



Virtual OHR Computer Lab hours Q & A Sessions for Instructors/HR Liaisons



The Office of Human Resources is pleased to announce “Computer Lab Hours” on the second Wednesday of each month.

These are open Question & Answer sessions focused on:

- MCG Learning Instructor responsibilities in Oracle Learning Management (OLM), and
- Class Enrollment Business Intelligence (BI) Dashboard for HR Liaisons and Instructors.

OLM and the BI dashboard are tools to assist instructors and Human Resources Liaisons in monitoring departmental training compliance. To support Human Resources Liaisons in utilizing the “Class Enrollment” Dashboard and instructors in monitoring their classes most effectively, OHR’s Training and Organizational Development Staff will be available to answer any questions and provide one-on-one coaching as needed. No pre-registration is needed, just click [here](#) to join for a quick Q & A and coaching session.

Lab Information:

Day	Time	Location
Second Wednesday's of each month	12pm to 1pm	Virtual through Microsoft Teams App

These virtual lab hours will be available until the end of the fiscal year 2021.

OLM User Guide and Resources

- [User Guide for Instructors](#)
- [Class Enrollment BI Dashboard User Guide](#)

Questions

If you have questions, please contact us at OLM.Admin@montgomerycountymd.gov or call (240) 777-5116.