

## NON DISCRIMINATION LAW

The law in Montgomery County Maryland (Chapter 27 Montgomery County Code) prohibits discrimination on the basis of race, color, religious creed, ancestry, national origin, sex, sexual orientation, marital status, presence of children, age, disability or source of income.

## ACKNOWLEDGEMENT

I have received the brochure on In-Home Consolidation Services/Substance Abuse and Recovery Support Program and have been advised of my rights and responsibilities, the process for complaints, grievances and appeals. By signing this acknowledgement, I waive no rights.

Signature

Print Name

Signature

Print Name

Social Worker

Date

## CHILD WELFARE SERVICE LOCATIONS

### CWS CENTRAL OFFICE

1301 Piccard Drive, 4th Floor  
Rockville, Maryland 20850  
240-777-3500 • Maryland Relay 7-1-1

### GERMANTOWN CENTER

12900 Middlebrook Road, 2nd Floor  
Germantown, Maryland 20874  
240-777-1742 • Maryland Relay 7-1-1

### TREE HOUSE CHILD ASSESSMENT CENTER

7300 Calhoun Place, Suite 400  
Rockville, Maryland 20855  
240-777-4435/3391 • Maryland Relay 7-1-1



### MARC ELRICH

Montgomery County Executive

### RAYMOND CROWEL

DHHS Director

### LISA MERKIN

CWS Administrator

Alternative formats of this brochure are available upon request. Call 240-777-3558 or Maryland Relay 711.

Montgomery County  
Department of Health and Human Services  
401 Hungerford Drive  
Rockville, Maryland 20850  
[www.montgomerycountymd.gov/hhs](http://www.montgomerycountymd.gov/hhs)



Under the Mandate of the  
Maryland Department of Human Resources

Montgomery County, Maryland  
Department of Health and Human Services  
CHILD WELFARE SERVICES

# SUBSTANCE ABUSE AND RECOVERY SUPPORT

## IN-HOME CONSOLIDATED SERVICES



*Building a healthy, safe and strong  
community one person at a time*

## SUBSTANCE ABUSE AND RECOVERY SUPPORT SERVICES

The program provides consultation, early intervention screening, assessment and advocacy services to substance using/abusing dependent caregivers for In-Home Consolidated Services teams.

The program connects substance abusing individuals and their families with responsive, client-centered screenings, intervention and referral to treatment at the onset of problems in the home.

### ELIGIBILITY CRITERIA

- Adult caregiver
- In-home services being provided

### SERVICES

#### Assessment

- Early intervention-problem detection: identification of risk severity, current involvement in treatment and/or assessment of the need for services as it relates to recovery.
- In-home substance abuse evaluation interview (as needed).
- Discussion and identification of barriers, goals, needs and services.

#### Intervention

- Appointment setting.
- Attending treatment related appointments.
- Advocacy with providers on client's behalf, support client rights and representing interests.
- Drug testing-referrals, assistance with interpretation of results, planning, etc.
- Communication with assigned social worker regarding identified concerns.
- Referral to treatment and treatment planning.

#### Continuing Support

- Case monitoring via scheduled/ongoing phone conversations and in-person meetings.
- Regular communication with treatment providers, staff and others as it relates to substance abuse treatment.

## CONFIDENTIALITY

Federal and State laws require that information Child Welfare Services (CWS) obtains about you and your family is confidential. These laws limit what information we may share with others outside of CWS. There are situations when we can or must share information about you or give information to others:

- When you sign a written release we will only share information you allow and only with persons indicated in the release.
- We may be required to provide information to a Court if ordered to do so.
- Article 88A§6b of the Annotated Code of Maryland provides limited circumstances under which we may disclose certain information to other Child Protective Services or Law Enforcement personnel for the purposes of protection or providing treatment to a child or children.

### YOUR RIGHTS AND RESPONSIBILITIES

- ✓ To be treated courteously and with respect when receiving services.
- ✓ To participate in service planning for you and your family.
- ✓ To be informed about decisions made concerning your family and your children.
- ✓ To make decisions for yourself and to refuse services; however, Child Protective Services may need to intervene if a child is in danger and court involvement becomes necessary.
- ✓ To work with Child Welfare Services to resolve problems.
- ✓ To treat staff courteously.

### COMPLAINTS/GRIEVANCES

If you have a complaint, contact your social worker. If you need further assistance, please contact the supervisor. If the matter is still unresolved, you may contact the Administrator at 240-777-4767. Complaints may be made by phone or in writing.

### HOURS

Regular office hours are Monday through Friday from 8:30 a.m. to 5:00 p.m., except holidays. There is a system to contact a social worker in an emergency (see phone numbers).

## APPOINTMENTS AND SCHEDULING

Addiction Specialist is available Monday through Friday from 10 a.m. to 4 p.m. and as needed. Services are available by referral of a social worker and/or health professional. More information is available by calling the In-Home Services Addictions and Recovery Specialist, Albena Fallon, LCPC; at 240-777-4562 or by email to [albena.fallon@montgomerycountymd.gov](mailto:albena.fallon@montgomerycountymd.gov).

### YOUR SOCIAL WORKER IS:

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Name

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Phone Number

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Supervisor Name

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Phone Number

In an emergency call:

