



Recreation

RECOMMENDED FY20 BUDGET

\$43,611,916

FULL TIME EQUIVALENTS

466.49

 ROBIN RILEY, DIRECTOR

MISSION STATEMENT

The mission of the Department of Recreation is to provide high quality, diverse, and accessible programs, services, and facilities that enhance the quality of life for all ages, cultures, and abilities.

BUDGET OVERVIEW

The total recommended FY20 Operating Budget for the Department of Recreation is \$43,611,916, an increase of \$4,826,864 or 12.45 percent from the FY19 Approved Budget of \$38,785,052. Personnel Costs comprise 60.46 percent of the budget for 143 full-time position(s) and 11 part-time position(s), and a total of 466.49 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 39.54 percent of the FY20 budget.

The Debt Service for the Recreation Fund is appropriated in the Debt Service Fund and is, therefore, not displayed in this section. To pay for the Debt Service, a transfer of funds from the Recreation Fund to the Debt Service Fund of \$11,530,970 is required to cover General Obligation bond costs. Additionally, it should be noted that prior to FY20 the Department managed a Recreation Activities Agency Fund (RAAF). This Fund was designated for handling contracted programs and services and was entirely revenue supported. The net proceeds of these activities were accounted for in the Tax Supported Recreation Fund. Due to requirements in Governmental Accounting Standards Board (GASB) Statement 84, "Fiduciary Activities", the RAAF will be discontinued beginning in FY20. Because of Recreation's objective to flexibly respond to customer demands for Recreation activities formerly accounted for in the RAAF, a new Non-Tax Supported Recreation Fund has been established.

The increase in FY20 funding is from the opening of the new, expanded Wheaton Community Recreation Center and the establishment of the new Non-Tax Supported Recreation Fund.

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:



Thriving Youth and Families



A Greener County

DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Recommended Budget and funding for comparable service levels in FY21.

Measure	Actual FY17	Actual FY18	Estimated FY19	Target FY20	Target FY21
Multi-Program Measures					
Total percent of County residents registered through the Department of Recreation	8.3%	9.92%	10%	10%	10%
Percentage of Recreation Registrants using ActiveMontgomery	65%	88.4%	90%	95%	95%

INITIATIVES

- ★ Senior Programs is working with Senior Planet Montgomery and TeenWorks to provide free technology classes for seniors with teens providing the training/instruction on a one-on-one basis. Over 900 seniors participated in the classes in 2017-2018.
- ★ Senior Programs is working with the Age-Friendly Montgomery Health and Wellness Committee to expand Falls Prevention and Medication Management Programs at all senior centers.
- ★ Recognizing the growing demand for adult pickleball in Montgomery County, Countywide Sports initiated a three-day tournament to gain interest in the sport and has successfully received interest and participation from Active Adults ages 50 to 75 engaged as teams and individual competitors. This program has blossomed to one of the most sought after classes offered by the department.

ACCOMPLISHMENTS

- ☑ Montgomery County Recreation received eight NACo (National Association of Counties) Awards in 2018 in recognition of innovative County Government programs. The department received more awards in the Parks and Recreation category than any other county in the nation:
 - Advancing Youth Development Training in partnership with the Collaboration Council,
 - Dream Academy,
 - Fashion Boot Camp in partnership with Cultural Communications,
 - HerTime2Shine,
 - MoCo's Got Talent,
 - Second Thursday Silver Spring Dance,
 - Soccer4Change in partnership with Identity, City of Gaithersburg, and HHS Street Outreach Network, and
 - Water Safety Day in partnership with the Cities of Gaithersburg and Rockville.
- ☑ Successfully implemented an East County Sports Initiative engaging community youth in track and field programming and competitive sports.
- ☑ Grand Re-opening of the Good Hope Neighborhood Recreation Center in October 2018. The new 14,000 square foot center includes a brand new gymnasium/theater, an exercise/weight room, game room, and larger activity/social gathering space. In addition to the sports and fitness programs and social activities, the center will partner with Strathmore to enhance recreational

offerings by adding innovative art, music, and educational activities, as well as live performances.

- ☑ The Aquatics and Youth Development Teams implemented the Summer Leadership Challenge Lifeguarding Camp providing an opportunity for youth aged 14+ to prepare for lifeguarding. Campers were provided an opportunity to experience SCUBA diving.
- ☑ Senior Programs has continued to expand the Bone Builders Exercise Program now offering 25 classes at 15 of our Recreation facilities throughout the county.

INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- ✱ Redesigned the Recreation Department website featuring streamlined menus; simplified site navigation; a responsive layout for all platforms, including cell phones and tablets; updated detailed information about hundreds of Montgomery County Recreation activities; new detailed information about senior centers, aquatic centers, and recreation centers, including center-specific calendars of events; and an optimized search engine. The new design uses modern performance techniques to improve webpage loading speed, and a new shorter domain name allows the department to build brand awareness and increase engagement. Visit the new site at mocorec.com
- ✱ Aquatics implemented a listening session with stakeholders to provide an opportunity for swimmers to meet and provide feedback on facilities and programs, extending our efforts to improve customer service and facility access.
- ✱ Our Information Technology Services division delivered new multimedia screens for nine locations to better improve meeting and afterschool activities. These screens are able to be monitored and managed by IT staff and will provide the latest in technology to our participants.
- ✱ Our Information Technology Services division implemented a mobile people counting system for less than 1/10th the expected price. This system allows for greater accuracy in attendance, which allows Business Services to identify concerns in membership usage and tracking, improving departmental productivity.

COLLABORATION AND PARTNERSHIPS

✱ ActiveMontgomery

In partnership with Community Use of Public Facilities and Montgomery County Parks, ActiveMontgomery provides residents with online registration and access to programs, classes, events, and facility use. This system streamlines operations providing customers and constituents with ease of use encouraging community participation.

Partners

Office of Community Use of Public Facilities, Maryland-National Capital Park and Planning Commission

✱ Excel Beyond the Bell

In partnership with MCPS and the Collaboration Council, the Excel Beyond the Bell program serves over 2,400 youth and is continuously growing to help close the achievement opportunity gap among MCPS students.

