Chapter 14 - Forms

Integrity Reports:
1. Cart Integrity Report
2. Electronic Pollbook Integrity (EPB) Report
3. Scanning Unit Opening Integrity Report
4. Scanning Unit Closing Integrity Report
5. Ballot Marking Device (BMD) Integrity Report

Regular Ballot Certificates/Forms:
6. Ballot Opening Certificate – Primary Only
7. Ballot Closing Certificate – Primary Only
8. Ballot Opening & Closing Certificate – General Only
9. Spoiled Ballot Log

Provisional Certificates/Forms:
10. Provisional Ballot Application and Instructions
11. Provisional Ballot Application and Instructions - Front
12. Provisional Ballot Application and Instructions - Back
13. Provisional Opening & Closing Certificate - Primary
14. Provisional Opening & Closing Certificate - General
15. Provisional Spoiled Ballot Log
16. Provisional Voter Sign-in Sheet

Other Forms:
17. Absentee Ballot Sign-In Sheet
18. Voter Assistance Form
19. Voter Update Form
20. Voter Equipment Tamper Tape/Security Seal Removal Report
21. Chief Judge Election Day Log
22. Cancelled VAC Log
23. Unofficial Turnout Report
24. Closing Summary Report
25. Precinct Periodic Count Report (PPCR) - Primary
26. Precinct Periodic Count Report (PPCR) - General
27. Voter Authority Card (VAC) Worksheet - Primary
28. Voter Authority Card (VAC) Worksheet - General
29. Precinct Chain of Custody Form – VOP-D *(Black Memory Stick Security Bag – Rear Memory Stick)*
30. Precinct Chain of Custody Form – VOP-D *(Blue Transfer Bins)*
31. Precinct Chain of Custody Form – Closing Judges *(Red Memory Stick Security Bag and Other Critical Materials)*
32. Polling Room Sign-in Sheet
33. Affidavit for Challenger and Challenged Voter
34. Challenger and Watcher Certificate
35. Rules of Security Behavior for All Types of Election Judges

1. Cart Integrity Report

CART INTEGRITY REPORT
2020 Presidential Election – Election Day

County: _____

District/Precinct: _____ / _____

Date: _____

BEFORE OPENING THE POLLS: Voting equipment and ballots were secured in the following polling place cart(s):

Cart #	Tamper Tape #	Verify √	Cart #	Tamper Tape #	Verify √

Complete all grey areas as needed. Record all tamper tape removal from the Equipment Transfer Cart in table below. Place all removed tamper tape on back of this report. Apply new tamper tape over the door locks at CLOSING and record the numbers below.

Tamper Tape Removed #	New Tamper Tape #	Reason for Tamper Tape # Removal	Chief Judge Initials Rep/Dem
Record	Record	Record	Record
			___ / ___
			___ / ___
			___ / ___
			___ / ___
			___ / ___
			___ / ___

To the best of our knowledge, the information on this form is true and correct.

_____
Republican/Other Chief Judge

_____
Democratic/Other Chief Judge

2. Electronic Pollbook Integrity (EPB) Report

State of Maryland

Electronic Pollbook Integrity Report
2020 Presidential Primary/General

County/City: _____

District/Ward/Precinct: _____

Date: _____

Election Judges must:

1. Set-Up: Verify the seal numbers match the pre-printed numbers on this form.
2. Opening: Complete the "Opening" section. Re-verify the seal numbers.
3. Print and sign the opening *Ballot Counts Report* and *Voter Counts Report* from each pollbook and attach them to this form before the polls open (use a paper clip). Give the form to a chief judge.
4. During: Verify and record information if you have to remove the inner seal during the day.
5. Closing: Print and sign the *Ballot Counts Report* and *Voter Counts Report* from each pollbook and attach them to this form.
6. Complete the "Closing" section. Place new outer seals through one latch on each pollbook case. No seal is needed on the printer case.
7. Have chief judges sign the form after the polls close.

Pollbook ID Numbers	OPENING						DURING		CLOSING	
	1	2	3	4			5	6	7	
	Outer Seal # (on outside of pollbook case)	State Asset Tag # (on front or back of pollbook)	Inner Seal # (on top lid of pollbook)	Verify inner seal was intact when polls opened (initial)			If Inner Seal was removed during the day, please record reason here. If more room is needed use back of this page.	New Inner Seal #	New Outer Seal # (applied to pollbook case at closing)	
	Verify	Verify	Verify		REP	DEM	Record	Record	Record	
#1										
#2										
#3										
#4										
#5										
#6										

To the best of our knowledge the information on this report is true and correct.

_____
Democratic/Other Chief Judge

_____
Republican/Other Chief Judge

Forms 14.3

3. Scanning Unit Opening Integrity Report

Scanning Unit Opening Integrity Report
2020 Presidential Primary

County/City: _____ Date: _____

District/Ward/Precinct: _____

1. After verifying numbers, discard all security seals you remove.
2. Fill in the gray area.
3. Sign and place first *Zero Report* and *Configuration Report* into the Red Security Bag and second *Zero Report* into the Black Security Bag. Post the third report for public viewing.
4. Both chief judges must sign below.

Remember: If any tamper tape or seal is removed from the scanning unit during voting hours, attach the removed tamper tape or seal to the *Tamper Tape/Security Seal Removal Report* and explain why the tamper tape or seal was removed.

Scanning Unit #	A1. Main Ballot Box Security Seal		B. New Main Ballot Box Security Seal #		C. Emergency Ballot Compartment Security Seal #		D. New Emergency Ballot Compartment Security Seal #		E. Left Case Seal # (DO NOT REMOVE)		F. Right Case Seal # (DO NOT REMOVE)	
	Verify	✔	Record		Verify	✔	Record		Verify	✔	Verify	✔
1												
2												
3												
4												

Scanning Unit #	G. Scanning Unit Lid Security Seal #		H. Scanning Unit Serial #		I. Rear Access Door Tamper Tape # (DO NOT REMOVE)		J. Front Access Door Tamper Tape # (DO NOT REMOVE)		K. Public Count	L. Protected Count	A2. Main Ballot Box Security Seal # MONDAY NIGHT	
	Verify	✔	Verify	✔	Verify	✔	Verify	✔	Record	Record	Verify	✔
1												
2												
3												
4												

To the best of our knowledge, the information on this report is true and accurate.

Assisting Judge(s): _____

Democratic/Other Chief Judge: _____ Republican/Other Chief Judge: _____

Opening
Tamper Tape and Security Seal Location Diagram

Forms 14.3

4. Scanning Unit Closing Integrity Report

County/City: _____   District/Ward/Precinct: _____   Date: _____

1. After recording numbers, discard all security seals you remove. Place removed tamper tape on the back of form. 2. Fill in all gray areas
3. Place first reports and front memory sticks in red security bag, second reports and rear memory sticks in black security bag, and post third for public viewing.

Scanning Unit #	A. Removed Emergency Ballot Compartment Security Seal #	B. Removed Main Ballot Box Security Seal #	C. Public Count	D. Protected Count	E. Removed Rear Access Door Tamper Tape #	F. Removed Front Access Door Tamper Tape #
	Record	Record	Record	Record	Record	Record
1						
2						
3						
4						

Total: _____

Scanning Unit #	G. Front Memory Stick Serial #		H. Rear Memory Stick Serial #		I. New Scanning Unit Lid Seal #	J. Security Seal on Front of Ballot Transfer Bin	K. Number of VACs
	Verify	✔	Verify	✔	Record	Record	Record
1							
2							
3							
4							

Total: _____

To the best of our knowledge, the information on this report is true and accurate.

Assisting Judge(s): _____

Democratic/Other Chief Judge: _____   Republican/Other Chief Judge: _____

Closing
Tamper Tape and Security Seal Location Diagram

A
B
C
D
E
F
G & H
I
J
K — Count the number of VACs from the scanning unit VAC envelope.
Front with Handle

Front Compartment Tamper Tape Place Here	Rear Compartment Tamper Tape Place Here
Front Compartment Tamper Tape Place Here	Rear Compartment Tamper Tape Place Here
Front Compartment Tamper Tape Place Here	Rear Compartment Tamper Tape Place Here
Front Compartment Tamper Tape Place Here	Rear Compartment Tamper Tape Place Here

Forms 14.3

5. Ballot Marking Device (BMD) Integrity Report

County/City: _____ Date: _____

District/Ward/Precinct: _____

☐ Attach all tamper tape removed from the Ballot Marking Device (BMD) during opening and closing to the back of this form.

