



## Online Security Awareness Training Program (ISATP)

ISATP is a mandatory class for all County employees, contractors, volunteers and interns who have been given an MCG login credentials to access County IT systems, applications and files.

This training is hosted on the Office of Human Resources' Oracle Learning Management (OLM) platform and it is managed by the DTS/ERP team. All users in the county Active Directory (AD) will be enrolled automatically at the beginning of each month; and you will receive email notification to that effect. ***All employees, contractors, volunteers and business partners MUST complete this monthly training by the 15th calendar day of each month. A reminder email will also be sent to all, who have not completed the training as of the 15th of the month.***

Each monthly training session consists of 5-10 minute linear and interactive videos on different cyber security and online safety topics with interactive scenarios and questions at the end. To complete a training session, you must watch each video module in its entirety, answer the questions at the end, read any attached policy document and check the box at the bottom of the page to acknowledge that you have read the policy document. ***If these steps are not followed, the system will flag the training session as incomplete.***

If you have any questions specific to the training content, please contact Joan Cole, the ISATP Administrator via e-mail at [Joan.Cole@montgomerycountymd.gov](mailto:Joan.Cole@montgomerycountymd.gov). For technical support and assistance with accessing the training, please contact the IT Helpdesk at [helpit@montgomerycountymd.gov](mailto:helpit@montgomerycountymd.gov) or at 240-777-2828.