Partners

Montgomery County Public Schools, Non-Profits

✱ TeenWorks

- In partnership with the Maryland Park Service, Conservation Jobs Corps (CJC), and the Maryland-National Capital Park and Planning Commission (M-NCPPC), TeenWorks prepares young people for jobs in an increasingly green economy through conservation and environmental stewardship. The program provides participants ages 14-17 with opportunities for skills development, personal growth, and the satisfaction of completing projects that benefit our County and State natural resources.
- In partnership with Transcend, Maryland's Promise, and the National Center for Children and Families, TeenWorks ensures vulnerable youth receive priority referrals for youth employment opportunities.
- Partnership between Seniors and TeenWorks to employ youth to provide computer literacy training to seniors.
- In partnership with the Hispanic Business Foundation, TeenWorks provides employability and financial literacy skills to newly arrived Latino youth who earn a stipend for participation.
- In collaboration with Worksource Montgomery, TeenWorks provides referrals for disconnected youth (young adults not in school or working) to employment and training opportunities.

Partners

Department of Technology Services, Maryland-National Capital Park and Planning Commission, Montgomery County Public Schools, Non-Profits

* Maryland Senior Olympics

The Senior Programs Team continues to work with MD Senior Olympics, Inc., other county and state recreation departments, MNCPPC and a number of senior sports organization to program 28 Senior Olympic events throughout the County and State on an annual basis.

Partners

Maryland-National Capital Park and Planning Commission, Non-Profits

* Proactive Prevention Strategy

In partnership with Montgomery County Police, we seek to strengthen the relationship between youth and law enforcement to enhance trust and understanding within communities, discuss neighborhood issues, and deter youth from engaging in risky behavior. Police are participating in an arts-based initiative through the Excel Beyond the Bell program.

Partners

Department of Police, Non-Profits

* Youth Soccer Partnerships

Montgomery County Recreation's expanded soccer program (Soccer4Change) targets vulnerable youth with Identity, the City of Gaithersburg, and the Department of Health and Human Services' Street Outreach Network to provide instruction, coaching, transportation, enrichment, and other program supports to ensure youth are healthy, connected, and productive during out-of-school time. The partners work to remove barriers by building program schedules conducive to working youth, providing bilingual staff, providing free uniforms and transportation to address barriers that often prevent students from participating in school-based programs.

Partners

✧ Senior Transportation

The Senior Programs Team works closely with the Department of Transportation (DOT) and the Department of Health and Human Services Aging and Disability Services to provide coordinated and efficient transportation services to seniors living in the county. This includes transportation to five senior centers and four Active Adult program locations.

Partners

Department of Health and Human Services, Department of Transportation

✧ Partnership with First Tee of Greater Washington

First Tee of Greater Washington offers free golf instruction to 4th and 5th grade participants in Recreation's Club Adventure program in the East County area. Instruction includes driving range skills and putting green practice that provide participants a first time golf experience.

Partners

Non-Profits

✧ Medication Take-Back Program

This program partners with Police and HHS Aging and Disability Services to encourage seniors to bring in old or expired medications so that they can be disposed of properly. A pharmacist is often present to answer medication-related questions.

Partners

Department of Health and Human Services, Department of Police

✧ Coffee with a Cop

This program has expanded from its pilot launch in 2016 from one initial location to multiple sites. Montgomery County Police designed the program for seniors to speak with a Community Liaison Officer in an informal and relaxed setting, to answer questions, share information, and report any concerns regarding criminal activity.

Partners

Department of Police

PROGRAM CONTACTS

Contact Ginny Horvath of the Department of Recreation at 240.777.6842 or Deborah Lambert of the Office of Management and Budget at 240.777.2794 for more information regarding this department's operating budget.

PROGRAM DESCRIPTIONS

✧ Administration/Policy Management

The Department's administration staff provides the management and supervisory oversight to accomplish the agency's mission, goals, and objectives. This team includes the Department's senior managers and staff who provide policy development,

accountability, evaluation, and planning.

Capital Programs (CIP): Within the Office of the Director, this staff manages the Department's long-range facility planning efforts and the Capital Improvement Program, or CIP, including the development of new facilities and the renovation and modernization of existing recreation facilities.

FY20 Recommended Changes	Expenditures	FTEs
FY19 Approved	2,058,938	13.89
Increase Cost: Risk Management Adjustment	132,586	0.00
Increase Cost: Motor Pool Adjustment	35,945	0.00
Decrease Cost: Turnover Savings from Filling Division Chief Administration and IT Position	(67,646)	0.00
Decrease Cost: Reallocate One Recreation Specialist to Re-open Wheaton Community Recreation Center	(85,000)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(89,133)	(2.00)
FY20 Recommended	1,985,690	11.89

Aquatics

The Aquatics programs provide recreational, fitness, instructional, competitive, therapeutic, and rehabilitative water activities that serve all residents. The broad ranges of programming include lessons, instructional wellness classes, and competitive programming such as dive and swim teams. Facilities also host a wide variety of local, regional, and national events and competitions each year. The Department operates seven regional outdoor pools and four indoor aquatics facilities. The Piney Branch Elementary School Pool is operated through a contract with Adventist Community Services.

FY20 Recommended Changes	Expenditures	FTEs
FY19 Approved	6,673,138	120.18
Shift: Recreation Activities Expenses from Recreation Agency Fund to Aquatics Program in the Recreation Tax Supported Fund	915,000	0.00
Reduce: Impact of Temporary Closure of MLK Indoor Swim Center for Renovation	(25,600)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	180,611	0.00
FY20 Recommended	7,743,149	120.18

Countywide Programs

The Countywide Programs team offers recreation and skill development opportunities for all ages in leisure areas such as classes in arts, dance, music, exercise and fitness; sports leagues, clinics, and tournaments; therapeutic recreation programs and inclusion services; summer camps, clinics, and fun centers; trips and tours; and special events. Classes, programs, and leagues are scheduled across the entire County in recreation centers, public schools, parks, and other public and private facilities. Countywide program listings and registration details can be found in the Montgomery County Guide to Recreation and Parks Programs, which is published four times a year, or online at www.ActiveMontgomery.org.