REMEMBER: If any tamper tape is removed from the Ballot Marking Device (BMD) during voting hours, attach the removed tamper tape to the *Tamper Tape/Security Seal Removal Report* and explain why the tamper tape was removed.

BMD Unit #	OPENING						CLOSING	
	A. BMD Serial #		B. Side compartment tamper tape # at opening		C. New side compartment tamper tape # at opening		D. Record and remove side compartment tamper tape # at closing	E. Record new tamper tape # at closing
	Verify	✓	Verify	✓	Record			
1								
2								
3								
4								
5								
6								

To the best of our knowledge, the information on this report is true and accurate.

Judge (s) Assisting at Opening: _____ Judge(s) Assisting at Closing: _____

Democratic/Other Chief Judge: _____ Republican Chief Judge: _____

Side compartment tamper tape location.

	OPENING		CLOSING
BMD Unit 1:	Attach side compartment tamper tape At opening here		Attach side compartment tamper tape At closing here
BMD Unit 2:	Attach side compartment tamper tape At opening here		Attach side compartment tamper tape At closing here
BMD Unit 3:	Attach side compartment tamper tape At opening here		Attach side compartment tamper tape At closing here
BMD Unit 4:	Attach side compartment tamper tape At opening here		Attach side compartment tamper tape At closing here
BMD Unit 5:	Attach side compartment tamper tape At opening here		Attach side compartment tamper tape At closing here
BMD Unit 6:	Attach side compartment tamper tape At opening here		Attach side compartment tamper tape At closing here

Forms 14.3

6. Ballot Opening Certificate – Primary Only

Ballot Opening Certificate
2020 Presidential Primary

County/City:_____Date:_____

District/Ward/Precinct: _____

Before the polls open, verify you received the number of ballot packs and ballot activation cards listed below. **If you cannot verify a number on this list, please alert your chief judge who will notify the election office immediately.**

	Verify ✓
Verify number of blank ballot activation cards received is:	

Ballot Style #	Number of ballot packs in equipment cart/scanning units on Monday night	Verify number of ballot packs received ✓	Number of ballot packs given to provisional

To the best of our knowledge, the information on this form is true and correct.
Sign when completed.

Assisting Election Judge(s): _____

_____   _____
Democratic/Other Chief Judge   Republican/Other Chief Judge

Forms 14.3

7. Ballot Closing Certificate – Primary Only

Ballot Closing Certificate
General Election 2020

County/City: _____ Date: _____

District/Ward/Precinct: _____

After the polls close, complete this form.

Unvoted Regular Ballots			
Ballot Style #	Record number of additional ballot packs received throughout the day, if any	Record total number of unvoted ballot packs	Record number of loose unvoted ballots
Record number of blank ballot activation cards at closing **Total**			

Spoiled Ballots	Totals at Closing
Record number of spoiled ballot activation cards **Total (A)**	
Record number spoiled regular ballots **Total (B)**	
Grand Total (C) (A+B)	

All unvoted ballots and spoiled ballots have been accounted for and are being stored in a secure manner according to instructions from the election office.

To the best of our knowledge, the information on this form is true and correct.

Sign when closing is completed.

_____
Assisting Judge(s)

_____   _____
Republican/Other Chief Judge   Democratic/Other Chief Judge

Forms 14.3

8. Ballot Opening & Closing Certificate - General Only

Ballot Opening & Closing Certificate
General Election 2020

County/City:_____Date:_____

District/Ward/Precinct: _____

Before the polls open, verify you received the number of ballot activation cards and ballot packs for each ballot style listed below. **If you cannot verify a number on this list, please alert your chief judge who will notify the election office immediately.**

Opening	Verify ✓
Verify number of blank ballot activation cards received is:	

Ballot Style #	Opening				Closing		
	Number of ballot packs in equipment cart on Monday night	Number of loose ballots at opening	Verify number of ballot packs received ✓	Record number of ballot packs given to provisional	Record any additional ballots received during the day	Record total number of ballot packs at closing	Record number of loose ballots at closing

Closing	
Record number of unvoted ballot activation cards	

Record number of spoiled regular ballots at closing	Total (A)	
Record number of spoiled ballot activation cards at closing	Total (B)	
	Grand Total (C) (A+B)	

To the best of our knowledge, the information on this form is true and correct.

Sign when completed.

Assisting Election Judge(s): Opening:_____   Closing:_____

Democratic/Other Chief Judge:_____   Republican/Other Chief Judge:_____

9. Spoiled Ballot Log

Spoiled Ballot Log

District/Precinct: _____   Date: _____

Directions: A ballot that cannot be used must be accounted for and spoiled.

1. Determine and check correct reason code:
   - **Reason Code 11:** Damaged by judge or voting equipment.
   - **Reason Code 12:** Damaged by voter or voter wishes to change selections.
2. Check below if ballot is standard ballot or ballot activation card (BAC).
3. Write in the ballot style.
4. Using the voter authority card (VAC), enter voter's name and ID# below. If ballot was damaged before it was issued to voter, leave these sections blank.
5. Initial the form where indicated.
6. Draw a line through the ballot issuing judge's initials on the VAC and re-initial the VAC to indicate the issuance of a replacement ballot.
7. Put the spoiled ballot in the Spoiled Ballot Envelope.
8. Place the voter authority card in the front of the privacy sleeve.
9. Place the replacement ballot in the privacy sleeve and give it the voter.
10. A voter may receive no more than 3 ballots or ballot activation cards (up to 2 replacement ballots). Exception: ballot damaged by the voting equipment.

#	Reason Code		Ballot Type		Ballot Style (Party Affiliation)	Voter's Name (Last Name, First Name)	Voter ID#	Judge's Initials
	11	12	Standard	BAC				
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								

Forms 14.3

10. Provisional Ballot Application and Instructions

State of Maryland
Provisional Ballot Application & Instructions

Overview

Provisional voting lets someone who thinks that he or she is an eligible voter to vote. A local board of elections will count a provisional ballot if the provisional voter is registered and eligible to vote in Maryland. Provisional ballots are counted even if they will not change the outcome of an election.

Why am I voting a provisional ballot?

- You are not listed on the precinct register. This usually happens if you are not registered to vote or you moved and did not update your voter registration.

- You did not provide ID. You must show ID because you are voting for the first time in Maryland and have not yet met the ID requirements. You must provide ID to your local board of elections before 10 am on the 2nd Wednesday after election day. You must submit:
  - A copy of a current and valid Maryland driver's license or MVA-issued ID card, student, employee, or military ID, U.S. passport; or
  - A copy of a current utility bill, bank statement, government check, paycheck, or other government document with your name and current address (the same address you provided on your provisional ballot application). Current means that the document is dated within 3 months of the election.

- You wanted to register to vote during early voting or on election day, but we had not yet determined if you are eligible to vote. Your ballot will count if you meet all of the eligibility requirements.

- You did not prove where you live. You must prove where you live if you want to register to vote during early voting or on election day. You must prove where you live to your local board of elections before 10 am on the 2nd Wednesday after election day. You must submit:
  - A copy of your current and valid Maryland driver's license or MVA ID card; or
  - A copy of a current utility bill, bank statement, government check, paycheck, or other government document with your name and current address. This address must match the one on your provisional ballot application, and the document must be dated within 3 months of the election.

- Your voter registration is not complete because you did not provide an ID number on your voter registration application or we could not verify the number you provided. To complete your registration, take or submit your ID or ID number to your local board of elections before 10 am on the 2nd Wednesday after election day. Your local board of elections will verify your number with the MVA or Social Security Administration. Acceptable forms of ID are listed above.

