BODYWORKS ESTABLISHMENT LICENSE - FACT SHEET

Who must apply a Bodyworks Establishment License?

As required by Montgomery County Code 24.11.03 any person, partnership, or corporation that operates an establishment that advertise bodywork services or where any employee, agent or contractor performs bodywork on an individual. Bodywork is defined as the practice of using one’s hands to apply pressure on an individual’s fully clothed body or barefoot to affect the electromagnetic energy, energetic field or energy meridians of the human body. Bodywork includes the practice of reflexology or acupressure.

Applications and information on the required attachments are available from the Department of Health and Human Services, Licensure and Regulatory Services, 255 Rockville Pike, Suite 100, Rockville, MD 20850. Personnel within the Licensure and Regulatory Services section are available to discuss questions during working hours Monday through Friday from 8:00 a.m. – 4:00 p.m., at 240-777-3986.

1. Applicants: Applicants must complete the entire application and attach all additional documents or information requested on the application. Incomplete applications will be returned to the applicant.

2. Fees: Payment can be made by check or money order, payable to “Montgomery County, Maryland” or on a Visa or MasterCard credit or debit card. We are unable to accept cash payments.

Fees:
- Initial Establishment Application (non-refundable) $20
- Initial Establishment License $200
- Annual Establish Renewal $10
- Duplicate License $10
- Additional Charge for Filing Renewal after Expiration $10
- Change of Location $100

3. Fingerprinting and Criminal Background Check: Montgomery County Department of Health and Human Services has a service contract with All American Protection Services, LLC.
If you choose to use one of the locations listed below, please complete the form entitled American Identify Solutions special price form of bodyworks. This can be found on the License and Regulatory website or within the Bodyworks packet.

You must bring a government issued photo identification card. Examples of this are driver’s license, Certificate of Naturalization, passport, Alien Registration Card or military Identification.

Please call or visit www.americanident.com to schedule an appointment.

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<tr>
<th>PROVIDER</th>
<th>ADDRESS</th>
<th>PHONE</th>
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<tbody>
<tr>
<td>All American Protective Services, LLC</td>
<td>6701 Democracy Blvd #110</td>
<td>301-571-9479</td>
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<tr>
<td></td>
<td>Bethesda, MD 20817</td>
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<tr>
<td>All American Protective Services, LLC</td>
<td>12501 Prosperity Dr #200</td>
<td>240-670-7952</td>
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<td>Silver Spring, MD 20904</td>
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<td>All American Protective Services, LLC</td>
<td>7361 Calhoun Pl #485</td>
<td>301-296-4499</td>
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<td></td>
<td>Rockville, MD 20855</td>
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To access other private providers or Maryland State operated fingerprinting services, please use this link: http://www.dpscs.maryland.gov/publicservs/fingerprint.shtml

When you complete the fingerprinting and background check process, please attach a copy of your receipt to your Bodyworks application.

4. **Use and Occupancy:** A copy of your current Use and Occupancy permit or receipt of submittal for a Use and Occupancy must be submitted with the applications. Use and Occupancy permits are obtained from the Montgomery County Department of Permitting Services, 255 Rockville Pike, 2nd Floor, Rockville MD 20850 or call 240-777-0311.

   If your establishment is a private residence and you will have more than one client per day or ten clients per week you will be required to obtain a low-impact residential Use and Occupancy permit. Contact Montgomery County Department of Permitting at the location and phone number listed above.

5. **Fire Inspection:** A copy of the most recent fire inspection must be submitted with the application. Fire inspection applications can be obtained at: http://www.montgomerycountymd.gov/mcfrs-code/form_inspection_other.html