

MEMORANDUM

July 14, 2005

TO: Staff Liaisons of Boards, Committees and Commissions (B/C/C)  
Members of Boards, Committees and Commissions (B/C/C) via Staff Liaisons

FROM: Douglas M. Duncan, County Executive *Douglas M. Duncan*

SUBJECT: Reimbursement Rate Increase for Mileage and Dependent Care

I am pleased to inform you that, effective July 1, 2005, the rates for mileage and dependent care for members of non-compensated boards, committees and commissions have been increased. The new flat rates for reimbursement are \$10 per meeting for mileage and \$30 per meeting for dependent care expenses. The previous amounts were \$5 for mileage and \$12 for dependent care expenses. Members may request reimbursement for these expenses for regular monthly meetings and subcommittee meetings. These increased amounts were recommended by the Committee Evaluation and Review Board (CERB) and included in my FY 2006 operating budget.

My office will be providing new reimbursement forms to staff liaisons shortly. If you have any questions, please contact your staff liaison or call Julie Pruett in my office at (240) 777-2535.

These increased amounts will help to offset member expenses incurred to attend b/c/c meetings and are one way of showing our appreciation to members for their commitment and service.

DMD:kz