



# Public Libraries

## APPROVED FY23 BUDGET

\$45,887,041

## FULL TIME EQUIVALENTS

403.60

 ANITA VASSALLO, DIRECTOR

## MISSION STATEMENT

Montgomery County Public Libraries (MCPL) offers free and equal access to services and resources that connect the people of Montgomery County to ideas and information which sustain and enrich their lives.

MCPL's Vision: Our diverse community of lifelong learners finds MCPL to be an open, inviting, and vital gateway to the information, ideas, and enrichment that strengthens our County. A diverse, highly qualified staff continually assesses community needs and interests to support, encourage, and inspire our customers.

MCPL's Values: MCPL believes in the right of all to learn and to grow. We value intellectual freedom, accountability, quality service, diversity, fairness, professional ethics, integrity of information, and respect for our customers, our community, and ourselves. We are a learning organization that functions openly by exploring new ideas and using the collective talent, knowledge, and creativity of employees at all levels.





## BUDGET OVERVIEW

The total approved FY23 Operating Budget for the Department of Public Libraries is \$45,887,041, an increase of \$3,181,434 or 7.45 percent from the FY22 Approved Budget of \$42,705,607. Personnel Costs comprise 79.13 percent of the budget for 233 full-time position(s) and 207 part-time position(s), and a total of 403.60 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 20.87 percent of the FY23 budget.

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

-  **Thriving Youth and Families**
-  **A Growing Economy**
-  **A Greener County**
-  **Effective, Sustainable Government**

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## INITIATIVES

- ★ Reduce Montgomery County Public Library's lapse budget by \$1,500,000 which will enable the Department to recruit more librarians and other support staff and improve customer service.
- ★ Increase Montgomery County Public Library's collections budget by \$900,000 to reduce wait times for eBooks.
- ★ With the exception of Maggie Nightingale Library and Noyes Library for Young Children, library public service hours were equalized and Sunday service hours were expanded to eight hours.
- ★ Partnered with Health and Human Services, Office of Emergency Management and Homeland Security, Department of General Services, and the County Executive's Office to distribute over 800,000 COVID rapid test kits and over 1 million N95 masks to the public from 19 library branch locations.
- ★ Awarded \$8 million of American Rescue Plan Act (ARPA) Emergency Connectivity Funds, in partnership with Technology and Enterprise Business Solutions, to provide 20,000 laptop computers to County residents who lack access to an internet connected device.
- ★ Awarded \$100,000 from the Maryland State Library through ARPA funds to purchase an outreach van that will allow the Department to bring resources and services to under-served communities.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- ★ Increased the distribution of marketing messages from 5,468 subscribers to more than 285,000 using the new OrangeBoy Savannah Community Engagement platform beginning November 2021.
- ★ Enhanced the monthly "Check Us Out" eNewsletter with personal video message from the Director.
- ★ Implemented a new model for recruitment and selection within the Department to streamline the process.
- ★ Launched Strategic Plan process in partnership with the County Executive's Innovation Team.
- ★ Partnering with Chesapeake Bay Foundation and Friends of the Library Montgomery County to launch a more relevant Summer Reading program in 2022 that will help children understand and support the health of the Chesapeake Bay.
- ★ Activated outdoor space at the Long Branch Library to respond to community needs.
- ★ The Department developed a wide range of virtual programs for all ages.
- ★ Purchased equipment to support outdoor programming.

## PROGRAM CONTACTS

Contact Steve Kapani of the Department of Public Libraries at 240.777.0045 or Deborah Lambert of the Office of Management and Budget at 240.777.2794 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY22 estimates reflect funding based on the FY22 Approved Budget. The FY23 and FY24 figures are performance targets based on the FY23 Approved Budget and funding for

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comparable service levels in FY24.

## PROGRAM DESCRIPTIONS

### Administration

The Office of the Director has the responsibility for the overall management and leadership of the Department. The Director's Office also oversees strategic planning and evaluation of services, public relations with the community, marketing the department's services, partnerships, Memoranda of Understanding (MOUs), and the Library Board. The Director's Office directly manages the Human Resources Unit, the Business Office, and three Assistant Directors.

