



NAVIGATING TALENT LMS

For all HMIS Users



YOU CAN USE TALENT TO ENROLL IN:

RECORDED NEW USER TRAINING

- For New HMIS Users
- Complete training at your own pace, on your own
- Trainings specific to each program

LIVE NEW USER TRAINING

- For New HMIS Users
- Attend a **LIVE** training via Zoom
- Trainings specific to each program

OTHER HELPFUL RECORDED TRAININGS

- For new and veteran users
- Short trainings on specific topics/assessments

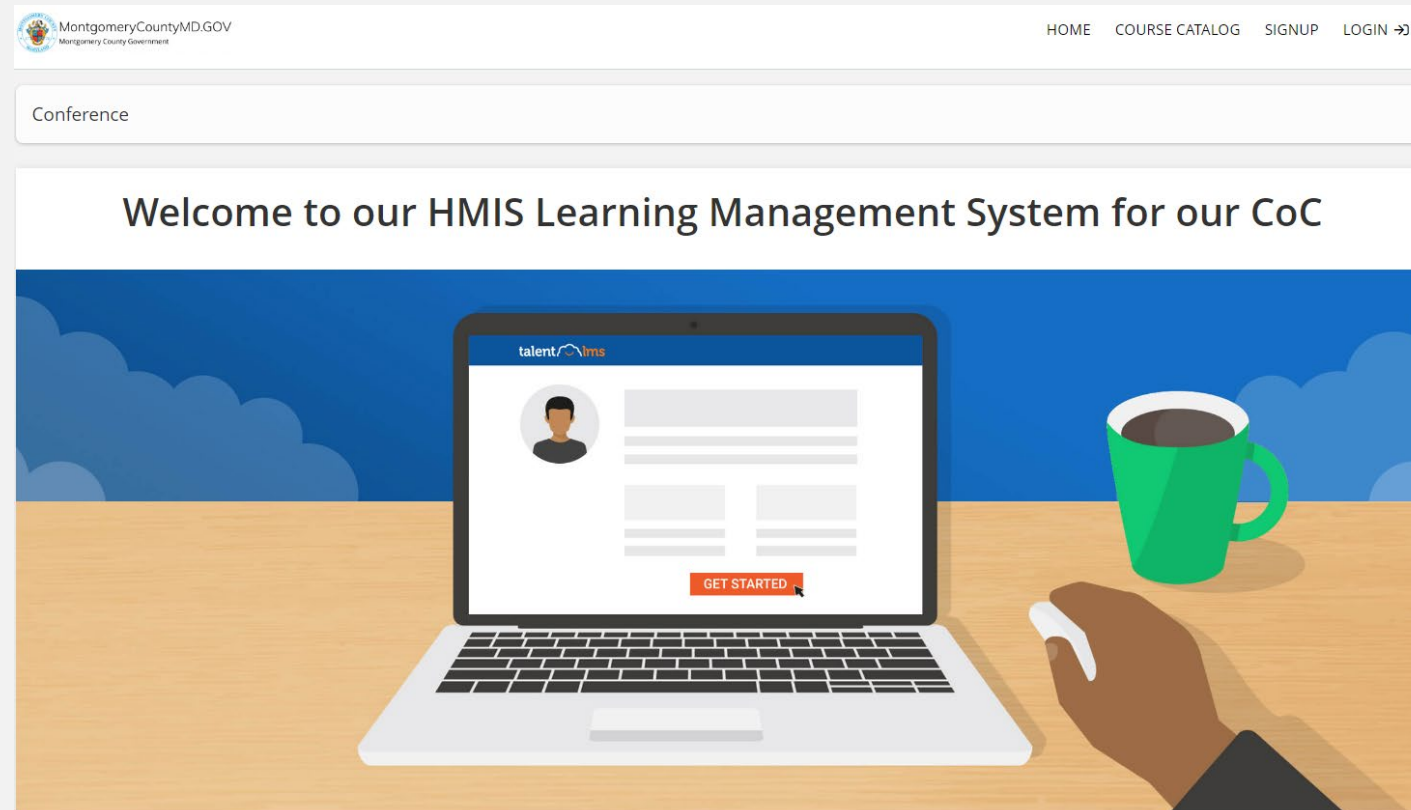
NAVIGATE TO THE HOME PAGE

- Montgomery County's Talent LMS can be found at <https://mocoemis.talentlms.com/>
- If you try and search Talent using a search engine, you might end up at another organization's page
- You are in the right spot if you see the Montgomery County seal in the upper left-hand corner



CREATE AN ACCOUNT

- Click on "SIGNUP" in the upper right-hand corner to create a new account
- If you already have an account, login with your username and password



CREATE AN ACCOUNT

- The following form will appear. Complete the entire form!
- **Primary Agency:** the overall agency you work for, not the specific program within the agency
- **HMIS Access Level:** select **Case Manager** or **Agency Admin**
- **Username:** First initial of your first name, followed by your last name
 - For example, Charlie Brown's username is **Cbrown**
 - If the username is already taken, add a number to the end

Sign up

FIRST NAME

e.g. John

LAST NAME

e.g. Doe

EMAIL ADDRESS

e.g. jdoe@example.com

USERNAME

e.g. jdoe

PASSWORD

PRIMARY AGENCY

Select an option...

