
Montgomery College

MISSION STATEMENT

Montgomery Community College provides postsecondary educational programs from campuses located in Takoma Park/Silver Spring, Rockville, and Germantown. It serves four broad groups of students:

- Those who want the first two years of a university education, either for an associate's degree or preparatory to another program;
- Those who want to prepare for a career not requiring a bachelor's degree;
- Highly capable high school juniors and seniors who participate in special programs; and
- Adults who want to continue their education, either to improve job skills or for personal enrichment.

BUDGET OVERVIEW

The total recommended FY15 Operating Budget for Montgomery College is \$290.0 million, an increase of \$10.0 million or 3.6 percent from the FY14 approved budget of \$280.0 million. The County Executive recommendation funds over 97% of the College's request and provides an affordable and sustainable level of support.

The County Executive recommends a total County contribution of \$110.6 million, which represents an increase of \$11 million, or 11.0 percent, over the FY14 approved budget.

Related Current Fund revenues (excluding the County contribution) are \$119.2 million, which represents a decrease of \$1.4 million, or 1.2 percent, compared to the approved FY14 budget.

In addition to the total recommended Operating Budget for the College, the agency's Capital Improvement Program (CIP) requires current revenue funding. Approximately \$11.4 million in FY15 current revenues is assumed in the recommended FY15-20 CIP.

Montgomery College's budget request is not detailed in this document. The College budget request may be obtained by contacting the Office of Budget and Management Studies, Montgomery College, 900 Hungerford Drive, Room 345, Rockville, Maryland 20850, phone 240.567.7290, or may be found on the College's web site at www.montgomerycollege.edu/Departments/budget.

State law requires the Board of Trustees and the President to prepare and submit operating and capital budgets to the County Council. The operating budget request is normally submitted to the Council and County Executive in January each year. After final action by the Council in May, the Board adopts the approved budget in June. The College's approved budget is included in the Council Approved FY15 Operating and Capital Budgets and is prepared by the Office of Management and Budget in July.

The College prepared an FY15 budget requesting additional tax-supported county funds of \$16.7 million, an increase of 7.3 percent from the approved FY14 budget. The College's request assumes a \$3/\$6/\$9 per semester hour (in-county, in-state, out-of-state) tuition increase for students.

The Executive relies on the Board of Trustees to determine the most appropriate manner and use to deliver educational services within its recommended budget appropriations.

Spending Affordability Guidelines

In February 2014, the Council approved FY15 Spending Affordability Guidelines (SAG) of \$141.9 million (net of tuition) for the tax-supported funds of Montgomery College. The Board of Trustees requested \$163.0 million (net of tuition and fees), which is \$21.1 million, or 14.9 percent, above the guideline.

Enrollment

Enrollment is projected by the College to decrease in FY15 and is estimated by the College for FY15 at 17,153 full-time equivalent (FTE) students in credit programs. An FTE student for one year is calculated as the total number of credit hours divided by 30. The College projects a 0.5 percent decrease in FY15 in FTE student enrollment compared to its FY14 estimate. Compared to FY13, FY14 enrollment declined by 4.6%; the College projects enrollment to continue to decline further between FY15 and FY19. The College's projections assume approval of the proposed renovation and construction schedule in the Capital Improvements Program.

Tuition

For FY15, the College request is based on an increase to tuition fees of \$3 per semester hour, from \$112 to \$115, for County residents; a \$6 per semester hour increase for State residents to \$235; and a \$9 per semester hour increase for out-of-state residents to \$323. The consolidated fee for all students would remain at 20 percent of tuition. The Board of Trustees will make tuition decisions in April 2014.

Tuition and other student fees represent approximately 39 percent of the revenue proposed by the College to fund the FY15 budget, compared to 43 percent of revenues assumed in the FY14 approved budget.

State Funding

The total amount of State funding assumed in the Executive's Recommended FY15 budget is estimated to be \$40.4 million. It is comprised of \$33.9 million allocated to the Current Fund and \$6.5 million to the Workforce and Development Fund. The College allocates formula funds to the Current Fund and Continuing Education Fund based on the proportionate share of FTE students for most University System of Maryland institutions.

Tax-Supported Funds

The County Executive recommends a total appropriation of \$237.3 million in the three tax-supported funds (Current, Emergency Plant Maintenance and Repair, and Tax-Supported Grants). This amount is an increase of \$8.9 million or 3.9 percent more than the \$228.4 million approved in FY14.

Current Fund

In the Current Fund, the County Executive is recommending an appropriation of \$236.6 million, an increase of \$8.9 million or 3.9 percent over the \$227.7 million approved in FY14. This recommendation is based on the College's estimated tuition and fees, which includes the increases in tuition rates noted above. The Executive's recommendation increases local funding to the College by \$11.0 million, or 11.1 percent, in the Current Fund.

