

Date Completed \_\_\_\_\_



## *“Respect the Space”*

Checklist for MD Accessibility Code Accessible Parking Space Compliance  
Public and Private Buildings and Facilities including State and Local Government

<b>Structure Name</b>	
<b>Management</b>	
<b>Address</b>	

RESERVED SPACES	YES	NO	N/A
All <i>Accessible Parking Space</i> access aisles are unencumbered (e.g., no containers, dumpsters, snow, ice, etc.) Snow and ice fall under Montgomery County Winter Pedestrian Safety Act of 2001. The law also makes obstruction of accessible parking spaces by snow or ice punishable by fines up to \$100 for the first offense and \$150 for subsequent offenses.			
<b>SIGNAGE (PLEASE COMPLETE THIS SECTION)</b>			
There is a visible sign to identify each <i>accessible parking space</i> .			
Free-standing signs are mounted at least 7 feet above the ground.			
Flush-mounted signs (i.e., on a building structure or a wall) are at least 6 feet but no more than 10 feet above the ground.			
Signs have the international symbol of access and the words “Reserved Parking.”			
Van-accessible spaces are identified with a supplemental “Van Accessible” sign.			
“No Parking in Access Aisle” sign is posted on “Reserved Parking” space post with arrow pointing to access aisle or “No Parking in Access Aisle” sign is on separate post in front of access aisle.			
Signs posted are identified with a supplemental “Maximum Fine \$250” sign for Montgomery County and Gaithersburg, \$100 for City of Rockville, and \$255 for Takoma Park.			
<b>COMMENTS</b>			

**THIS PAGE WILL NOT BE FORWARDED  
FOR COMMISSION ONLY**

Text photo to 240-418-4865 and include location address or attach a photo. Please send survey to Commission on People with Disabilities, 401 Hungerford Drive, 4<sup>th</sup> Floor, Rockville, MD 20850 or via email [Betsy.Luecking@montgomerycountymd.gov](mailto:Betsy.Luecking@montgomerycountymd.gov), 240-777-1246 or via MD Relay at 711.

Questions or Comments to the Commission:

Name:

Contact Information:

Montgomery County Commission on People with Disabilities

## Accessible Parking Space Signage Examples

Public and Private Buildings and Facilities Including State and Local Government

**Fines by jurisdiction:** Montgomery County - \$250.00 / City of Gaithersburg - \$100.00

City of Rockville - \$250.00 / City of Takoma Park - \$255.00

### Van Accessible Space Signage

Option 1



Option 2



### Non-Van Accessible Space Signage





**Montgomery County Department of Permitting Services**

255 Rockville Pike, 2nd Floor, Rockville, MD 20850-4166

Phone: 311 in Montgomery County or (240) 777-0311, Fax: (240) 777-6262

[www.montgomerycountymd.gov/permitting\\_services](http://www.montgomerycountymd.gov/permitting_services)

**Accessible Parking Spaces for Cars**

Accessible parking spaces for cars have at least a 60-inchwide access aisle located adjacent to the designated parking space. The access aisle is just wide enough to permit a person using a wheelchair to enter or exit the car. Two accessible parking spaces may share a common access aisle. These parking spaces are designated as reserved by a sign showing the symbol of accessibility and a supplemental sign indicating "Maximum Fine \$250" located on level ground not exceeding 1:50 (2%) in all directions. [MCC-Sec. 31-26A(c)]

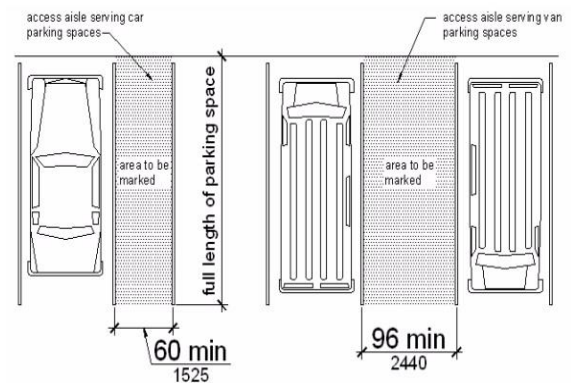
**Van-Accessible Parking Spaces**

Van-accessible parking spaces are the same as accessible parking spaces for cars except for three features needed for vans:

1. a wider access aisle (96") to accommodate a wheelchair lift;
2. vertical clearance (98") to accommodate van height at the van parking space, the adjacent access aisle, and on the vehicular route to and from the van-accessible space,
3. an additional sign that identifies the parking spaces as "van accessible."
4. Each van accessible parking space aisle shall have a "No Parking in Access Aisle" sign.

**Location**

Accessible parking spaces serving a particular building shall be located on the shortest accessible route of travel from adjacent parking to an accessible entrance. In parking facilities that do not serve a particular building, accessible parking shall be located on the shortest accessible route of travel to an accessible pedestrian entrance of the parking facility. In buildings with multiple accessible entrances with adjacent parking, accessible parking spaces shall be dispersed and located closest to the accessible entrances.



