

**Communications Committee Meeting**  
**Agenda**  
**April 17, 2023**

Join Zoom Meeting

<https://us06web.zoom.us/j/82041733495?pwd=Sis5bGJyTG9RTmdnTTMrRFp4SmxuQT09>

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| <b>1:00p – 1:05p</b> | <b>Roll Call</b><br>Approval of March 2023 minutes  |
| <b>1:05p – 1:10p</b> | <b>Update from Last Committee Meeting</b><br>Status of draft library liaison job description and note to Anita Vassalo  |
| <b>1:10p – 1:35p</b> | <b>Discussion of Vetting Procedures for Ambassadors</b>   |
| <b>1:35p – 1:45p</b> | <b>Discussion of Responsibilities of Program Task Force</b>   |
| <b>1:45p – 1:50p</b> | <b>Website Update</b> <ul style="list-style-type: none"><li>• Update on new CoA website</li><li>• Responsibility for updating the CoA website</li></ul>   |
| <b>1:50p – 2:00p</b> | <b><i>50+ in Montgomery County Update</i></b> <ul style="list-style-type: none"><li>• April program—Technology/Public Forum</li><li>• May program—MoCo Centenarians/No-Mow May</li><li>• Planning Committee meets 1<sup>st</sup> Friday of each month</li></ul> |

**Adjourn**