



March 5, 2014

Dear Prospective Applicant:

Maryland Family Network, Inc. (MFN), on behalf of its public and private funders, solicits proposals from public and private nonprofit organizations to develop and operate a Family Support Center in Montgomery County, Maryland. Maryland Family Network will fund one lead agency through a competitive Request for Proposals process.

Family Support Centers are community-based programs where expectant women and parents – mothers and fathers – with children birth through age three come together to experience a hospitable and constructive environment that provides or links to those services necessary to support and strengthen families as functioning units. The Centers operate one program for two generations and provide services that promote nurturing and competent parenting, physical and mental health of parents and children, family economic independence, and full growth and development of young children.

Successful applicants will need to secure a facility of at least 4,000 square feet accessible to prospective participants (in a neighborhood setting) with access to usable outdoor space for very young children. At least 1,000 contiguous square feet of this space should be designated for the child development program.

Attached, you will find a copy of the Request for Proposals (RFP) document, please email Virginia Harris at: vharris@marylandfamilynetwork.org. MFN will not accept phone call requests for a copy of the RFP. Proposals will be due to MFN on **Monday, May 5, 2014 at 4:30 PM.**

Agencies interested in applying are invited to attend the pre-application meeting that will be held on **Wednesday, March 19, 2014, from 2:00 p.m. to 4:00 p.m.**, at Maryland Family Network. You are encouraged to share this information with anyone whom you know may be interested in becoming involved with the planning, start-up, operations, or other aspects of a Family Support Center.

Sincerely,

Linda R. Ramsey
Deputy Director Family Support

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