



**EARLY  
CHILDHOOD  
SERVICES**  
DEPARTMENT OF HEALTH & HUMAN SERVICES

**Become a member of the  
*Local Interagency Coordinating Council (LICC)*  
of the  
**Montgomery County Infants and Toddlers Program!****

**The Montgomery County Infants and Toddlers Program (MCITP)** provides early intervention services to assist families with their efforts to address their children's developmental and special needs. MCITP serves families with children between birth and the beginning of the school year following the fourth birthday. Families and early intervention providers work as a team to define priorities, learn about available resources and discuss the child's strengths and needs. Early intervention services are provided in the child's natural environment, at home or in the community settings where the child is during the day. Services provided include but are not limited to physical therapy, occupational therapy, audiology, nursing services, nutrition services, psychological services including specialized play groups or therapy sessions, family counseling and training, speech and language services, special instruction services, and parenting skills development, and include ongoing evaluation of the child's progress and his or her changing enrichment needs. These services are provided in a family-centered practice model where families participate with service providers to learn skills and strategies to support their children's development. All services are provided at no cost.

**Purpose:** The LICC was established in accordance with the provisions of the Maryland Code of Regulations, under Public Law 105-17, Part C of the Individuals with Disabilities Education Act (IDEA) Amendments. Every Maryland Infants and Toddlers Program operates in conjunction with a county-specific LICC. The LICC acts in an advisory capacity to the Montgomery County Infants and Toddlers Program (MCITP). The Council advises and assists the lead agency in administering, planning, coordinating and improving the early intervention and education system. The LICC works together with the MCITP to ensure that all children with disabilities, birth to kindergarten, and their families have access to appropriate developmental and educational services.

**Key Responsibilities:**

- Attend quarterly scheduled meetings.
- Participate in LICC committees and workgroups.
- Ask thoughtful, challenging questions about program policies, processes and changes.
- Advocate for program funding and assist in problem solving.
- Contribute to public awareness and outreach, providing presentations to community groups, families and program stakeholders.
- Review and discuss regular and periodic program reports.
- Review documentation such as bylaws and MCITP outreach materials.



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- Ensure the coordination of early intervention services for infants and toddlers with developmental delays, atypical development and those with a high probability of delay
- Facilitate family and professional collaboration in the planning and implementation of comprehensive policies and programs.
- Promote the development of accessible and responsive early intervention service delivery systems in Montgomery County.

**Length of Appointment:** Members serve for three-year terms, which may be renewed for two additional terms of three years. New members will be oriented to the duties and responsibilities of Council membership.

**Time Commitment:** The Board meets quarterly for two hours. Regular attendance at meetings is expected, and participation on other projects is encouraged.

**Qualifications:** LICC members are to represent a wide range of skills and abilities and include representatives with a heterogeneous mix of skills, strengths, community knowledge, professions, and cultural diversity, allowing the LICC to effectively serve the interests of the community and advocate on behalf of the diverse needs of site participants. Members can be community early intervention providers, public early intervention providers, family members, university faculty, physicians, preschool representatives, Head Start representatives, Early Head Start representatives, Public Health representatives, Child Welfare Services representatives, MCPS representatives, parents, or community members. All members have an active interest in supporting families and helping their children thrive.

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**Member Signature**

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**Date**

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**LICC Chair**

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**Date**