



Management and Budget

RECOMMENDED FY22 BUDGET

\$6,418,437

FULL TIME EQUIVALENTS

41.25

 JENNIFER BRYANT, DIRECTOR

MISSION STATEMENT

The Office of Management and Budget (OMB) offers a broad-based, objective perspective on public policies, fiscal policies, and performance management to the County Executive, County Council, and other County partners. The analytical work performed in OMB provides policymakers with data and options to make informed decisions and supports the goals of advancing Racial Equity and Social Justice as well as addressing climate change. The Office supports and enhances the effective operation of County government, ensuring funds are spent in the most fiscally prudent and socially responsible way, and that performance objectives are achieved. OMB also ensures that County expenditures are made in accordance with Executive policies and Council appropriations, consistent with the County Charter.

BUDGET OVERVIEW

The total recommended FY22 Operating Budget for the Office of Management and Budget is \$6,418,437, an increase of \$37,675 or 0.59 percent from the FY21 Approved Budget of \$6,380,762. Personnel Costs comprise 95.62 percent of the budget for 41 full-time position(s) and one part-time position(s), and a total of 41.25 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 4.38 percent of the FY22 budget.

COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:

 **Effective, Sustainable Government**

PROGRAM CONTACTS

Contact Chris Mullin of the Office of Management and Budget at 240.777.2772 for more information regarding this department's operating budget.

PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable). The FY21 estimates reflect funding based on the

FY21 Approved Budget. The FY22 and FY23 figures are performance targets based on the FY22 Recommended Budget and funding for comparable service levels in FY23.

Measure	Actual FY19	Actual FY20	Estimated FY21	Target FY22	Target FY23
Program Measures					
Public engagement with budget: Attendance at budget forums ¹	560	N/A	500	500	500
Overall Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award ratings: Percent rated outstanding or proficient ²	96.8%	96.8%	96.8%	96.8%	96.8%
Percent of staff satisfied with usefulness of OMB IT systems ³	85%	N/A	N/A	87%	90%

¹ In person budget forums were suspended in 2020 due to social distancing restrictions related to COVID-19, and budget forums transitioned to an online platform.

² The fiscal year shown for GFOA rating corresponds to the fiscal year during which the budget was prepared (e.g. FY20 GFOA results apply to FY21 budget document, which was prepared during FY20).

³ Survey not administered in FY20 or FY21 due to outcome budgeting implementation and COVID-19

PROGRAM DESCRIPTIONS

☀ Fiscal, Policy, and Performance Analysis

The Fiscal, Policy, and Performance Analysis Program is comprised of three teams: the Fiscal and Policy Analysis Team, the Performance Analysis Team (CountyStat), and the Shared Services Team. Together, these teams ensure prudent management of County resources and services to achieve desired outcomes. Staff on the Fiscal and Policy Analysis Team prepare the County's Operating and Capital Budgets, Public Services Program, and Capital Improvement Program ensuring compliance with the County Charter and the decisions of elected officials. The Performance Analysis Team provides data analytics services to improve performance and support for ongoing monitoring the effectiveness of County government services to improve performance, reinforce accountability, and focus on results. The Shared Services Team promotes the efficient use of County resources by providing core administrative and business functions to smaller County departments and offices, thereby allowing those departments and offices to focus their duties directly on their core missions and functions.

BUDGET SUMMARY

	Actual FY20	Budget FY21	Estimate FY21	Recommended FY22	%Chg Bud/Rec
COUNTY GENERAL FUND					
EXPENDITURES					
Salaries and Wages	3,697,178	4,916,789	4,106,495	4,962,657	0.9 %
Employee Benefits	1,079,095	1,172,812	1,041,667	1,174,474	0.1 %
County General Fund Personnel Costs	4,776,273	6,089,601	5,148,162	6,137,131	0.8 %
Operating Expenses	213,368	291,161	264,644	281,306	-3.4 %
County General Fund Expenditures	4,989,641	6,380,762	5,412,806	6,418,437	0.6 %
PERSONNEL					
Full-Time	33	41	41	41	—
Part-Time	1	1	1	1	—

BUDGET SUMMARY

	Actual FY20	Budget FY21	Estimate FY21	Recommended FY22	%Chg Bud/Rec
FTEs	33.25	41.25	41.25	41.25	—

FY22 RECOMMENDED CHANGES

		Expenditures	FTEs
COUNTY GENERAL FUND			
FY21 ORIGINAL APPROPRIATION		6,380,762	41.25
<u>Other Adjustments (with no service impacts)</u>			
Increase Cost: FY21 Compensation Adjustment		128,970	0.00
Increase Cost: FY22 Compensation Adjustment		45,554	0.00
Increase Cost: Print and Mail Adjustment		5,145	0.00
Increase Cost: Retirement Adjustment		621	0.00
Decrease Cost: Elimination of One-Time Items Approved in FY21		(15,000)	0.00
Decrease Cost: Increase lapse [Fiscal, Policy, and Performance Analysis]		(127,615)	0.00
FY22 RECOMMENDED		6,418,437	41.25

CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY21 Total\$	FY21 FTEs	FY22 Total\$	FY22 FTEs
COUNTY GENERAL FUND					
Human Resources	Employee Health Self Insurance	99,619	0.50	99,619	0.50

FUNDING PARAMETER ITEMS

CE RECOMMENDED (\$000S)

Title	FY22	FY23	FY24	FY25	FY26	FY27
COUNTY GENERAL FUND						
EXPENDITURES						
FY22 Recommended	6,418	6,418	6,418	6,418	6,418	6,418
No inflation or compensation change is included in outyear projections.						
Elimination of One-Time Items Recommended in FY22	0	(128)	(128)	(128)	(128)	(128)
Items recommended for one-time funding in FY22, including (fill in major item names based on your Competition List), will be eliminated from the base in the outyears.						
Labor Contracts	0	99	99	99	99	99
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
Subtotal Expenditures	6,418	6,389	6,389	6,389	6,389	6,389

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