- You are not eligible to vote a regular ballot because either:
  - You moved more than 21 days before election day, did not notify election officials, and showed up to vote at the polling place for your prior address.
  - The precinct register shows that you already received an absentee ballot for this election or have already voted. If you have not already voted, your provisional ballot will be counted. Voting or trying to vote more than once is against the law, and if you do this, you will be referred to law enforcement agencies for further investigation.

- Your right to vote was challenged and you did not show ID. Your provisional ballot will count if your local board of elections determines that you are the person you say you are. You may wish to contact your local board of elections and provide ID.

How do I vote by provisional ballot?

Follow the instructions on the back side of this page. If you have any questions, ask an election judge.

Will my provisional ballot count?

Provisional ballots are counted even if they will not change the outcome of an election. Counting starts on the 2nd Wednesday after the election. Your ballot will be counted at that time if you are a registered voter, were eligible to vote by provisional ballot, and met any other applicable requirements (see above).

For some voters, only part of the provisional ballot will count. This may happen if you either voted in the wrong county during early voting or at the wrong polling place on election day. Only those contests or ballot questions that appear on the ballot where you live will count.

Tear off and keep this page. Do not remove any other pages.

Can someone help me vote?

Yes. If you have a disability or are unable to write or read. Anyone can help you except: a candidate whose name is on your ballot, your employer or agent of your employer, an officer or agent of your union, or an accredited challenger or watcher. You may also have two election judges help you. Your helper cannot fill out the application, sign it for you if you cannot sign, and vote the ballot according to your instructions. Your helper cannot try to influence you and must sign the Voter Assistance Form provided by an election judge.

How do I fill out the application?

Complete Part 1.

We use this information to confirm that you are registered to vote and update any information that has changed. If you are not registered to vote, we use this information to register you for future elections. Please follow the specific instructions below.

- #6: Complete the appropriate box.
  - #6a: If you have a current, valid Maryland driver's license or MVA-issued ID card, write the number in #6a and go to #7. If you do not have a current, valid Maryland driver's license or MVA-issued ID card, go to #6b.
  - #6b: If you have a Social Security number, write the last 4 digits of your Social Security number in #6b and go to #7. If you do not have a Social Security number, go to #6c. Election Law Art. § 3-202 allows election officials to ask for the last 4 digits of your Social Security number. We will only use the number for registration and other administrative purposes, and it will be kept confidential.
  - #6c: If you do not have a current, valid Maryland driver's license, MVA-issued ID card, or Social Security number, check the box in #6c and go to #7.

- #8: If you want to change your political party, check your new party. If this is a primary election, you cannot vote today in your new party's primary election. We will change your party after this election, and the change will be in effect for future elections.

Complete Part 2.

Check whether this is a primary or general election. If it is a primary election, check your current political party. If you check a party other than your current political party, your ballot will not count.

Complete Part 3.

You must sign this form, or your ballot will not count. Give this form to the election judge, and you will receive a ballot.

How do I vote the ballot?

Follow the instructions the election judge gave you.

- If an election judge gives you a pen, use this pen. Marks by other pens or pencils may not be accurately counted.

- If you mark your ballot by hand, do not erase or cross out something you have written on your ballot. Ask the election judge for another ballot.

- Do not vote for more candidates than the number listed above each contest. You may vote for less than this number but not more.

- In a general election, you can cast a write-in vote. To cast a write-in vote: (1) find the designated space for write-in votes in the contest where you want to cast a write-in vote; (2) write the first and last name or at least the initial of the first name and full last name of the person for whom you wish to vote; and (3) completely fill in the oval to the left of the name you have written.

- Do not make any other marks on the ballot.

What do I do next?

After you vote your ballot, put the ballot inside the envelope (behind the application) and seal the envelope. Put your application (with voted ballot inside) where the election judge told you to put it.

Will my votes be secret?

Yes. Your ballot will stay sealed in the envelope until your local board of elections has reviewed your application. If your local board concludes that your ballot should be counted, your ballot will be removed and immediately separated from your application so that your votes will be kept secret.

Can I find out if my ballot was counted?

Yes. Visit www.elections.maryland.gov or call 1-800-222-8683. This information is available 10 days after the election.

www.elections.maryland.gov   **1-800-222-8683**

Forms 14.3

11. Provisional Ballot Application and Instructions – Front

Part 1 - Voter Information

1
Are you at least 16 years old? ☐ Yes ☐ No
Are you a U.S. citizen? ☐ Yes ☐ No **If you answer NO to either question, do not complete this form.**

2
Check boxes that apply and complete Items 3–10.
☐ New Registration ☐ Name Change ☐ Party Affiliation Change ☐ Address Change

3
Last Name	First Name	Middle	Suffix

4
Gender: ☐ Male ☐ Female
☐ Unspecified or Other

5
Birth Date: | Month | Date | Year |

6a
MARYLAND Driver's License or MVA ID Number **MANDATORY** (If you have neither see instructions)

6b
Social Security Number (last 4 digits)

6c
☐ Check here if you do not have either a current, valid Maryland driver's license / MVA ID card or a Social Security Number

7
Maryland Residence Address: | Street Number | Street Name | Apt. No. | City or Town | Zip Code | County |
☐ Check here if you reside in Baltimore City

8
Mailing Address (if different from Item 7)

9
Party (check one): ☐ Democratic Party ☐ Republican Party ☐ Bread and Roses Party
☐ Unaffiliated (independent of any party) ☐ Other – Specify_____

10
CONTACT INFORMATION
Daytime Phone: Email (optional):

Part 2 - Ballot Information

1
Pick the election: ☐ Primary Election ☐ General Election

2
If this is a primary election, pick the ballot you want to vote.
- Check the party printed on the top part of your voter authority card. If you check a party other than the one printed on the top part of your voter authority card (given to you by an election judge), your ballot will not be counted.
- If you select "Unaffiliated or Other," your ballot will only have non-partisan offices (for example, school board).

☐ Democratic Party ☐ Republican Party ☐ Unaffiliated or Other

Part 3 - Signature

Under penalty of perjury, I hereby swear or affirm that: I am a U.S. citizen; I am a Maryland resident; I am at least 16 years old; I have not been convicted of buying or selling votes; I have not been convicted of a felony, or if I have, I have completed serving a court-ordered sentence of imprisonment. The information in this application is true to the best of my knowledge, information and belief.

I hereby swear or affirm that I have not voted and will vote only this provisional ballot in the current election in Maryland or in any other state; and I am a registered voter in Maryland and eligible to vote in this election.

X_____   _____
Signature (required)   Date

DO NOT DETACH

INSERT BALLOT IN ENVELOPE

For Official Use Only

Election Judge
✓ Check all boxes that apply.

A provisional ballot application was issued because the voter was:
- ❑ 1. Not listed on the precinct register
- ❑ 2. Listed on the precinct register but indicated a change of address
- ❑ 3. Listed but claims to have a different party affiliation (primary election only)
- ❑ 4. Listed as an absentee voter or as having already voted
- ❑ 5. Listed as "Active" or "Inactive" & "Show ID" & unable to provide acceptable ID
- ❑ 6. Listed as "pending" & "Show ID"

Was acceptable ID presented? ❑ Yes ❑ No
If yes, record the type of ID presented.
- ❑ Photo ID - Address on the photo ID does not need to match the address in #7.
  - ❑ Maryland Driver's License or MVA ID Card - Verify that DL or ID number is printed in #6a.
  - ❑ Other-Photo ID - specify _____
- ❑ Non-Photo ID - Must be dated within the last 3 months and have the same name and address as listed in #3 and #7.
  - ❑ Utility Bill ❑ Pay Check ❑ Bank Statement ❑ Government Check
  - ❑ Other government document - specify _____

- ❑ 7. Listed as "pending" & "Need DL#/SSN#" (See instructions for #6.)
- ❑ 8. Identity challenged & cannot provide acceptable form of ID
- ❑ 9. Other (explain): _____
- ❑ 10. Voted during extended hours
- ❑ 11. Not prequalified for same day registration
- ❑ 12. No proof of residency for same day registration

