 - a. Presentation by Margaret Jurgensen & Chris Rzeszut

Sample Ballot – Alysoun McLaughlin

FY16 OPERATING BUDGET SPREADSHEET
Through February 29, 2016 (As of March 7, 2016)

LINE ITEM	FY16 APPROVED	FY16 YEAR TO DATE*
PERSONNEL COSTS	3,931,901	1,972,052
5A001 - Salaries & Wages	3,233,166	1,577,258
50010 - Full Time Salaries	2,126,098	1,169,067
50012/50020 - Part Time Salaries/Seasonal Temps	658,424	360,212
60168 - Temporary Office Clerical (moved from OP for clarity)	201,329	4,306
SUBTOTAL FOR TEMPORARY PERSONNEL	857,753	364,519
50324 - Overtime (includes emergency, multi-lingual & holiday)	249,315	43,673
5A002 - FICA	218,646	115,123
5A003 - Group Insurance	305,315	173,829
5A004 - Group Retirement	174,774	105,842
OPERATING EXPENSES	3,609,635	1,597,405
6A001 - Services and Contracts	1,688,863	651,301
60060 - Legal/Attorney Services	75,000	41,800
60066 - SBE Program Management	613,682	300,223
60304 - Maintenance - Electrical	0	3,005
60314 - Maint - Computer Systems	25,000	1,704
60326 - Repair/Maint Agmts - Office Equip	11,000	3,427
60412 - Moving Services	27,857	19,737
60414 - Building Construction	277,060	281,242
60530 - Other Professional Services - EJ Stipend	624,764	0
60532 - Other Non-Professional Services (includes EJ mod.)	34,500	162
6A002 - Maintenance	188,765	38,765
61010 - Computer Equip Repairs/Maint (EPB)	188,765	38,765
6A003 - Rentals/Leases	842,337	664,099
61902 - Furniture Rentals (Polling Place)	7,000	320
61924 - Other Equipment Rentals (MDVoters)	717,448	286,642
61926 - Bldg or Space Rental/Leases (Pol. Place)	24,500	2,923
61932 - Other Rentals/Leases (Voting System)	93,389	374,214
6A004 - Office Supplies & Equipment (<\$5,000)	125,004	52,708
62010 - General Office Supplies+	70,000	34,749
62016 - Computer Supplies	5,000	0
62018 - Computer Equip (<\$5,000)	28,000	4,511
62022 - Paper and Supplies for Copiers	0	751
62028 - Other Supplies & Equipment	22,004	12,698
6A011 - Books, Videos, and Subscriptions	3,500	3,837
62700 - Books/Reference Materials	2,500	2,140
62712 - Other Books, Videos, and Subscriptions	1,000	1,697
6A012 - Other Supplies/Materials/Equipment	107,726	30,058
62826 - Keys and Locks	0	0
62946 - Charges from SBE	107,726	30,058
6A013 - Printing/Central Duplicating Services	169,336	60,926
63016 - Imaging	35,380	4,045
63018 - Document Shredding	0	101
63020 - Office Mach. Cop. Leasing	11,760	11,635
63022 - Other Central Dup Svc - Printing (all printing costs)	122,196	45,145
Mandated Legal Requirements		
Charges from SBE		
Election Specific Costs		
Personnel Charges		
Temporary Personnel Charges		
Overtime Costs		
Benefits		

FY16 OPERATING BUDGET SPREADSHEET
Through February 29, 2016 (As of March 7, 2016)

