



**Montgomery County Commission on People with Disabilities  
Developmental Disabilities Advisory Committee  
Meeting Summary – May 8, 2023**

**Eric Salzano & Karen Morgret, Co-Chairs**

**Attendees**

**Commission Members:** Karen Morgret; Eric Salzano; Najla Wortham

**HHS Staff:** Odile Brunetto; Kim Mayo

**DDA:** Onesta Duke

**DDA Providers:** Susan Ingram

**CCS Staff:** Susan Hartung (MMARS)

**Commission Staff:** Carly Clem

**Approval of the March 2023 Meeting Summary Minutes**

A motion was made to approve the March 2023 Meeting Summary Minutes. The motion was seconded. A vote was taken and the March 2023 Meeting Summary Minutes were unanimously approved with the correction. Approved minutes are available online at [www.montgomerycountymd.gov/ddac](http://www.montgomerycountymd.gov/ddac).

**Appendix K Ending June 30, 2023 Discussion – Karen Morgret and Onesta Duke, Regional Director, Southern Maryland Regional Office (SMRO), Maryland Developmental Disabilities Administration (DDA)**

Karen reviewed a chart for [Meaningful Day Service Minimum Hours Effective July 1, 2023](#)

Question: Do Person-Centered Plans (PCP) need to reflect fixed hours if the individual will be below six hours? Onesta said as she understands it, PCPs should be updated to reflect hours during annual plan review or if the plan is revised for other reasons. The team would note in the PCP any reasons why services provided are below six hours as well as include a plan to build up to a full day. Onesta will seek clarification from DDA and report back to the Committee.

Onesta reviewed [DDA's Waiver Renewals 2023 Service Update Summary Chart](#).

The Center for Medicare and Medicaid Services (CMS) approved the DDA Waiver Renewals for the Family Supports, Community Supports, and Community Pathways programs. The renewal changes go into effect on July 1, 2023. This summary chart provides information related to upcoming changes that will affect person-centered planning efforts for services with a July 1, 2023 start date. These service changes should be considered when developing and reviewing PCP for participants with services beginning July 1, 2023.

DDA Waiver Renewals Webpage Updates links noted below:

**Approved Waivers:**

- [Family Supports Waiver Renewal 2023, Effective July 1, 2023](#)
- [Community Supports Waiver Renewal 2023, Effective July 1, 2023](#)
- [Community Pathways Waiver Renewal 2023, Effective July 1, 2023](#)

**Track Change Documents**

- [Family Supports Waiver](#)
- [Community Supports Waiver](#)
- [Community Pathways Waiver](#)

Eric asked if DDA is aware that the lower staffing levels of some providers could affect the staff-to-participant ratios requirements. Onesta said DDA has been reaching out to providers who currently receive those exceptions to ensure they are realigning their staffing ratio. If an individual no longer requires dedicated 1:1 or 2:1, teams are encouraged to work with their Coordination of Community Services (CCS) to amend the PCP to reflect that change.

Overall, CCSs that continue to have some challenges identifying providers for certain people with intense needs. Some providers have indicated staffing constraints and are not accepting individuals, especially if they have dedicated hour needs or 1:1 staffing.

Individuals in day services will be receiving a mandated sexual behavior and awareness training. It is also required for staff to complete. Providers will be sharing more information about this training.

Support broker services are required for persons receiving paid supports from a caregiver or family member.

Anyone with questions can contact Onesta: 301-362-5120, [onesta.duke@maryland.gov](mailto:onesta.duke@maryland.gov).

### **DDA Waiting List for Montgomery County – Onesta Duke**

- 698 individuals total
  - 1 in crisis resolution (working with assigned CCS to identify needed services and enroll in DDA)
  - 54 in crisis prevention (person is or will be in a crisis within the next year)
  - 643 in current request (no immediate health or safety concerns)

### **Transitioning Youth (TY) Data for Montgomery County – Onesta Duke**

TY21 / Fiscal Year (FY) 22 – 190 TYs total

- 151 placed
- 14 not placed
  - 2 waivers pending
  - 7 approved
  - 3 have providers
  - 4 still looking for providers
  - 4 CCSs are submitting waiver documentation
- 20 declined services
- 3 denied waiver enrollment
- 2 did not complete the waiver process

TY22 / FY23 - 179 TYs total

- 120 placed
- 43 not placed
  - 15 waivers pending
  - 5 providers identified
  - 11 waivers approved
    - 3 have providers
  - 17 completing TY waiver enrollment process
    - Have until June 30, 2023 to submit waivers.
    - Regional office has disseminated letters to families so they are aware of the deadline.
- 9 declined services
- 7 denied waiver enrollment

TY23 / FY24 – 170 TYs total

The Eligibility Determination Division (EDD) will be accepting waiver applications for TYs transitioning into services on May 15, 2023. CCS agencies are working to submit those waiver applications to their regional office with the goal to have them reviewed, approved, and sent to EDD to start the review process. EDD will

only be reviewing waiver applications within the 45 day timeframe between May 15, 2023 and July 1, 2023. DDA will be having ongoing conversations with EDD to ensure the waiver applications are processed during this timeframe. The new 45 day timeframe is due limits implemented by a new software system. Waiver enrollment is effective July 1, 2023 even if it is approved prior to July 1.

**Announcements or Updates – All**

Montgomery County Public Schools Transition Services Unit is hosting a TY fair on May 9 at Gaithersburg High School.

**Adjournment – Karen Morgret**

Karen adjourned the meeting at 5:00pm

**Respectfully Submitted By**

Carly Clem, Administrative Specialist; Betsy Luecking, Community Outreach Manager