

APPROVED FY21 BUDGET \$46,795,170

FULL TIME EQUIVALENTS 493.09

****** ROBIN RILEY, **DIRECTOR**

MISSION STATEMENT

The mission of the Department of Recreation is to provide high quality, diverse, and accessible programs, services, and facilities that enhance the quality of life for all ages, cultures, and abilities.

BUDGET OVERVIEW

The total approved FY21 Operating Budget for the Department of Recreation is \$46,795,170, an increase of \$1,909,549 or 4.25 percent from the FY20 Approved Budget of \$44,885,621. Personnel Costs comprise 59.33 percent of the budget for 148 full-time position(s) and 11 part-time position(s), and a total of 493.09 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 40.67 percent of the FY21 budget.

The Debt Service for the Recreation Fund is appropriated in the Debt Service Fund and is, therefore, not displayed in this section. To pay for the Debt Service, a transfer of funds from the Recreation fund to the Debt Service Fund of \$10,547,570 is required to cover General Obligation Bond costs.

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- Thriving Youth and Families
- A Greener County

INITIATIVES

Expansion of Friday and Saturday evening hours at the following six recreation centers to provide a safe space for community youth and young adults: Wheaton Community Recreation Center, Good Hope Neighborhood Recreation Center, Long Branch Community Recreation Center, White Oak Community Recreation Center, Plum Gar Community Recreation Center, East County Community Recreation Center.

- Expansion of senior transportation to include Friday service and add service to the North Potomac Recreation Center.
- Relocate the office of the Department of Recreation to Wheaton as part of a countywide initiative to centralize government services to support business growth and development. This move was planned as part of the Wheaton Redevelopment Program, which will encourage private reinvestment in Wheaton through targeted, complementary public investment.
- Add senior programming five days a week at the Wheaton Library and Recreation Center.
- Holiday Park Senior Center and the University of Maryland School of Public Health are jointly conducting research based on a grant received from the National Institute on Aging to determine the effects of six months of exercise training on measures of brain health and cognitive function in older adults. The program started October 2019 and will continue until December 2020.

INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- ** The RecAssist Program provides subsidies to eligible individuals and families to offset costs for activities and membership fees for Recreation sponsored programs. During calendar year 2020, the Department implemented the following upgrades:
 - online application process, to simplify the application process for customers;
 - standardized the subsidy rate, to \$200 per eligible individual;
 - issued reminder postcards to eligible residents, rather than letters, resulting in postage savings;
 - reduced processing times for mail-in applications for RecAssist, with immediate processing for in-person submission.
- * Expand the Bike Safety Education Program in Spring 2020 at the Excel Beyond the Bell Elementary and Summer Fun programs.
- * Expand the Fashion Boot Camp Program to the Upcounty area in Spring 2020.
- ** The Damascus Senior Center received two innovative programming awards from the Maryland Association of Senior Centers (MASC). The first award was for the inter-generational No-Sew Scarves Program, in which senior volunteers and student volunteers produced scarves that were donated to victims of domestic violence. This program was a partnership with the Montgomery County Volunteer Center. The second award was for the inter-generational program enlisting the Damascus High School Brass Quintet to serve as regular performers for the Damascus Senior Center.

PROGRAM CONTACTS

Contact Traci Anderson of the Department of Recreation at 240.777.6801 or Anita Aryeetey of the Office of Management and Budget at 240.777.2784 for more information regarding this department's operating budget.

PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY20 estimates reflect funding based on the FY20 Approved Budget. The FY21 and FY22 figures are performance targets based on the FY21 Approved Budget and funding for comparable service levels in FY22.

PROGRAM DESCRIPTIONS



Administration

The Administration Program provides oversight, leadership, management and supervision to accomplish the Department's mission. The Administration Program includes the Department's senior management, the Director's Office and staff, as well as business and information technology services, communications and outreach, facility planning, asset replacement and fixed-cost management.

The Business Services and Information Technology Teams provide key infrastructure and support to the Department's operations. The Business Services Team provides human resource management, procurement and contracting services, budget and financial administration, and customer services. The Information Technology Team assures availability and efficiency of technical tools, equipment and interfaces, responds to help tickets from the Department's centers and other satellite locations, and delivers training related to the Department's business operations software. Both teams collaborate with agencies of County government, community and other partners, to address the needs of internal and external constituencies.

