



Inspector General

APPROVED FY20 BUDGET

\$1,231,797

FULL TIME EQUIVALENTS

7.00

EDWARD L. BLANSITT III, INSPECTOR GENERAL

MISSION STATEMENT

The mission of the Office of the Inspector General (OIG) is to promote the effectiveness and efficiency of programs and operations of County government and independent County agencies, prevent and detect fraud, waste, and abuse in government activities, and propose ways to increase the legal, fiscal, and ethical accountability of County government and County-funded agencies.

BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Office of Inspector General is \$1,231,797, an increase of \$91,207 or 8.00 percent from the FY19 Approved Budget of \$1,140,590. Personnel Costs comprise 93.78 percent of the budget for six full-time position(s) and no part-time position(s), and a total of 7.00 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 6.22 percent of the FY20 budget.

Consistent with the County Charter, the County Executive makes recommendations on the operating budget for all County departments, offices, and agencies. However, recognizing the Charter-defined roles, the Executive defers significantly to Legislative and Judicial Branch agencies. Questions regarding the approved budgets for Legislative Branch departments should be directed to Mary Jane Berry, 240-777-7930.

COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- Thriving Youth and Families**
- Effective, Sustainable Government**
- A Growing Economy**

DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable). The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

Measure	Actual FY17	Actual FY18	Estimated FY19	Target FY20	Target FY21
Program Measures					
Percent of complaints reviewed and action initiated within 5 business days	97%	94%	95%	95%	95%
Percent of initial inquiries (with no reports or memo) completed within 60 days ¹	79%	79%	N/A	N/A	N/A
Percent of initial inquiries (with no reports or memo) completed within 20 days ²	N/A	N/A	80%	80%	80%
Percent of audit/inspection/investigation reports completed within 180 days ³	50%	53%	N/A	N/A	N/A
Percent of audit/inspection/investigation reports completed within 8 months ⁴	N/A	N/A	60%	60%	60%

¹ The performance measure for percent of initial inquiries completed changed beginning in FY19. This line reports the actual performance under the current target measurement of 79 percent.

² With the introduction of the Office of Inspector General's (OIG) 2017 revised Procedures Manual, the OIG has redefined the point at which an initial inquiry is either closed or reclassified as an audit, inspection, investigation, evaluation, or review. This change has the effect of moving detailed analysis work, previously completed during the preliminary inquiry stage, to the audit/inspection/investigation stage of our work.

³ The performance measure for percent of audit/inspection/investigation reports completed changed beginning in FY19. This line reports the actual performance under the current target measurement of 50 percent.

⁴ With the introduction of the Office of Inspector General's (OIG) 2017 revised Procedures Manual, and in coordination with the above change, the OIG is extending the time to conclude audit, inspection, investigation, evaluation, or review work by two months. This change is consistent with both the transfer of detailed analysis work from the preliminary inquiry to the audit/inspection/investigation stage of our work, and the historic timeframes for completing audit work given available staffing resources.

ACCOMPLISHMENTS

- ✓ The OIG publicly issued three reports; one advisory memorandum; and one preliminary inquiry memorandum to the County government during FY18. One additional Confidential Investigative Report was provided to the Ethics Commission as a result of investigative work the OIG completed at the Commission's request.
- ✓ The OIG completed 33 preliminary inquiries and referrals during the year that addressed Complainant allegations of fraud, waste, abuse, or the effectiveness and efficiency of programs and operations of County government or independent County agencies.

COLLABORATION AND PARTNERSHIPS

* Collaborations and Partnerships

The OIG maintains memberships with the Association of Inspectors General (AIG), the Association of Government Accountants (AGA), and the Association of Local Government Auditors (ALGA) which enhance overall performance and broaden our staff's professional perspective. During FY18, the County's Inspector General served as the First Vice President of the District of Columbia Chapter of AIG. OIG staff members also voluntarily participate in the success of the AIG local Chapter. The Investigative Analyst serves on the AIG local Chapter Training Committee, and the Investigative Analyst worked with the AIG National Office to maintain the website for the AIG local chapter.

PROGRAM CONTACTS

Contact Edward L. Blansitt III of the Office of Inspector General at 240.777.8240 or Philip Weeda of the Office of Management and Budget at 240.777.2780 for more information regarding this department's operating budget.

PROGRAM DESCRIPTIONS

Inspector General

The Inspector General conducts independent audits, reviews, and investigations; receives and investigates credible complaints; reports possible violations of the law to law enforcement or another appropriate organization; notifies the County Council and County Executive of serious problems in programs; reviews legislation and regulations to strengthen controls and increase accountability; and submits reports with recommendations to appropriate officials. The Inspector General periodically conducts projects jointly with other government agencies and contractors.

BUDGET SUMMARY

	Actual FY18	Budget FY19	Estimate FY19	Approved FY20	%Chg Bud/App
COUNTY GENERAL FUND					
EXPENDITURES					
Salaries and Wages	816,595	910,643	893,534	964,098	5.9 %
Employee Benefits	160,453	185,610	185,610	191,025	2.9 %
County General Fund Personnel Costs	977,048	1,096,253	1,079,144	1,155,123	5.4 %
Operating Expenses	13,718	44,337	44,337	76,674	72.9 %
County General Fund Expenditures	990,766	1,140,590	1,123,481	1,231,797	8.0 %
PERSONNEL					
Full-Time	6	6	6	6	—
Part-Time	0	0	0	0	—
FTEs	7.00	7.00	7.00	7.00	—

FY20 APPROVED CHANGES

	Expenditures	FTEs
COUNTY GENERAL FUND		
	FY19 ORIGINAL APPROPRIATION	1,140,590 7.00
<u>Other Adjustments (with no service impacts)</u>		
Increase Cost: Compensation Adjustment for Deputy Inspector General Position [Inspector General]	59,779	0.00
Increase Cost: Contracted Audit/Investigation Consultant Services [Inspector General]	32,337	0.00
Increase Cost: FY20 Compensation Adjustment	29,023	0.00
Restore: FY20 Pooled Position Salaries [Inspector General]	17,513	0.00
Increase Cost: Personnel Adjustments [Inspector General]	16,673	0.00
Increase Cost: Retirement Adjustment	2,915	0.00
Decrease Cost: Annualization of FY19 Personnel Costs	(67,033)	0.00
	FY20 APPROVED	1,231,797 7.00

FUTURE FISCAL IMPACTS

CC APPROVED (\$000S)

Title	FY20	FY21	FY22	FY23	FY24	FY25
COUNTY GENERAL FUND						
EXPENDITURES						
FY20 Approved	1,232	1,232	1,232	1,232	1,232	1,232
No inflation or compensation change is included in outyear projections.						
Annualization of Positions Approved in FY20	0	18	18	18	18	18
New positions in the FY20 budget are generally assumed to be filled at least two months after the fiscal year begins. Therefore, the above amounts reflect annualization of these positions in the outyears.						
Restore One-Time Lapse Increase	0	67	67	67	67	67
Restoration of one-time lapse adjustment in the budget development year						
Labor Contracts	0	18	18	18	18	18
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
Subtotal Expenditures	1,232	1,335	1,335	1,335	1,335	1,335

ANNUALIZATION OF PERSONNEL COSTS AND FTES

	FY20 Approved		FY21 Annualized	
	Expenditures	FTEs	Expenditures	FTEs
FY20 Pooled Position Salaries	17,513	0.00	35,026	0.00
Total	17,513	0.00	35,026	0.00