District/Precinct or Early Voting Center

Ballot Style Issued

Election Judge

Initials _____ Date _____

B4A

Election Director

Ballot Style Voted: _____
Ballot Style Required: _____

1. Is the voter registered? ❑ Yes ❑ No (if yes, answer a - c.)
   a. County/City _____ b. Precinct _____ c. Reg Date _____
   d. Was the person prequalified? ❑ Yes ❑ No
   e. Is the voter eligible to vote in this election? ❑ Yes ❑ No
2. Party Affiliation: ❑ Democrat ❑ Republican ❑ Other _____
3. If ID or a DL# or SS# was required, was it timely received? ❑ Yes ❑ No (if yes, answer a-c.)
   a. Type of ID: _____
   b. Did the ID satisfy the ID requirement? ❑ Yes ❑ No
   c. If a DL# or SS# was required, was the number verified? ❑ Yes ❑ No
4. Recommended Action: ❑ Accept in Full ❑ Accept in Part ❑ Reject - Rejection Code: _____
   a. Document proving residence: _____
   b. Did the document satisfy the proof of residency requirement? ❑ Yes ❑ No
5. Recommended Action: ❑ Accept in Full ❑ Accept in Part ❑ Reject - Rejection Code: _____

Board Action
❑ Accept in Full ❑ Accept in Part ❑ Reject - Rejection Code: _____

Rejection Codes
1. Applicant is not registered to vote.
2. Applicant returned a voted absentee ballot or already voted.
3. Applicant voted the wrong primary ballot.
4. No signature on application.
5. Applicant not eligible to receive a provisional ballot.
6. ID or DL# or SS# was not timely received.
7. Incomplete information was provided on the application.
8. DL# or SS# was received but was not verified.
9. ID was received but did not satisfy the ID requirements.
10. No provisional ballot or more than one provisional ballot in envelope.
11. No evidence to support alleged voting unit malfunction.
12. Identity challenge was upheld.
13. Order extending voting hours was invalidated.
14. Identifying mark on the ballot.
15. Applicant is not 18 years old by the general election.
16. Proof of residency was not timely received.
17. Proof of residency was timely received but did not satisfy the ID requirements.

13. Provisional Opening & Closing Certificate - Primary

Provisional Opening & Closing Certificate
Presidential Primary Election 2020

County/City: _____ Date: _____

District/Ward/Precinct: _____

OPENING

		Verify ✓	
		1	2
1.	Check seal numbers on orange provisional voted ballot bags: Bag 1: Bag 2:		
2.	Check orange provisional voted ballot bags are empty.		

CLOSING

1. Provisional Voter Authority Cards (VACs)	
Provisional VAC Envelope	Party Totals
VAC Democrat Total	
VAC Republican Total	
VAC All Others/UNA Total	
Orange VAC Total	
TOTAL (A)	

2. Provisional Ballots	
Provisional Sign-in Sheet	Party Totals
Provisional Ballot Democrat Total	
Provisional Ballot Republican Total	
Provisional Ballot Others/UNA Total	
TOTAL (B)	

- Include the party affiliation from the Orange VACs in the Provisional Ballots Totals.
- TOTAL (A) and TOTAL (B) should be equal.

3.	Count and record the number of spoiled provisional ballots in the spoiled ballot envelope (should match the Provisional Spoiled Ballot Log) **TOTAL (C)**	
4.	Record seal numbers placed on orange provisional voted ballot bags at closing: Bag 1: Bag 2:	

To the best of our knowledge, the information on this form is true and correct.

Provisional Judge: _____

_____   _____
Democratic/Other Chief Judge   Republican/Other Chief Judge

14. Provisional Opening & Closing Certificate – General

State of Maryland ██

Provisional Opening & Closing Certificate
2020 Presidential General

County/City: _____ Date: _____

District/Ward/Precinct: _____

OPENING

		Verify ✓	
		1	2
1.	Check seal number on orange provisional voted ballot bags: Bag 1: Bag 2:		
2.	Check orange provisional voted ballot bags are empty.		

CLOSING

1. Provisional Voter Authority Cards (VACs)			2. Provisional Ballots	
Provisional VAC Envelope **Count and record VACs**	Totals		**Provisional Sign-in Sheet** Count and record the voters	Totals
Electronic Pollbook VAC Total			Provisional Ballot Total	
Orange VAC Total (voters not found in electronic pollbook)			**TOTAL (B)**	
TOTAL (A)				

TOTAL (A) and TOTAL (B) should be equal.

3.	Count and record the number of spoiled provisional ballots in the spoiled ballot envelope (should match the Provisional Spoiled Ballot Log)	**TOTAL (C)**	
4.	Record seal numbers placed on orange provisional bags at closing: Bag 1: Bag 2:		

To the best of our knowledge, the information on this form is true and correct.

Provisional Judge: _____

_____   _____
Democratic/Other Chief Judge   Republican/Other Chief Judge

Forms 14.3

15. Provisional Spoiled Ballot Log

Provisional Spoiled Ballot Log

District/Precinct: _____   Date: _____

Directions: A ballot that cannot be used must be accounted for and spoiled.

1. Determine and check correct reason code:
   - **Reason Code 11:** Damaged by judge or voting equipment.
   - **Reason Code 12:** Damaged by voter or voter wishes to change selections.
2. Check below if ballot is standard ballot or ballot activation card (BAC).
3. Write in the ballot style.
4. Using the provisional voter authority card (VAC), enter voter's name and ID# below. If ballot was damaged before it was issued to voter, leave these sections blank.
5. Initial the form where indicated.
6. Draw a line through the ballot issuing judge's initials on the VAC and re-initial the VAC to indicate the issuance of a replacement ballot.
7. Put the spoiled ballot in the Provisional Spoiled Ballot Envelope.
8. Place the provisional voter authority card in the front of the orange privacy sleeve.
9. Place the replacement ballot in the orange privacy sleeve and give it the voter.
10. A voter may receive no more than 3 ballots or ballot activation cards (up to 2 replacement ballots). Exception: ballot damaged by the voting equipment.

#	Reason Code ✓		Ballot Type ✓		Ballot Style (Party Affiliation)	Voter's Name (Last Name, First Name)	Voter ID#	Judge's Initials
	11	12	Standard	BAC				
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								

Forms 14.3

16. Provisional Voter Sign-in Sheet

Provisional Voter Sign-In Sheet

County/City: _____   Date: _____

District/Ward/Precinct: _____

All voters who mark a provisional ballot must print and sign name.

Provisional judge must verify below that the voter marked a provisional ballot and **completed a ballot application**. Both ballot and application must be **placed in the orange provisional voted ballot bag**.

	Voter ID	Voter Name (Please Print)	Voter Signature	Ballot Style	Voted Provisionally	
					Yes ✔	No ✔
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						

17. Absentee Ballot Sign-In Sheet

State of Maryland

Absentee Voter Sign-In Sheet

County/City: _____ Date: _____

District/Ward/Precinct: _____

All voters who drop off their voted absentee ballot must print and sign their name.

The chief judge must verify below that the voter put the voted absentee ballot in the absentee ballot bag.

	Time	Voter Name (Please Print)	Voter Signature	Put into the Absentee Ballot Bag		Chief's Initials
				Yes ✔	No ✔	
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						

Republican/Other Chief Judge: _____   Democrat/Other Chief Judge: _____

18. Voter Assistance Form

State of Maryland
Voter Assistance Form

Instructions: Use this form if a voter **has a disability or is unable to read or write English AND requests assistance with voting or completing a provisional ballot application.** Assistance is limited to: (1) reading the voter instructions, ballot content, or the provisional ballot application; and (2) marking or casting the ballot, operating the voting equipment, or completing the provisional ballot application as directed by the voter.