LINE ITEM	FY16 APPROVED	FY16 YEAR TO DATE*
6A014 - Outside Printing	100,550	0
63100 - Outside Printing/Copying	550	0
63104 - Sample Ballot Printing	100,000	0
6A015 - Mail	138,361	13,861
63200 - Central Dup - Postage - Bulk (services, NO postage)	36,530	9,477
63202 - Central Dup - Postage - Individual (PO Box rental)	21,081	1,658
63206 - Inter-Office Mail/Pony Charge	750	2,501
63208 - Other - Mail (Sample Ballot Postage)	80,000	225
6A016 - Outside Postage and Mail	38,000	26,090
63300 - Outside Mail Services (VNCs and all other postage)	37,500	25,945
63304 - Other Outside Mail Services	500	145
6A017 - Motor Pool	10,832	4,180
63500 - Assigned Motor Pool Vehicles	8,832	3,871
63504 - Daily Rental Motor Pool	2,000	152
63508 - MP EZPASS Charges	0	157
6A018 - Communications Services	123,549	39,032
63600 - Local Telephone Service Charges	50,000	0
63604 - Cellular Phone Line Charges	2,800	0
63618 - Blackberry Charges (smart phones)	9,000	5,973
63624 - Communication Circuits	36,279	22,967
63626 - Communication Modems (SBE)	4,870	465
63634 - Other Communication Services (PP Phone Lines)	20,600	9,626
6A020 - Charges from Others	11,148	101
63810 - Charges for Facility Maintenance	11,148	101
6A021 - Travel	23,996	10,364
64010 - Metropolitan Area Travel	17,996	8,195
64012 - Non-Metropolitan Area Travel	6,000	2,169
6A022 - Education, Tuition, and Training	10,125	638
64100 - Local Conference Related	2,000	0
64120 - Other Education, Tuition, & Training	8,125	638
6A023 - Dues/Memberships	2,000	855
64200 - Professional Memberships (Individual)	2,000	855
6A024 - Advertising	20,036	0
64300 - Advertising - Jobs	0	0
64304 - Advertising - Marketing/Sales	20,036	0
6A099 - Miscellaneous Operating Expenses	5,507	589
69999 - Other Misc Operating Expenses	5,507	589
DEPARTMENTAL TOTAL	7,541,537	3,569,457
* Included prior year encumbrances		
+ Includes office supplies, polling place supplies, and office furniture		
Mandated Legal Requirements		
Charges from SBE		
Election Specific Costs		
Personnel Charges		
Temporary Personnel Charges		
Overtime Costs		
Benefits		

Elections (G1)

2016 Regular Session

Total Bills: 82

Number / Chapter (Cross File / Chapter)	Title	Primary Sponsor	Status	Original House and Hearing Dates	Opposite House and Hearing Dates
HB0053	Presidential Elections - Agreement Among the States to Elect the President by National Popular Vote - Repeal	Delegate O'Donnell	In the House - Unfavorable Report by Ways and Means	Ways and Means 1/27/2016 - 2:00 p.m.	
HB0083	Elections - Early Voting Centers - Sunday Voting	Delegate Carr	In the House - Hearing 2/10 at 1:00 p.m.	Ways and Means 2/10/2016 - 1:00 p.m.	
HB0112	Election Law - Campaign Finance Entitles - Activity	Delegate Jackson	In the Senate - Hearing 3/24 at 1:00 p.m.	Ways and Means 2/10/2016 - 1:00 p.m.	Education, Health, and Environmental Affairs 3/24/2016 - 1:00 p.m.
HB0129	Staggered Election Terms - Charter County Councils	Delegate Carr	In the House - Unfavorable Report by Ways and Means	Ways and Means 2/10/2016 - 1:00 p.m.	
HB0156	Election Law - Campaign Material - Clarification of Definition	Delegate West	In the House - Unfavorable Report by Ways and Means	Ways and Means 2/10/2016 - 1:00 p.m.	
HB0174	Election Law - Campaign Finance Violations - Injunctive Relief	Delegate West	In the House - Unfavorable Report by Ways and Means	Ways and Means 2/10/2016 - 1:00 p.m.	
HB0193 (SB0151)	Baltimore County - Elections for Judges of the Orphans' Court - Procedures	Baltimore County Delegation	In the House - Hearing 2/17 at 1:00 p.m.	Ways and Means 2/17/2016 - 1:00 p.m.	
HB0200	Election Law - Legislative Newsletters - Distribution by Electronic Mail	Delegate Krebs	In the House - Hearing 2/12 at 1:00 p.m.	Rules and Executive Nominations 2/12/2016 - 1:00 p.m.	
HB0204 / CH0007	Montgomery County - Elections - Early Voting Centers MC 14-16	Montgomery County Delegation	Approved by the Governor - Chapter 7	Ways and Means 1/27/2016 - 2:00 p.m.	Education, Health, and Environmental Affairs 2/18/2016 - 1:00 p.m.
HB0225 (SB0261)	Election Law - Write-in Candidates	Delegate Howard, C.	In the House - Unfavorable Report by Ways and Means; Withdrawn	Ways and Means 2/17/2016 - 1:00 p.m.	
HB0241 (SB0408)	Election Law - State Elected Officials - Campaign Fund-Raising During General Assembly Session - Civil Penalty	Delegate Rosenberg	In the Senate - First Reading Education, Health, and Environmental Affairs	Ways and Means 2/17/2016 - 1:00 p.m.	Education, Health, and Environmental Affairs
HB0288 (SB0555)	Attorney General and Comptroller - Special Elections to Fill a Vacancy	Delegate Moon	In the House - Unfavorable Report by Ways and Means	Ways and Means 2/17/2016 - 1:00 p.m.	
HB0297	Election Law - Business Entity Campaign Contributions - Prohibition	Delegate Moon	In the House - Hearing 2/17 at 1:00 p.m.	Ways and Means 2/17/2016 - 1:00 p.m.	
		Delegate Atzall			

