MEMORANDUM

TO: CVA Members

FROM: Betsy Luecking, Community Outreach Manager
            240-777-1256

SUBJECT: PHOTO IDENTIFICATION CARD FOR COMMISSION MEMBERS

Photo I.D. cards are processed strictly **by appointment only**. To schedule an appointment please visit www.montgomerycountymd.gov/POL/security/appointments.html. Please bring the enclosed completed application form to your appointment. You can obtain an ID at either of the following locations:

- **Executive Office Building** - 101 Monroe Street, Terrace Level, Rockville, MD 20850.
  Parking: Available on the street or garage parking is available at the Council Office Building located at 100 Maryland Avenue, Rockville, MD 20850.

- **Public Safety Headquarters** – 100 Edison Park Drive, 1st Floor, Gaithersburg, MD 20878
  Parking: Free parking is available on-site.

PLEASE NOTE:
Remember to present a government issued photo ID for identification purposes.