The Human Resources Unit oversees human resources, staff development and training, customer accounts, circulation services, workplace competency, Equal Employment Opportunity (EEO) issues, recruitment and training, and labor/management relations.

The Business Office oversees preparation and management of the Department's budget, contracts and procurement, revenue, grants, equipment management, and Council liaison.

The Assistant Directors are responsible for Programming, Outreach, Community Partnerships, Facilities Maintenance, ADA Compliance/Oversight, Emergency Management/COOP, Workplace Safety, Technology Management, Data & Performance Analytics, Collection Management, and Digital Strategies.

| <b>FY23 Approved Changes</b>  | <b>Expenditures</b> | <b>FTEs</b>  |
|---|---------------------|--------------|
| <b>FY22 Approved</b>  | <b>2,343,962</b>    | <b>23.00</b> |
| Increase Cost: Mid-Year Creation of Full-Time Administrative Specialist III Position  | 98,734              | 1.00         |
| Enhance: Funding to Recruit Currently Unfunded Vacant Positions to Improve Customer Service   | 20,249              | 0.00         |
| Increase Cost: Eight Percent Inflationary Increase for Nonprofit Contract   | 11,280              | 0.00         |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (465,483)           | (2.00)       |
| <b>FY23 Approved</b>  | <b>2,008,742</b>    | <b>22.00</b> |

### Library Services to the Public

MCPL consists of 23 library sites including the Noyes Library for Young Children, the Montgomery County Correctional Facility Library, and the Collection Management Center.

Library services are available to all County residents, Maryland residents, and those working or attending school in Montgomery County, free of charge. Library customers use MCPL services including information services for children and adults delivered in person, over the telephone, in the stacks, and outside the walls; a Public Access Catalog for access to indices and full text materials; downloadable content and streaming services; automated renewal, online catalog, and customer account access (24 hours, 7 days a week); programming for children, teens, seniors, and adults; technologies such as 3D printers, digital media labs, Science, Technology, Engineering, and Mathematics (STEM) kits, wireless hotspots; in-house laptops and meeting rooms and collaboration spaces for public use.

The Collection Development Unit provides for the selection, acquisition, cataloging, processing, and delivery of library content

and materials, including electronic resources, eBooks, eAudio books, and streaming services.

The Collection Development Unit is responsible for planning and inclusion of new formats and the evaluation of collections in relation to community information needs. Collections are purchased for English learners, as well as collections in world languages.

The materials delivery service delivers new materials, customer requested items, and returned materials among MCPL branches.

The cataloging and processing unit prepares all library materials for use in the branches.

The inter-library loan service provides opportunities for Montgomery County cardholders to use materials from public library systems throughout Maryland, from out-of-state public libraries, and from academic and special libraries throughout the world.

| Program Performance Measures   | Actual FY20 | Actual FY21 | Estimated FY22 | Target FY23 | Target FY24 |
|--|-------------|-------------|----------------|-------------|-------------|
| Number of items checked out (circulation) and materials used in a library <sup>1</sup> | 10,157,415  | 9,184,309   | 10,049,055     | 11,244,297  | 12,713,718  |
| Number of public computer and Wi-Fi sessions <sup>2</sup>                              | 13,301,153  | 2,928,893   | 7,220,627      | 9,043,112   | 11,325,592  |
| Total use of library adult learning programs, services, and events <sup>3</sup>        | 658,371     | 641,371     | 365,237        | 529,641     | 795,816     |
| Active library users <sup>4</sup>  | 199,265     | 143,016     | 173,612        | 202,137     | 217,562     |
| Number of participants in early literacy programming <sup>5</sup>                      | 90,812      | 53,281      | 23,927         | 28,758      | 34,564      |
| Library electronic database usage <sup>6</sup>   | 1,459,556   | 1,382,395   | 1,641,684      | 2,344,324   | 3,347,694   |

<sup>1</sup> The number of borrowed physical items; items marked "used" in a branch (i.e., left on tables and scanned in the library's system as having been consulted by a customer); and select eResource items with "checkout" equivalents. Facilities closure for COVID affected level of use of libraries' physical inventory. "Contactless service" was available July 7, 2020 through June 30, 2021 with branches re-opening for public access in three "rolling" phases, beginning June 1, 2021.