Program Performance Measures	Actual FY17	Actual FY18	Estimated FY19	Target FY20	Target FY21
Number of people with disabilities served by Therapeutic Recreation Programs	1,597	1,406	1,500	1,500	1,500

FY20 Recommended Changes	Expenditures	FTEs
FY19 Approved	6,059,592	78.84
Increase Cost: Funding for Permits for Special Events	20,260	0.00
Increase Cost: Existing Contractual Increase: Fireworks	5,222	0.00
Decrease Cost: Department Wide Summer Program Training From Two Days to a Half Day With The Remaining Training Held at Individual Recreation Centers	(22,382)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	420,094	1.70
FY20 Recommended	6,482,786	80.54

Recreation Outreach Services

Events: The Department of Recreation coordinates special events and other activities, which offer a variety of benefits, including enhancing a sense of community, encouraging family participation, and providing a positive image of the County. These special events offer opportunities for interaction among the various segments of our multi-cultural community and provide a chance to celebrate our rich cultural diversity. Several of the Department's larger events are the Fourth of July Celebrations and Pike's Peek Road Race.

Partnerships: The Department partners with many County and outside agencies and organizations to provide various leisure opportunities for the residents of the County. More formal partnerships and contracts include the Arts and Humanities Council, Public Arts Trust, Black Rock Center for the Arts, and Black Box Theatre in Silver Spring.

Services to Special Populations: The Therapeutic Recreation Team provides accessible leisure, educational, and personal development activities for individuals with disabilities through mainstreaming and adaptive programs. The Department has staff trained to develop and implement accessible leisure, educational, and personal skill development activities for individuals with disabilities through mainstreaming inclusion, community integration, and adaptive programs. The Department offers programs including classes, camps, sports, and activities, which enhance the lives of individuals with disabilities and provide support for the families of participants, ages pre-school through adult. The activities available to residents with disabilities through the Department are often the only opportunities these individuals have for leisure activities since community options are limited.

FY20 Recommended Changes	Expenditures	FTEs
FY19 Approved	545,033	5.92
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(97,573)	(1.00)
FY20 Recommended	447,460	4.92

Recreation Regions and Community Centers

The Department has 22 recreation centers, located throughout the County. The Wheaton Library and Community Recreation Center is currently under construction. These community recreation centers provide facilities and programs featuring leisure activities, social interaction, family participation, and community civic involvement, as well as promote community cohesion and identity.

The centers are designed to support sports, fitness, dance, community/social activities, and arts programs. Activities include instructional programs, organized competitions, performances and exhibitions, recreational clubs and hobby groups, and accessibility initiatives for special populations. Center spaces are available for community activities, party rentals, receptions, and

civic group meetings. User fees are charged for room rentals, special programs, fitness room memberships, and services offered at each facility. Designated sites offer afterschool programs for children and youth, such as Club Adventure and Club Friday, at affordable prices.

The section is divided into three geographic service areas. Area supervisors and staff plan and coordinate recreation services and activities in their area. They also assist with the delivery of services, perform customer assessments of programs, and provide staff who serve as liaisons with schools and community groups in the area. Area staff also manage local community-based activities, such as community days, festivals, and other special events.

FY20 Recommended Changes	Expenditures	FTEs
FY19 Approved	6,508,694	100.02
Add: Re-open Expanded Wheaton Community Recreation Center	515,543	3.96
Reduce: Close Facilities for President's Day and Veteran's Day Due to Low Usage	(26,953)	(0.88)
Reduce: Operating Expenses in Regional Management	(40,729)	0.00
Reduce: Operating Funding in Facilities for Community, Holiday, and Special Events While Maintaining Core Facility Operations, Ongoing Programs, and One Large Community Event Per Center	(165,648)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(7,178)	(1.20)
FY20 Recommended	6,783,729	101.90

Senior Adult Programs

The Seniors Program offers services for adults age 55 and above including senior centers, neighborhood programs, classes, sports and fitness, trips, and special programs. A wide range of opportunities are designed to meet the needs of those who are very active to those who are isolated and more vulnerable. Senior programs are offered in 13 recreation centers, inclusive of classes, special events, and Senior Sneakers Program.

Senior Centers: The Department-operated senior centers are open five to six days per week and provide social, physical, recreational, educational, and community oriented activities. Recreation opportunities range from organized classes such as fitness, art, and computer skills to more informal activities such as billiards, discussion groups, and guest speakers. These centers are focal points for the delivery of recreation, community, and health-related services to senior adults.

Transportation: The Department provides a combination of curb-to-curb and fixed route transportation shuttles to five senior centers Monday to Thursday. County residents 55 and over are eligible for this program if they are within the service area for one of the centers. Senior centers in this program include: Damascus, Holiday Park, Margaret Schweinhaut, Long Branch, and White Oak. Also available are mini trips to local attractions and businesses. These trips are generally local and scheduled for a few hours in length.

55+ Active Adult Programs: These programs serve active senior individuals who meet in community recreation centers or other facilities near their homes one to two days each week. These programs offer special interest classes, trips, social activities, and food services at selected sites.

Although not listed specifically under the Senior Programs section, the Department offers a wide variety of programming for baby boomers and Senior Adults through the classes, trips and tours, aquatics, and sports teams. It is also the organizer, promoter, and registrar for the Maryland Senior Olympics.

FY20 Recommended Changes	Expenditures	FTEs
FY19 Approved	2,152,225	27.20
Reduce: Operating Expenses for Programming in Senior Centers	(40,317)	0.00
Decrease Cost: Realign Seasonal Staff Assignments, Make More Effective Use of Resources Through More Broad Training in All Program Elements Occurring in a Facility, and More Effective Staff Scheduling	(60,084)	(1.90)
Decrease Cost: Reallocate MD Senior Olympics Recreation Coordinator Responsibilities to Other Seniors and County Wide Staff	(78,601)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	181,991	1.50
FY20 Recommended	2,155,214	26.80

Youth Development

In support of the County Executive's Thriving Youth and Families priority, Montgomery County Department of Recreation's Youth Development Team is generating an enhanced and vibrant approach to service delivery, which focuses on equity, reaching out to all young people while targeting vulnerable youth. Program staff work to change the landscape of communities by tackling pressing and diverse issues, reducing barriers to participation, and improving access to high quality out-of-school time opportunities through programs such as RecZone, Excel Beyond the Bell (EBB) for Elementary and Middle Schools, RecXtra, and TeenWorks.