HB0344 (SB0170)	Voter Registration - Affiliation With Political Party and Participation in Primary Election, Caucus, or Convention	Delegate Hill	In the Senate - First Reading Education, Health, and Environmental Affairs	Ways and Means 2/17/2016 - 1:00 p.m.	Education, Health, and Environmental Affairs
HB0408	Commission to Study Legislative and Congressional Districting	Delegate Howard, C.	In the House - Hearing 2/29 at 1:00 p.m.	Rules and Executive Nominations 2/29/2016 - 1:00 p.m.	Ways and Means
HB0444 (SB0260)	Election Law - General Assembly Candidate Residency Form - Requirement	Delegate Reznik	In the House - Hearing 2/29 at 1:00 p.m.	Rules and Executive Nominations 2/29/2016 - 1:00 p.m.	Ways and Means
HB0467	Legislative and Congressional Districting - Standards and Processes	Delegate Carr	In the House - Unfavorable Report by Ways and Means	Ways and Means 2/24/2016 - 1:00 p.m.	Rules and Executive Nominations 2/29/2016 - 1:00 p.m.
HB0578 (SB0002)	Real-Time Transparency Act of 2016	Delegate Barnes, D.	In the House - Hearing 2/24 at 1:00 p.m.	Ways and Means 2/24/2016 - 1:00 p.m.	Ways and Means
HB0592	Blue Ribbon Commission on Voting, Openness, Transparency, and Equality (VOTE) in Elections	Delegate Rosenberg	In the House - Hearing 3/02 at 2:30 p.m.	Ways and Means 3/2/2016 - 2:30 p.m.	Ways and Means
HB0645 (SB1021)	Election Law - Change in Administrative Policy Affecting Voting Rights - Notice and Judicial Review	Delegate Impallaria	In the House - Hearing 3/02 at 2:30 p.m.	Ways and Means 3/2/2016 - 2:30 p.m.	Ways and Means
HB0716	Election Law - Voting by Felons at Polling Places - Prohibition	Delegate Ebersole	In the House - Third Reading Passed (91-48)	Ways and Means 2/26/2016 - 1:00 p.m.	Ways and Means
HB0828	Special Elections - Voting by Mail - Canvass of Votes	Delegate Lisanti	In the House - Third Reading Passed (134-0)	Ways and Means 2/26/2016 - 1:00 p.m.	Ways and Means
HB0852	Local Government - Municipal Elections - Tie Votes	Delegate Lisanti	In the House - Unfavorable Report by Ways and Means	Ways and Means 2/26/2016 - 1:00 p.m.	Ways and Means
HB0853	Election Law - Campaign Finance Entities - Disbursements by Debit and Credit Cards	Delegate Smith	In the Senate - First Reading Education, Health, and Environmental Affairs	Ways and Means 2/26/2016 - 1:00 p.m.	Education, Health, and Environmental Affairs
HB0873	Election Law - Special Elections - Absentee Ballots for Absent Uniformed Services Voters and Overseas Voters	Delegate Luedtke	In the House - Third Reading Passed (92-42)	Ways and Means 3/2/2016 - 2:30 p.m.	Ways and Means
HB0963 (SB0459)	Campaign Finance - Ballot Issue Committees - Prospective Questions	Delegate Luedtke	In the House - Special Order until later today (Delegate Kipke) Adopted	Ways and Means 3/3/2016 - 1:00 p.m.	Ways and Means
HB1007	Freedom to Vote Act	Delegate Turner	In the House - Third Reading Passed (95-45)	Ways and Means 3/3/2016 - 1:00 p.m.	Ways and Means
HB1008	Election Law - Early Voting Centers	Delegate Platt	In the House - Third Reading Passed (102-33)	Ways and Means 3/3/2016 - 1:00 p.m.	Ways and Means
HB1009	Task Force to Study Increased Voter Participation	Montgomery County Delegation	In the House - Hearing 3/03 at 1:00 p.m.	Ways and Means 3/3/2016 - 1:00 p.m.	Ways and Means
HB1032	Montgomery County Board of Education - Elections - Voting by County Residents MC 25-16	Montgomery County Delegation	In the House - Hearing 3/03 at 1:00 p.m.	Ways and Means 3/3/2016 - 1:00 p.m.	Ways and Means