Emergency Plant Maintenance and Repair Fund

The Emergency Plant Maintenance and Repair Fund provides for unanticipated expenditures to make emergency repairs not funded elsewhere in the budget. The County Executive recommends the Board's request, an appropriation of \$350,000, the same level as the FY14 approved budget.

Tax-Supported Grant Fund

The Tax-Supported Grant Fund provides for community needs not met elsewhere. The County Executive recommends the Board's request, an appropriation of \$400,000, to support the College's adult literacy programs.

Other Funds

Cable Television

The County Executive recommends an appropriation of \$1.5 million for the Cable Television Fund, which provides for production and operation of the College's higher education channel on the County's cable system. The requested amount would provide instructional programs and public service offerings by the College to the community. Additional detail on the College's Cable budget can be found in the Cable Communications Plan in section 64-1.

Special Funds

The College's Workforce Development and Continuing Education Fund is supported by a combination of student tuition and fees and State reimbursements, which are based on the FTE student enrollment in the academic year that occurred two years prior to the current year. The County Executive recognizes the importance of higher education to the economic development of Montgomery County and recommends the Board's request, an appropriation of \$18.2 million for this Fund, a \$800,000 increase over the amount approved in FY14.

The Auxiliary Enterprises Fund includes the Bookstore, the Child Care Center, and Food Services, and is supported by revenue earned from these activities. The College requests and the County Executive recommends an appropriation of \$5.9 million for this fund.

The Grants and Contracts Fund includes grants and contracts received by the College from all sources. The College requests and the County Executive recommends an appropriation of \$19.8 million for this fund.

LINKAGE TO COUNTY RESULT AREAS

While this program area supports all eight of the County Result Areas, the following are emphasized:

- ❖ **Children Prepared to Live and Learn**
- ❖ **Strong and Vibrant Economy**
- ❖ **Vital Living for All of Our Residents**

PROGRAM CONTACTS

Contact Linda Hickey of the Montgomery College at 240.567.7292 or Jennifer Bryant of the Office of Management and Budget at 240.777.2761 for more information regarding this agency's operating budget.

BUDGET SUMMARY

	Actual FY13	Budget FY14	Estimated FY14	Recommended FY15	% Chg Bud/Rec
CURRENT FUND MC					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Current Fund MC Personnel Costs	0	0	0	0	—
Operating Expenses	211,233,214	227,727,695	220,214,452	236,592,682	3.9%
Capital Outlay	0	0	0	0	—
Current Fund MC Expenditures	211,233,214	227,727,695	220,214,452	236,592,682	3.9%
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	1,715.10	1,715.10	1,789.60	4.3%
REVENUES					
Current Fund: Interest	59,980	55,000	55,000	55,000	—
Current Fund: Other Revenue	1,287,860	1,135,000	1,135,000	1,135,000	—
Current Fund: Performing Arts Center	53,155	135,000	135,000	135,000	—
Fed. State & Priv. Gifts & Grants	400,000	325,000	325,000	325,000	—
Other Student Fees: Current Fund	1,473,159	1,697,759	1,668,717	1,438,157	-15.3%
State Aid	30,268,786	31,688,491	31,688,491	33,860,896	6.9%
Tuition and Fees: Current Fund	84,222,987	85,555,492	82,094,404	82,221,884	-3.9%
Current Fund MC Revenues	117,765,927	120,591,742	117,101,612	119,170,937	-1.2%
EMERGENCY REPAIR FUND					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Emergency Repair Fund Personnel Costs	0	0	0	0	—
Operating Expenses	349,973	350,000	350,000	350,000	—
Capital Outlay	0	0	0	0	—
Emergency Repair Fund Expenditures	349,973	350,000	350,000	350,000	—
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	1.00	0.00	0.00	0.00	—
REVENUES					
EPMRF: Investment Income Non-Pooled	444	0	400	0	—
Emergency Repair Fund Revenues	444	0	400	0	—
GRANT FUND MC					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Grant Fund MC Personnel Costs	0	0	0	0	—
Operating Expenses	10,195,258	20,163,000	11,935,055	19,773,000	-1.9%
Capital Outlay	0	0	0	0	—
Grant Fund MC Expenditures	10,195,258	20,163,000	11,935,055	19,773,000	-1.9%

