

APPROVED

September 19, 2016

MEETING OF THE MONTGOMERY COUNTY BOARD OF ELECTIONS
18753-210 North Frederick Avenue, Gaithersburg, Maryland

In Attendance:

Board Members:

Jim Shalleck, President
Nahid Khozeimeh, Vice President
Mary Ann Keeffe, Secretary
Alexander Vincent
David Naimon
Jacqueline Phillips
Graciela Rivera-Oven

Staff:

Margaret Jurgensen, Election Director
Alysoun McLaughlin, Deputy Director
Lisa Merino, Office Services Coordinator
Margie Roher, Management and Budget Specialist III
Janet Ross, Information Technology Manager
Christine Rzeszut, Operations Manager
Jessica White, Voter Services Manager
Voter Services Staff

Board Counsel:

Kevin Karpinski

Guests:

Alissa Bonner
Jessie Carpenter
Nancy Farrar
Ann Hingston
Holly Joseph
Suzi Kaplan

Dolly Kildee
Peter Kovar
Arthur D. Olson
Barbara Sanders
Kenneth Sigman

Audio of the minutes may be found at the link below:

<https://www.youtube.com/watch?v=51NpFsfkBKA>

APPROVED

Convene the Board Meeting and Declare a Quorum Present

Mr. Shalleck called the Board Meeting to order and declared a quorum present at 2:30 p.m.

Mr. Shalleck read a thank you note from the Roher family.

Recognition of Staff for Term Limit Petition Review

The Voter Services staff was acknowledged and thanked for their efforts on the Term Limit Petition Review. The following employees were present: Ms. White, Ms. Dorsey, Ms. Payne, Ms. Prince, Ms. Pinon, Mr. Olivetti, Ms. Hulen, Mrs. Caro, Ms. Gonda, Mrs. Gonda, Mr. Confrey, Ms. Yu, Mrs. Dausener, Mr. Diaz, Ms. Grundmayer, and Ms. Odgers.

Approval of the July 18, 2016, Board Meeting Minutes

Mrs. Khozeimeh made a motion to accept the July 18, minutes with proposed amendments. The motion was seconded by Ms. Keeffe. During discussion of the motion, Mr. Vincent stated that the proposed edits on page 10 are extensive and the minutes should outline the issue not provide a verbatim transcript. Ms. Philips moved to make an amendment to the pending motion, to accept all proposed edits except those on pages 10 through 11. The motion was seconded by Ms. Khozeimeh.

*** Mr. Naimon arrived to the meeting at 2:37 p.m. ***

Mr. Naimon spoke against the amendment, he argued that both opinions should be provided in the minutes regarding the letter received from the Democratic Central Committee. Mr. Naimon stated that the proposed edits are accurate statements taken directly from the audio of the minutes. Ms. Keeffe noted that the audio of all meetings is available on the website for those interested in hearing a full discussion. She acknowledged that Mr. Naimon spends a significant amount of time listening to the audio alongside the draft minutes. Ms. Keeffe stated that individual positions should not be stated, instead there should be a summary of the debate. Ms. Keeffe moved to amend Mr. Vincent's amendment and accept Mr. Naimon's partial proposed edits and delete the remaining edits on page 10 through 11. Mr. Vincent agreed to the amendment. The amendment was seconded by Ms. Khozeimeh.

Mr. Naimon stated that without the rest of his proposed edits the minutes would be a one sided debate and that it should not be reflected as such. He added that Mr. Shalleck's statement of his beliefs stated in the minutes was not on behalf of the Board but was his own. Mr. Vincent argued that a precedent may be implemented with Board members, if they would want to ensure that their comments are inserted as an equal debate, which would defeat the purpose of having a

APPROVED

summary of the discussion in the minutes. Mr. Vincent stated that Ms. Keeffe's motion is an appropriate compromise.

The Board members voted on Ms. Keeffe's amendment to the amendment; Mr. Shalleck, Mrs. Khozeimeh, Ms. Keeffe, and Mr. Vincent voted for the motion; Mr. Naimon voted against the motion, the motion passed four to one. The Board members voted on Mr. Vincent's amendment to the motion; Mr. Shalleck, Mrs. Khozeimeh, Ms. Keeffe, and Mr. Vincent voted for the amendment. Mr. Naimon voted against; the motion passed four to one. Mr. Naimon moved to delete a sentence that expressed Mr. Shalleck's opinion. The motion was seconded by Ms. Keeffe for purposes of discussion. The motion passed unanimously. The Board members voted on the earlier motion to accept the July 18 minutes as amended. The motion passed unanimously.

Additions/Changes to the Agenda

Mr. Shalleck acknowledged guest speakers from the City of Takoma Park.

An item to discuss the integrity/security of the election process was added.

An Executive Session will be held following the meeting.

A Board of Canvassers meeting will be held following the Executive Session.

Public Comments

There were no comments.

Municipality of Takoma Park

Mr. Karpinski stated that section 4-108.3 of the Local Government Article allows a municipality to request to have municipal races on the State ballot of the Local Government. Ms. Jurgensen stated that the City of Takoma Park is requesting that the Board consider holding the City's election simultaneously with the 2018 Gubernatorial General Election, but cannot be on the state ballot because Takoma Park has Rank Choice Voting. She added that the municipality is required to submit a request to the State Board of Elections at least 18 months prior to the candidate filing deadline. Ms. Jurgensen noted that voters of the City of Takoma Park cannot be placed in the pollbook as the City's law allows 16 and 17 year olds and non-citizens to vote. If the election is held simultaneously, the City would use separate ballot and pollbooks.

Jessie Carpenter, Clerk of the City, Arthur D. Olson, Board Member, Peter Kovar and Kenneth Sigman, City Attorney, were asked to address the Board members. Ms. Carpenter stated that the Takoma Park City Council is considering a date change for the Election to increase turnout. The City of Takoma Park has an estimated 12,000 registered voters and, during a Gubernatorial General Election, has a 10% to 20% voter turnout. Ms. Carpenter stated that in earlier conversations with Ms. Jurgensen, it was deemed that the City of Takoma Park would not be able to share a ballot with the State due to the use of rank choice voting used in City, length of

APPROVED

ballot, and incompatibility to ES&S programming. An alternate proposal is to share polling places at four to five precincts during the Gubernatorial elections on November 6, 2018. The elections would be separate but concurrent in the same space. The Board members asked questions and inquired about costs. Ms. Jurgensen stated that the Board may lend the leased equipment to the City and they would pay for the programming of the pollbooks or enter a contract with a voting system contractor and the City of Takoma Park would be responsible for all costs. A pending issue would be the processing of absentee ballot requests for the City with the Federal election. Ms. Jurgensen stated that further talks are planned to discuss the issue. The Board members discussed potential issues that may occur if the elections were to run concurrently. Ms. Jurgensen stated that no decision is needed at this time and suggested that it be revisited in the January Board meeting; the Board members agreed.

Election Director Status Report (Incorporated as Attachment A)

Personnel

Ms. Jurgensen reported that temporary staff has been reactivated to assist in election preparations.

Ms. Jurgensen reported that select staff was trained in CPR in case an emergency situation would arise at the Board. In addition, staff is working with the Office of Homeland Security to have an AED kit installed at this location.