Part I – Completed by Election Judge

Printed Name of Voter: _____

Street Address: _____

City: _____   State: _____   Zip: _____

The voter named above has requested assistance in voting and is being assisted by:

☐ A person designated by the voter (Go to Part II) or ☐ Two election judges (Go to Part III)

Part II – Completed by Person Designated by Voter

Printed Name: _____

Street Address: _____

City: _____   State: _____   Zip: _____

I affirm that:

1. I am not the voter's employer or agent of the voter's employer;
2. I am not an officer or agent of the voter's union;
3. I have not been appointed as a challenger or watcher for this election;
4. For a voter casting a provisional ballot, I am not a candidate who is on the voter's ballot;
5. The named voter asked me to assist with marking or casting the ballot or in completing a provisional ballot application;
6. I will assist the voter only by: (a) reading the voter the instructions, ballot content, or the provisional ballot application; or (b) marking or casting the ballot, operating the voting equipment, or completing the provisional ballot application as directed by the voter; and
7. I will not attempt to influence or suggest in any way how the voter should vote in any contest or question.

_____   _____
Signature   Date

Part III – Completed by Election Judges Assisting Voter

_____   _____
Signature – Election Judge   Party Affiliation

_____   _____
Signature – Election Judge   Party Affiliation

SBE 10-10 (Rev. 1/18)

19. Voter Update Form

State of Maryland – Voter Update Form

Note: Have the voter fill out the applicable section and sign and date at the bottom.

Voter Information

Election Judges fill in this section:

Voter ID #	Last Name	First Name	Middle Name	Date of Birth

Change of Address

☐ Check here if you moved within 21 days of the election. Provide your new address below:

Residence Address:

NOTE: If you moved more than 21 days before election day, you have two choices:

Mailing Address (if different):

Go to an early voting center in your county or your new precinct on election day, **OR** vote a provisional ballot here. If you vote a provisional ballot here, only those contests for which you are eligible to vote will be counted.

City, State ZIP:

Telephone Number: (Day) _____ (Evening) _____

Change of Name/Date of Birth

Last Name	First Name	Middle Name	Date of Birth

Change of Party Affiliation

For future elections, I want my party affiliation to be:

☐ Democratic Party ☐ Republican Party ☐ Bread and Roses Party ☐ Unaffiliated (independent of any party)

☐ Other-Specify:

Identification Information

Election Judge Use Only – ✓ Indicate the type of ID provided only if "ID required" is specified on the VAC or precinct register.

Photo ID – There is no requirement that the photo ID have an address or, if there is an address, that the address match the address on the VAC or this form.

Non Photo ID – The document must be current (dated within the last 3 months) and must contain the same name and address as listed on the VAC or this form.

☐ Maryland Driver's License or MVA ID Card - #

☐ Utility Bill ☐ Pay Check

☐ Bank Statement ☐ Government Check

☐ Other Photo ID –Type

☐ Other Government Document – Type

Death Notice

I, _____ Print Name _____, confirm that the voter listed above is deceased and therefore request that the voter's name be removed from the voter registration records.

Relationship to the deceased:

Signature of Voter

I affirm under penalty of perjury that the information on this form is true and correct.

_____ Signature of Voter _____ _____ Date _____

Forms 14.3

20. Voter Equipment Tamper Tape/Security Seal Removal Report

State of Maryland

Voting Equipment Tamper Tape/Security Seal Removal Report
2020 Presidential Primary/General

County/City: _____   Date: _____

District/Ward/Precinct: _____

Use this form to record information related to the removal and replacement of tamper tape or security seals that may occur after opening the polls and prior to closing the polls. Place removed tamper tapes on back of this form. Discard removed seals after recording the numbers. Return this form in the *Chief Judges' Election Day Binder*.

Scanning Unit or BMD Unit #	Equip. Code # (see below)	Removed Tamper Tape or Seal #	Time of Removal	New Tamper Tape or Seal #	Judges' Initials	**Reason** for removing tamper tape or security seal during the day. Use back of page if more space is needed.

Equipment Code:
A = Scanning Unit **front** access door
B = Scanning Unit **rear** access door
C = Scanning Unit main ballot box
D = Scanning Unit emergency ballot compartment

E = Ballot Marking Device
F = Ballot Transfer Bin Top
G = Other

Democratic/Other Chief Judge: _____

Republican/Other Chief Judge: _____

Forms 14.3

21. Chief Judges' Election Day Log

Chief Judges' Election Day Log

District/Precinct: _____   Date: _____

Directions: Enter irregularities associated with voting (e.g. pollbook screen froze, had to open jammed scanning unit, etc.). Also enter events not directly associated with voting (media visit, ill voter was required ambulance or police). Enter events that may require explanation after the election. Enter events a voter may complain about after the election. If appropriate, explain how the issue was resolved.

Time Incident Occurred. Circle AM or PM	Description of Incident and Resolution	Chief Judge Initials	Staff or Witness Initials
AM / PM			
AM / PM			
AM / PM			
AM / PM			
AM / PM			
AM / PM			
AM / PM			
AM / PM			
AM / PM			

22. Cancelled VAC Log

Cancelled Voter Authority Card (VAC) Log

District/Precinct: _____   Date: _____

1. Cancel the voter authority card (VAC) by resetting the voter's ballot issue status in the electronic pollbook (EPB).
2. Paperclip the original VAC to the *Cancelled Confirmation Stub* that was printed from the electronic pollbook.
3. Record the voter's name, voter identification number (ID#) and the EPB# from the cancelled VAC on this log.
4. Select the reason the ballot (and VAC) was cancelled. Provide details.
5. Write "CANCELLED" on the original voter authority card.
6. Place the cancelled VAC and it's *Cancelled Confirmation Stub* into the Cancelled VAC Envelope.
7. At closing, count the number of cancelled voter authority cards in the Cancelled VAC Envelope and on this log (the numbers should match. Record any discrepancy on the *Chief Judges' Election Day Log*). Enter the total on line 14 of the *Closing Summary Report*.

Voter Name (Last Name, First Name)	Voter ID#	Original VAC's EPB#	Reason for Cancelling Ballot
			A. "Fleeing" voter - VAC and ballot found and cannot be located
			B. "Misidentified" - voter - voter mistakenly checked-in under another voter's name
			C. Voter checked-in-but tells election judge they must leave without voting
			D. Voter mistakenly issued standard ballot instead of provisional ballot
			E. Voter mistakenly issued provisional ballot instead of standard ballot
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

Precinct <u>Unofficial</u> Turnout Report
REPORTAJE <u>NO-OFICIAL</u> DE VOTACIÓN
(Post for Public Viewing)

Primary Election ___   **General Election ___**
Elecciones Primarias   **Elecciones Generales**

District/Precinct
Distrito/Precinto

At 11:00 AM and 4:00 PM

Print the ***Consolidated Voter Counts Report***
from one pollbook and attach here with tape.

Directions for printing report:

1. From Find Voters screen, tap **"Return to Main"** button.

2. Tap **"Manage System"** tab.

3. Tap the **"Reports"** tab.

4. Tap the **"Print Voter Counts"** button in the middle of the screen.

5. Tear off the *Consolidated Voter Counts Report* from the printer and sign it. (It will be attached to this form and posted for public viewing)

6. Tap **"Go Back"** to return to Main Screen.

7. Tap **"Issue Ballots"** tab.

8. Tap the **"Search Voter Roster"** button to return to Find Voters screen.

24. Closing Summary Report

Closing Summary Report
2020 Primary/General Presidential Election

County/City: _____ District/Ward/Precinct: _____ Date: _____

Directions: At the end of the election, complete this form using the documents indicated. Lines 1, 4 and 11 should be the same, lines 5 and 12 should be the same, and lines 6 and 13 should be the same. Record and explain any discrepancies in the *Chief Judges' Election Day Log*. Sign below.