HB1063 (SB0484)	Election Law - Filing Fee - Candidates for President and Vice President	Delegate Buckel	In the House - Hearing 3/02 at 2:30 p.m.	Ways and Means 3/2/2016 - 2:30 p.m.
HB1065	Montgomery County Board of Education - Special Election to Fill a Vacancy MC 2-16	Montgomery County Delegation	In the House - Third Reading Passed (140-0)	Ways and Means 3/3/2016 - 1:00 p.m.
HB1077	Montgomery County Board of Elections - Election Director - Appointment Requirement MC 26-16	Montgomery County Delegation	In the House - Third Reading Passed (140-0)	Ways and Means 3/2/2016 - 2:30 p.m.
HB1116	Montgomery County - Ranked Choice Voting MC 15-16	Montgomery County Delegation	In the House - Hearing 3/02 at 2:30 p.m.	Ways and Means 3/2/2016 - 2:30 p.m.
HB1122	Voting Disclosure Act of 2016	Delegate McDonough	In the House - Unfavorable Report by Judiciary	Judiciary 3/2/2016 - 1:00 p.m. Ways and Means
HB1127	Prince George's County - Dissemination of Voter Information Material - Multifamily Residential Structures PG 408-16	Prince George's County Delegation	In the House - Third Reading Passed (139-0)	Ways and Means 3/2/2016 - 2:30 p.m.
HB1164	Election Law - Contribution to a Candidate for Judicial Office	Delegate Buckel	In the House - Hearing 3/04 at 1:00 p.m.	Ways and Means 3/4/2016 - 1:00 p.m.
HB1186	Sex Offender Registrants - School Polling Place - Alternative	Delegate Angel	In the House - Hearing 3/09 at 1:00 p.m.	Ways and Means 3/9/2016 - 1:00 p.m.
HB1201	Election Law - Campaign Finance - Coordinated Expenditures	Delegate Ebersole	In the House - Hearing 3/09 at 1:00 p.m.	Ways and Means 3/9/2016 - 1:00 p.m.
HB1209	General Assembly - Limitation of Terms	Delegate Vogt	In the House - Hearing 2/29 at 1:00 p.m.	Rules and Executive Nominations 2/29/2016 - 1:00 p.m.
HB1230	Election Law - Departmental Secretaries - Political Activity	Delegate Turner	In the House - Third Reading Passed (78-60)	Ways and Means 3/9/2016 - 1:00 p.m.
HB1248 (SB0428)	Public Funding and Small Donor Act for General Assembly Elections	Delegate Carr	In the House - Hearing 3/14 at 1:00 p.m.	Ways and Means 3/14/2016 - 1:00 p.m.
HB1259	Election Law - Voting by Registered Offenders at Polling Places - Prohibition	Delegate Impallaria	In the House - Hearing 3/09 at 1:00 p.m.	Ways and Means 3/9/2016 - 1:00 p.m.
HB1270	House Legislative Districts - Single Member	Delegate Parrott	In the House - Hearing 2/29 at 1:00 p.m.	Rules and Executive Nominations 2/29/2016 - 1:00 p.m.
HB1301	Election Law - Political Party - Retention of Status	Delegate Carter	In the House - Hearing 3/14 at 1:00 p.m.	Ways and Means 3/14/2016 - 1:00 p.m.
HB1344	Queen Anne's County - County Commissioners Election and Terms - Straw Ballot	Delegate Arentz	In the House - Hearing 3/09 at 1:00 p.m.	Ways and Means 3/9/2016 - 1:00 p.m.
HB1389	Election Law - Qualification of Voters - Proof of Identity	Delegate Parrott	In the House - Unfavorable Report by Ways and Means	Ways and Means 3/14/2016 - 1:00 p.m.

