

APPROVED

September 16, 2013

MEETING OF THE MONTGOMERY COUNTY BOARD OF ELECTIONS  
18753-210 North Frederick Avenue, Gaithersburg, Maryland

In Attendance:

Board Members:

Mary Ann Keeffe, President  
Donice Jeter, Vice President  
Nancy Dacek, Secretary  
Nahid Khozeimeh  
Graciela Rivera-Oven  
Jacqueline Phillips  
David Naimon

Counsel:

Kevin Karpinski

Staff:

Margaret Jurgensen, Election Director  
Alysoun McLaughlin, Deputy Election Director  
Laletta Dorsey, Program Specialist I  
Betty Ann Lucey, Voter Services Manager  
Ethmahn Peña, Office Services Coordinator  
Marjorie Roher, Management and Budget Specialist  
N. Christine Rzeszut, Operations Manager  
Gilberto Zelaya, Outreach Coordinator  
Lisa Merino, Election Aide II

Guests:

Cathy Kelleher  
Dolly Kildee  
Lewis Porter  
Barbara Sanders  
Rachel Silberman  
Michael Subin  
Joyce Temple  
Venettia Uarn

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## **Convene the Board Meeting and Declare a Quorum Present**

Ms. Keeffe called the Board Meeting to order and declared a quorum present at 2:34 p.m.

## **Public Comments**

No Public Comments were received.

## **Additions/Changes to the Agenda**

Ms. Jurgensen requested an Executive Session to review previous minutes and discuss a matter with Counsel. Ms. Keeffe agreed.

## **Approval of July 27, 2013, Public Hearing Minutes**

Mrs. Khozeimh made a motion to approve the minutes. Mrs. Rivera-Oven seconded the motion and it carried unanimously.

## **Approval of the July 29, 2013, Board Meeting Minutes**

Mrs. Khozeimh inquired about the letter mentioned in the minutes regarding Silver Spring Precincts 13-03 and 13-34, and requested it be attached to the minutes. Ms. Jeter provided the letter to Mrs. Khozeimh and it was incorporated in the minutes.

Mrs. Jeter made a motion to approve the minutes with the attachment. Mrs. Khozeimh seconded the motion and it carried unanimously.

## **Election Director Reports**

### **Budget**

Ms. Roher reported on the FY13 spreadsheet for the previous fiscal year, noting a \$234,899.00 deficit. Ms. Keeffe asked if the deficit included the State billing. Ms. Roher responded it did. Ms. Keeffe inquired how the deficit is handled; Ms. Roher stated a year end County Council or County Executive transfer of funds will handle the deficit. She stated that the Office of Management and Budget (OMB) is aware of the deficit, noting that the FY13 expenditures were taken into consideration when submitting the FY15 future fiscal impact to OMB in preparation for the FY15 MARC. Mrs. Khozeimh noted the deficit is primarily due to overtime. Ms. Roher agreed, adding that the additional hours were from the Runbeck error, Hurricane Sandy, and the large number of petitions received.