



MONTGOMERY COUNTY ETHICS COMMISSION

Public Meeting, September 11, 2024

Hybrid meeting in person and via Zoom

Minutes

IN ATTENDANCE:

Commissioners:

Elizabeth Kellar, Chair

Rahul Goel, Vice-Chair

Susan Beard

Kenita Barrow

Staff Members:

Erin O'Connor, Staff Director/Chief Counsel

Item 1. The meeting was called to order at 7:01 pm by the Chair.

Item 2. The minutes from the August 14 meeting were approved as presented.

Item 3. The Commission continued discussing standard condition language the Commission attaches to certain outside employment approvals. Several standard conditions were agreed to by the Commission in the August meeting, while two proposed conditions required additional information. Ms. O'Connor updated the Commission with answers to their questions from the last meeting. The Commission agreed to new language for the remaining two conditions based on information provided from impacted departments.

Item 4. Ms. O'Connor updated the Commission on the hiring process for the Program Manager II. Two interviews were held earlier in the week, and five more interviews will be held in the coming days. The Commission indicated a desire to have an in-person interview with the top candidates during the week of September 23.

Item 5. Ms. O'Connor presented the Commission with the draft certification required by the State Ethics Commission, due October 1, 2024. The Commission requested two minor changes to the document, which Ms. O'Connor will make prior to sending the certification to Jennifer Allgair, Executive Director of the State Ethics Commission, by the due date.

Item 6. Ms. O'Connor discussed two meetings she held with members of the Office of Racial Equity and Social Justice, both of which were both productive and beneficial to the Ethics Commission.

The open meeting adjourned at 7:30 pm to conduct administrative matters.

In the administrative meeting, the Commission approved most of the outside employment requests, with one denial and three on hold until waivers are issued.

The Commission approved three waiver requests.

The Commission discussed one request for advice.

The administrative meeting adjourned at 8 pm.

Respectfully Submitted,

Erin O'Connor
Staff Director/Chief Counsel