Budget (Incorporated as Attachment B)

Mrs. Khozeimeh stated that the Budget Subcommittee met via conference call and the committee accepted staff's recommendation to move \$3,860 from line item 60314 - Computer Systems and \$3,860 from 62018 – Computer Equipment for a total of \$7,720. Ms. Khozeimeh made a motion to transfer funds to the media line item. The motion was seconded by Ms. Keeffe.

During discussion of the motion, Mrs. Rivera-Oven apologized for missing the September 1 meeting and clarified her position. She stated that she was not clear where the funds were coming from to subsidize the outreach for the African American Community. Mrs. Rivera-Oven stated that she had a discussion with Ms. Roher regarding the media outlets, told her she was not happy with funds being moved from the Spanish media or radio, and inquired if additional funding could be found, as it was difficult to initially receive the funding. Ms. Rivera-Oven inquired if all the funds were added back to the Spanish Media. Ms. Roher stated that \$500 had been restored to Telemundo. Ms. Roher will circulate the Board approved allocation to the Board members. She added that, based on the authorization of the Board, all contracts are signed and in place, except for the *Washington Post* and *Telemundo*. Mrs. Rivera-Oven added that she has some resentment that funds were taken from one minority group and given to another as they both should have sufficient funds allocated. Ms. Keeffe noted that the Board members felt that there was confidence that Mrs. Rivera-Oven and Mr. Vincent agreed to the allocation prior to the Boards approval. The Board members voted on the motion. The motion passed unanimously.

APPROVED

Ms. Roher stated that the FY16 budget spreadsheet presented to the Board members reflects a deficit, primarily in personnel for temporary staff and overtime. She added that historically personnel is never fully funded. Ms. Keeffe stated that the Budget Committee has gone over the spreadsheet extensively, adding that additional funds were requested in anticipation of a deficit with the new voting equipment. She added that the deficit reflected is explainable.

Voter Registration

Ms. Jurgensen stated the board staff and Ms. Woods were recognized with the Best Practices Award from the Election Assistance Commission (EAC) for the precinct summary reports. The Board members congratulated Ms. Woods.

Ms. White reported that there are currently 654,500 active and pending registered voters. She added that the first absentee requests were transmitted to the State this week and other mailings are expected. Ms. White stated that there have been 11,500 absentee requests via web delivery in addition to 27,000 others. Ms. Jurgensen reported that the Nursing Home Program will begin in the coming week. Ms. Khozeimeh and Ms. Rivera-Oven suggested that the Nursing Home Program training be reviewed as they had experienced that those who assisted were not reading the ballot in its entirety. She suggested the candidate and party affiliation be read off to voters needing assistance. Ms. Jurgensen stated that the Nursing Home Program is trained to read off all candidates and party affiliation on the ballot.

State Board of Elections

Ms. Jurgensen reported that the State Board of Public Works approved the lease of additional scanner units and they have been delivered; ES&S performed inspection and verification of the new leased equipment. She stated that State Board of Elections Regional staff performed State mandated acceptance testing on Wednesday and Thursday of last week. Ms. Jurgensen reported that staff will be performing required acceptance testing on the new leased equipment prior to adding it to the inventory.

Ms. Jurgensen expressed her gratitude to the County Executive, Chief Administrative Officer, and the County Intergovernmental Relations staff for their assistance with the Board of Public Works in expediting and assisting in the process. She also thanked the following persons for their assistance, Michael Sanderson, with the Maryland Association of County Officials, and Mike Subin, with the County Executive's Office.

Ms. Jurgensen reported that the Provisional Committee held one meeting on July 12 and all following meetings were done via phone. She added that the Committee was tasked to implement a low cost and simple solution to prevent voters from scanning provisional ballots with Election Day ballots. She stated that the State Administrator reviewed the recommendations and approved their adoption. Ms. Jurgensen noted that Montgomery County will have one dedicated Provisional Election Judge at every precinct.

Ms. Keeffe stated that she recently participated in Election Judge training and was impressed with the overall training; but, she was specifically impressed with the amount of detail

that was placed with provisional ballots. Ms. Keeffe noted that Ms. Lamone was very impressed with Ms. Jurgensen's ideas which is why she was asked to Chair the Provisional Committee. Ms. Jurgensen appreciated Ms. Keeffe and Ms. Lamone for their acknowledgement and humbly stated that it was a group effort.

Ballot Marking Device

Ms. Jurgensen reported that the State Board of Elections ordered all local Board of Elections to affix a statement (for a visual cue) on all Electronic poll books that all voters have accessibility to the Ballot Marking Device. She added that it is part of the settlement related to the lawsuit brought by the National Federation of the Blind. Ms. McLaughlin reported that all judges trained prior to the lawsuit will be notified of the change by mail.

Ms. Jurgensen stated that additional ballot marking devices have been requested for all Early Voting sites and those precincts identified with a 50% or higher senior population on Election Day. The Board members discussed the placement of additional Ballot marking devices in all precincts along with costs, shipping, and delivery to polling places that may be incurred. Mrs. Rivera-Oven suggested adding an additional Ballot Marking Device to all precincts that have a minimum of a 40% senior population, pending State approval, Board members agreed. Ms. Phillips suggested that any final decision be made by the Election Director pending State approval; Board members agreed.

Ms. Jurgensen reported that a mandatory Election's Directors meeting will be held on September 20, 2016.

Mr. Shalleck confirmed that two scanners will be placed at every polling place on Election Day, and some will have three. Ms. Jurgensen confirmed that the County and State will split the cost.

Board Attorney Report

Mr. Karpinski had nothing new to report.

Old Business

Sample Ballot

Ms. McLaughlin provided a draft sample ballot to the Board members noting only a few revisions that include State requirements.

The Board members discussed the use of color on the sample ballot so that it is easily identified. It was suggested that color be placed on the Montgomery County and Maryland State flags. Further discussions included the additional cost of \$5,018 and whether there was a need for color on the sample ballot. Mr. Naimon made a motion to add color to the flags on the sample ballot. The motion was seconded by Ms. Keeffe. Mr. Shalleck, Mrs. Khozeimeh, Ms. Keeffe, and Mr. Naimon voted for the motion. Mr. Vincent voted against the motion. The motion passed four to one.

2016 Primary Election

Preparation Status

Ms. Jurgensen reported that ballot proofing was complete and candidates were notified that ballots proofs were available. She added that the ballot order has been placed and staff is waiting for delivery.

Election Judge training began on August 29 with updated changes approved by the State. Ms. Jurgensen reported that the Call Center will be activated the first week of October. Staff will be meeting with Montgomery County Police and County Security to finalize traffic planning for Election night.

Ms. Jurgensen reported that all regional upload sites have been tested for connectivity and telecommunications are being verified for functionality. Updates to the internal communication system are in progress.

Outreach

Mr. Zelaya provided a spreadsheet of outreach events in advance of the Board meeting. He reported that the events are going well. He asked that Board members notify him of any possible events that outreach may cover. Mrs. Rivera-Oven inquired if Wheaton has additional events that will be held in the community. Mr. Zelaya stated that future events are planned.

Ms. Keeffe noted that she worked with her apartment management group, and will be holding an outreach event in the complex. She encouraged Board members to consider sponsoring events.