<sup>2</sup> Numbers represent aggregate sessions. Facilities closure for COVID affected use of these resources. Branches re-opened for public access in three "rolling" phases, beginning June 1, 2021.

<sup>3</sup> "Total use" comprises select eResources, attendance at English conversation clubs, "business and workforce" and "computer/smart technology" in-person and virtual programs where applicable.

<sup>4</sup> "Active user" is a registered MCPL borrower who has used their library card at least once within the 12 month period from current date of data search. These users are associated with a Montgomery County ZIP code. Facilities closure for COVID affected meeting room use by the public. Branches re-opened for public access in three "rolling" phases, beginning June 1, 2021.

<sup>5</sup> "Early Literacy Programming" comprises the number of attendees at Storytimes. Facilities closure for COVID affected meeting room use by the public. Branches re-opened for public access in three "rolling" phases, beginning June 1, 2021. Programs continued to be held virtually through FY21.

<sup>6</sup> Numbers represent "any action performed by the user in relation to a content item."

| FY23 Approved Changes  | Expenditures      | FTEs          |
|--|-------------------|---------------|
| <b>FY22 Approved</b>   | <b>40,184,310</b> | <b>380.06</b> |
| Enhance: Funding to Recruit Currently Unfunded Vacant Positions to Improve Customer Service  | 1,479,751         | 0.00          |
| Enhance: Collections Budget to Reduce Wait Times for eBooks  | 900,000           | 0.00          |
| Shift: Annual Costs for Software License Renewals and Maintenance Agreements from FY23 Capital Improvements Program to FY23 Operating Budget | 93,150            | 0.00          |
| Increase Cost: Shift Differential  | 81,500            | 0.00          |
| Enhance: Increase Full-Time Equivalents for Library Technicians in Collection Management Unit  | 63,332            | 1.04          |
| Increase Cost: Increase Library Staff Development Grant to FY22 Approved Amount  | 12,600            | 0.00          |
| Decrease Cost: Abolish Two Vacant Information Technician III Positions and Create one Information Technology Specialist III Position         | (56,373)          | (1.00)        |
| Decrease Cost: Abolish Two Vacant Positions - One Part-Time Office Clerk and One Full-Time Supply Technician                                 | (97,928)          | (1.50)        |

| FY23 Approved Changes   | Expenditures      | FTEs          |
|---|-------------------|---------------|
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 1,036,413         | 2.00          |
| <b>FY23 Approved</b>  | <b>43,696,755</b> | <b>380.60</b> |

## ☀ Workforce and Business Development

Montgomery County Public Libraries has a special emphasis on developing and supporting workforce and business development in the County. The area of the Department's service falls under the Assistant Director for Programs and Outreach and is headed by a full-time Program Specialist for Workforce and Business Development.

Within this program MCPL:

- Develops a comprehensive annual plan for systemwide offering of workforce, business, digital, and financial literacy programs within the 22 branch MCPL system. Defines scope of all programs offered to ensure consistency with MCPL customer needs.
- Initiates and maintains multiple collaborative relationships and partnerships with key workforce, business, digital, and financial literacy contacts.
- Provides resources and materials to support the County's Business Connect program which is a business assistance hub where small business owners can get information, support, and training to start or grow their companies.
- In addition, the Department recruits, screens, interviews candidates, and awards seats for MCPLs Career Online High School program. Career Online High School is an AdvancED/SACS/NCA/NWAC-accredited program that enables students to earn their high school diplomas while gaining real-world career skills.

