

APPROVED

November 18, 2013

MEETING OF THE MONTGOMERY COUNTY BOARD OF ELECTIONS
18753-210 North Frederick Avenue, Gaithersburg, Maryland

In Attendance:

Board Members:

Mary Ann Keeffe, President
Donice Jeter, Vice President
Nancy Dacek, Secretary
Nahid Khozeimeh
Graciela Rivera-Oven
Jacqueline Phillips
David Naimon

Counsel:

Kevin Karpinski

Staff:

Margaret Jurgensen, Election Director
Alysoun McLaughlin, Deputy Election Director
Betty Ann Lucey, Voter Registration Manager
Marjorie Roher, Management and Budget Specialist
Janet Ross, information Technology Specialist
N. Christine Rzeszut, Operations Manager
Gilberto Zelaya, Outreach Coordinator
Lisa Merino, Election Aide II

Guests:

Elnora Jespersen
Chuck Jespersen
Holly Joseph
Dolly Kildee
Adol Owen-Williams
Barbara Sanders
Michael Subin

APPROVAL

Convene the Board Meeting and Declare a Quorum Present

Ms. Keeffe called the Board Meeting to order and declared a quorum present at 2:30 p.m.

Public Comments

No public comments were received.

Additions/Changes to the Agenda

Ms. Jurgensen requested that an Executive Session be held to review previous minutes and discuss the FY15 operating budget submission. The Board agreed.

Approval of October 21, 2013, Board Meeting Minutes

Ms. Roher provided minutes from the October 21, 2013, Board meeting which showed all changes requested by the Board. Ms. Keeffe requested that, in the future, Board members use track changes and forward remarks to all Board members, rather than only to the staff, to facilitate discussion when reviewing the minutes in the meeting. Mrs. Rivera-Oven inquired if her comments would be extracted from the minutes according to edits presented. Ms. Keeffe reminded the Board of the agreement made at the September Board meeting, stating that the minutes were to be recorded reflecting motions and capturing the essence of the conversation but not necessarily the opinion of each Board member. In keeping with that agreement, the minutes should reflect as such. Ms. Roher reviewed the October 21, 2013, Board meeting minutes with the edits received from Board members. Mrs. Rivera-Oven requested that a copy of minutes accepting all changes presented be made available for review. Ms. Keeffe requested that the minutes be revisited under Old Business, once the final proposed copy was made available for review.

Presentation of Retirement Certificate to Elnora Jespersen

Ms. Jurgensen introduced Elnora Jespersen to the Board. Mrs. Jespersen has been a permanent employee of the Montgomery County Board of Elections for fifteen years, and prior to that a temporary employee for six years. Ms. Jurgensen thanked Mrs. Jespersen and her family for volunteering their assistance during election seasons. Ms. Keeffe expressed her appreciation and thanked Mrs. Jespersen for her dedication and wished her well with her retirement. She presented Mrs. Jespersen with a certificate from the County Executive in recognition of her years of service. Mrs. Jespersen thanked the Board. The Board thanked Mrs. Jespersen for her years of service.

*** Mr. and Mrs. Jespersen left the room at 2:45 p.m. ***