

# National Emergency Declaration Fact Sheet for COVID-19

## Montgomery County, MD

On March 13, 2020, the President declared a national emergency in response to the COVID-19 threat. This allows for state and local governments to submit for reimbursement for a portion of emergency protective actions taken in response to the pandemic.

Below are some examples of costs that are generally eligible and others that are not.

### Eligible Costs

- Emergency Operation Center Costs
- Disinfection of eligible public facilities
- Related medical facility services and supplies
- Use of specialized medical equipment
- Medical Sheltering (stipulations apply)
- Purchase and distribution of food, water, medicine, personal protective equipment, and hazardous materials suits
- Security and Law Enforcement
- Local Government Overtime Costs (for work in direct response to the emergency)

### Ineligible Costs

- Regular time
- Personnel paid by grants or other outside sources
- Costs that are covered by HHS / CDC funds
- Costs that are covered by insurance

### Documentation

- Ensure all personnel costs dedicated to COVID-19 response are documented and tied to an eligible activity
  - \* Name and Job Title
  - \* Days and Hours worked
  - \* Description of work performed (activity log, daily report)
- Ensure all procurements follow the county's procedures and Federal procurement standards regarding financial assistance. Generally, any non-competitive procurements should be limited to only exigent or emergency circumstances (immediate action must be taken and cannot be delayed by a competitive solicitation)
  - \* Exigency – there is need to avoid, prevent, or alleviate serious harm or injury (financial or otherwise)
  - \* Emergency – A threat to life, public health or safety, or property requires immediate action