

VICTIM SERVICES ADVISORY BOARD MEETING

February 28, 2019

Attendance: Liz Briganty Vidal, Rebecca Marcolini, April Marrone, Anita Pinto, Kathryn Pontzer, Sally Reid, Robin Stimson and Michael Subin.

Members Absent: Ronald Cohen, Cinder Cooper Barnes, Pooja Deb, Kecia Lopes, Richard Mackenzie, Jennifer Todd, Leah Schwartz, Sorell Schwartz, Reem Sharaf, Alana Ward and Steven Whitehorn.

Ex-Officio Members Absent: Ellen Alexander and Teresa Bennett.

Support Staff: Nadja Cabello and Maria Carzon.

I. Additions to the Agenda

- Sharing documents in a shared drive, we have One drive but it is for in County log ins only.

II. Approval of Minutes

- The January 24, 2019 minutes were not approved due to a lack of quorum.

III. Meeting with Chuck Short Special Assistant to Marc Elrich – April Marrone

- April met with Chuck Short and shared the VSAB annual report with him and the new Special Assistant to the County Executive, BB Otero.
- April discussed the priorities and the Fleet Street property. Mr. Short said he would look into it. He suggested that actual budget amounts would help make the priorities clearer and to meet with Gabe Albornoz, the HHS Committee Chair. April has scheduled a meeting with Sidney Katz, next year's Council President.

Action item: April and Robin will draft a letter for Marc Elrich, County Executive and Council President Nancy Navarro and send them the annual report.

IV. Board and Sub Committee Discussion & Expectations (40) – Robin Stimson and April Marrone

- The budget priorities are housing, offenders' program and restoration of victim assistants.
- Sally will create a list of subcommittees and descriptions. Robin will draft subcommittee expectations.
- The Board agreed to have the following subcommittees:
 1. Legislative: Robin will Chair, Kathryn and Liz will support.
 2. Executive/Budget April will Chair, Kathryn and Robin will support.
 3. Ad hoc: Public Affairs Facebook/ Events, Crime victim awareness month. Sally will Chair, Liz, Reem will support.
 4. Ad hoc: Resource Directory committee Anita will Chair, April will support and Nadja will review.

Action item: Co-chairs will invite members to join the sub committees. The subcommittees will be filled on a first come first serve basis. Ex-officio members can either join or provide expertise/guidance to any sub-committee.

V. Attendance and Phone Conferencing – Nadja Cabello

- Due to the number of absences she suggested moving the meetings to an earlier time.
- Nadja reported that the conference calls can only be done on occasion and Board members should only vote in person or if allowed members should stay during the whole length of the meeting during the call.

Action item: Nadja will email members to inquire about the possibility of changing the meeting time.

VI. Directory update – Anita Pinto

- She said Ellen's offer of an intern isn't needed.
- Kathryn suggested updating it quarterly/ annually. Rebecca said that the website should be more current. It will be accessible on Facebook and the Victim Assistance and Sexual Assault Program websites.

VII. Announcements/Comments/New Business

- None.

Adjournment 9 PM
Next Meeting: March 28, 2019
7-9 PM