Mr. Naimon inquired if outreach events include encouraging voters to verify their voter registration information. Ms. Roher responded that one of the PSAs informs the registration and absentee deadlines and refers the public to the website to verify their voter registration is accurate and up to date. Mr. Naimon inquired if the information can be posted to the website. Ms. Jurgensen responded that staff would try to place it on the website.

Ms. McLaughlin stated that Mr. Zelaya was recognized for having his Future Vote Initiative included in a tool kit for election officials for the Center for Civic Design and Technology.

Verification Plan

Ms. Jurgensen briefly reviewed the Verification procedures which include ballot inspection, polling place supply check, Board member verification, and voting equipment. Ms. Phillips moved to adopt the verification plan (See attachment C). The motion was seconded by Ms. Keeffe and passed unanimously.

Ms. Khozeimeh made a motion to direct Ms. Jurgensen to conduct Logic and Accuracy testing and begin the preparation of all voting units to be used in the General Election in accordance with COMAR 33.10.10.02.14 and 33.10.02.15. The motion was seconded by Ms. Phillips and passed unanimously.

Early Voting Assignments

Ms. Jurgensen requested that Board members select what Early Voting sites they will visit for the opening on October 27 and the closing on November 3. The Board members discussed Early Voting assignments and the following selections were made:

- Silver Spring Civic Center – Board President, Jim Shalleck
- Executive Office Building – Vice President, Nahid Khozeimeh
- Activity Center at Bohrer Park – Secretary, Mary Ann Keeffe
- Potomac Community Center – Board member, Alex Vincent
- Wheaton Volunteer Rescue Squad – Board member, David Naimon
- Jane E. Lawton Community Recreation Center – Board member, Jackie Phillips
- Germantown Community Recreation Center – Board member, Graciela Rivera-Oven
- Damascus Community Center – Pending staff assignment
- Marilyn J. Praisner Community Recreation Center – Pending staff assignment
- Mid-County Community Recreation Center – Pending staff assignment

Election Judge Update (Incorporated as Attachment D)

Ms. McLaughlin provided a revised Election Judge graph.

Mr. Naimon requested that additional training classes be provided in Silver Spring, as the current classes are scheduled on major religious holidays observed by the Jewish community. Ms. McLaughlin thanked Mr. Naimon for the information and agreed to add additional classes; in addition Mr. Naimon provided Ms. McLaughlin a calendar of observed holidays.

Ms. Rivera-Oven inquired if there should be concern with the low number of bilingual election judges. Ms. McLaughlin stated there are 330 bilingual judges with the combination of "Scheduled for Training", "Completed Training", and "Assigned" plus 423 that have signed up. She agreed that the assignment is a concern and will look into the issue further.

APPROVED

New Business

Review of Integrity Process (Incorporated as Attachment E)

Mr. Shalleck stated that Mr. Naimon provided an excellent suggestion to add and review the Integrity process. He added that Ms. Jurgensen had requested that a State representative attend the Board meeting, unfortunately no one was available. Mr. Shalleck confirmed that the election equipment is not connected to the internet, Ms. Jurgensen agreed.

Ms. McLaughlin provided an overview of the Integrity and security process. The Board members and staff discussed a few items (for further detail please see link to audio).

Mr. Naimon inquired if the guidelines for poll watchers may be placed on the Board's website. Ms. Jurgensen noted that campaigns and candidates are all notified of the process and procedures for visitors and poll watchers. Ms. Jurgensen agreed to have challenger and watcher guidelines placed on the website.

Future Meetings

The Board members discussed their attendance at the public testing. Ms. Khozeimeh suggested that the November 8 Board meeting be held at 11:30 a.m., the Board members agreed.

- A. October 17, 2016 - Board Meeting and Swear In 2:00 p.m.
- B. October 21, 2016 – Public testing and Early Voting Cart Check 10:00 a.m.
- C. October 27, 2016 - Early Voting Begins 8:00 a.m.
- D. November 3, 2016 – Election Day Supply Verification 5:00 p.m.
- E. November 3, 2016 - Close of Early Voting 8:00 p.m.
- F. November 7, 2016 - Monday Night Visit 6:00 p.m.
- G. November 8, 2016 - Presidential General Election 6:00 a.m. - 8:00 p.m.
and Board Meeting 11:30 a.m.
- H. November 10, 2016 - Absentee Ballot Canvass I 10:00 a.m. - 8:00 p.m.
- I. November 11, 2016 - Absentee Ballot Canvass I cont. 10:00 a.m. - 7:00 p.m. HOLIDAY
- J. November 12, 2016 - Absentee Canvass I cont. 10:00 a.m. - 8:00 p.m.
- K. November 13, 2016 - Absentee Canvass I cont. 10:00 a.m. - 7:00 p.m. (Tentative)
- L. November 16, 2016 – Provisional Canvass 10:00 a.m.
- M. November 17, 2016 – Provisional Canvass cont. 10:00 a.m.
- N. November 18, 2016 – Absentee Ballot Canvass II 10:00 a.m.
- O. November 19, 2016 – Absentee Ballot Canvass II 10:00 a.m. (Tentative)
- P. November, 21, 2016 – Board Meeting
- Q. December, 19, 2016 – Board Meeting (Tentative)

APPROVED

Handicapped Parking at the Executive Office Building

A map reflecting available handicap parking at the Executive Office Building (EOB) was provided to the Board members. Ms. Rivera-Oven suggested that plans be made in case construction is not completed at the EOB prior to Early Voting. Ms. Jurgensen stated that she received confirmation from the Director of General Services that construction will be completed by October 22. The Board members requested that handicapped parking be made available on Monroe Street by the EOB, in front of the bus stop, as used in previous years. Ms. Jurgensen stated that staff will submit a request for handicapped parking in the designated area to the City of Rockville Police. Ms. Ross stated that the City of Rockville Police Department provides cones and bags to cover meters; it is the responsibility of the Chief Judge to designate a specific area for handicapped parking using the materials provided by the police. Mr. Karpinski offered to speak with the City Administrator, Board members agreed.

Adjournment

With nothing further to discuss, Mrs. Khozeimeh made a motion to adjourn the Board meeting at 5:43 p.m. The motion was seconded by Ms. Phillips and passed unanimously.

*** The Board members took a five-minute break ***

Mrs. Khozeimeh made a motion to convene in Executive Session at 5:48 p.m. The motion was seconded by Ms. Keeffe and passed unanimously.

Executive Session

The Montgomery County Board of Elections convened in Executive Session at 5:48 p.m., pursuant to State Government Article 10-508(a)(8) to seek legal advice.

The following members of the Board and staff were in attendance: Jim Shalleck, Nahid Khozeimeh, Mary Ann Keeffe, Alex Vincent, David Naimon, Jackie Phillips, Graciela Rivera-Oven, Margaret Jurgensen, Lisa Merino, Margie Roher, Jessica White, and Board Attorney Kevin Karpinski.

The Board members sought legal advice and consultation on litigation.

Mrs. Khozeimeh made a motion to adjourn the Executive Session at 6:15 p.m. The motion was seconded by Ms. Keeffe and passed unanimously.