	Actual FY13	Budget FY14	Estimated FY14	Recommended FY15	% Chg Bud/Rec
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—
REVENUES					
Federal/State/Private Grants	10,195,258	20,163,000	11,935,055	19,773,000	-1.9%
Grant Fund MC Revenues	10,195,258	20,163,000	11,935,055	19,773,000	-1.9%
AUXILIARY FUND					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Auxiliary Fund Personnel Costs	0	0	0	0	—
Operating Expenses	4,639,630	5,771,815	4,871,501	5,918,157	2.5%
Capital Outlay	0	0	0	0	—
Auxiliary Fund Expenditures	4,639,630	5,771,815	4,871,501	5,918,157	2.5%
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	1,711.10	50.00	50.00	50.00	—
REVENUES					
Auxiliary Fund: Interest Income	5,853	10,000	10,000	12,000	20.0%
Other Revenues: Miscellaneous	932,053	1,321,715	862,596	1,849,000	39.9%
Other Revenues: Performing Arts Center	349,811	350,000	387,108	0	—
Sales	3,184,800	3,703,900	2,875,320	3,612,400	-2.5%
Auxiliary Fund Revenues	4,472,517	5,385,615	4,135,024	5,473,400	1.6%
WORKFORCE DEVELOPMENT & CONTINUING ED					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Workforce Development & Continuing Ed Personnel Costs	0	0	0	0	—
Operating Expenses	12,630,438	17,411,500	13,590,000	18,200,205	4.5%
Capital Outlay	0	0	0	0	—
Workforce Development & Continuing Ed Expenditures	12,630,438	17,411,500	13,590,000	18,200,205	4.5%
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	85.00	85.00	93.50	10.0%
REVENUES					
Other Revenues: Interest	37,450	30,000	30,000	30,000	—
Other Revenues; Miscellaneous	28,521	380,000	20,000	380,000	—
State Aid	5,729,766	6,147,053	6,147,053	6,541,288	6.4%
Tuition and Fees: Continuing Education	6,737,764	9,450,000	6,840,000	9,650,000	2.1%
Workforce Development & Continuing Ed Revenues	12,533,501	16,007,053	13,037,053	16,601,288	3.7%
CABLE TELEVISION FUND					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Cable Television Fund Personnel Costs	0	0	0	0	—
Operating Expenses	1,242,752	1,380,800	1,375,000	1,505,000	9.0%
Capital Outlay	0	0	0	0	—
Cable Television Fund Expenditures	1,242,752	1,380,800	1,375,000	1,505,000	9.0%
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	11.00	11.00	11.00	—
REVENUES					
Cable: Other Revenue	398	0	400	0	—
Cable Television Fund Revenues	398	0	400	0	—
ENDOWMENT FUND					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Endowment Fund Personnel Costs	0	0	0	0	—

	Actual FY13	Budget FY14	Estimated FY14	Recommended FY15	% Chg Bud/Rec
Operating Expenses	0	263,000	65,000	263,000	—
Capital Outlay	0	0	0	0	—
Endowment Fund Expenditures	0	263,000	65,000	263,000	—
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—
REVENUES					
Interest	1,205	1,000	1,000	1,000	—
Endowment Fund Revenues	1,205	1,000	1,000	1,000	—
MAJOR FACILITIES RESERVE FUND					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Major Facilities Reserve Fund Personnel Costs	0	0	0	0	—
Operating Expenses	2,349,156	3,500,000	2,400,000	3,500,000	—
Capital Outlay	0	0	0	0	—
Major Facilities Reserve Fund Expenditures	2,349,156	3,500,000	2,400,000	3,500,000	—
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—
REVENUES					
Interest Income	17,049	15,000	18,000	20,000	33.3%
Student Fees	3,213,930	3,300,000	3,100,000	3,075,000	-6.8%
Major Facilities Reserve Fund Revenues	3,230,979	3,315,000	3,118,000	3,095,000	-6.6%
MC GRANTS TAX SUPPORTED FUND					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
MC Grants Tax Supported Fund Personnel Costs	0	0	0	0	—
Operating Expenses	400,000	400,000	400,000	400,000	—
Capital Outlay	0	0	0	0	—
MC Grants Tax Supported Fund Expenditures	400,000	400,000	400,000	400,000	—
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	50.00	0.00	0.00	0.00	—
TRANSPORTATION FUND					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Transportation Fund Personnel Costs	0	0	0	0	—
Operating Expenses	2,092,977	3,000,000	2,200,000	3,500,000	16.7%
Capital Outlay	0	0	0	0	—
Transportation Fund Expenditures	2,092,977	3,000,000	2,200,000	3,500,000	16.7%
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	85.00	1.00	1.00	1.00	—
REVENUES					
Miscellaneous Other	275,647	250,000	218,000	21,000	-91.6%
Student Fees	2,481,513	2,500,000	2,370,000	2,975,000	19.0%
Transportation Fund Revenues	2,757,160	2,750,000	2,588,000	2,996,000	8.9%
DEPARTMENT TOTALS					
Total Expenditures	245,133,398	279,967,810	257,401,008	290,002,044	3.6%
Total Full-Time Positions	0	0	0	0	—
Total Part-Time Positions	0	0	0	0	—
Total FTEs	1,847.10	1,862.10	1,862.10	1,945.10	4.5%
Total Revenues	150,957,389	168,213,410	151,916,544	167,110,625	-0.7%