The Youth Development Team uses recreation to ensure young people are healthy, connected, and productive during out-of-school time. The positive youth development strategies work to meet youth where they are and include opportunities, programs, and services which emphasize active and healthy living, youth leadership and social equity, engagement in learning, workforce readiness, and connection to caring adult role models. Programs take place in elementary schools, middle schools, high schools, recreation centers, public spaces, and neighborhoods across the County.

Program Performance Measures	Actual FY17	Actual FY18	Estimated FY19	Target FY20	Target FY21
Percentage of youth registered in positive youth development programs who report program participation benefits	98.7%	98%	98%	98%	98%

FY20 Recommended Changes	Expenditures	FTEs
FY19 Approved	7,107,807	97.84
Increase Cost: Annualization of Operating Expenses for Excel Beyond the Bell (EBB) Elementary School Program Expansion for Gaithersburg and Oakview Elementary Schools From Half a Year to a Full Year	196,100	0.00
Decrease Cost: Collaboration Council Contract	(24,880)	0.00
Reduce: Single Youth Events While Maintaining More Impactful Ongoing Programming	(57,495)	(0.78)
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	281,050	0.00
FY20 Recommended	7,502,582	97.06

Business Services

The Business Services Team is the Department's infrastructure support team furnishing overall operational and/or specialized services on a daily basis. The team is comprised of five unique work units including Human Resources, Contracts, Finance, Budget and Customer Service.

The Business Services Team is responsible for implementing procedures and policies; auditing and re-engineering business processes; developing and managing the budget at the department level; drafting, negotiating and executing contracts; organizing and controlling the department finances and managing a robust financial assistance program that allows thousands of low-income resident to have access to programs/services; management of personnel/payroll processes for merit and seasonal staff; and maintaining effective communications with the general public to process registrations and provide them with information to address inquiries regarding programs/services.

Program Performance Measures	Actual FY17	Actual FY18	Estimated FY19	Target FY20	Target FY21
Utilization rate of Recreation Department Financial Assistance Program (Dollars used) ¹	74%	88.4%	90%	90%	90%

¹ Dollars used vs dollars allocated

FY20 Recommended Changes	Expenditures	FTEs
FY19 Approved	2,547,507	22.55
Shift: Recreation Activities Expenses from Recreation Agency Fund to Business Services in the Recreation Tax Supported Fund	2,685,000	0.00
Decrease Cost: Front Desk Customer Services Seasonal Staff Efficiencies in Business Services Group	(20,000)	(0.65)
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(1,208,748)	(7.00)
FY20 Recommended	4,003,759	14.90

Note(s): In the FY19 budget, Business Services included technology services. In FY20, Technology Services was broken out from Business Services into a stand alone program.

Technology Services

The primary mission of Information Technology Services is to provide excellent infrastructure, support, and innovation in the delivery of information technology products and services to enable and empower the recreation constituency, both internal and external.

Continuous improvement, service to others, stewardship of resources, knowledge expansion and application, and relationship development are all critical to successful accomplishment of the Information Technology Service mission and goals.

FY20 Recommended Changes	Expenditures	FTEs
FY19 Approved	0	0.00
Decrease Cost: IT Training and Projects	(18,233)	0.00
Decrease Cost: More Effective Use of IT Resources, Using Shared Rather Than Single Use Printers and Copiers, and Single Work Station Computers Rather Than Both Laptop and Desktop Work Stations	(20,600)	0.00
Shift: Prorated ActiveMONTGOMERY System Administrator Costs to CUPF	(25,866)	(0.20)
Decrease Cost: Reduce Number of Recreation Guides Published Due to Online Presence	(65,000)	0.00

FY20 Recommended Changes	Expenditures	FTEs
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	1,163,430	7.00
FY20 Recommended	1,033,731	6.80

Note(s): In the FY19 budget, Business Services included technology services. In FY20, Technology Services was broken out from Business Services into a stand alone program.

Planned Lifecycle Asset Replacement

Planned Lifecycle Asset Replacement (PLAR) provides funding for a lifecycle replacement program to protect the department's investment in facilities and equipment and to sustain efficient and reliable facility maintenance and operations. The program is targeted at slowing the deterioration of the equipment and structures in department facilities. Specifically, the program includes interior space modifications, security system enhancements, refinishing gymnasium floors and bleachers, and the repair/replacement of furniture, fixtures, and equipment in the department's facilities.

FY20 Recommended Changes	Expenditures	FTEs
FY19 Approved	896,142	0.50
Reduce: Planned Lifecycle Asset Replacement (PLAR) for Painting, Carpeting, Furniture, and Equipment	(48,873)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	85,658	1.00
FY20 Recommended	932,927	1.50

Fixed Costs

Fixed Costs include costs associated with utilities, property insurance, Workers' Compensation insurance, and grants to the City of Takoma Park.

FY20 Recommended Changes	Expenditures	FTEs
FY19 Approved	4,235,976	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	304,913	0.00
FY20 Recommended	4,540,889	0.00

BUDGET SUMMARY

	Actual FY18	Budget FY19	Estimate FY19	Recommended FY20	%Chg Bud/Rec
RECREATION					
EXPENDITURES					
Salaries and Wages	19,200,655	20,463,744	20,066,621	21,352,386	4.3 %
Employee Benefits	4,487,106	4,755,680	4,675,193	4,936,765	3.8 %
Recreation Personnel Costs	23,687,761	25,219,424	24,741,814	26,289,151	4.2 %
Operating Expenses	12,716,210	13,486,555	13,020,047	13,643,692	1.2 %
Capital Outlay	34,750	0	0	0	—

