



VITA: VOLUNTEER INCOME TAX ASSISTANCE

Free Income Tax Preparation Program

By Appointment only, January 19 through April 15, 2016

Prior Year and Amended Returns: mid-June through October, 2016 (Wheaton/TESS)

Community Action Agency's free **Volunteer Income Tax Assistance (VITA)** partnership joins IRS certified professionals and volunteers to help the low-to-moderate income families to maximize their tax refunds and credits, including EITC (Earned Income Tax Credit). Services are through Montgomery County Department of Health and Human Services' **Community Action Agency's VITA Partnership** with the IRS, the City of Gaithersburg's Bank-On initiative, Family Services, Inc., the City of Rockville, and the Maryland CASH Campaign. **If your family earns less than \$54,000 per year – you can receive FREE tax help and get your 2015 federal and state refunds quickly through "e-filing."** You can open a "free" savings account and save with a US Savings Bond too! A Certified Acceptance Agent can assist you in obtaining ITINs.

ROCKVILLE

City Hall 111 Maryland Avenue
1st & 3rd Wednesdays, 4 pm - 8 pm
Council Office Building, 100 Maryland Avenue
Feb. 5, March 4 & 25, April 8, 12 – 5 pm
Rockville, MD 20850 **240-777-1123**

FAMILY SERVICES, INC.

630 East Diamond Avenue
Gaithersburg, MD 20877 **240-777-1123**
Mondays, 2 pm– 8 pm

MID COUNTY SERVICE CENTER

2424 Reedie Drive, 1st floor
Wheaton, MD 20902 **240-777-1123**
Thursdays, 11am-8 pm

TESS CENTER

8513 Piney Branch Road
Silver Spring, MD 20901 **240-777-1123**
Tuesdays, 3 pm - 8 pm

WHAT TO BRING? BE READY! PREVENT FRAUD AND IDENTITY THEFT.

The IRS Does Not Allow VITA to prepare taxes without required documentation.

- **Government issued ID (i.e., Valid Driver's License, Passport, Age of Majority Card)**
- **Original Social Security Card or Individual Tax Identification Notice (ITIN) for each member of your family and last year's tax return (if available).**
- **All W2 forms, forms 1098, 1099, and other documents regarding income.**
- **If filing jointly, your spouse must be present . If filing separately you must bring your spouse's social security number and name just like spelled on social security card.**
- **Statement of annual child care expenses prepared by the provider, with their tax ID (Social Security or EIN number).**
- **For Direct Deposit: proof of a bank account, including routing numbers. Or, ask about Bank On!**

Appointments may be made online: montgomerycountymd.gov/freetaxhelp

Learn more about Earned Income Tax Credits and Financial Resources: montgomerycountymd.gov/CASHBACK



240-777-0311 mc311.com

To request this information in alternative formats, please call 240-777-1697 or send e-mail to VITA@montgomerycountymd.gov
TTY users, please call MD Relay (711).