Board of Canvassers

Ms. Khozeimeh made a motion to convene as the Board of Canvassers at 6:17 p.m. The motion was seconded by Ms. Rivera-Oven and passed unanimously.

APPROVED

The Board members reviewed ballots received too late.

Ms. Khozeimeh made a motion to reject all ballots received too late. The motion was seconded by Ms. Keeffe and passed unanimously.

With nothing further to discuss, Mr. Vincent made a motion to adjourn the Board of Canvassers meeting. The motion was seconded by Ms. Keeffe and passed unanimously.

Respectfully Submitted,



Lisa Merino
Office Services Coordinator

APPROVED BY THE BOARD:



Jim Shalleck
President

Montgomery County Board of Elections Director's Report September 15, 2016

- There will be a need to hold an Executive Session to discuss litigation.
- There will be a need to convene the Canvass Board to reject "too late" ballots from the Primary election

City Of Takoma Park – Presentation

City of Takoma Park is requesting consideration of holding the City's election simultaneously with Gubernatorial General Election of 2018. Municipality is required to submit a request to State Board of Election at least 18 months prior to the candidate filing deadline. This is a presentation at this time.

Director's Status Report

A. Personnel

The Board has reactivated temporary staff working full and part-time to assist in election preparations. The tasks included, preparing equipment, preventative maintenance on equipment, acceptance testing of new leased equipment, software upgrades for the Electronic Pollbooks and preparation of materials in the warehouse and updating the polling place surveys to meet State Board of Elections requirements and adjustments to precincts layout based upon Election Judge, Board members and SBE Directive related to Provisional Voting recommendations.

Other temporary staff were activated to prepare the training material for Election Judges and to prepare to contact Election judges for the conduct of the election in November. Other temporary personnel were activated when the petitions were submitted for verification in August 8, 2016.

Select staff were trained in CPR in case of an emergency situation would arise at the Board of Elections. The Board office will see nearly 3000 persons come through the doors for training that may need this type of assistance. The Board staff is working with the Office of Homeland Security to have an AED kit installed at this location.

B. Budget – Margie Roher

C. Voter Registration

Absentee request as of Wednesday Sept. 14, 2016:

27,000 absentee requests and nearly 11,000 are on-line delivery

D. State Board of Elections

Additional Leased Equipment

The Board of Public Works approved the lease of additional scanner units and the peripherals needed for the increased units. The State Board staff and the Local Boards as well as the vendor worked collectively to expedite the processing and delivery of the scanner units. The Montgomery County Board of Elections received delivery of the scanner units on Monday, September 12, 2016. The vendor ES&S performed inspection and verification of equipment. The State Board of Elections Regional staff performed State mandated acceptance testing on Wednesday and Thursday. The Local Board Staff is performing required mandated acceptance testing before adding to the leased equipment to the local board's inventory.

Notes expressing gratitude went to the County Executive and Chief Administrative Officer and the County Intergovernmental Relations staff. I additionally contacted the Executive Director Michael Sanderson to thank the Maryland Assoc. of County Officials (MACO). I also need to thank Mike Subin for assisting with the Office of Management and Budget for his assistance.

Provisional Voting Committee

The Provisional Committee held one meeting on July 12, 2016. Prior to the meeting I surveyed the Election Directors. The foundation of recommendations to the State Administrator were that this would be a short term solution because there was not enough time to re-invent the training for the Election Judges, local budgets were set and had little elasticity and solutions needed to provide visual cues for the Election Judges and the voters to prevent provisional ballots from being scanned with Election Day ballots.

After the initial meeting, a series of conversations took place and recommendations were made from local boards' election staff. The information was circulated among the committee members and consensus was formed. The committee members tasked me with developing language for the Orange Provisional folder and a series of recommendations to the State Administrator. The Director's recommendations consisted of low costs and simple implementations to high dollar requirement of adding Election Judges. The State

Administrator reviewed the recommendations and attached is the directive from the State Board of Elections Administrator.

Ballot Marking Device

Local Board of Elections were ordered by the State Board of Elections to offer to all voter the Ballot Marking Device to assist with voting. Local Boards were ordered to affix the statement on all EPBs that is be stated to all voters that the precinct has available a way to read or mark your ballot that is accessible. This is to serve as a visual cue that besides the request to state the voter's name, address and month and day of birth, the Election Judge is to make the statement affixed to the poll book. All Election Judges that attended training prior to the order by SBE will be notified by mail of this new requirement.

This is part of the settlement related to the lawsuit brought by the National Federation of the Blind.

Alysoun will address any questions related to this mailing.

ON-LINE BALLOT DELIVERY and BALLOT MARKING DEVICE

State Board of Elections staff discussed the on-line delivery voting system with the State Board members. I have attached the State Board staff report. The focus of the discussion was the wide spread use of the system. Rebecca Wilson testified opposing the on-line delivery system

Elections Directors mandatory meeting on September 20 2016.

Board Attorney Report - Kevin Karpinski

Old Business

A. Sample Ballot Color - Alysoun McLaughlin

2016 Election Preparations

- A. Preparation
 1. Ballot Proofing completed.
 2. Candidates notified of ballot proofs on September 12, 2016.
 3. Ballot order submitted.
 4. Election Judge Training updated with changes approved by SBE.
 5. Election Judge training commenced August 29, 2016.
 6. Polling place diagrams and photos updated with completion forecast the first week of October.

7. Call Center to activate the first week of October.
 8. Meeting with MC Police and County Security to finalize traffic planning for Election Night.
 9. Regional Upload locations have been tested.
 10. Telecommunications are being verified for function and updates to the in-house communication system is in progress.
- B. Outreach – Gilberto Zelaya
 - C. Verification Plan – need to adopt
 - D. Motion is required to direct the Election Director to commence preparing the equipment for the Presidential General Election of 2016.
 - E. Early Voting Assignment for Board members for October 27, 2016 - Lisa Merino
 - F. Election Judge Update – Alysoun McLaughlin

New Business

- A. Election Judge Integrity Presentation- Alysoun McLaughlin
- B. Election Assistance Commission – Discussion regarding Security
http://www.eac.gov/blogs/vice-chair_masterson_the_reality_of_election_security/
http://www.eac.gov/public_meeting_9-8-16/

FY17 OPERATING BUDGET SPREADSHEET
Through August 31, 2016 (As of September 11, 2016)