| Program Performance Measures  | Actual<br>FY20 | Actual<br>FY21 | Estimated<br>FY22 | Target<br>FY23 | Target<br>FY24 |
|---|----------------|----------------|-------------------|----------------|----------------|
| Attendees at business and workforce development programs <sup>1</sup>     | 5,039          | 1,343          | 3,206             | 3,561          | 3,956          |
| Active partnerships with workforce and business development organizations | 21             | 18             | 21                | 24             | 27             |

<sup>1</sup> Numbers represent onsite and virtual program attendees. Facilities closure for COVID affected onsite program attendance by the public. Branches re-opened for public access in three "rolling" phases, beginning June 1, 2021.

| FY23 Approved Changes   | Expenditures   | FTEs        |
|---|----------------|-------------|
| <b>FY22 Approved</b>  | <b>177,335</b> | <b>1.00</b> |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 4,209          | 0.00        |
| <b>FY23 Approved</b>  | <b>181,544</b> | <b>1.00</b> |

## BUDGET SUMMARY

|                            | Actual<br>FY21 | Budget<br>FY22 | Estimate<br>FY22 | Approved<br>FY23 | %Chg<br>Bud/App |
|----------------------------|----------------|----------------|------------------|------------------|-----------------|
| <b>COUNTY GENERAL FUND</b> |                |                |                  |                  |                 |
| <b>EXPENDITURES</b>        |                |                |                  |                  |                 |
| Salaries and Wages         | 21,613,946     | 24,954,726     | 22,619,469       | 27,054,880       | 8.4 %           |

## BUDGET SUMMARY

|   | Actual<br>FY21    | Budget<br>FY22    | Estimate<br>FY22  | Approved<br>FY23  | %Chg<br>Bud/App |
|---|-------------------|-------------------|-------------------|-------------------|-----------------|
| Employee Benefits                             | 8,273,176         | 8,966,994         | 8,039,897         | 9,043,476         | 0.9 %           |
| <b>County General Fund Personnel Costs</b>    | <b>29,887,122</b> | <b>33,921,720</b> | <b>30,659,366</b> | <b>36,098,356</b> | <b>6.4 %</b>    |
| Operating Expenses                            | 8,014,189         | 8,530,887         | 8,645,390         | 9,523,085         | 11.6 %          |
| <b>County General Fund Expenditures</b>       | <b>37,901,311</b> | <b>42,452,607</b> | <b>39,304,756</b> | <b>45,621,441</b> | <b>7.5 %</b>    |
| PERSONNEL                                     |                   |                   |                   |                   |                 |
| Full-Time                                     | 231               | 232               | 232               | 231               | -0.4 %          |
| Part-Time                                     | 209               | 208               | 208               | 207               | -0.5 %          |
| FTEs  | 401.31            | 401.86            | 401.86            | 401.40            | -0.1 %          |
| REVENUES                                      |                   |                   |                   |                   |                 |
| Library Fees                                  | 118               | 19,000            | 400               | 400               | -97.9 %         |
| Library Fines                                 | 26,741            | 46,000            | 90,000            | 90,000            | 95.7 %          |
| Miscellaneous Revenues                        | (25,529)          | 292,500           | 145,000           | 145,000           | -50.4 %         |
| Parking Fees                                  | 18,692            | 60,000            | 35,000            | 35,000            | -41.7 %         |
| State Reimbursement: Library Operations       | 3,458,735         | 3,509,000         | 3,509,300         | 3,632,000         | 3.5 %           |
| State Reimbursement: Library Staff Retirement | 1,830,663         | 2,120,000         | 2,120,000         | 2,120,000         | —               |
| <b>County General Fund Revenues</b>           | <b>5,309,420</b>  | <b>6,046,500</b>  | <b>5,899,700</b>  | <b>6,022,400</b>  | <b>-0.4 %</b>   |

