

Guidelines for Commissioner Questions at Commission on People with Disability Commission and Committee Meetings

1. These guidelines are subject to change without advanced warning at the discretion of the Commissioner serving as Chair of the meeting.
2. All questions must make reference to some part of the speakers presentation.
3. All questions must be civil and respectful.
4. When called on during a Q and A portion of a meeting, each commissioner must limit themselves to one question. Multifaceted questions or multiple questions presented as parts of one question are not acceptable.
5. In general, "follow-up" questions are not allowed except at the discretion of the Chair of the meeting.
6. All commissioners must be offered the opportunity to ask a question before a commissioner is allowed to ask a subsequent question after their first one.
7. Questions must be brief (no more than one minute in length).
8. At their own discretion, the Chair of the meeting may, at any point, cut off anyone not complying with these guidelines.
9. If an issue is complex and multifaceted enough to warrant a more detailed discussion than possible during a limited Q & A portion of a meeting, the presenter should be asked if they are willing to continue the discussion with the commissioner at some point after the meeting.
10. If a Commissioner wishes to make a statement of more than one minute, they must ask to be added to the agenda of the meeting at least one week before the meeting so it may be incorporated into the agenda of the meeting. All final decisions on additions to agendas are at the sole discretion of the Chair of the meeting.
11. Please remember that all Commission meetings are documented in the publicly available minutes of those meetings on the County website. As such, detailed individual case studies should not be shared at Commission meetings but rather discussed with appropriate case workers privately. Topics at all Commission meetings should be discussed generically in interest of Commissioner privacy.

Commission members: If you have questions about this policy, please contact me at: cpwdchair@gmail.com.

Seth

June 9, 2022