

January 27, 2014

APPROVED

MEETING OF THE MONTGOMERY COUNTY BOARD OF ELECTIONS  
18753-210 North Frederick Avenue, Gaithersburg, Maryland

In Attendance:

Board Members:

Mary Ann Keeffe, President  
Donice Jeter, Vice President  
Nancy Dacek, Secretary  
Nahid Khozeimeh  
Graciela Rivera-Oven  
Jacqueline Phillips  
David Naimon

Counsel:

Kevin Karpinski

Staff:

Margaret Jurgensen, Election Director  
Alysoun McLaughlin, Deputy Election Director  
Laletta Dorsey, Voter Registration Manager  
Donna Mathers, Office Services Coordinator  
Marjorie Roher, Management and Budget Specialist  
Janet Ross, information Technology Specialist  
N. Christine Rzeszut, Operations Manager  
Gilberto Zelaya, Outreach Coordinator  
Lisa Merino, Election Aide II

Guests:

Barbara Ditzler  
Dolly Kildee  
Adol Owen-Williams  
Rachel Silberman  
Michael Subin

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### **Convene the Board Meeting and Declare a Quorum Present**

Ms. Keeffe called the Board Meeting to order and declared a quorum present at 2:30 p.m.

### **Public Comments**

No public comments were received.

### **Additions/Changes to the Agenda**

No additions or changes were made.

### **Approval of October 21, 2013, Board Meeting Minutes**

The Board reviewed minutes from the October 21, 2013, Board meeting which reflected additional changes. Ms. Keeffe requested that, in the discussion on the Executive Office Building Early Voting site, "some members" be replaced with specific Board member names who disagreed with the statement. Mrs. Khozeimeh made a motion to approve the minutes as amended. The motion was seconded by Mrs. Dacek and carried unanimously.

### **Approval of November 17, 2013, Board Meeting Minutes**

The Board reviewed minutes from the November 17, 2013, Board meeting. Mrs. Khozeimeh made a motion to approve the minutes. The motion was seconded by Mrs. Rivera-Oven and carried unanimously.

### **Election Director Reports**

#### **Personnel**

Ms. Jurgensen introduced Donna Mathers, and announced that she has filled the Office Services Coordinator position in Voter Registration. The Board welcomed Ms. Mathers.

Two trainers have been hired to develop the training materials for the Election Judges and additional trainers will be hired in late February in preparation for the launch of Election Judge training in March.