### GRANT FUND - MCG

|   |                  |                |                |                |               |
|---|------------------|----------------|----------------|----------------|---------------|
| EXPENDITURES                            |                  |                |                |                |               |
| Salaries and Wages                      | 686,938          | 147,312        | 147,312        | 163,048        | 10.7 %        |
| Employee Benefits                       | 21,418           | 44,764         | 44,764         | 48,445         | 8.2 %         |
| <b>Grant Fund - MCG Personnel Costs</b> | <b>708,356</b>   | <b>192,076</b> | <b>192,076</b> | <b>211,493</b> | <b>10.1 %</b> |
| Operating Expenses                      | 407,180          | 60,924         | 60,924         | 54,107         | -11.2 %       |
| <b>Grant Fund - MCG Expenditures</b>    | <b>1,115,536</b> | <b>253,000</b> | <b>253,000</b> | <b>265,600</b> | <b>5.0 %</b>  |
| PERSONNEL                               |                  |                |                |                |               |
| Full-Time                               | 2                | 2              | 2              | 2              | —             |
| Part-Time                               | 0                | 0              | 0              | 0              | —             |
| FTEs                                    | 3.20             | 2.20           | 2.20           | 2.20           | —             |
| REVENUES                                |                  |                |                |                |               |
| Federal Grants                          | 970,179          | 0              | 0              | 0              | —             |
| State Grants                            | 132,688          | 253,000        | 253,000        | 265,600        | 5.0 %         |
| <b>Grant Fund - MCG Revenues</b>        | <b>1,102,867</b> | <b>253,000</b> | <b>253,000</b> | <b>265,600</b> | <b>5.0 %</b>  |

### DEPARTMENT TOTALS

|                                  |                   |                   |                   |                   |               |
|----------------------------------|-------------------|-------------------|-------------------|-------------------|---------------|
| <b>Total Expenditures</b>        | <b>39,016,847</b> | <b>42,705,607</b> | <b>39,557,756</b> | <b>45,887,041</b> | <b>7.4 %</b>  |
| <b>Total Full-Time Positions</b> | <b>233</b>        | <b>234</b>        | <b>234</b>        | <b>233</b>        | <b>-0.4 %</b> |
| <b>Total Part-Time Positions</b> | <b>209</b>        | <b>208</b>        | <b>208</b>        | <b>207</b>        | <b>-0.5 %</b> |
| <b>Total FTEs</b>                | <b>404.51</b>     | <b>404.06</b>     | <b>404.06</b>     | <b>403.60</b>     | <b>-0.1 %</b> |
| <b>Total Revenues</b>            | <b>6,412,287</b>  | <b>6,299,500</b>  | <b>6,152,700</b>  | <b>6,288,000</b>  | <b>-0.2 %</b> |

## FY23 APPROVED CHANGES

|   | Expenditures      | FTEs          |
|---|-------------------|---------------|
| <b>COUNTY GENERAL FUND</b>  |                   |               |
| <b>FY22 ORIGINAL APPROPRIATION</b>  | <b>42,452,607</b> | <b>401.86</b> |
| <b><u>Changes (with service impacts)</u></b>  |                   |               |
| Enhance: Funding to Recruit Currently Unfunded Vacant Positions to Improve Customer Service [Library Services to the Public]  | 1,479,751         | 0.00          |
| Enhance: Collections Budget to Reduce Wait Times for eBooks [Library Services to the Public]  | 900,000           | 0.00          |
| Enhance: Increase Full-Time Equivalents for Library Technicians in Collection Management Unit [Library Services to the Public]  | 63,332            | 1.04          |
| Enhance: Funding to Recruit Currently Unfunded Vacant Positions to Improve Customer Service [Administration]  | 20,249            | 0.00          |
| <b><u>Other Adjustments (with no service impacts)</u></b>   |                   |               |
| Increase Cost: Annualization of FY22 Compensation Increases   | 747,906           | 0.00          |
| Increase Cost: FY23 Compensation Adjustment   | 737,481           | 0.00          |
| Increase Cost: Mid-Year Creation of Full-Time Administrative Specialist III Position [Administration]   | 98,734            | 1.00          |
| Shift: Annual Costs for Software License Renewals and Maintenance Agreements from FY23 Capital Improvements Program to FY23 Operating Budget [Library Services to the Public] | 93,150            | 0.00          |
| Increase Cost: Shift Differential [Library Services to the Public]  | 81,500            | 0.00          |
| Increase Cost: Eight Percent Inflationary Increase for Nonprofit Contract [Administration]  | 11,280            | 0.00          |
| Increase Cost: Printing and Mail Adjustment   | 6,070             | 0.00          |
| Decrease Cost: Motor Pool Adjustment  | (18,302)          | 0.00          |
| Decrease Cost: Abolish Two Vacant Information Technician III Positions and Create one Information Technology Specialist III Position [Library Services to the Public]         | (56,373)          | (1.00)        |
| Decrease Cost: Abolish Two Vacant Positions - One Part-Time Office Clerk and One Full-Time Supply Technician [Library Services to the Public]                                 | (97,928)          | (1.50)        |
| Decrease Cost: Annualization of FY22 Personnel Costs  | (283,796)         | 0.00          |
| Decrease Cost: Retirement Adjustment  | (614,220)         | 0.00          |
| <b>FY23 APPROVED</b>  | <b>45,621,441</b> | <b>401.40</b> |