The Administration Program includes development and management of the Department's capital improvement projects, and plans and implements the lifecycle asset replacement activities to protect the Department's investment and assure efficient, reliable operations of all facilities and equipment in service to County residents. The program also includes fixed costs associated with utilities, property insurance, Workers' Compensation Insurance, and community grants. This Program also includes Communications and Public Outreach, which supports marketing of, and media relations concerning, all recreation and leisure activities in collaboration with the County's Public Information Office (PIO), Maryland-National Capital Park and Planning Commission (M-NCPPC) and Community Use of Public Facilities (CUPF). Outreach activities include summer camps and employment fairs, holiday events and commemorations, and coordination of visits from local, State and Federal dignitaries and agencies as requested.

Program Performance Measures	Actual FY18	Actual FY19	Estimated FY20	Target FY21	Target FY22
Number of administrative services transactions ¹	17,251	17,705	18,059	18,420	18,788
Number of human resources transactions ²	1,837	1,621	1,653	1,686	1,719
Number of seasonal employees	2,315	2,306	2,352	2,352	2,352
Percent of allocated recreation financial assistance dollars used ³	91%	91%	91%	92%	93%

Recreation Administrative Transactions include a variety of complex processes such as contract administration, proposal development and solicitations.

³ Dollars used vs dollars allocated

FY21 Approved Changes	Expenditures	FTEs
FY20 Approved	4,068,912	15.90
Increase Cost: Relocation to Wheaton	312,613	0.00
Shift: Community Grants moved from the Community Grants Non Departmental Account to Recreation Base Budget.	160,000	0.00
Technical Adj: Elimination of a Shared Position	0	(0.10)
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	5,982,777	23.93
FY21 Approved	10,524,302	39.73

² In addition to hiring a high volume of seasonal staff, as part of the Department's safety plan, REC conducts background checks for staff, volunteers, coaches, youth services providers, non-profit partners and contractors.

***** Aquatics

The Aquatics programs provide recreational, fitness, instructional, competitive, therapeutic, and rehabilitative water activities that serve all residents. The broad ranges of programming include lessons, instructional wellness classes, and competitive programming such as dive and swim teams. Facilities also host a wide variety of local, regional, and national events and competitions each year. The Department operates seven regional outdoor pools, four indoor aquatics facilities, and partners with Adventist Community Services to operate the Piney Branch Elementary School pool.

Program Performance Measures	Actual FY18	Actual FY19	Estimated FY20	Target FY21	Target FY22
Revenue generated by aquatics programs	\$6,574,573	\$6,772,695	\$6,800,000	\$6,900,000	\$6,900,000
Percent of total aquatics programs capacity enrolled	65.53%	67.5%	68%	70%	72%
FY21 Approved Changes			E	xpenditures	FTEs

FY21 Approved Changes	Expenditures	FTEs
FY20 Approved	7,735,825	120.18
Increase Cost: Additional Support for Piney Branch Pool	25,000	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	970,859	0.00
FY21 Approved	8,731,684	120.18

Countywide Programs

Countywide Programs offers essential and universally accessible recreation and leisure services to all residents across the region—an indicator of a healthy, affordable, and welcoming community. Program staff generates partnerships with local small businesses and non-profit organizations to activate key public and private spaces and to offer culturally responsive programs, activities and services such as classes, performing arts, camps, sports, workshops, therapeutic recreation, inclusion services, trips and tours and special events which provide a wide range of economic, health and social benefits. Additionally, community outreach such as events and festivals provide a wide platform to bridge diverse groups of people, generate social networks and create community cohesion. Countywide programs promotes positive social capital through the provision of equal access to programs, which cultivates community ties through programs and services for all that produces public benefits by connecting people more deeply to the fabric of the community. The benefits include public enjoyment and engagement; improved perception of community performance; economic well-being; quality recreation time with family friends strengthening social and familial bonds; improvement of mental and physical health thus reducing the impacts of chronic diseases; measurable decreases in rates of crime and other detrimental activities making our communities safer.

Program Performance Measures	Actual FY18	Actual FY19	Estimated FY20	Target FY21	Target FY22
Number of participants registered in countywide recreation programs	35,419	44,472	45,361	46,268	47,193
Percent of recreation customers who report having a disability	1.70%	1.72%	1.8%	2.0%	2.5%
Percent of planned countywide recreation programs completed	79.43%	83.33%	85%	86%	87%

FY21 Approved Changes	Expenditures	FTEs
FY20 Approved	6,474,657	80.54
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	2,016,158	1.47
FY21 Approved	8,490,815	82.01



Recreation Community & Neighborhood Centers

The Department of Recreation has 22 recreation centers throughout the County. These facilities provide affordable programs featuring leisure activities, social interaction, family participation, and community civic involvement, as well as promote community cohesion and identity for all ages.

