



Office of Human Resources  
Montgomery County Government

**TRAINING: Drug-Free Workplace – Non-DOT Supervisors Class**  
**November 17, 2016 | 9:30 – 11:30 a.m. | Training Center, 255 Rockville Pike**  
**February 23, 2017 | 1:30 – 3:30 p.m. | Training Center, 255 Rockville Pike**  
**April 27, 2017 | 9:30 – 11:30 a.m. | Training Center, 255 Rockville Pike**

Join the Office of Human Resources, Occupational Medical Services (OMS) as we discuss policies and procedures related to maintaining a drug-free workplace.

As a supervisor or manager, you play a role in maintaining a safe, secure and productive environment for your employees, customers and the public. Join us as we cover topics, including:

- County regulations covering the prevention of drug abuse and alcohol misuse
- Signs and symptoms of a drug or alcohol addiction
- Drug and alcohol testing procedures
- Supervisor responsibilities
- Required forms

The classes will be held at OHR's Training and Organizational Development Center, 255 Rockville Pike, Suite 102, Rockville, MD 20850.

**Register Today!**

*This training is for Supervisors and Managers of Non-DOT regulated employees.* To register, log into [AccessMCG ePortal](#).

**Need help registering?** Step-by-step instructions on how to enroll are available in the [Employees User Guide](#).