LINE ITEM	FY17 APPROVED	FY17 YEAR TO DATE*
PERSONNEL COSTS	4,086,671	341,370
5A001 - Salaries & Wages	3,323,760	271,686
50010 - Full Time Salaries	2,189,135	206,321
50012/50020 - Part Time Salaries/Seasonal Temps	684,709	64,992
60168 - Temporary Office Clerical (moved from OP for clarity)	200,601	0
SUBTOTAL FOR TEMPORARY PERSONNEL	885,310	64,992
50324 - Overtime (includes emergency, multi-lingual & holiday)	249,315	374
5A002 - FICA	226,428	20,014
5A003 - Group Insurance	357,768	31,586
5A004 - Group Retirement	178,715	18,084
OPERATING EXPENSES	3,764,931	81,040
6A001 - Services and Contracts	1,288,784	4,061
60060 - Legal/Attorney Services	75,000	0
60066 - SBE Program Management	313,459	0
60304 - Maintenance - Electrical	0	625
60314 - Maint - Computer Systems	25,000	0
60326 - Repair/Maint Agmts - Office Equip	11,000	3,436
60412 - Moving Services	25,000	0
60414 - Building Construction	0	0
60530 - Other Professional Services - EJ Stipend	804,825	0
60532 - Other Non-Professional Services (includes EJ mod.)	34,500	0
6A002 - Maintenance	150,000	3,500
61010 - Computer Equip Repairs/Maint (EPB)	150,000	3,500
6A003 - Rentals/Leases	1,535,366	2,107
61902 - Furniture Rentals (Polling Place)	7,000	0
61924 - Other Equipment Rentals (MDVoters)	400,400	0
61926 - Bldg or Space Rental/Leases (Pol. Place)	34,485	2,107
61932 - Other Rentals/Leases (Voting System)	1,093,481	0
6A004 - Office Supplies & Equipment (<\$5,000)	125,004	25,712
62010 - General Office Supplies+	70,000	4,744
62016 - Computer Supplies	5,000	0
62018 - Computer Equip (<\$5,000)	28,000	18,700
62022 - Paper and Supplies for Copiers	0	53
62028 - Other Supplies & Equipment	22,004	2,215
6A011 - Books, Videos, and Subscriptions	3,500	0
62700 - Books/Reference Materials	2,500	0
62712 - Other Books, Videos, and Subscriptions	1,000	0
6A012 - Other Supplies/Materials/Equipment	77,668	0
62826 - Keys and Locks	0	0
62896 - Parking Meters	0	0
62946 - Charges from SBE	77,668	0
6A013 - Printing/Central Duplicating Services	144,406	23,056
63016 - Imaging	10,000	4,178
63018 - Document Shredding	0	0
63020 - Office Mach. Cop. Leasing	11,760	3,068
63022 - Other Central Dup Svc - Printing (all printing costs)	122,646	15,810
Mandated Legal Requirements		
Charges from SBE		
Election Specific Costs		
Personnel Charges		
Temporary Personnel Charges		
Overtime Costs		
Benefits		

FY17 OPERATING BUDGET SPREADSHEET
Through August 31, 2016 (As of September 11, 2016)

LINE ITEM	FY17 APPROVED	FY17 YEAR TO DATE*
6A014 - Outside Printing	100,550	939
63100 - Outside Printing/Copying	550	939
63104 - Sample Ballot Printing	100,000	0
6A015 - Mail	138,361	3,037
63200 - Central Dup - Postage - Bulk (services, NO postage)	36,530	0
63202 - Central Dup - Postage - Individual (PO Box rental)	21,081	443
63206 - Inter-Office Mail/Pony Charge	750	2,594
63208 - Other - Mail (Sample Ballot Postage)	80,000	0
6A016 - Outside Postage and Mail	90,500	26
63300 - Outside Mail Services (VNCs and all other postage)	90,000	0
63304 - Other Outside Mail Services	500	26
6A017 - Motor Pool	10,965	1,122
63500 - Assigned Motor Pool Vehicles	8,965	1,122
63504 - Daily Rental Motor Pool	2,000	0
63508 - MP EZPASS Charges	0	0
6A018 - Communications Services	33,670	17,148
63604 - Cellular Phone Line Charges	2,800	25
63618 - Blackberry Charges (smart phones)	9,000	1,723
63626 - Communication Modems (SBE)	4,870	0
63634 - Other Communication Services (PP Phone Lines)	17,000	15,400
6A020 - Charges from Others	5,000	0
63810 - Charges for Facility Maintenance	5,000	0
6A021 - Travel	23,996	0
64010 - Metropolitan Area Travel	17,996	0
64012 - Non-Metropolitan Area Travel	6,000	0
6A022 - Education, Tuition, and Training	10,125	333
64100 - Local Conference Related	2,000	333
64120 - Other Education, Tuition, & Training	8,125	0
6A023 - Dues/Memberships	2,000	0
64200 - Professional Memberships (Individual)	2,000	0
6A024 - Advertising	20,036	0
64300 - Advertising - Jobs	0	0
64304 - Advertising - Marketing/Sales	20,036	0
6A099 - Miscellaneous Operating Expenses	5,000	0
69999 - Other Misc Operating Expenses	5,000	0
DEPARTMENTAL TOTAL	7,851,602	422,410
* Included prior year encumbrances		
+ Includes office supplies, polling place supplies, and office furniture		
Mandated Legal Requirements		
Charges from SBE		
Election Specific Costs		
Personnel Charges		
Temporary Personnel Charges		
Overtime Costs		
Benefits		

Montgomery County Board of Elections - 2016

Voting Supplies Verification Plan

Verification Procedures

Early Voting and Election Day

Ballots

- Director or designee will inspect and package 100% ballots for Early Voting and Election Day Carts.

Polling Place Supplies

Senior Section Lead will inspect and verify 100% of critical items for Early Voting and Election Day:

- Red Security Bag
- Orange Provisional Bag
- Green Supply Bag
- Blue Sign Bag

Director or Deputy will inspect 10% of the contents

- Red Security Bag
- Orange Provisional Bag
- Green Supply Bag
- Blue Sign Bag
- Voting Units
- Electronic Pollbooks

