



**Commission on People with Disabilities**

**Wednesday, March 13<sup>th</sup>, 2019**

**6:00 p.m. – 7:30 p.m.**

*Executive Office Building - Lobby Level Auditorium  
101 Monroe Street, Rockville, Maryland 20850*

**Seth Morgan, Chair  
Trish Gallalee, Vice-Chair**

**Team Building & Getting to Know Each Other**

**5:30 – Salad and Sandwiches** – please let us know of any dietary considerations by Monday  
Water will be provided. Other Drinks: Bring Your Own

**6:00 Call to Order, Introductions & Approval of February 2019 Meeting Minutes** –  
*Seth Morgan, Chair*

**6:20 Ex-Officio and Member Updates** – **Where do you need help from Commission?**

**6:45 What projects should we be working on? What projects should be off the table?  
Should we have standing committees? Structure revisit.**

**7:00 Chair and Vice-Chair Report** – *Seth Morgan and Trish Gallalee*

**7:20 Announcements**

**7:25 Community Speaks** – Public remarks limited to 1 minute each. Sign up to speak  
before meeting.

**7:30 Adjourn**

**Travel and Parking**

If you require Paratransit Services, please call MetroAccess at 301-562-5361 (V) or 301-588-7810 (TTY) at least 24 hours prior to a scheduled meeting for same day service call Regency Taxi Abilities Ride at 301-990-9100. The pick-up and drop off is at EOB Circle entrance or the Terrace Level Circle Door Entrance. MetroAccess riders should schedule their pick-up time at 7:45 p.m. Commission members must have a County issued security badge to park on Level G-2. Take elevator to Level – L. Visitor parking is available in the parking garage at the Council Office Building. Enter the EOB at the Terrace Level Cafeteria entrance, located next to the driveway to underground parking. Accessible street visitor parking is near the Executive Office Building. Rockville Metro is nearby. *Alternative formats of this document and other meeting documents are available upon request and will be provided within 3 working day notice.*

***Meeting Accessibility Policy and Commission Ground Rules on Back***

**Meeting Accessibility Policy:** The Commission will make all reasonable good faith efforts to provide accommodations, aides, services, or barrier removal to enable all members and meeting participants' full inclusion. Accommodations are provided upon request with notice. Persons requesting accommodations such as sign language interpreters, Computer Assistive Real Time (CART), accessible format materials (Braille, large print, electronic files, and audio format), or other reasonable accommodations are asked to:

- Provide a detailed description of the accommodation needed and contact information;
- Make the request as early as possible, at least three (3) full working days in advance of the meeting;
- Last minute requests will be accepted, but may be impossible to fulfill;
- Accommodations of persons that conflict with each other such as one person requiring the use of a service animal and another person being allergic to animals will be resolved with the staff person.

Taking the steps outlined above will provide the Commission staff with adequate time to best meet the needs of the attendees at its public meetings. To make requests or for any questions, please contact Betsy Tolbert Luecking, Community Outreach Manager, at 240-777-1256 Voice or via MD Relay at 711 or you may send a request by email to [Betsy.Luecking@montgomerycountymd.gov](mailto:Betsy.Luecking@montgomerycountymd.gov).

### **Commission Ground Rules**

- 1) **Start** and end meetings on time.
- 2) Adhere to the agenda and time allotted.
- 3) Expect participation from everyone.
- 4) Encourage contrary points of view.
- 5) Limit side bars and 1-1 conversation.
- 6) Practice active listening.
- 7) Be respectful of other commissioners, staff, guests, speakers, and the public.