Our centers are designed to support sports, fitness, dance, community/social activities, and art programs. Activities include instructional programs, organized competitions, performances and exhibitions, recreational clubs and hobby groups, and accessibility initiatives for special populations. Center spaces are available for community activities, party rentals, receptions, and civic group meetings. Designated sites offer afterschool programs for children and youth, such as Club Adventure and Club Friday, at affordable pricing. The centers are a place where individuals, families communities and government are connected, as well as serve as a thriving hub of activities.

Program Performance Measures	Actual FY18	Actual FY19	Estimated FY20	Target FY21	Target FY22
Number of recreation facility bookings	5,143	5,430	5,600	5,650	5,700
Percent of planned programs in recreation centers completed	83.9%	85.98%	87%	88%	89%

FY21 Approved Changes	Expenditures	FTEs
FY20 Approved	6,870,405	104.73
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	128,527	0.71
FY21 Approved	6,998,932	105.44



Senior Adult Programs

The Senior Programs Team offers a wide range of supports, opportunities, programs, services and facilities which are designed to enhance the quality of life and help community members 55 and over remain active, engaged, and independent in their communities. Lifestyle and leisure program offerings such as fitness & wellness, sports, arts and culture, social clubs, trips and special events help to attract and retain active retirees while providing critical tools and resources to improve and maintain the health span and independence of those who are isolated or more vulnerable.

Program Performance Measures	Actual FY18	Actual FY19	Estimated FY20	Target FY21	Target FY22
Number of senior meals served	67,729	66,664	69,330	70,663	74,876
Number of senior program registrants 55 or better	20,093	22,240	22,684	23,352	24,000
Percent of senior program resources leveraged from partners ¹	N/A	29.7%	30.0%	30.0%	30.0%

Data not collected prior to FY19.

FY21 Approved Changes	Expenditures	FTEs
FY20 Approved	2,163,854	27.08
Enhance: Wheaton Senior Programming	289,740	2.81
Enhance: Expand Senior Transportation to Include Fridays and Add Service for North Potomac Senior Program.	180,000	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	50,483	0.00
FY21 Approved	2,684,077	29.89

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Youth Development

The Youth Development team uses recreation to ensure young people are healthy, connected, and productive during out-of-school time. Program staff work to change the landscape of communities by tackling pressing and diverse issues, reducing barriers to participation, and improving equitable access to high quality out-of-school time opportunities which improve outcomes for young people. Positive youth development strategies are used to meet youth where they are and include opportunities, programs, and services which emphasize active and healthy living, youth leadership and social equity, engagement in learning, workforce readiness, and connection to caring adult role models.

Program Performance Measures	Actual FY18	Actual FY19	Estimated FY20	Target FY21	Target FY22
Number of participants registered in youth development programs	11,222	9,877	9,877	9,877	9,877
Average daily attendance in youth development programs	76.20%	76.30%	76.68%	77.06%	77.45%
Percent of youth development program participants who attend 11 or more sessions	58.18%	54.70%	55.00%	58.00%	60.00%

FY21 Approved Changes	Expenditures	FTEs
FY20 Approved	446,659	4.92
Increase Cost: Annualization for Excel Beyond the Bell Elementary Expansion in FY20.	346,300	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	8,572,401	110.92
FY21 Approved	9,365,360	115.84

REALIGNED PROGRAMS

Funding in the following programs has been realigned to other programs within this department.

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Administration/Policy Management

FY21 Approved Changes	Expenditures	FTEs
FY20 Approved	2,102,325	12.89
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(2,102,325)	(12.89)
FY21 Approved	0	0.00



Fixed Costs

FY21 Approved Changes	Expenditures	FTEs
FY20 Approved	4,540,889	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(4,540,889)	0.00
FY21 Approved	0	0.00



Planned Lifecycle Asset Replacement

FY21 Approved Changes	Expenditures	FTEs
FY20 Approved	1,024,900	1.50

FY21 Approved Changes	Expenditures	FTEs
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(1,024,900)	(1.50)
FY21 Approved	0	0.00



** Technology Services

FY21 Approved Changes	Expenditures	FTEs
FY20 Approved	1,033,274	6.80
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(1,033,274)	(6.80)
FY21 Approved	0	0.00

Note(s): In the FY19 budget, Business Services included technology services. In FY20, Technology Services was broken out from Business Services into a stand alone program.