BALLOTS ISSUED

1. Standard Ballots Issued *"Net" from Consolidated Ballot Counts Report printed from EPB at closing*	
2. Provisional Ballots Issued *"Net Prov" from Consolidated Ballot Counts Report printed from EPB at closing*	
3. Total Ballots Issued (1+2)	

BALLOTS CAST

4. Standard Ballots Cast *From public count on Scanning Unit Closing Integrity Report (column C - add the totals from each scanning unit)*	
5. Provisional Ballots Cast *From Provisional Opening & Closing Certificate (Total (B))*	
6. Total Ballots Cast (4+5)	

SPOILED BALLOTS

7. Total Spoiled Ballots and Ballot Activation Cards *From Ballot Closing Certificate (primary) or Ballot Opening & Closing Certificate (general) (Grand Total (C))*	
8. Total Spoiled Provisional Ballots *From Provisional Opening & Closing Certificate (Grand Total (C))*	
9. Total Spoiled Ballots (7+8)	

BALLOTS USED

10. Total Ballots Used (6+9)	

VOTER AUTHORITY CARDS (VACs)

11. Total VACs from Scanning Unit(s) *From Scanning Unit Closing Integrity Report (column K - add the totals from each scanning uni*	
12. Total Provisional VACs *From Provisional Opening & Closing Certificate (Total (A))* ***Note:** Orange VACs will not have a corresponding provisional ballot issued from the EPB*	
13. Total VACs (11+12)	

CANCELLED VOTER AUTHORITY CARDS (VACs)

14. Total Cancelled VACs *From Cancelled VAC Envelope*	

To the best of our knowledge, the information on this page is true and accurate.

_____   _____
Democratic/Other Chief Judge   Republican/Other Chief Judge

25. Precinct Periodic Count Report (PPCR) - Primary

Precinct Periodic Count Report – Primary Election 2020

District/Precinct: _____

DIRECTIONS: Complete all sections.

At 9:00 AM, 11:00 AM, 1:00 PM, 5:00 PM, and when the polls close at 8:00 PM:

1. **Record the Public Count from each Scanning Unit in the appropriate boxes below.**
2. **Take the Scanning Unit VAC Envelope from each Scanning Unit to a secure area.**
3. **Remove the voter authority cards (VACs) from each Scanning Unit VAC Envelope.**
4. **Keep the voter authority cards from each Scanning Unit separate (make sure the Scanning Unit number is written on each voter authority card).**
5. **Return the empty canning Unit VAC Envelopes to the Scanning Units and reattach them.**
6. **From each Scanning Unit VAC Envelope, count and separate the VACs by party , and paperclip into groups of 25.**
7. **Record the VAC Count in the box below AND on the VAC Return Bag Labels.**
8. **Put the counted VACs in the labelled VAC Return Bags.**
9. **Put the VAC Return Bags in the VAC Box for the corresponding Scanning Unit.**

Scanning Unit #____						
Collection Time	**Public Count from Scanning Unit**	**VAC Count** (from Scanning Unit Envelope)				
		REP	**DEM**	**UNA**	**Total**	
9:00 AM	(should equal a)					a
11:00 AM						b
	(should equal c)				subtotal a+b =	c
1:00 PM						d
	(should equal e)				subtotal c+d =	e
5:00 PM						f
	(should equal g)				subtotal e+f =	g
8:00 PM Polls Closed						h
	(should equal i)				subtotal g+h =	i
	(should equal j)				**Total VACs =**	j

Scanning Unit #____						
Collection Time	**Public Count from Scanning Unit**	**VAC Count** (from Scanning Unit Envelope)				
		REP	**DEM**	**UNA**	**Total**	
9:00 AM	(should equal a)					a
11:00 AM						b
	(should equal c)				subtotal a+b =	c
1:00 PM						d
	(should equal e)				subtotal c+d =	e
5:00 PM						f
	(should equal g)				subtotal e+f =	g
8:00 PM Polls Closed						h
	(should equal i)				subtotal g+h =	i
	(should equal j)				**Total VACs =**	j

Assisting judge's signature(s): _____

Forms 14.3

26. Precinct Periodic Count Report (PPCR) - General

Periodic Precinct Count Report
2020 General Election
District/Precinct: _____

DIRECTIONS: Complete all sections.

At 9:00 AM, 11:00 AM, 1:00 PM, 5:00 PM, and when the polls close at 8:00 PM:

1. Record the Public Count from each Scanning Unit in the appropriate boxes below.
2. Take the Scanning Unit VAC Envelope from each Scanning Unit to a secure area.
3. Remove the voter authority cards (VACs) from each Scanning Unit VAC Envelope.
4. Keep the voter authority cards from each Scanning Unit separate (make sure the Scanning Unit number is written on each voter authority card).
5. Return the empty Scanning Unit VAC Envelopes to the Scanning Units and reattach them.
6. From each Scanning Unit VAC Envelope, count and separate the VACs by party , and paperclip into groups of 25.
7. Record the VAC Count in the box below AND on the VAC Return Bag Labels.
8. Put the counted VACs in the labelled VAC Return Bags.
9. Put the VAC Return Bags in the VAC Box for the corresponding Scanning Unit.

Scanning Unit #_____

Collection Time	Public Count from Scanning Unit	VAC Count from Scanning Unit Envelope	
9:00 AM	(should equal a)		a
11:00 AM			b
	(should equal c)	subtotal a+b =	c
1:00 PM			d
	(should equal e)	subtotal c+d =	e
5:00 PM			f
	(should equal g)	subtotal e+f =	g
8:00 PM Polls Closed			h
	(should equal i)	subtotal g+h =	i
	(should equal j)	Total VACs =	j

Scanning Unit #_____

Collection Time	Public Count from Scanning Unit	VAC Count from Scanning Unit Envelope	
9:00 AM	(should equal a)		a
11:00 AM			b
	(should equal c)	subtotal a+b =	c
1:00 PM			d
	(should equal e)	subtotal c+d =	e
5:00 PM			f
	(should equal g)	subtotal e+f =	g
8:00 PM Polls Closed			h
	(should equal i)	subtotal g+h =	i
	(should equal j)	Total VACs =	j

Assisting judge's signature(s)_____

27. Voter Authority Card (VAC) Worksheet - Primary

Voter Authority Card (VAC) Worksheet
Presidential Primary Election

District/Precinct: _____   Date: _____

Directions:

1. At closing, obtain the Scanning Unit Envelopes, VAC Return Bags and VAC Boxes.
2. Count any remaining VACs and record the total on the *Periodic Precinct Count Report*.
3. Make sure the VAC Box stickers have been filled out.
4. Enter the numbers of VACs from stickers into the appropriate spaces below.
5. Total the VACs from all VAC Boxes.
6. Return the completed form and all VAC Boxes to a chief judge.
7. The total number of VACs in column E is entered on line 11 of the *Closing Summary Report*.

Scanning Unit # ____

VAC Box #	REP	DEM	UNA	Total VACs
1				
2				
3				
4				
Totals				A.

Scanning Unit # ____

VAC Box #	REP	DEM	UNA	Total VACs
1				
2				
3				
4				
Totals				C.

Scanning Unit # ____

VAC Box #	REP	DEM	UNA	Total VACs
1				
2				
3				
4				
Totals				D.

Scanning Unit #____

VAC Box #	REP	DEM	UNA	Total VACs
1				
2				
3				
4				
Totals				B.

A + B + C + D =							Total VACs
A.	+	B.	+	C.	+	D.	=	E.

Assisting judge's signature(s): _____

Forms 14.3

28. Voter Authority Card (VAC) Worksheet – General

Voter Authority Card (VAC) Worksheet
Presidential General Election

District/Precinct:_____   Date: _____

Directions:
2. At closing, obtain the Scanning Unit Envelopes, VAC Return Bags and VAC Boxes.
2. Count any remaining VACs and record the total on the *Periodic Precinct Count Report*.
3. Make sure the VAC box stickers have been filled out.
4. Enter the numbers of VACs from stickers into the appropriate spaces below.
5. Total the VACs from all VAC Boxes.
6. Return the completed form and all VAC Boxes to a chief judge.
7. The total number of VACs in column E is entered on line 11 of the *Closing Summary Report*.

Scanning Unit # _____	
VAC Box #	**Total VACs**
1	
2	
3	
4	
Totals	**A.**

Scanning Unit #_____	
VAC Box #	**Total VACs**
1	
2	
3	
4	
Totals	**B.**

Scanning Unit #_____	
VAC Box #	**Total VACs**
1	
2	
3	
4	
Totals	**C.**

Scanning Unit #_____	
VAC Box #	**Total VACs**
1	
2	
3	
4	
Totals	**D.**

A + B + C + D =							Total VACs
A.	+	B.	+	C.	+	D.	=	E.