Board of Elections members will inspect

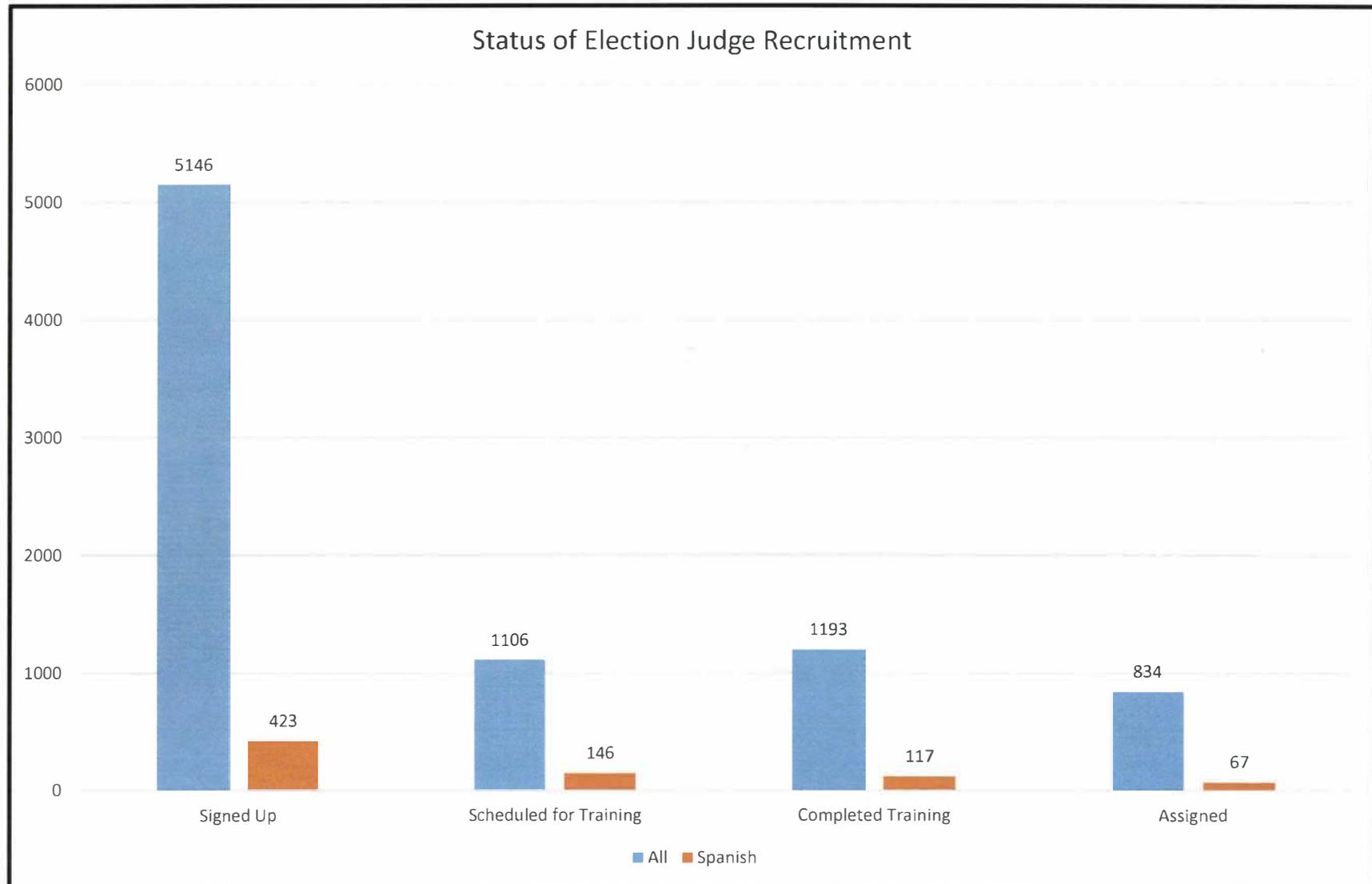
- One Early Voting Cart
- Three Precincts assigned for Election Day

Voting equipment

- Senior IT Manager and Section Leads will verify and conduct the procedures of the logic and accuracy requirements as delineated in the "Conducting the election Guide" for 100% of the voting units, poll books and electrical peripherals.
- Director or Designee will verify 10% of the Election Day Equipment and one early Voting Center for conduct of the logic and accuracy testing.
- Board members will conduct the public demonstration in accordance to State Board of Elections regulations.

Chief Election Judges

- Verify contents of the red security bag and orange provisional bag by the night prior to the Election assignment.
- Chief Judges will contact the Board of Elections for any missing supplies by Monday night before the Election on November 8, 2016.
- Board staff will send runner to provide supplies.



MONTGOMERY COUNTY BOARD OF ELECTIONS

Overview of Security Procedures
2016 Presidential General Election

September 19, 2016



Continue voting next side



Overview of Security Procedures
2016 Presidential General Election

Why this overview?

The New York Times

Sowing Doubt Is Seen as Prime Danger in Hacking Voting System

By DAVID E. SANCER and CHARLIE SAVAGE SEPT 14, 2016



The Washington Post

National Security

Russian hackers targeted Arizona election system

THE BALTIMORE SUN

CBS THIS MORNING

FBI warns state elections officials about hacking attempts

Hacker demonstrates how voting machines can be compromised

POLITICO

Elections security: Federal help or power grab?

Some state election officials say efforts to defend the right against hackers could lead to Washington's losing grip on control

NBC NEWS

NSA Chief: Potential Russian Hacking of U.S. Elections a Concern

Continue voting next side



Overview of Security Procedures

2016 Presidential General Election

What happened?

August 2016:
FBI releases flash alert
after voter data on state
websites hacked in
Illinois and Arizona



Targeting Activity Against State Board of Election Systems

Summary

The FBI received information of an additional IP address, 5.149.749.172, which was detected in the July 2016 compromise of a state's Board of Election Web site. Additionally, in August 2016 attempted intrusion activities into another state's Board of Election system identified the IP address, 185.104.9.39 used in the aforementioned compromise.

Technical Details

The following information was released by the MS-ISAC on 1 August 2016, which was derived through the course of the investigation.

In late June 2016, an unknown actor scanned a state for vulnerabilities using Acunetix, and after identifying a language (SQL) injection (SQL-i) vulnerability, used SQL website. The majority of the data exfiltration occurs

Continue voting
next side



Overview of Security Procedures

2016 Presidential General Election

What happened?

August 2016:
Department of Homeland Security holds call with
state election officials, considers designating
certain election systems as 'critical infrastructure'



Press Release

August 11, 2016
DHS Press Release 1-153 261-8819

DEPARTMENT OF HOMELAND SECURITY'S CALL WITH STATE ELECTION OFFICIALS ON VOTING SYSTEMS

During today's call, Secretary Johnson offered assistance in helping state officials manage risks to voting systems in each state's jurisdiction. While DHS is not aware of any specific or credible cybersecurity threats relating to the upcoming general election systems, Secretary Johnson reiterated that DHS, the Election Assistance Commission, NIST, and DOJ are available to offer support and assistance in protecting against cyber attacks. He also recognized the important work already being done in the states to ensure the integrity and security of the nation's elections. Secretary Johnson further emphasized that DHS is exploring all ways to deliver more support to the sector in a collaborative and non-prescriptive manner, and would be examining whether designating certain electoral systems as critical infrastructure would be an effective way to offer this support.

Secretary Johnson also announced that DHS is convening a Voting Infrastructure Cybersecurity Action Campaign with experts from all levels of government and the private sector to raise awareness of cybersecurity risks potentially affecting voting infrastructure and promote the security and resilience of the electoral process. Representatives of the National Association of Secretaries of State were invited to join this group to provide their expertise and input.

As part of the ongoing effort, the Secretary also announced that DHS is convening a Voting Infrastructure Cybersecurity Action Campaign with experts from all levels of government and the private sector to raise awareness of cybersecurity risks potentially affecting voting infrastructure and promote the security and resilience of the electoral process. Representatives of the National Association of Secretaries of State were invited to join this group to provide their expertise and input.

Continue voting
next side



Overview of Security Procedures

2016 Presidential General Election

Maryland "already prepared"

Maryland officials said they are already prepared to fight off the type of attack the FBI warned about.

The hack in Illinois marked the first confirmation that such a breach could be executed successfully, said Nikki Baines Charlson, deputy administrator of the Maryland Board of Elections.

"This is the type of activity we watch for," she said. She said the state has deployed the type of cybersecurity needed to fend off such threats.