BUDGET SUMMARY

	Actual FY18	Budget FY19	Estimate FY19	Recommended FY20	%Chg Bud/Rec
Recreation Expenditures	36,438,721	38,705,979	37,761,861	39,932,843	3.2 %
PERSONNEL					
Full-Time	139	141	141	143	1.4 %
Part-Time	10	11	11	11	—
FTEs	461.67	464.23	464.23	463.78	-0.1 %
REVENUES					
Facility Rental Fees	786,810	794,600	794,600	833,850	4.9 %
Investment Income	0	72,240	0	0	-100.0 %
Miscellaneous Revenues	170,253	84,365	84,365	84,365	—
Miscellaneous Revenues - Parks ActiveNet	0	45,232	45,232	45,232	—
Property Tax	40,286,138	44,785,455	44,305,451	45,871,958	2.4 %
Recreation Fee Subsidy	0	(800,000)	(800,000)	(800,000)	—
Recreation Fees	9,711,188	10,585,942	10,585,942	6,085,942	-42.5 %
Recreation Revenues	50,954,389	55,567,834	55,015,590	52,121,347	-6.2 %

RECREATION NON-TAX SUPPORTED

EXPENDITURES

Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Recreation Non-Tax Supported Personnel Costs	0	0	0	0	—
Operating Expenses	0	0	0	3,600,000	—
Recreation Non-Tax Supported Expenditures	0	0	0	3,600,000	—

PERSONNEL

Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—

REVENUES

Recreation Fees	0	0	0	8,100,000	—
Recreation Non-Tax Supported Revenues	0	0	0	8,100,000	—

GRANT FUND - MCG

EXPENDITURES

Salaries and Wages	59,497	73,454	73,454	73,454	—
Employee Benefits	6,941	5,619	5,619	5,619	—
Grant Fund - MCG Personnel Costs	66,438	79,073	79,073	79,073	—
Operating Expenses	(1,177)	0	0	0	—
Grant Fund - MCG Expenditures	65,261	79,073	79,073	79,073	—

PERSONNEL

Full-Time	0	0	0	0	—
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BUDGET SUMMARY

	Actual FY18	Budget FY19	Estimate FY19	Recommended FY20	%Chg Bud/Rec
Part-Time	0	0	0	0	—
FTEs	3.12	2.71	2.71	2.71	—
REVENUES					
Federal Grants	0	79,073	79,073	79,073	—
Grant Fund - MCG Revenues	0	79,073	79,073	79,073	—

DEPARTMENT TOTALS

Total Expenditures	36,503,982	38,785,052	37,840,934	43,611,916	12.4 %
Total Full-Time Positions	139	141	141	143	1.4 %
Total Part-Time Positions	10	11	11	11	—
Total FTEs	464.79	466.94	466.94	466.49	-0.1 %
Total Revenues	50,954,389	55,646,907	55,094,663	60,300,420	8.4 %

FY20 RECOMMENDED CHANGES

	Expenditures	FTEs
RECREATION		
	FY19 ORIGINAL APPROPRIATION	38,705,979 464.23
<u>Changes (with service impacts)</u>		
Add: Re-open Expanded Wheaton Community Recreation Center [Recreation Regions and Community Centers]	515,543	3.96
Reduce: Impact of Temporary Closure of MLK Indoor Swim Center for Renovation [Aquatics]	(25,600)	0.00
Reduce: Close Facilities for President's Day and Veteran's Day Due to Low Usage [Recreation Regions and Community Centers]	(26,953)	(0.88)
Reduce: Operating Expenses for Programming in Senior Centers [Senior Adult Programs]	(40,317)	0.00
Reduce: Operating Expenses in Regional Management [Recreation Regions and Community Centers]	(40,729)	0.00
Reduce: Planned Lifecycle Asset Replacement (PLAR) for Painting, Carpeting, Furniture, and Equipment [Planned Lifecycle Asset Replacement]	(48,873)	0.00
Reduce: Single Youth Events While Maintaining More Impactful Ongoing Programming [Youth Development]	(57,495)	(0.78)
Reduce: Operating Funding in Facilities for Community, Holiday, and Special Events While Maintaining Core Facility Operations, Ongoing Programs, and One Large Community Event Per Center [Recreation Regions and Community Centers]	(165,648)	0.00
<u>Other Adjustments (with no service impacts)</u>		
Increase Cost: FY20 Compensation Adjustment	903,786	0.00
Increase Cost: Annualization of Operating Expenses for Excel Beyond the Bell (EBB) Elementary School Program Expansion for Gaithersburg and Oakview Elementary Schools From Half a Year to a Full Year [Youth Development]	196,100	0.00
Increase Cost: Annualization of FY19 Personnel Costs	184,433	0.00
Increase Cost: Risk Management Adjustment [Administration/Policy Management]	132,586	0.00
Increase Cost: Annualization of FY19 Lapsed Positions	112,047	0.00
Increase Cost: Motor Pool Adjustment [Administration/Policy Management]	35,945	0.00

FY20 RECOMMENDED CHANGES

	Expenditures	FTEs
Increase Cost: Retirement Adjustment	26,938	0.00
Increase Cost: Funding for Permits for Special Events [Countywide Programs]	20,260	0.00
Increase Cost: Existing Contractual Increase: Fireworks [Countywide Programs]	5,222	0.00
Decrease Cost: Elimination of One-Time Items Approved in FY19	(12,089)	0.00
Decrease Cost: IT Training and Projects [Technology Services]	(18,233)	0.00
Decrease Cost: Front Desk Customer Services Seasonal Staff Efficiencies in Business Services Group [Business Services]	(20,000)	(0.65)
Decrease Cost: More Effective Use of IT Resources, Using Shared Rather Than Single Use Printers and Copiers, and Single Work Station Computers Rather Than Both Laptop and Desktop Work Stations [Technology Services]	(20,600)	0.00
Decrease Cost: Department Wide Summer Program Training From Two Days to a Half Day With The Remaining Training Held at Individual Recreation Centers [Countywide Programs]	(22,382)	0.00
Decrease Cost: Collaboration Council Contract [Youth Development]	(24,880)	0.00
Shift: Prorated ActiveMONTGOMERY System Administrator Costs to CUPF [Technology Services]	(25,866)	(0.20)
Decrease Cost: Realign Seasonal Staff Assignments, Make More Effective Use of Resources Through More Broad Training in All Program Elements Occurring in a Facility, and More Effective Staff Scheduling [Senior Adult Programs]	(60,084)	(1.90)
Decrease Cost: Reduce Number of Recreation Guides Published Due to Online Presence [Technology Services]	(65,000)	0.00
Decrease Cost: Turnover Savings from Filling Division Chief Administration and IT Position [Administration/Policy Management]	(67,646)	0.00
Decrease Cost: Reallocate MD Senior Olympics Recreation Coordinator Responsibilities to Other Seniors and County Wide Staff [Senior Adult Programs]	(78,601)	0.00
Decrease Cost: Reallocate One Recreation Specialist to Re-open Wheaton Community Recreation Center [Administration/Policy Management]	(85,000)	0.00
FY20 RECOMMENDED	39,932,843	463.78

