



**Commission on Child Care**  
**Full Commission Meeting-Meeting Minutes**  
**November 17, 2021-Approved**  
**Virtual Meeting Held Via Microsoft Teams**

**Members Present:** Barbara Andrews, Tracey Clay, Allison Fialkov, Elka Forbes, Will Hegwood, Brandon Howard, Jennifer Penrose, Tara Phillips, Bill Polman, Nagwa Rizk, Lesley Romanoff and Verna Washington

**Members Absent:** Lindsey Allard-Agnamba, Gearline Bryan, L'Ornya Bowie, Yvonne Iscandari and Laurie Moran

**Staff Present:** Erin Stillwell (DHHS)

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**Meeting Called to Order:** Will Hegwood, rotating chair, called the meeting to order at 6:07 pm

**Roll Call and Introduction of Guests**

**Report Out from the County Council HHS Committee Meeting:** Will Hegwood shared that both he and Tracey Clay attended the HHS Committee Top Policy Priorities and shared the CCC's FY22 policy priorities.

**Review and Vote of CCC 2020-2021 Annual Report**

**Action:** Motion to accept the final version of the annual report with updated edits

**Motion:** Tara Phillips

**2<sup>nd</sup>:** Elka Forbes

**Full vote taken via roll call:** all in favor

**Review and Vote of October 27, 2021 Meeting Minutes**

**Action:** Motion to accept the October 27, 2021 meeting minutes as written

**Motion:** Brandon Howard

**2<sup>nd</sup>:** Jennifer Penrose

**Full vote taken via roll call:** all in favor

**Review and Discussion of the "Sustainability" Portion of the Early Childhood Education Initiative (ECEI) Action Plan (Lead by Dr. Barbara Andrews)**

**Updates/Report Out**

- Bill Polman, Community Use of Public Facilities (CUPF)
  - Mr. Polman provided the CCC with a through written overview of the role of CUPF as related to child care and updates on the out of school time instruction projects.

**Adjournment:** Meeting was adjourned at 7:43 pm