HMIS ACCESS LEVEL

Select an option...

Create account

Log in

ACCOUNT APPROVAL

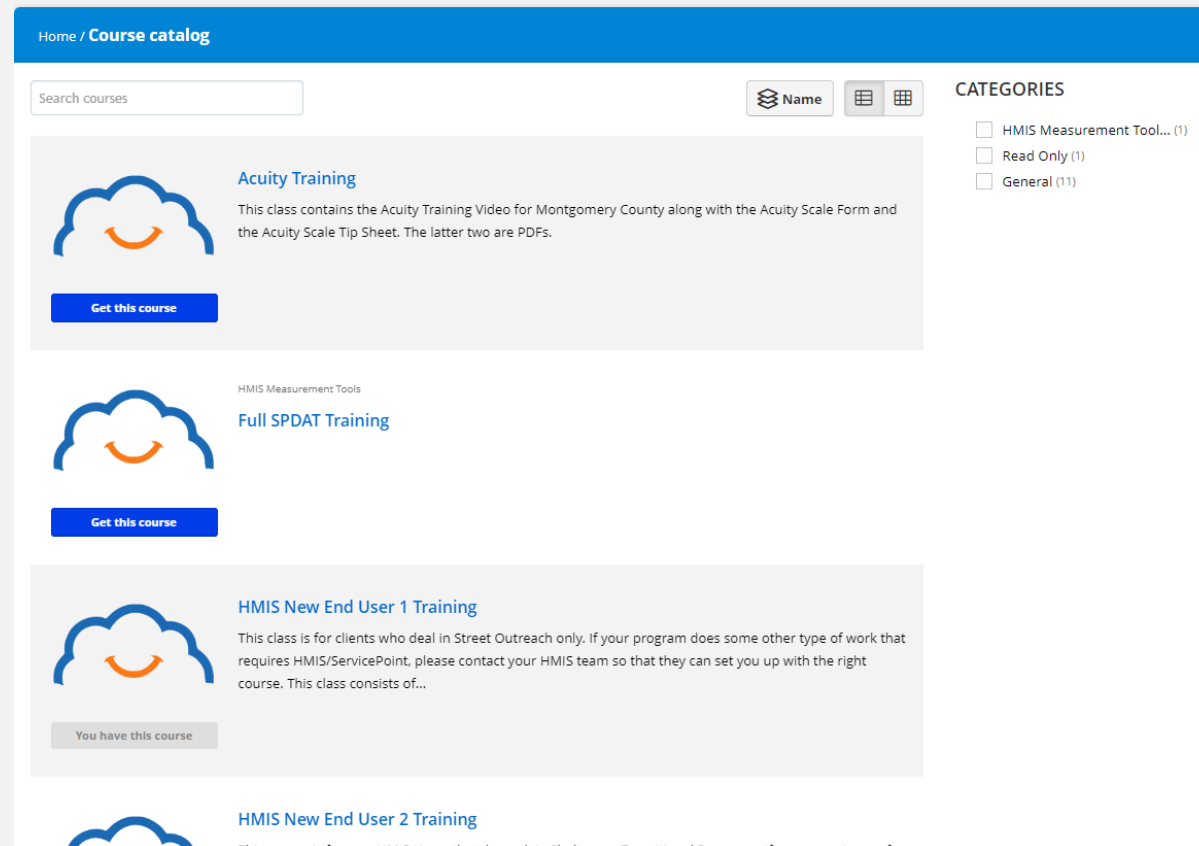
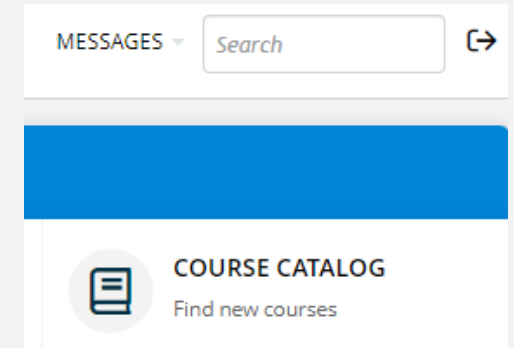
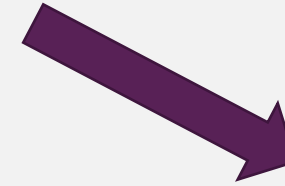
- After creating your account, sit tight!
- The HMIS Team must approve your account before you have access to trainings
- Accounts will usually be approved the same day