Assisting judge's signature(s): _____

29. Precinct Chain of Custody Form – VOP-D *(Black Memory Stick Security Bag – Rear Memory Stick)*

Board of Elections – Presidential Election 2020
Precinct Chain of Custody Form – VOP-D
Black Memory Stick Security Bag – Rear Memory Stick

District/Precinct_____

Chief judges and the VOP-D will complete this form. After completion, chief judges remove and keep the PINK copy. Original and yellow copies are brought to BOE by VOP-D. Keep this form available to give to BOE Staff during drop - off at assigned location. Do NOT place inside Black Memory Stick Security Bag. BOE will verify receipt of items listed and sign the form. BOE will retain original and return YELLOW copy to VOP-D.

Critical Materials

☐ **Black Memory Stick Security Bag -** Red Seal Number:_____

    ☐**Scanning Unit 1 -** Rear Memory Stick Serial Number: _____
    ☐ Zero Report   ☐ Results Report

    ☐**Scanning Unit 2 -** Rear Memory Stick Serial Number: _____
    ☐ Zero Report   ☐ Results Report

    ☐**Scanning Unit 3 -** Rear Memory Stick Serial Number: _____
    ☐ Zero Report   ☐ Results Report

    ☐**Scanning Unit 4 -** Rear Memory Stick Serial Number: _____
    ☐ Zero Report   ☐ Results Report

    ☐**Scanning Unit 5 -** Rear Memory Stick Serial Number: _____
    ☐ Zero Report   ☐ Results Report

    ☐**Scanning Unit 6 -** Rear Memory Stick Serial Number: _____
    ☐ Zero Report   ☐ Results Report

**Leave with Black Memory Stick Security Bag as soon as practicable.
Go directly to BOE - assigned location.**

Relinquished By:

_____   _____
Chief Judge's Signature and Cell Phone #   **Chief Judge's Signature and Cell Phone #**

Received By:

_____   _____
Voting Operations Judge Driver (VOP-D) and Cell Phone #   **Time Received** by VOP-D

  Time Received by BOE: _____
  Memory Stick and Results Tape received and Black Bag Seal verified by: _____

30. Precinct Chain of Custody Form – VOP-D *(Blue Transfer Bins)*

Board of Elections – Presidential Election 2020
Precinct Chain of Custody Form – VOP-D
Blue Ballot Transfer Bins

District/Precinct: _____/_____   **Date:** _____

Chief judges and the VOP-D will complete this form. Enter the number of the security seal placed on each Ballot Transfer Bin below. All Ballot Transfer Bins are to be returned to the Board of Elections on election night.

After completion, Chiefs remove and keep the PINK copy. Original and yellow copy are brought with all bins to BOE - assigned location.

Keep form easily accessible to give to BOE Staff during Election Night drop - off. BOE will verify receipt and sign form. BOE will retain original and return YELLOW copy to VOP-D.

Blue Ballot Transfer Bin #1	Blue Ballot Transfer Bin #2
Seal #:	Seal #:
Blue Ballot Transfer Bin #3	**Blue Ballot Transfer Bin #4**
Seal #:	Seal #:
Blue Ballot Transfer Bin #5	**Blue Ballot Transfer Bin #6**
Seal #:	Seal #:
Blue Ballot Transfer Bin #7	**Blue Ballot Transfer Bin #8**
Seal #:	Seal #:
Blue Ballot Transfer Bin #9	**Blue Ballot Transfer Bin #10**
Seal #:	Seal #:
Blue Ballot Transfer Bin #11	**Blue Ballot Transfer Bin #12**
Seal #:	Seal #:

Relinquished by:

_____   _____
Chief Judge's Signature and **Cell Phone #**   Chief Judge/\'s Signature and **Cell Phone #**

Received by:

_____   _____
 VOP-D's Signature **and Cell Phone #**   Time Received by VOP-D

Time Received by BOE: _____

Ballot Transfer Bins received and seals verified by: _____

31. Precinct Chain of Custody Form – Closing Judges *(Red Memory Stick Security Bag and Other Critical Materials)*

Board of Elections – Presidential Election 2020
Precinct Chain of Custody Form – Closing Judges
Red Memory Stick Security Bag and Other Critical Materials

District/Precinct:_____

Chief judges and closing judges will make sure all items on this form are accounted for and returned to the BOE. After completion, chief judges will remove and keep the PINK copy. The original and YELLOW copy are brought to BOE by the closing judges. Do NOT place this form into any bag. Closing judges will keep this form readily available to give to BOE Staff during drop - off. BOE staff will verify receipt of the items listed and sign the form. BOE will retain the original and return the YELLOW copy to the closing judges.

Critical Materials

1. ☐ **Red Memory Stick Security Bag** - Red Seal Number:_____ contains:
   Scanning Unit Memory Stick from the FRONT compartment of each scanning unit:
   ☐ Scanning Unit Memory Stick 1 serial number: _____
   ☐ Scanning Unit Memory Stick 2 serial number: _____
   ☐ Scanning Unit Memory Stick 3 serial number: _____
   ☐ Scanning Unit Memory Stick 4 serial number: _____
   ☐ Scanning Unit Memory Stick 5 serial number: _____
   ☐ Scanning Unit Memory Stick 6 serial number: _____
   Ballot Marking Device Memory Stick from each Ballot Marking Device (BMD)
   ☐ BMD Memory Stick 1 ☐ BMD Memory Stick 2 ☐ BMD Memory Stick 3
   ☐ BMD Memory Stick 4 ☐ BMD Memory Stick 5 ☐ BMD Memory Stick 6
   ☐ Zero Results Reports (opening) ☐ Voting Totals Results Reports (closing)
   ☐ Keys (2 sets) ☐ Passwords and remaining security seals/tape tamper
2. ☐ **Total number of Pollbooks** _____ (includes all power bricks and cords)
   ☐ Printer Case(s) (Includes Printers, Power-bricks/cords, Networking Cables and USB Cables)
3. ☐ **Orange** (locked) **Provisional Voted Ballot Transfer Bags**
   (Red Seal Numbers) Bag 1:_____ Bag 2:_____
4. ☐ **Orange Provisional Supply Bag** (Red Seal Number):_____
5. ☐ **Yellow Absentee Voted Transfer Bag** (Red Seal Number):_____
6. ☐ **Red Chief Supply Bag** (Red Seal Number):_____ includes:
   ☐ Sorted and counted VACs in VAC Boxes   ☐ Unvoted Ballot Activation Cards
   ☐ Chief's Binder includes: ☐Cancelled VAC Envelope. ☐Forms: *BMD Integrity Report, Ballot Opening & Closing Certificate, Cancelled VAC Log, Chief Judges Election Day Log, Closing Summary Report, Electronic Pollbook Integrity Report, Periodic Precinct Count Report, Scanning Unit Integrity Reports (Opening & Closing), Spoiled Ballot Logs, Tamper Tape/Security Seal Removal Report, VAC Worksheet Payroll Sheet*
   ☐ Spoiled Ballot Envelopes ☐ Precinct Register
   ☐ Document Jacket (Brown Accordion Folder): Return Envelopes for *Challenger & Watcher Certificates, Voter Assistance Forms , Voter Registration Form, Voted Update Forms*

Refer to the "Closing" sections of the Red Supply Bag and Document Jacket inventory lists for complete list of contents.

Non-Critical Materials : 7. ☐ Green Supply Bag 8. ☐ Blue Signage Supply Bag

Relinquished by:

_____   _____
Chief Judge's Signature and Cell Phone #   Chief Judge's Signature and Cell Phone #

Received by:

_____   _____
Closing Judge's Signature and Cell Phone #   Closing Judge's Signature and Cell Phone #

Time Received by BOE: _____
Memory Sticks and Results Reports received, and Red Security Bag Seal verified by: _____

32. Polling Room Sign-in Sheet – Side 1

Polling Room Sign-in
District/Precinct _____/_____

Mandatory for all Persons Entering the Polling Room

2020 Primary/General Election

Use reverse for other visitors

Position	Name	Time
Staff	_____	_____
	_____	_____
	_____	_____
Board of Elections Board Member	_____	_____
	_____	_____
	_____	_____

Challengers/Watchers

Name	Designated By	Time In	Time Out
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Polling Room Sign-in

Mandatory for all Persons Entering the Polling Room

2020 Primary/General Election

Use this page (2) for Unofficial Election Day Visitors/Observers.