RECREATION NON-TAX SUPPORTED

FY19 ORIGINAL APPROPRIATION	0	0.00
<u>Other Adjustments (with no service impacts)</u>		
Shift: Recreation Activities Expenses from Recreation Agency Fund to Business Services in the Recreation Tax Supported Fund [Business Services]	2,685,000	0.00
Shift: Recreation Activities Expenses from Recreation Agency Fund to Aquatics Program in the Recreation Tax Supported Fund [Aquatics]	915,000	0.00
FY20 RECOMMENDED	3,600,000	0.00

GRANT FUND - MCG

FY19 ORIGINAL APPROPRIATION	79,073	2.71
FY20 RECOMMENDED	79,073	2.71

PROGRAM SUMMARY

Program Name	FY19 APPR Expenditures	FY19 APPR FTEs	FY20 REC Expenditures	FY20 REC FTEs
Administration/Policy Management	2,058,938	13.89	1,985,690	11.89
Aquatics	6,673,138	120.18	7,743,149	120.18
Countywide Programs	6,059,592	78.84	6,482,786	80.54
Recreation Outreach Services	545,033	5.92	447,460	4.92
Recreation Regions and Community Centers	6,508,694	100.02	6,783,729	101.90
Senior Adult Programs	2,152,225	27.20	2,155,214	26.80
Youth Development	7,107,807	97.84	7,502,582	97.06
Business Services	2,547,507	22.55	4,003,759	14.90
Technology Services	0	0.00	1,033,731	6.80
Planned Lifecycle Asset Replacement	896,142	0.50	932,927	1.50
Fixed Costs	4,235,976	0.00	4,540,889	0.00
Total	38,785,052	466.94	43,611,916	466.49

CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY19 Total\$	FY19 FTES	FY20 Total\$	FY20 FTES
RECREATION					
Urban Districts	Silver Spring Urban District	154,611	0.90	154,827	0.90
Community Use of Public Facilities	Community Use of Public Facilities	0	0.00	27,753	0.20
CIP	Capital Fund	65,955	0.50	68,597	0.50
Total		220,566	1.40	251,177	1.60

FUTURE FISCAL IMPACTS

CE RECOMMENDED (\$000S)

Title	FY20	FY21	FY22	FY23	FY24	FY25
RECREATION						
EXPENDITURES						
FY20 Recommended	39,933	39,933	39,933	39,933	39,933	39,933
No inflation or compensation change is included in outyear projections.						
Annualization of Positions Recommended in FY20	0	7	7	7	7	7
New positions in the FY20 budget are generally assumed to be filled at least two months after the fiscal year begins. Therefore, the above amounts reflect annualization of these positions in the outyears.						
Elimination of One-Time Items Recommended in FY20	0	(40)	(40)	(40)	(40)	(40)
Items recommended for one-time funding in FY20, including one time costs associated with the opening of the Wheaton Recreation Center, will be eliminated from the base in the outyears.						
Savings from Replacement of ActiveMONTGOMERY Shared Agency Booking System	0	(54)	(107)	(107)	(107)	(107)

FUTURE FISCAL IMPACTS

CE RECOMMENDED (\$000S)

Title	FY20	FY21	FY22	FY23	FY24	FY25
Represents the savings in transaction fees from the replacement of the ActiveMONTGOMERY shared booking system used by Recreation, Community Use of Public Facilities, and Parks.						
Wheaton Redevelopment Office Move	0	383	388	388	388	388
The Department of Recreation's move to the Wheaton Redevelopment facility is assumed to be in FY21. Expenses at the Wheaton facility include utilities, maintenance, and parking.						
Labor Contracts	0	188	188	188	188	188
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
Martin Luther King, Jr. Indoor Swim Center Renovation (P721902)	0	90	90	90	90	90
Reflects the impact from the temporary closure of this facility for renovations in FY19 and FY20.						
South County Regional Recreation and Aquatic Center (P721701)	0	0	1,487	2,974	2,974	2,974
Reflects the opening of this facility in FY22.						
Subtotal Expenditures	39,933	40,507	41,946	43,433	43,433	43,433

RECREATION NON-TAX SUPPORTED

EXPENDITURES

FY20 Recommended	3,600	3,600	3,600	3,600	3,600	3,600
No inflation or compensation change is included in outyear projections.						
Subtotal Expenditures	3,600	3,600	3,600	3,600	3,600	3,600

ANNUALIZATION OF PERSONNEL COSTS AND FTES

	FY20 Recommended		FY21 Annualized	
	Expenditures	FTEs	Expenditures	FTEs
Wheaton Recreation Center Re-Opening Base	40,637	1.11	44,331	1.11
Wheaton Recreation Center Re-Opening Increase Hours/Week from 67 to 70	5,254	0.12	5,732	0.12
Wheaton Recreation Center Re-Opening - Increase Week Operations from 48 to 52	4,693	0.11	5,120	0.11
Wheaton Recreation Center Re-Opening Add Seasonal Staff for Second Floor Coverage	26,582	0.62	28,999	0.62
Total	77,166	1.96	84,182	1.96