I can barely contain my excitement for HMIS training



BROWSE COURSES

- Once your account is approved and you login, click on **Course Catalog** to view all available courses





NEW END USER TRAININGS

We offer different new user trainings based on program type:

- 
- **End User 1:** Supportive Services, Street Outreach
 - **End User 2:** Emergency Shelter, Transitional Housing, Safe Havens
 - **End User 3:** Permanent Housing, Rapid Re-housing
 - **Diversion Singles:** Diversion
- 

RECORDED NEW END USER TRAINING

To enroll in a recorded training-

- Click on the title of the course you would like to enroll in
- You will be brought to a screen that looks like this
- Click **Get this course**
- Click **Start or resume course** to go to training material

Home / Course catalog / HMIS New End User 2 Training



Get this course

HMIS New End User 2 Training

This course is for new HMIS Users that do work in Shelters or Transitional Programs. If you are not one of these, you will need one of our other New User Trainings.

This class consists of an 80 minute video, along with a test that you must pass.

CONTENT

- End User 2 training
- End User 2 Test

Home / Course catalog / HMIS New End User 2 Training



Start or resume course

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CONTENT

- End User 2 training
- End User 2 Test

COMPLETION RULES

- All units must be completed

< Back

RECORDED NEW END USER TRAINING

- Recorded New HMIS End User trainings consist of a video and a quiz
 - You must score a **100%** on the quiz to pass
 - You may take the quiz 3 times before you are locked out
 - You must email the HMIS Team to reset your quiz if this occurs
-
- Once you see the celebration screen, you have successfully completed the course



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LIVE NEW END USER TRAINING



- LIVE end user trainings are led by the HMIS Team via Zoom
- Attendees can ask questions and get answers in real time
- Attendees do not need to take a quiz, but you must be present for the entire training to receive credit
- LIVE Trainings are already held every **1st Wednesday of the month** at the following times:
 - End User 1: 9:00am-11:00am
 - End User 2: 11:30am-1:30pm
 - End User 3: 2:30pm-4:30pm

LIVE NEW END USER TRAINING



To enroll in a live training-

- Click on the title of the course you would like to enroll in
- You will be brought to a screen that looks like this
- Click **Get this course**
- Click **Start or resume course**

Home / Course catalog / LIVE New HMIS End User 1 Training- 1/3/24, 9:00-11:00am



Get this course

LIVE New HMIS End User 1 Training- 1/3/24, 9:00-11:00am

This is your LIVE New End User 1 Training for January 3, 2024. This training should be for Supportive Services and Street Outreach ONLY. If you are in a different program type, please sign up for one of the other classes. If you are unsure of your program type, please ask your supervisor or contact us at HMIS@Montgomerycountymd.gov.

CONTENT

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COMPLETION RULES

All units must be completed

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LIVE New HMIS End User 1 Training- 1/3/24, 9:00-11:00am

This is your LIVE New End User 1 Training for January 3, 2024. This training should be for Supportive Services and Street Outreach ONLY. If you are in a different program type, please sign up for one of the other classes. If you are unsure of your program type, please ask your supervisor or contact us at HMIS@Montgomerycountymd.gov.



Start or resume course

CONTENT

ilt_1701883353

COMPLETION RULES

All units must be completed

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LIVE NEW END USER TRAINING



Click *Register* to sign up for the LIVE session:

This is an instructor-led event. Select the session you'd like to attend.

LIVE New HMIS End User 1 Training- 1/3/24, 9:00-11:00am

03
JAN



SESSION

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TIME

09:00 - 11:00



CAPACITY

0 / 149



INSTRUCTOR

L. Kreuzer



Register



LIVE NEW END USER TRAINING



On the day of the LIVE training:

- Navigate back to the course page
- Click **Resume** course
- Click **Join Webinar**
- *Zoom will automatically open and take you to the live training session*
- *At the end of the training, instructor will change your status to “pass” to show you have completed training*

This is an instructor-led event. Below is the session to attend.

LIVE New HMIS End User 1 Training- 1/3/24, 9:00-11:00am

06
DEC

SESSION
LIVE New HMIS End User 1 Training- 1/3/24, 9:00-11:00am

TIME
12:45 - 14:45

CAPACITY
1 / 149

INSTRUCTOR
L. Kreuzer

WEBINAR
Join

Registered

Add session to your calendar ▾

You can add the event to your calendar as a reminder!



**PLEASE EMAIL THE
HMIS TEAM AT**

HMIS@montgomerycountymd.gov

**WITH ANY
QUESTIONS!**