PERFORMANCE MEASURES FOR MONTGOMERY COLLEGE

The Maryland Higher Education Commission (MHEC) requires an annual report ("Performance Accountability Report" [PAR]) from the state's community colleges that updates institutional progress on several broad goals that are part of the State Plan for Postsecondary Education. Those goals are accompanied by 35 Indicators on which community colleges set targets ("benchmarks") for the end of the five-year cycle, which will be the report issued in July, 2016 and will reflect data through FY 2015 or Fall 2015, as appropriate. A selection of some of those Indicators is provided here as Performance Measures for Montgomery College.

Accessibility and Affordability

	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>Target FY 2015</u>
Annual unduplicated headcount						
Credit Students	34,248	35,604	37,510	37,391	38,197	41,636
Non-credit Students	26,035	25,636	24,881	23,624	25,050	25,435
	<u>Fall 2008</u>	<u>Fall 2009</u>	<u>Fall 2010</u>	<u>Fall 2011</u>	<u>Fall 2012</u>	<u>Target - Fall 2015</u>
MC Share of Montgomery County Residents in MD Colleges	42.9%	49.4%	49.2%	45.1%	46.0%	52.0%
	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>Target FY 2015</u>
Enrollment in online courses	8,997	9,989	11,384	17,168	13,827	15,234
	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>Target FY 2015</u>
MC Tuition & Fees as pct. of MD public four-year colleges	55.9%	58.7%	56.7%	56.0%	55.1%	57.0%

Quality and Effectiveness

	<u>Grads of 2000</u>	<u>Grads of 2002</u>	<u>Grads of 2005</u>	<u>Grads of 2008</u>	<u>Grads of 2011</u>	<u>Grads of 2014</u>
Graduate satisfaction with educational goal achievement	99.0%	97.0%	93.0%	98.0%	97.0%	92.0%
Graduate satisfaction with preparation for transfer	79.0%	88.0%	91.0%	77.4%	n/a	90.0%
	<u>Spring 2003</u>	<u>Spring 2005</u>	<u>Spring 2007</u>	<u>Spring 2009</u>	<u>Spring 2011</u>	<u>Spring 2015</u>
Non-returning students' goal attainment	79.0%	82.0%	74.0%	81.0%	79.0%	82.0%

Diversity

	<u>Fall 2008</u>	<u>Fall 2009</u>	<u>Fall 2010</u>	<u>Fall 2011</u>	<u>Fall 2012</u>	<u>Fall 2015</u>
Minority student enrollment						
MC minority percent	56.4%	60.3%	64.2%	68.0%	70.1%	68.0%
Minority pct. of county adults	43.9%	45.6%	48.3%	48.6%	49.3%	
Minority percent of FT faculty	28.6%	28.2%	29.5%	29.4%	31.9%	32.0%
Minority percent of admin/prof.staff	38.0%	37.2%	38.4%	40.1%	42.5%	42.0%

PERFORMANCE MEASURES FOR MONTGOMERY COLLEGE

Economic Growth and Workforce Development

	Grads of 2000	Grads of 2002	Grads of 2005	Grads of 2008	Grads of 2011	Grads of 2014
Graduate satisfaction with job preparation	76.0%	79.0%	89.0%	83.0%	n/a	85.0%
	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2015</u>
Licensure exam pass rates						
Radiologic Technology	100.0%	95.0%	94.0%	94.0%	100.0%	90.0%
Nursing	89.1%	91.3%	95.2%	84.8%	93.0%	90.0%
Physical Therapy Asst.	100.0%	64.0%	83.0%	93.0%	94.0%	80.0%
Contract Training Courses						
Annual unduplicated headcount	3,792	2,392	1,864	2,681	3,133	3,500
Annual enrollment in courses	5,907	4,993	4,202	3,861	6,544	6,000

Community Outreach and Impact

	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2015</u>
Noncredit community service and lifelong learning						
Annual unduplicated headcount	13,282	11,113	9,508	11,903	9,409	12,000
Annual enrollment in courses	20,918	16,287	18,889	17,756	13,800	19,000
Noncredit basic skills and literacy						
Annual unduplicated headcount	6,449	6,252	6,619	6,634	7,683	6,400
Annual enrollment in courses	11,251	11,022	11,910	12,521	13,730	11,000

Effective Use of Public Funding

	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2015</u>
Expenditures on Instruction as a percent of total expenditures	40.7%	41.2%	40.9%	41.4%	41.4%	41.0%
Expenditures on Instruction + Academic Support as percent of total	50.8%	54.4%	53.3%	53.7%	52.3%	54.0%

Montgomery College Organizational Chart