FY20-25 PUBLIC SERVICES PROGRAM: FISCAL PLAN		Recreation Activities				
FISCAL PROJECTIONS	FY20 REC	FY21 PROJECTION	FY22 PROJECTION	FY23 PROJECTION	FY24 PROJECTION	FY25 PROJECTION
ASSUMPTIONS						
Indirect Cost Rate	20.45%	20.45%	20.45%	20.45%	20.45%	20.45%
CPI (Fiscal Year)	2.3%	2.5%	2.7%	2.7%	2.7%	2.7%
Investment Income Yield	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%
BEGINNING FUND BALANCE	2,000,000	2,000,000	2,000,000	1,999,999	1,999,998	2,000,000
REVENUES						
Charges For Services	8,100,000	8,304,930	8,529,163	8,759,450	8,995,955	9,238,846
Subtotal Revenues	8,100,000	8,304,930	8,529,163	8,759,450	8,995,955	9,238,846
INTERFUND TRANSFERS (Net Non-CIP)	(4,500,000)	(4,613,850)	(4,738,424)	(4,866,361)	(4,997,753)	(5,132,692)
Transfers To Special Fds: Tax Supported	(4,500,000)	(4,613,850)	(4,738,424)	(4,866,361)	(4,997,753)	(5,132,692)
To Recreation Tax Support Fund	(4,500,000)	(4,613,850)	(4,738,424)	(4,866,361)	(4,997,753)	(5,132,692)
TOTAL RESOURCES	5,600,000	5,691,080	5,790,739	5,893,088	5,998,200	6,106,154
PSP OPER. BUDGET APPROP/ EXP'S.						
Operating Budget	(3,600,000)	(3,691,080)	(3,790,740)	(3,893,090)	(3,998,200)	(4,106,150)
Subtotal PSP Oper Budget Approp / Exp's	(3,600,000)	(3,691,080)	(3,790,740)	(3,893,090)	(3,998,200)	(4,106,150)
TOTAL USE OF RESOURCES	(3,600,000)	(3,691,080)	(3,790,740)	(3,893,090)	(3,998,200)	(4,106,150)
YEAR END FUND BALANCE	2,000,000	2,000,000	1,999,999	1,999,998	2,000,000	2,000,004
END-OF-YEAR RESERVES AS A PERCENT OF RESOURCES	35.7%	35.1%	34.5%	33.9%	33.3%	32.8%

Assumptions:

1. Since 1991, Montgomery County has accounted for its non-employee instructor led courses, and related costs, in the Recreation Activities Agency Fund (RAAF). Due to requirements in Governmental Accounting Standards Board (GASB) Statement 84, "Fiduciary Activities", the RAAF will be discontinued beginning in FY20. Because of Recreation's objective to flexibly respond to customer demands for Recreation activities formerly accounted for in the RAAF, this new Non-Tax Supported Recreation Fund has been established.
2. The FY20 beginning fund balance, expenditures, and transfer to the Recreation Fund are based on an analysis of prior RAAF experience.
3. Previously, transfers from the RAAF to the Recreation Fund were reflected as Recreation Fund revenues. In the future, the transfer from the Recreation Activities Fund will be displayed as a transfer to the Recreation Fund.

RECREATION

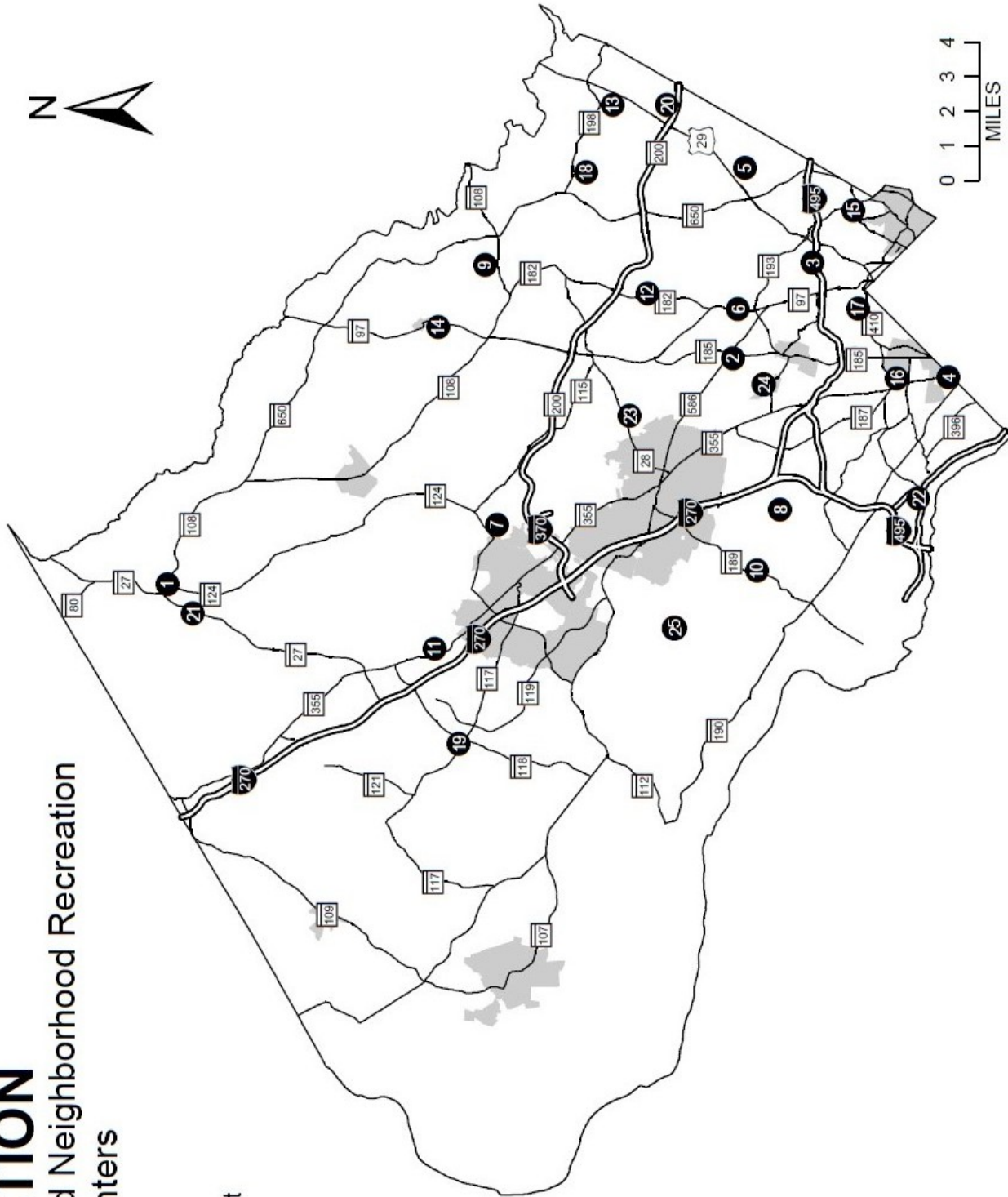
Community and Neighborhood Recreation and Senior Centers