HB1390	Election Law - Voter Registration and Absentee Voting - Proof of Citizenship	Delegate Parrott	In the House - Unfavorable Report by Ways and Means; Withdrawn	Ways and Means 3/14/2016 - 1:00 p.m.
HB1559	Elections - Nomination by Petition for Statewide Office - Required Signatures	Delegate Washington, A.	In the House - First Reading House Rules and Executive Nominations	Rules and Executive Nominations
HB1622 (SB0760)	Municipalities - Municipal Elections - Regulations Governing Write-In Candidates	Delegate Hixson	In the House - First Reading House Rules and Executive Nominations	Rules and Executive Nominations
HJ0004 (SJ0003)	United States Congress - Call to Congress and the President to Act on Redistricting Reform	Delegate Reznik	In the House - Hearing 2/29 at 1:00 p.m.	Rules and Executive Nominations 2/29/2016 - 1:00 p.m.
HJ0008 (SJ0002)	United States Constitution - Amendments Convention - Democracy Amendment	Delegate Smith	In the House - Hearing 2/29 at 1:00 p.m.	Rules and Executive Nominations 2/29/2016 - 1:00 p.m.
SB0002 (HB0578)	Real-Time Transparency Act of 2016	Senator Young	In the Senate - Hearing 2/04 at 3:00 p.m.	Education, Health, and Environmental Affairs 2/4/2016 - 3:00 p.m.
SB0011	Universal Voter Registration Act	Senator Manno	In the Senate - Hearing 2/18 at 1:00 p.m.	Education, Health, and Environmental Affairs 2/18/2016 - 1:00 p.m.
SB0019	Election Law - Automatic Voter Registration	Senator Ramirez	In the Senate - Unfavorable Report by Education, Health, and Environmental Affairs; Withdrawn	Education, Health, and Environmental Affairs
SB0151 (HB0193)	Baltimore County - Elections for Judges of the Orphans' Court - Procedures	Senator Klausmeier	In the Senate - Unfavorable Report by Judicial Proceedings; Withdrawn	Judicial Proceedings 2/3/2016 - 2:00 p.m.
SB0169	Special Elections - Voting by Mail - Canvass of Votes	Senator Kagan	In the House - Hearing 3/23 at 1:00 p.m.	Education, Health, and Environmental Affairs 2/4/2016 - 3:00 p.m.
SB0170 (HB0344)	Voter Registration - Affiliation With Political Party and Participation in Primary Election, Caucus, or Convention	Senator Kagan	In the House - Hearing 3/23 at 1:00 p.m.	Education, Health, and Environmental Affairs 3/23/2016 - 1:00 p.m.
SB0247	Election Law - Certificate of Candidacy as Delegate to a Presidential National Convention - Place of Filing	Senator Norman	In the Senate - Hearing 2/04 at 3:00 p.m.	Education, Health, and Environmental Affairs 2/4/2016 - 3:00 p.m.
SB0260 (HB0444)	Election Law - General Assembly Candidate Residency Form - Requirement	Senator Kelley	In the Senate - Unfavorable Report by Education, Health, and Environmental Affairs	Education, Health, and Environmental Affairs 2/4/2016 - 3:00 p.m.
SB0261 (HB0225)	Election Law - Write-In Candidates	Senator Kelley	In the Senate - Unfavorable Report by Education, Health, and Environmental Affairs	Education, Health, and Environmental Affairs 2/4/2016 - 3:00 p.m.
SB0268	Election Law - Qualification of Voters - Proof of Identity	Senator Salling	In the Senate - Hearing 2/18 at 1:00 p.m.	Education, Health, and Environmental Affairs 2/4/2016 - 3:00 p.m.

