

Montgomery Cares Advisory Board

July 23, 2025 Meeting Notes

MCAB Members Present: Dr. Kathryn Kelly (chair), Mark Foraker (vice-chair), Dr. Yuchi Huang, Dr. Deborah Miller-Young, Leslie Richin, Wayne Swann, Vahe Hovian, Dr. Khalfani Walker, Karen Crist, Kate McGrail, Kate Lu

MCAB Members Absent: Dr. Kisha Davis, Denise Kishel

DHHS Staff: Dr. Nina Ashford, Magda Brown, Melinda Fredericks, Ashley Miller, Dr. Trisha Boyce, Rebecca Smith

County Council Staff: None

Primary Care Coalition: Annice Cody, Ana Maria Espinosa, Kristine Gallagher Sargsyan, Wenjing Zhang

Guest: None

Chair, Dr. Kathryn Kelly, called the meeting to order at 6:06 p.m. Meeting held via video/teleconference.

Item		Action Follow-up	Person Assigned	Due Date
1.	Approval of Minutes – from June 25, 2025 Dr. Kathryn Kelly <i>Moved by Vahe Hovian</i> <i>Seconded by Mark Foraker</i> <i>The motion was passed unanimously.</i>	N/A		
2.	Montgomery Cares Advisory Board Chair Report Dr. Kathryn Kelly <ul style="list-style-type: none"> Dr. Kelly noted that the MCAB process and communication timeline for policy and advocacy priorities was included in the email sent with materials for the meeting. Questions should be sent to Dr. Kelly, Mark Foraker and Ashley Miller Ashley Miller reviewed with the board the policy and process and communication timeline for policy and advocacy priorities document. She outlined the priorities for MCAB for the upcoming fiscal year, timelines, what will be submitted to the County Executive with board priorities in November 2025, and what will be submitted to County Council with board priorities in April 2026. Ashley shared that subcommittees will receive drafts with recommendations for FY27 program priorities and have opportunities to meet with DHHS program staff to review and discuss ahead of the September Annual Retreat (August and September 2025). Subcommittees will have time to further review and discuss priorities at the September Annual Retreat. An updated copy of the draft FY27 priorities will be shared with board members following the September Annual Retreat Meeting. Board members will review and vote to finalize priorities at the October Meeting. The finalized priorities will be incorporated into the letter drafted by the Chair that is sent to the County Executive with FY27 MCAB priorities. 	Send draft FY27 priorities to subcommittees and list of subcommittee members	Ashley Miller	August 2025

	<ul style="list-style-type: none">Ashley will send a list of subcommittee members and a draft of the FY27 program priority considerations following the July meeting.				
3.	Health Officer Update See report <ul style="list-style-type: none">Dr. Kelly shared that Dr. Davis was unable to be present for the meeting and to email any questions to Ashley Miller.Ashley Miller provided an update that a copy of the Board of Health Report, which Dr. Davis presented to County Council, was included in the packet of materials sent out for the meeting.Dr. Yuchi Huang requested that any updated recommendations for COVID-19 vaccinations and guidelines be included in the next Health Officer Report.Ashley stated she would share Dr. Huang’s feedback with Dr. Davis.	Dr. Kisha Davis	Share board’s questions and feedback with Dr. Davis	Ashley Miller	September 2025 MCAB Meeting
4.	Healthcare for the Uninsured Report Q&A See presentation <ul style="list-style-type: none">Ashley Miller provided an update on Montgomery Cares. Starting in July 2025, the Islamic Center of Maryland will be added as a participating health center in the Mongomery Cares program. 12 health canters are participating in the program for FY26. These changes have been reflected in the July meeting materials packet and updated on the County’s website.Dr. Tricia Boyce noted that updated County Dental data was submitted as there was an error included in the report.	DHHS Staff	Address questions posed by MCAB	DHHS Staff	July 2025 MCAB Meeting
5.	Chair and Vice Chair Election Process See Document <ul style="list-style-type: none">Ashley Miller outlined the process for upcoming Chair and Vice Chair Elections included in the nomination process document in the packet with this month’s meeting materials. The current Chair and Vice Chair terms expire in October 2025.Chair and Vice-Chair will serve a 1-year term starting October 2026.The Nominating Committee will accept nominations for 30 days. MCAB members may self-nominate or nominate another member; all nominees must submit a brief statement of interest and any conflicts of interest.Nominees will be announced at the September Annual Retreat meeting.The Board will vote to select a Chair and Vice Chair by secret ballot at the October MCAB meeting.To be eligible, nominees must be present at the September and October meetings.Ashley noted Wayne Swann has volunteered to serve on the Nominating Committee. The Nominating Committee is looking for 1-2 additional members. Kate McGrail and Karen Crist agreed to support this year’s Nominating Committee and join Wayne Swann.Wayne Swann asked if there would be an abbreviated process for Chair and Vice Chair elections if the current Chair and Vice Chair run.Ashley Miller will reach out to the BCC Office and follow up with the Nominating Committee regarding Wayne’s question. Vote to approve the Nominating Committee Members <i>Moved by Vahe Hovian</i> <i>Seconded by Dr. Yuchi Huang</i>	Ashley Miller/Nominating Committee	Provide clarification regarding abbreviated election process to Nominating Committee	Ashley Miller	August 2025 Nominating Committee Meeting

	<i>The motion was passed unanimously</i>			
6.	Board Representative Updates MCAB <ul style="list-style-type: none"> Time was allocated for MCAB Board Member representatives to provide updates. Kate McGrail provided an update on the Tri-Annual Community Health Needs Assessment. A document has been published on the hospital and Health Montgomery websites. Kate will provide a link following the meeting. 	Provide link to Community Health Needs Assessment	Kate McGrail	Following July 2025 MCAB Meeting.
7.	July 23, 2025 Agenda and Next Steps Dr. Kathryn Kelly <p>The next meeting will be the MCAB Annual Retreat held in-person on Wednesday, September 24, 2025 from 4-7 pm at 401 Hungerford (A&B Conference Room) in Rockville. MCAB will not meet in August.</p> <p>Ashley Miller has reached out to the panelist identified by the board during the June meeting for the upcoming Annual Retreat. No panelists have been confirmed at this time. Ashley will send an update.</p>	Update on panelists for Annual Retreat Meeting	Ashley Miller	Prior to September Annual Retreat Meeting
8.	Meeting Adjournment Dr. Kathryn Kelly <p>The meeting was adjourned at 6:30 p.m. <i>Moved by Wayne Swann</i> <i>Seconded by Mark Foraker</i> <i>The motion was passed unanimously.</i></p>	N/A		

Respectfully submitted,


Vahe Hovian (Sep 25, 2025 19:31:35 EDT)

Vahe Hovian

Montgomery Cares Advisory Board