



Office of Human Resources Montgomery County Government

TEMPORARY ADMINISTRATIVE AND PARAPROFESSIONAL SUPPORT (TAPS) SERVICES CONTRACT / CONTACT INFORMATION

The SPS Consulting, LLC Contract (#1102596) provides temporary administrative and paraprofessional administrative support workers on an as needed basis and upon request by County departments.

OHR Mailbox for questions – OHRTAPS@montgomerycountymd.gov
SPS Mailbox for questions - TAPS@spsconsult.com

Montgomery County Government Contacts

- Teresa Nguyen, Human Resources Specialist, Recruitment & Selection Division, OHR Contract Coordinator/Liaison, 240-777-5106 or Teresa.Nguyen@montgomerycountymd.gov
- Shirley Griffin Aceituno, Human Resources Specialist, Recruitment & Selection Division, OHR Contract Liaison, 240-777-5074 or Shirley.Aceituno@montgomerycountymd.gov
- Melissa Voight Davis, Manager, Recruitment & Selection Division, OHR, 240-777-5071 or Melissa.Davis@montgomerycountymd.gov
- Jenna Shovlin, Manager, Administrative Services Manager, OHR, 240-777-5039 or Jennifer.Shovlin@montgomerycountymd.gov

SPS Consulting, LLC Contacts

- Transition of existing administrative workers, the transition process or other matters: Kamran Molkara, Operations Manager, 240-676-0712 or Kmolgara@spsconsult.com
- Request for new temporary professionals: Aleksandra Kazakova, Sr. Recruiter 240-646-2567 or Akazakova@spsconsult.com
- Reza Zavvar, Project Manager, 202-330-6539 or RZavvar@spsconsult.com
- Timekeeping questions: Micki Morales, HR Generalist, 301-232-8262 MMorales@SPSConsult.com
- Invoice and billing questions: Max Fischer, Accounting Manager, 301-652-9112 Mfischer@spsconsult.com