### GRANT FUND - MCG

|  |                |             |
|--|----------------|-------------|
| <b>FY22 ORIGINAL APPROPRIATION</b>   | <b>253,000</b> | <b>2.20</b> |
| <b><u>Other Adjustments (with no service impacts)</u></b>  |                |             |
| Increase Cost: Increase Library Staff Development Grant to FY22 Approved Amount [Library Services to the Public] | 12,600         | 0.00        |
| <b>FY23 APPROVED</b>   | <b>265,600</b> | <b>2.20</b> |

## PROGRAM SUMMARY

| Program Name   | FY22 APPR<br>Expenditures | FY22 APPR<br>FTEs | FY23 APPR<br>Expenditures | FY23 APPR<br>FTEs |
|----------------|---------------------------|-------------------|---------------------------|-------------------|
| Administration | 2,343,962                 | 23.00             | 2,008,742                 | 22.00             |

## PROGRAM SUMMARY

| Program Name                       | FY22 APPR<br>Expenditures | FY22 APPR<br>FTEs | FY23 APPR<br>Expenditures | FY23 APPR<br>FTEs |
|------------------------------------|---------------------------|-------------------|---------------------------|-------------------|
| Library Services to the Public     | 40,184,310                | 380.06            | 43,696,755                | 380.60            |
| Workforce and Business Development | 177,335                   | 1.00              | 181,544                   | 1.00              |
| <b>Total</b>                       | <b>42,705,607</b>         | <b>404.06</b>     | <b>45,887,041</b>         | <b>403.60</b>     |

## CHARGES TO OTHER DEPARTMENTS

| Charged Department            | Charged Fund | FY22<br>Total\$ | FY22<br>FTEs | FY23<br>Total\$ | FY23<br>FTEs |
|-------------------------------|--------------|-----------------|--------------|-----------------|--------------|
| <b>COUNTY GENERAL FUND</b>    |              |                 |              |                 |              |
| Correction and Rehabilitation | General Fund | 222,376         | 1.70         | 226,800         | 1.70         |