Baltimore Sun, "FBI warns state elections officials about hacking attempts"
(August 29, 2016)

Continue voting
next side



5

Overview of Security Procedures

2016 Presidential General Election

Online voter registration

- ✓ OLVR a state system; county employees have no access
- ✓ OLVR data manually reviewed before entered into MDVOTERS
- ✓ As with any state database, cybersecurity protocols a state responsibility

Voter registration

- ✓ MDVOTERS also a state system; county employees have limited user access privileges
- ✓ Password security
- ✓ Paper records secured behind badge-entry doors
- ✓ Cancelled records flagged but not deleted
- ✓ Copies of data secured in electronic pollbook using numerically logged and verified tamper-evident seals
- ✓ Logic and accuracy testing
- ✓ Election Judges verify seals on Integrity Reports



Continue voting
next side



6

Overview of Security Procedures

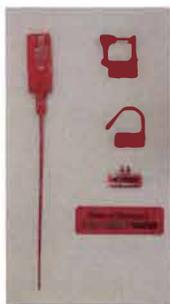
2016 Presidential General Election

Security of county systems

- ✓ Department of Technology Services responsible for numerous gov databases
- ✓ All employees required to complete mandatory online training about information security protocols
- ✓ Employees have tiers of access to electronic records
- ✓ Paper records secured behind badge-entry doors

Voting equipment

- ✓ Federally certified voting system (ES&S EVS 5.2.0.3)
- ✓ Dedicated workstations in secure server room used only for certified purposes (not even used for election night reporting)
- ✓ Election media secured in scanner using numerically logged and verified tamper-evident seals
- ✓ Data encrypted and digitally signed
- ✓ Logic and accuracy testing
- ✓ Election Judges verify seals on Integrity Reports



Continue voting
next side



7

Overview of Security Procedures

2016 Presidential General Election

The good news (?)

THE WALL STREET JOURNAL

POLITICS | NATIONAL SECURITY

U.S. Voting System So 'Clunky' It Is Insulated From Hacking, FBI Director Says

James Comey points to system's dispersal over 50 states, no centralized computer system



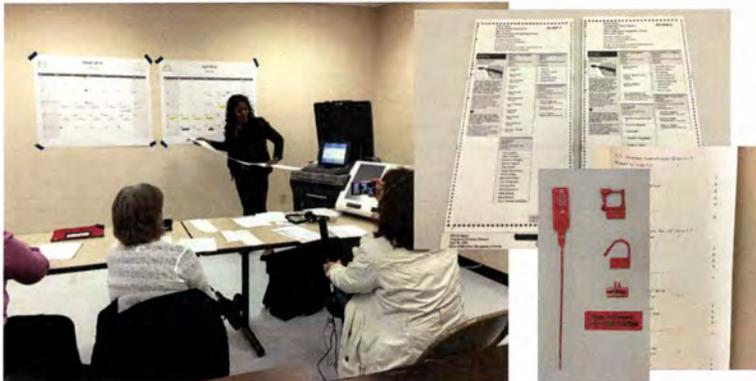
Continue voting
next side



8

Overview of Security Procedures 2016 Presidential General Election

Votes not connected to the Internet



Public demonstration of logic & accuracy testing for the 2016 presidential primary election (April 8, 2016)

**Continue voting
next side**



9

Overview of Security Procedures 2016 Presidential General Election

Electronic Pollbook Integrity Report

State of Maryland

Electronic Pollbook Integrity Report

County: Montgomery Date: November 8, 2016

District/Preserve: _____

Judges must:

- Complete the Opening section below. Remember to print and sign the Zero Reports from each pollbook and attach them to this form **BEFORE** the polls open.
- The inner seal is the memory card lid door seal on top of pollbook. Do not remove unless directed by Board of Election staff.
- If necessary, verify and record information about having to remove the Inner Seal during the day.
- Complete the Closing section. Remember to print and sign the Totals Report from one pollbook and attach it to this form.

Remember: Chief Judges must sign this form AFTER the polls close.

Pollbook ID #	OPENING				DURING		CLOSING
	1 Outer Seal # (on outside of storage case)	2 State Asset Tag # (on back of pollbook)	3 Inner Seal # (on top lid of pollbook)	4 Verify that inner seal was intact when polls opened (Initials)	5 If Inner Seal was removed during the day, please record reason here. If more room is needed use back of this page.	6 New Inner Seal #	7 New Outer Seal # (applied to storage case at closing)
	VERIFY	VERIFY	VERIFY / DO NOT REMOVE	REPT: OTH	DEM	RECORD	RECORD
1							
2							
3							
4							
5							
6							

To the best of our knowledge the information on this report is true and correct.

Election Judge who completed this report _____ Election Judge who completed this report _____

CHIEF JUDGE CHIEF JUDGE

8/18/2016 At the end of the election, return to the Chief Judge. Check-in!



**Continue voting
next side**



10

Overview of Security Procedures

2016 Presidential General Election

Scanning Unit Integrity Report

**SCANNING UNIT INTEGRITY REPORT
OPENING ELECTION DAY
2016 Primary/General Election**

County: Montgomery District/Precinct: / Date: November 8, 2016

The Scanning Unit automatically prints two reports when powered on. To print a third report, see instructions in the Scanning Unit opening procedures. Place the first report in the RED bank bag and the second report in the BLACK bank bag, post the third report for public viewing. Column letters refer to illustrations on page two.

Remember: Record the reason for removing ANY tamper tape or seal after opening and prior to closing the polls on the 'Tamper Tape/Security Seal Removal Report' and place removed tamper tape on the back. **COMPLETE ALL GREY AREAS**
MONDAY - Complete A, E, G, I, J. TUESDAY Complete B, C, D, F, H, K, L.

Scanning Unit #	A. Monday		B. Tuesday		C. Tuesday		D. Tuesday		E. Monday		F. Tuesday	
	Scanning Unit Lid Seal #	Verify	Scanning Unit Serial #	Verify	Rear Access Door Tamper Tape # (Do Not Remove)	Verify	Front Access Door Tamper Tape # (Do Not Remove)	Verify	Main Ballot Box Seal #	Verify	New Main Ballot Box Seal #	Record
1												
2												

Scanning Unit #	G. Monday		H. Tuesday		I. Monday		J. Monday		K. Tuesday		L. Tuesday	
	Emergency Ballot Compartment Seal #	Verify	New Emergency Ballot Compartment Seal #	Record	Left Case Seal # (Do Not Remove)	Verify	Right Case Seal # (Do Not Remove)	Verify	Public Count	Verify	Protected Count	Verify
1												
2												



To the best of our knowledge, the information on this report is true and accurate.

Assisting Judge(s): _____

Chief Judge: _____ Chief Judge: _____
8/27/2016 At end of the election, return to the Chief Judge

Continue voting next side



Overview of Security Procedures

2016 Presidential General Election

Scanning Unit Integrity Report

Scanning Unit - Opening Tamper Tape & Security Seal Location Diagram

- A = Ballot Box Lid Seal
- B = Scanning Unit Serial Number
- C = Rear Access Door Tamper Tape (Do Not Remove)
- D = Front Access Door Tamper Tape (Do Not Remove)
- E = Main Ballot Box Seal
- F = New Main Ballot Box Seal
- G = Emergency Ballot Compartment Seal
- H = New Emergency Ballot Compartment Seal
- I = Left Case Seal (Do Not Remove)
- J = Right Case Seal (Do Not Remove)
- K = Public Count
- L = Protected Count



Continue voting next side



Overview of Security Procedures 2016 Presidential General Election

Security Seal Removal Report

State of Maryland
VOTING EQUIPMENT TAMPER TAPE/SECURITY SEAL REMOVAL REPORT- 2016 Presidential General