SB0290	Election Laws - Loans to a Campaign Finance Entity	Senator Bates	In the Senate - Hearing 2/18 at 1:00 p.m.	Education, Health, and Environmental Affairs 2/18/2016 - 1:00 p.m.
SB0326	Municipal Elections - Certificates of Candidacy - Proof of Filing	Senator Currie	In the Senate - Unfavorable Report by Education, Health, and Environmental Affairs; Withdrawn	Education, Health, and Environmental Affairs 2/18/2016 - 1:00 p.m.
SB0331	Election Law - Early Voting - Registered Voter Updating the Voter's Address on an Existing Registration	Senator Conway	In the Senate - Hearing 2/18 at 1:00 p.m.	Education, Health, and Environmental Affairs 2/18/2016 - 1:00 p.m.
SB0350	Universal Voter Registration Act	Senator Manno	In the Senate - Hearing 2/18 at 1:00 p.m.	Education, Health, and Environmental Affairs 2/18/2016 - 1:00 p.m.
SB0408 (HB0241)	Election Law - State Elected Officials - Campaign Fund-Raising During General Assembly Session - Civil Penalty	Senator Manno	In the House - Hearing 3/23 at 1:00 p.m.	Education, Health, and Environmental Affairs 2/18/2016 - 1:00 p.m. Ways and Means 3/23/2016 - 1:00 p.m.
SB0420	Election Law - Ballot Issues - Contributions or Donations by Foreign Nationals	Senator Simonaire	In the Senate - Third Reading Passed (37-7)	Education, Health, and Environmental Affairs 2/18/2016 - 1:00 p.m.
SB0428 (HB1248)	Public Funding and Small Donor Act for General Assembly Elections	Senator Pinsky	In the Senate - Hearing 2/18 at 1:00 p.m.	Education, Health, and Environmental Affairs 2/18/2016 - 1:00 p.m.
SB0459 (HB0963)	Campaign Finance - Ballot Issue Committees - Prospective Questions	Senator Conway	In the Senate - Third Reading Passed (44-0)	Education, Health, and Environmental Affairs 2/25/2016 - 1:00 p.m.
SB0474	Congressional Districting Process	Senator Pinsky	In the Senate - Hearing 3/03 at 1:00 p.m.	Education, Health, and Environmental Affairs 3/3/2016 - 1:00 p.m.
SB0484 (HB1063)	Election Law - Filing Fee - Candidates for President and Vice President	Senator Edwards	In the Senate - Unfavorable Report by Education, Health, and Environmental Affairs	Education, Health, and Environmental Affairs 2/25/2016 - 1:00 p.m.
SB0501	Shareholders United Act	Senator Raskin	In the Senate - Hearing 2/25 at 1:00 p.m.	Education, Health, and Environmental Affairs 2/25/2016 - 1:00 p.m.
SB0555 (HB0288)	United States Senator, Attorney General, and Comptroller - Temporary Appointments and Special Elections to Fill a Vacancy	Senator Pinsky	In the House - First Reading Ways and Means	Education, Health, and Environmental Affairs 3/3/2016 - 1:00 p.m. Ways and Means
SB0669	Republican Party Central Committee Members - Tenure in Office - Revision	Senator Simonaire	In the Senate - Hearing 2/25 at 1:00 p.m.	Education, Health, and Environmental Affairs 3/3/2016 - 1:00 p.m.

SB0760 (HB1622)	Municipalities - Municipal Elections - Regulations Governing Write-In Candidates	Senator Madaleno	In the Senate - Unfavorable Report by Education, Health, and Environmental Affairs	Education, Health, and Environmental Affairs 2/25/2016 - 1:00 p.m.
SB0762	Potomac Compact for Fair Representation	Senator Raskin	In the Senate - Hearing 3/03 at 1:00 p.m.	Education, Health, and Environmental Affairs 2/25/2016 - 1:00 p.m.
SB0938	Election Law - Voting by Mail (Universal Vote by Mail Act)	Senator Manno	In the Senate - Hearing 2/18 at 1:00 p.m.	Education, Health, and Environmental Affairs 2/18/2016 - 1:00 p.m.
SB0973	Campaign Finance - Public Officials - Solicitation of Contributions or Donations	Senator Madaleno	In the Senate - Hearing 3/09 at 1:00 p.m.	Education, Health, and Environmental Affairs 3/9/2016 - 1:00 p.m.
SB1021 (HB0645)	Election Law - Change in Administrative Policy Affecting Voting Rights - Notice and Judicial Review	Senator Pugh	In the Senate - Unfavorable Report by Education, Health, and Environmental Affairs; Withdrawn	Education, Health, and Environmental Affairs 3/9/2016 - 1:00 p.m.
SJ0002 (HJ00008)	United States Constitution - Amendments Convention - Democracy Amendment	Senator Pinsky	In the Senate - Hearing 2/18 at 1:00 p.m.	Education, Health, and Environmental Affairs 2/18/2016 - 1:00 p.m.
SJ0003 (HJ00004)	United States Congress - Call to Congress and the President to Act on Redistricting Reform	Senator Conway	In the Senate - Hearing 3/03 at 1:00 p.m.	Education, Health, and Environmental Affairs 3/3/2016 - 1:00 p.m.

Denotes enacted legislation

March 19, 2016 2:06 P.M.