**Minimum Number of Spaces**

Total Number of Parking Spaces Provided (per lot) (i)(ii)	(Column A) Total Minimum Number of Accessible Parking Spaces (60" & 96" aisles)	Van-Accessible Parking Spaces with min. 96" wide access aisle	Accessible Parking Spaces with min. 60" wide access aisle
1 to 25	1	1	0
26 to 50	2	1	1
51 to 75	3	1	2
76 to 100	4	1	3
101 to 150	5	2	3
151 to 200	6	2	4
201 to 300	7	2	5
301 to 400	8	2	6
401 to 500	9	3	6
500 to 1,000	2% of total parking provided in each lot	¼ of Column A*	¾ of Column A*
1,001 and over	20 plus 1 for each 100 over 1,000	¼ of Column A*	¾ of Column A*

\*One out of every 4 accessible spaces but not less than one

\*\* 3 out of every 4 accessible parking spaces

(i) Outpatient units and facilities: 10 percent of the total number of parking spaces provided serving each such outpatient unit or facility; (ii) Units and facilities that specialize in treatment or services for persons with mobility impairments: 20 percent of the total number of parking spaces provided serving each such unit or facility.

# Maryland Accessible Parking Spaces - Signage

**VAN ACCESSIBLE PARKING SPACE SIGN**  
(Required below the reserved parking sign)

\* Increase spacing 50%

SIGN	DIMENSIONS (INCHES)										
	A	B	C	D	E	F	G	H	J	K	L
MIN.	12	6	3/8	3/8	1 1/2	1 1/2 D	1/2	1 D	2 1/2	4	1 1/2
STD.	18	9	3/8	5/8	2 1/4	2 D	1	1 1/2 D	2 3/4	7	1

**COLORS**  
REGULATORY (COLORS MAY BE REVERSED)  
LEGEND: GREEN OR BLACK  
BACKGROUND: WHITE (RETROREFLECTIVE)

R8-1(2)

NOTE: APPROPRIATE ARROW PLATE MAY BE USED WHEN IT IS NECESSARY TO OFFSET INSTALLATION LOCATION DUE TO ACCESS RAMP.

2 1/2" ARROWHEAD

SIGN SIZE	DIMENSIONS (INCHES)										
	A	B	C	D	E	F	G	H	J	K	L
STANDARD	12 1/2	2 1/2 D	1	2 C	1 1/2 D	12	18	6	1 1/2	1 1/4	1 1/2

**REFERENCES**  
MUTCD SECTION - 2B-35  
MUTCD SUPPLEMENT - 2B-31

**COLORS**  
LEGEND - RED  
BACKGROUND - WHITE

NOTE: ARROW MAY BE REMOVED OR MODIFIED AS NECESSARY

\* - SPACING REDUCED 50%

SIGN SIZE	DIMENSIONS (INCHES)							
	A	B	C	D	E*	F	G	H
STD	12	24	3/8	2	2 C	1	6	1-3/4

SIGN SIZE	DIMENSIONS (INCHES)										
	J	K	L	M	N	P	Q	R	S		
STD	28	3/4	1-1/4	3	1/2	4	3/4	3-1/8	1-1/2		

**REFERENCES**  
MUTCD SECTION - 2B-31, 2B-32  
MUTCD SUPPLEMENT - 2B-31, 2B-32, 2B-33

**COLORS**  
LEGEND & BORDER - GREEN  
WHITE SYMBOL ON BLUE BACKGROUND  
BACKGROUND - WHITE

APPROVED: [Signature] DATE: [ ]/ [ ]/ [ ]  
DIRECTOR - TRAFFIC & SAFETY

MARYLAND DEPARTMENT OF TRANSPORTATION  
State Highway Administration  
OFFICE OF TRAFFIC & SAFETY  
RESERVED PARKING (HANDICAP SYMBOL)  
MAXIMUM FINE \$XXX

Section: SIGNING Standard No. R7-8(5)  
Drawn By: Date:

SIGN SIZE	DIMENSIONS (INCHES)							
	A	B	C	D	E	F	G	H
STD	12	9	3/8	1-3/4	28	1-1/2	1-1/4	1-1/2

**REFERENCES**  
MUTCD SECTION - NONE  
MUTCD SUPPLEMENT - NONE

**COLORS**  
LEGEND - GREEN  
BACKGROUND - WHITE

APPROVED: [Signature] DATE: [ ]/ [ ]/ [ ]  
DIRECTOR - TRAFFIC & SAFETY

MARYLAND DEPARTMENT OF TRANSPORTATION  
State Highway Administration  
OFFICE OF TRAFFIC & SAFETY  
MAXIMUM FINE \$XXX

Section: SIGNING Standard No. R7-8(3)  
Drawn By: Date:

**\*Fines by jurisdiction:**

Montgomery County - \$250.00 / City of Gaithersburg - \$100.00

City of Rockville - \$250.00 / City of Takoma Park - \$255.00