Continue voting
next side



Overview of Security Procedures 2016 Presidential General Election

Ballot Bin Chain of Custody Form

Board of Elections - Presidential Election
November 8, 2016
Precinct Chain of Custody Form, VOP-D
Blue Ballot Transfer Bins

District/Precinct: _____

Blue Ballot Transport Bin #1 is sealed with Seal #s: _____

Blue Ballot Transport Bin #2 is sealed with Seal #s: _____

Blue Ballot Transport Bin #3 is sealed with Seal #s: _____

Blue Ballot Transport Bin #4 is sealed with Seal #s: _____

Relinquished By: _____
Chief Judge _____ Chief Judge _____

Received By: _____
VOP-D _____ Time Received by VOP-D _____

Time Received by BOE: _____
 Ballot Transport Bins received and seals verified by: _____

Please Copy to Chain of Custody Yellow copy to VOP-D
 Keep here in ORY as required by State. Hand to BOE official during election night as per set. BOE will verify original and return yellow copy to VOP-D.
 8/25/16



Continue voting
next side



Overview of Security Procedures 2016 Presidential General Election

Media Results Chain of Custody Form


**Board of Elections – Presidential Election
November 8, 2016
Protect Chain of Custody Form – VOP-D
Black Memory Stick Security Bag – Rear Memory Stick**

District/precinct: _____
 Critical Materials
 Black Memory Stick Security Bag Red Seal Number _____
 Rear Memory Stick – Scanner 1 Serial Number _____
 Rear Memory Stick – Scanner 2 Serial Number _____
 Results Tape – Scanner 1 _____
 Results Tape – Scanner 2 _____

Leave with Black Memory Stick Security Bag as soon as practicable.
 Go directly to BOE assigned location accepting Memory Sticks

Relinquished By: _____
 Chief Judge

Received By: _____
 Chief Judge

Voting Operations Judge/Driver (VOP-D) _____ Time Received by VOP-D _____
 Time Received by BOE: _____
 Memory Stick and Results Tape received and Black Bag Seal verified by: _____

Print copy to Chief Judge copy to VOP-D
 VOP-D: This form is only accessible to: Head, Head to BOE official during Election Night or by all BOE will make original and retain a yellow copy to VOP-D



Continue voting
next side



Overview of Security Procedures 2016 Presidential General Election

BOE Chain of Custody Form


**Board of Elections – Presidential Primary Election November 8, 2016
Protect Chain of Custody Form – Closing Judges
Red Memory Stick Security Bag and Other Critical Materials**

District/Precinct: _____
 Critical Materials
 Red Memory Stick Security Bag (Red Seal Number) _____ containing
 1 Memory Stick(s) from each Scanning Unit(s) from each precinct
 Memory Stick 1 serial number _____
 Memory Stick 2 serial number _____
 2 Results Tape(s) from Scanning Unit(s) _____
 3 Keys (passwords) regarding security seals/tapes _____
 Total number of Public/BoE In order of sets of software discs and seals
 Orange (Ready Professional Voted Ballot Transfer Bags) _____
 Orange Professional Ballot Supply Bag _____
 Red (Ball Bag (Red Seal Number)) (Red Seal Number Bag 1 _____ Bag 2 _____) (Seal the seal once)

Other Critical Materials (in order of sets of software discs and seals)
 • Paper and covered VACs in VAC boxes
 • Red Document Folder (Includes "Printed" Label, Stickers, Public Privacy Request, Scan Card, and Professional Ballot Certificate and Help Sheet, Scanning Log, Memory Stick, Ballot Transfer Bag, County Summary Report, VAC Agreement)
 • Document Folder (Other Accessible Folder)
 • Extension Hours Envelope (envelopes)

Non-Critical Materials
 Printer Cartridge (includes Printer, Power Inhibitors, Tubs and USB cables)
 Green Supply Bag
 Blue Supply Bag
 Refer to "Closing the Poll" section of the Ball Bag and Document Folder Checklists for a complete list of materials

Relinquished By: _____
 Chief Judge

Received By: _____
 Chief Judge

Closing Judge _____ Clerk PG JUDGE _____
 Time Received by BOE: _____
 Memory Stick and Results Tape received and Red Security Bag Seal verified by: _____

Print copy to Chief Judge copy to Closing Judges
 Closing Judges: This form is only accessible to: Head, Head to BOE official during Election Night or by all BOE will make original and retain a yellow copy to CLOSING



Continue voting
next side



Overview of Security Procedures 2016 Presidential General Election

Election Day

- ✓ Coordination w/MCPD, OEMHS
 - ✓ Police officer in call center
 - ✓ Emergency Operations Center
- ✓ Chiefs have facility security plan
 - ✓ Call 911 first, then BOE
 - ✓ Retrieve what you can
- ✓ Paper ballots
- ✓ Emergency paper pollbooks
- ✓ Emergency bin
- ✓ Federal resources in event of a cyberattack:
Linda Lamone serves on Technical Guidelines
Development Committee @ EAC/NIST
for information, see www.eac.gov



Continue voting
next side



Overview of Security Procedures 2016 Presidential General Election

Post-Election Audit

Maryland State Board of Elections
Comprehensive Audit Guidelines

The purpose of the Comprehensive Audit is to ensure that local boards of elections are adequately prepared to comply with election law and State regulations (COMAR). The goal of the Comprehensive Audit is to ensure fair and accessible elections for all voters and to protect the integrity of the election process.

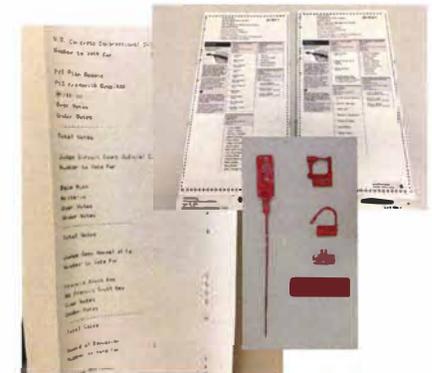
This document describes the topics and areas of inquiry that staff members of the State Board of Elections (SBE) will investigate when conducting comprehensive audits on all of the local boards of elections (local boards). After each election, SBE will send an Audit Report to each local board. Findings from inquiries will give voters local boards compliance with election laws and regulations prior to and following an election.

SBE's audits will be conducted through reviews of data and information available through state databases or through optional submission of information by local boards. In addition, SBE staff members may visit local boards offices to inspect records, observe office operations, observe voting equipment testing and record and evaluate election judge training.

There are four topics with areas of inquiry under each topic:

1. Voting Systems
 - A. Logic and Accuracy testing
 - B. Voting unit and electronic pollbook alteration
 - C. On case opening of the units
 - D. Voting System Verification
 - E. Issuance of "voter" provisional ballots
2. Voter Registries
 - A. Pending Records
 - B. Bare Voting Units
 - C. NVR/LSP Measurements
3. Disputing Voter Registration Assistant
 - 1) Removal of delinquent voters
 - 2) Removal of voters with a felony conviction
 - 3) List maintenance - Identification of voters
 - 4) List maintenance - Removal of inactive voters
 - 5) Processing of SDC requests

* SBE's finding from sampling activities will be included in the Comprehensive Audit Report as a summary of findings.



Continue voting
next side



END OF BALLOT

Be sure to review your ballot selections

Questions?