Senior Centers

1. Damascus
2. Holiday Park
3. Margaret Schweinhaut
5. White Oak
15. Long Branch
25. North Potomac

Recreation Centers

4. Wisconsin Place
5. White Oak
6. Wheaton
7. Upper County
8. Scotland
9. Ross Boddy
10. Potomac
11. Plum Gar
12. Mid-County
13. Marilyn Praisner
14. Longwood
15. Long Branch
16. Jane Lawton
17. Gwendolyn Coffield
18. Good Hope
19. Germantown
20. East County
21. Damascus
22. Clara Barton
23. Bauer Drive
24. Ken Gar
25. Nancy H. Dacek North Potomac

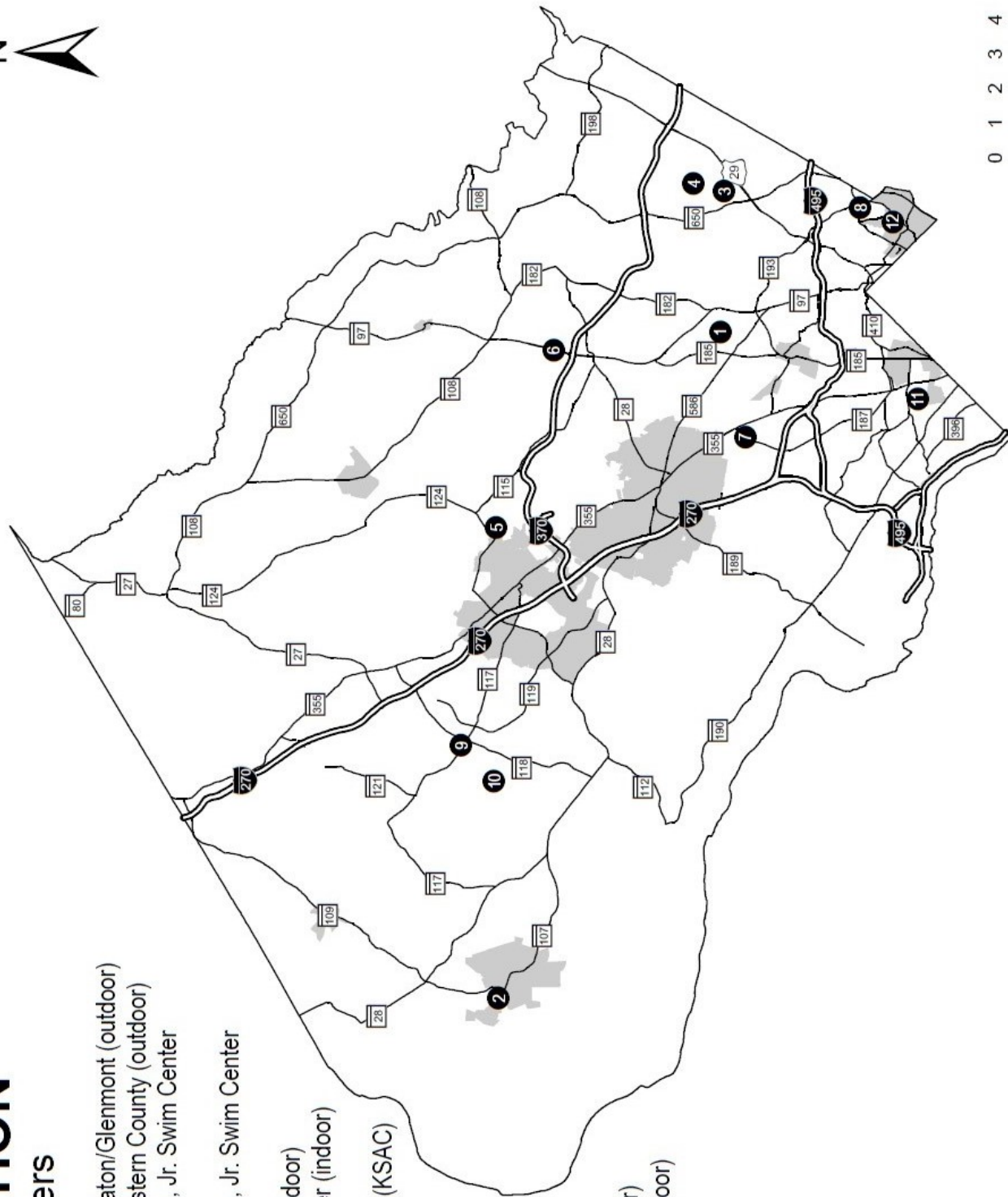


Map produced by: Montgomery County DTS GIS Team, Jan., 2018

RECREATION

Aquatic Centers

1. Hector Ayala Wheaton/Glenmont (outdoor)
2. Sarah E. Auer Western County (outdoor)
3. Martin Luther King, Jr. Swim Center (indoor)
4. Martin Luther King, Jr. Swim Center (outdoor)
5. Upper County (outdoor)
6. Olney Swim Center (indoor)
7. Kennedy-Shriver Aquatic Center (KSAC) (indoor)
8. Long Branch (outdoor)
9. Germantown (outdoor)
10. Germantown (indoor)
11. Bethesda (outdoor)
12. Piney Branch (indoor)



Map produced by DTS-GIS, MCG, Dec., 2017

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