(Candidates, Foreign Dignitaries, Media and all Others)

Use reverse for official visitors

Name	Representing	Time
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Forms 14.3

33 Affidavit for Challenger and Challenged Voter

State of Maryland
Affidavit for Challenger & Challenged Voter

Under § 10-312 of the Election Law Article, an individual may challenge another individual's right to vote **only on** the basis of the individual's identity. If the challenged voter is unable to present one of the required forms of identification, the challenger must complete Part I of this form, and the challenged voter must complete Part II. **A chief judge must witness the challenger and the challenged voter signing the affidavit and may provide additional information in Part III.**

Part I: Affidavit by Challenger

Name of Challenger:_____

Street Address: _____

City:_____   State: _____   Zip: _____

Telephone Number: _____   Date of Birth: _____

Name of voter whose identity is being challenged: _____

Why do you believe that the voter named above is not whom he or she claims to be? Be specific:

_____

_____

I do solemnly swear or affirm under penalties of perjury that the information provided in this affidavit is true.

_____   _____
Signature of Challenger   Date

Witnessed by: _____   _____
Name of Chief Judge (please print)   Signature of Chief Judge

Part II: Affidavit of Challenged Voter

Name of Voter: _____   Date of Birth: _____

Provide any information that would help the local board of canvassers in making a determination about this challenge:

_____

_____

_____

I do solemnly swear or affirm under penalties of perjury that I am the voter whose name appears above.

_____   _____
Signature of Voter   Date

Witnessed by: _____   _____
Name of Chief Judge (please print)   Signature of Chief Judge

Part III: Chief Judge Section Only – If you have any information that would be helpful to the local board of canvassers in making a determination about this challenge, please provide in the space below.

_____

State of Maryland

Challenger & Watcher Certificate

Part I – Instructions and Information

Instructions to Designating Candidate or Entity: You may designate a Maryland registered voter as a challenger and watcher if you are: (a) a candidate; (b) a political party; or (c) any other group of voters supporting or opposing a candidate, principle, or proposition on the ballot. *(To be eligible, the group of voters must form a political committee under section 13-207 of the Election Law Article.)*

Before designating any individuals, please read the State Board of Elections' *Instructions and Information for Challengers, Watchers, and Other Election Observers* (available at www.elections.state.md.us/get_involved/index.html). Please provide the State Board's instructions to any individual you designated as a challenger and watcher.

Instructions to Challenger and Watcher: Please read the State Board of Elections' *Instructions and Information for Challengers, Watchers, and Other Election Observers* (available from your designating candidate or entity or at the website listed above). You **must** have this certificate when you are acting as a challenger or watcher; you will not be permitted to remain in the voting area without a signed certificate. Give an extra copy of this signed certificate to the election judges when you arrive at an early voting center or polling place.

As a challenger and watcher, you have the right to:
- Enter the voting area at least (but no later than) 30 minutes before voting hours begin;
- Enter or be present in the voting area at any time during voting hours;
- Remain in the voting area until all post-voting tasks have been completed and the election judges leave the voting area;
- Maintain a list of registered voters who have cast a ballot or individuals who have cast provisional ballots;
- Enter and leave the voting area to take outside information that identifies individuals who have cast ballots; and
- Be positioned near the election judges so that you may see and hear each voter as the voter checks in to vote.

You **cannot** attempt to: (a) determine how a voter voted or intends to vote; (b) talk with any voter in the voting area; (c) assist any voter in voting; (d) physically handle an original election document or equipment; (e) interfere with the election process or impede a voter's access to election judges; or (f) use a cell phone, laptop or other electronic equipment in a voting area.

You may be removed by an election judge if you do not follow an election judges' order or attempt a prohibited act.

Part II – Certificate Designating Challenger and Watcher

I/We certify that _____ has designated _____, a

　　　　　　　　　　Name of Designating Candidate or Entity　　　　　　　　　　　　　Name of Challenger/Watcher

registered voter, to act as a challenger or watcher for the ○ 20___ Primary Election OR ○ 20___ General Election.

　　　　　　　　　　　　　　　　　　　　　　　　　　　　(check only one)

This individual will act in this capacity ○ on election day (complete Part A) and/or ○ during early voting (complete Part B).

　　　　　　　　　　　　　　　　　　　　　(check all that apply)

Part A: I/We designate this individual as a Challenger or Watcher for the following precinct(s) on election day:

District/Precinct or Ward/Precinct	Name of County or Baltimore City

Part B: I/We designate this individual as a Challenger or Watcher on the following days and at the following early voting locations:

Early Voting Dates	Name of Early Voting Center	Name of County or Baltimore City

_____　　　_____　　_____
Signature of Designating Candidate or Officer of Designating Entity　　Office Sought by Candidate　　Date

Forms 14.3

35.   Rules of Security Behavior for All Types of Election Judges - Front

RULES OF SECURITY BEHAVIOR FOR ALL TYPES OF ELECTION JUDGES

This form must be read, completed and signed by all judges. 2020 Presidential Election Cycle

County/City: **Montgomery**_____   **Name:** _____

SECURITY RULES FOR ALL TYPES OF ELECTION JUDGES:

1.   Unauthorized collection, transmission, sharing, or disclosure of voter information is prohibited and will result in immediate removal from office and possible civil and/or criminal penalties.

2. Always wear the name tag provided by the local board of elections and carry photo ID with you while performing your duties as an election judge.

3.   Do not deviate from the approved *Election Judges' Manual* or training without the written approval of the State Administrator of Elections.

4. Ensure that all paperwork is completed as required.

5. Immediately report any security practice anomalies (e.g., incomplete or missing paperwork, voided tamper tape, broken seals, unsecured facilities or voting equipment, etc.) to the local board of elections. Do not use voting equipment that has missing or damaged tamper tape or seals. Record all such incidents in the *Election Day Log*.

6. Monitor and secure all election materials and equipment throughout the day.

7. Immediately report any suspicious, threatening, or harassing (including sexual harassment) behavior or activity occurring inside the polling place or within the "No Electioneering Zone" to the local board of elections. Record all such incidents in the *Election Day Log*.

8. Do not allow any unauthorized person to touch the voting equipment. A voter shall only be permitted to handle his or her own voter authority card, ballot, or ballot activation card.

9. If you have a problem with the voting equipment, contact the Help Desk or Roamer immediately and record the incident in the *Election Day Log*.

10. Ensure ALL ballots and voter authority cards are accounted for, as required. Secure ALL voted, unvoted, and spoiled ballots, and voter authority cards.

11. Do not share confidential supervisor **passwords** with anyone and keep in sealed envelope until needed.

12. Ensure ALL critical items, including memory sticks, voted ballots, and voter authority cards are returned to the local board of elections election night as instructed by the local board of elections.

have read the Rules of Security Behavior for Election Judges and agree to follow the rules that are applicable to my duties.

_____   _____
Signature   Date

Forms 14.3

Security Behavior for All Types of Election Judges - Back

ELECTION JUDGE OATH. Please read, complete and sign.

I, _____, a registered voter residing in the
State of
                           (PLEASE PRINT)
Maryland at:

_____
        Number Street

_____
        City Zip Code

_____
Email Address

do swear (or affirm) that I will support the Constitution of the United States; and that I will be faithful and
bear true allegiance to the State of Maryland, and support the Constitution and Laws thereof; and that I
will, to the best of my skill and judgment, diligently and faithfully, without partiality or prejudice, execute
the office of Election Judge for the State of Maryland, according to the Constitution and Laws of this State.

_____ _____
Signature   Date

Date of Birth: _____

_____ _____
Home/Mobile Number Work/Daytime Number

_____ _____
 Signature of Witness   Date

I am willing to work anywhere in Montgomery County (Check One) YES_____   NO _____

FILL OUT BOTH SIDES OF THIS FORM