** Youth Development

FY21 Approved Changes	Expenditures	FTEs
FY20 Approved	8,423,921	115.84
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(8,423,921)	(115.84)
FY21 Approved	0	0.00

BUDGET SUMMARY

	Actual FY19	Budget FY20	Estimate FY20	Approved FY21	%Chg Bud/App
RECREATION					
EXPENDITURES					
Salaries and Wages	19,562,317	21,930,649	18,262,676	22,815,599	4.0 %
Employee Benefits	4,576,266	5,048,757	4,520,434	4,869,596	-3.6 %
Recreation Personnel Costs	24,138,583	26,979,406	22,783,110	27,685,195	2.6 %
Operating Expenses	12,553,140	14,227,142	11,751,848	15,430,902	8.5 %
Capital Outlay	2,279	0	0	0	
Recreation Expenditures	36,694,002	41,206,548	34,534,958	43,116,097	4.6 %
PERSONNEL					
Full-Time	141	148	148	148	
Part-Time	11	11	11	11	
FTEs	464.23	487.67	487.67	490.38	0.6 %
REVENUES					
Facility Rental Fees	821,101	833,850	638,762	833,850	
Miscellaneous Revenues	78,518	84,365	84,365	84,365	_
Miscellaneous Revenues - Parks ActiveNet	0	45,232	45,232	45,232	_

BUDGET SUMMARY

	Actual FY19	Budget FY20	Estimate FY20	Approved FY21	%Chg Bud/App
Property Tax	43,687,568	47,136,146	46,142,756	46,839,468	-0.6 %
Recreation Fee Subsidy	0	(800,000)	(800,000)	(800,000)	
Recreation Fees	9,721,860	5,844,942	1,657,718	5,500,000	-5.9 %
Recreation Revenues	54,309,047	53,144,535	47,768,833	52,502,915	-1.2 %
RECREATION NON-TAX SUPPORTED					
EXPENDITURES					
Salaries and Wages	0	0	0	0	_
Employee Benefits	0	0	0	0	_
Recreation Non-Tax Supported Personnel Costs	0	0	0	0	
Operating Expenses	0	3,600,000	3,600,000	3,600,000	_
Recreation Non-Tax Supported Expenditures	0	3,600,000	3,600,000	3,600,000	_
PERSONNEL					
Full-Time	0	0	0	0	_
Part-Time	0	0	0	0	_
FTEs	0.00	0.00	0.00	0.00	
REVENUES					
Recreation Fees	0	8,100,000	8,100,000	8,100,000	
Recreation Non-Tax Supported Revenues	0	8,100,000	8,100,000	8,100,000	_
GRANT FUND - MCG					
EXPENDITURES					
Salaries and Wages	72,504	73,454	73,454	73,454	_
Employee Benefits	5,547	5,619	5,619	5,619	_
Grant Fund - MCG Personnel Costs	78,051	79,073	79,073	79,073	
Operating Expenses	7,447	0	0	0	
Grant Fund - MCG Expenditures	85,498	79,073	79,073	79,073	_
PERSONNEL					
Full-Time	0	0	0	0	_
Part-Time	0	0	0	0	_
FTEs	2.71	2.71	2.71	2.71	_
REVENUES					
Federal Grants	25,696	79,073	79,073	79,073	_
State Grants	(23,128)	0	0	0	
Grant Fund - MCG Revenues	2,568	79,073	79,073	79,073	_
DEPARTMENT TOTALS					
Total Expenditures	36,779,500	44,885,621	38,214,031	46,795,170	4.3 %
Total Full-Time Positions	141	148	148	148	

BUDGET SUMMARY

	Actual	Budget	Estimate	Approved	%Chg
	FY19	FY20	FY20	FY21	Bud/App
Total Part-Time Positions	11	11	11	11	_
Total FTEs	466.94	490.38	490.38	493.09	0.6 %
Total Revenues	54,311,615	61,323,608	55,947,906	60,681,988	-1.0 %

FY21 APPROVED CHANGES

	Expenditures	FTE
ECREATION		
FY20 ORIGINAL APPROPRIATION	41,206,548	487.6
Changes (with service impacts)		
Enhance: Wheaton Senior Programming [Senior Adult Programs]	289,740	2.8
Enhance: Expand Senior Transportation to Include Fridays and Add Service for North Potomac Senior Program. Senior Adult Programs]	180,000	0.0
Other Adjustments (with no service impacts)		
ncrease Cost: FY21 Compensation Adjustment	466,297	0.0
ncrease Cost: Annualization for Excel Beyond the Bell Elementary Expansion in FY20. [Youth Development]	346,300	0.0
ncrease Cost: Relocation to Wheaton [Administration]	312,613	0.0
ncrease Cost: Annualization of FY20 Lapsed Positions	292,878	0.0
ncrease Cost: Annualization of FY20 Compensation Increases	212,559	0.0
Shift: Community Grants moved from the Community Grants Non Departmental Account to Recreation Base Budget. [Administration]	160,000	0.0
ncrease Cost: Risk Management Adjustment	86,943	0.0
ncrease Cost: Additional Support for Piney Branch Pool [Aquatics]	25,000	0.0
ncrease Cost: Print and Mail Adjustment	7,106	0.0
ncrease Cost: Annualization of FY20 Operating Expenses	3,633	0.0
echnical Adj: Elimination of a Shared Position [Administration]	0	(0.10
Decrease Cost: Motor Pool Adjustment	(30,873)	0.0
Decrease Cost: Elimination of One-Time Items Approved in FY20	(40,000)	0.0
Decrease Cost: Annualization of FY20 Personnel Costs	(146,448)	0.0
Decrease Cost: Retirement Adjustment	(256,199)	0.0
FY21 APPROVED	43,116,097	490.3
ECREATION NON-TAX SUPPORTED		
FY20 ORIGINAL APPROPRIATION	3,600,000	0.0
FY21 APPROVEI		0.0
TIZIATINOVE	3,000,000	0.0

FY21 APPROVED CHANGES

	Expenditures	FTEs
FY20 ORIGINAL APPROPRIATION	N 79,073	2.71
FY21 APPROVE	79,073	2.71

PROGRAM SUMMARY

Program Name	FY20 APPR Expenditures	FY20 APPR FTEs	FY21 APPR Expenditures	FY21 APPR FTEs
Administration	4,068,912	15.90	10,524,302	39.73
Administration/Policy Management	2,102,325	12.89	0	0.00
Aquatics	7,735,825	120.18	8,731,684	120.18
Countywide Programs	6,474,657	80.54	8,490,815	82.01
Fixed Costs	4,540,889	0.00	0	0.00
Planned Lifecycle Asset Replacement	1,024,900	1.50	0	0.00
Recreation Community & Neighborhood Centers	6,870,405	104.73	6,998,932	105.44
Senior Adult Programs	2,163,854	27.08	2,684,077	29.89
Technology Services	1,033,274	6.80	0	0.00
Youth Development	446,659	4.92	9,365,360	115.84
Youth Development	8,423,921	115.84	0	0.00
	Total 44,885,621	490.38	46,795,170	493.09

CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund		FY20 Total\$	FY20 FTEs	FY21 Total\$	FY21 FTEs
RECREATION						
Urban Districts	Silver Spring Urban District		154,063	0.90	0	0.00
Community Use of Public Facilities	Community Use of Public Facilities		27,581	0.20	28,881	0.20
CIP	Capital Fund		68,172	0.50	69,187	0.50
		Total	249,816	1.60	98,068	0.70

FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY21	FY22	FY23	FY24	FY25	FY26
RECREATION						
EXPENDITURES						
FY21 Approved	43,116	43,116	43,116	43,116	43,116	43,116
No inflation or compensation change is included in outyear projections.						

FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY21	FY22	FY23	FY24	FY25	FY26	
Savings from Replacement of ActiveMONTGOMERY Shared Agency Booking System	0	(54)	(54)	(54)	(54)	(54)	
Represents the savings in transaction fees from the replacement of the ActiveMo Community Use of Public Facilities, and Parks.	ONTGOMI	ERY share	ed booking	system us	sed by Red	creation,	
Wheaton Redevelopment Office Move	0	5	5	5	5	5	
The Department of Recreation's move to the Wheaton Redevelopment facility is assumed to be in FY21. Expenses at the Wheaton facility include utilities, maintenance, and parking.							
Kennedy Shriver Aquatic Center Building Envelope Improvement (P721503)	0	0	0	0	32	191	
South County Regional Recreation and Aquatic Center (P721701)	0	0	1,333	3,346	3,346	3,346	
Subtotal Expenditures	43,116	43,067	44,400	46,413	46,477	46,795	
RECREATION NON-TAX SUPPORTED							
EXPENDITURES							
FY21 Approved	3,600	3,600	3,600	3,600	3,600	3,600	
No inflation or compensation change is included in outyear projections.							
Subtotal Expenditures	3,600	3,600	3,600	3,600	3,600	3,600	