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

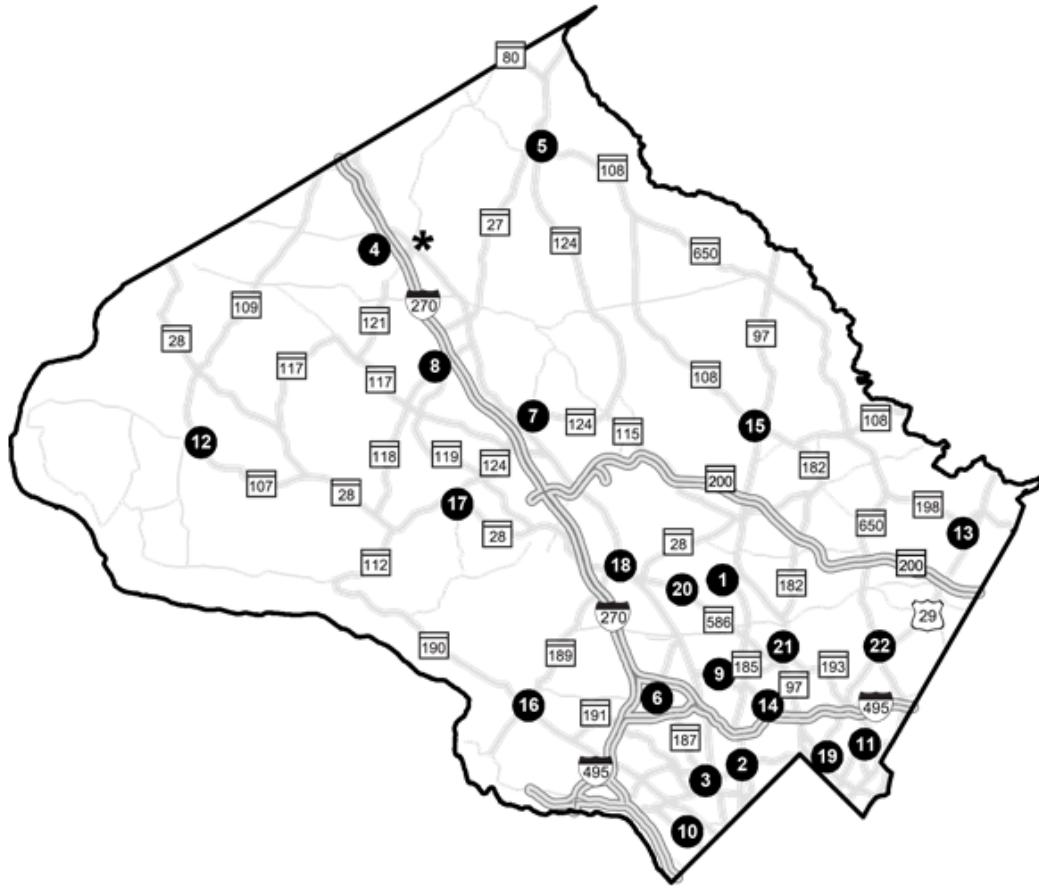
| Title  | FY23          | FY24          | FY25          | FY26          | FY27          | FY28          |
|--|---------------|---------------|---------------|---------------|---------------|---------------|
| <b>COUNTY GENERAL FUND</b>   |               |               |               |               |               |               |
| <b>EXPENDITURES</b>  |               |               |               |               |               |               |
| <b>FY23 Approved</b>   | <b>45,621</b> | <b>45,621</b> | <b>45,621</b> | <b>45,621</b> | <b>45,621</b> | <b>45,621</b> |
| No inflation or compensation change is included in outyear projections.  |               |               |               |               |               |               |
| <b>Labor Contracts</b>   | <b>0</b>      | <b>1,762</b>  | <b>1,762</b>  | <b>1,762</b>  | <b>1,762</b>  | <b>1,762</b>  |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. |               |               |               |               |               |               |
| <b>Subtotal Expenditures</b>   | <b>45,621</b> | <b>47,383</b> | <b>47,383</b> | <b>47,383</b> | <b>47,383</b> | <b>47,383</b> |



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# Montgomery County, Maryland

## Public Libraries



- |                         |                       |  |                         |
|-------------------------|-----------------------|--|-------------------------|
| 1 Aspen Hill            | 7 Gaithersburg        | 13 Marilyn J Praisner                  | 18 Rockville Memorial   |
| 2 Chevy Chase           | 8 Germantown          | 14 Noyes Library for<br>Young Children | 19 Silver Spring        |
| 3 Connie Morella        | 9 Kensington Park     | 15 Olney                               | 20 Twinbrook            |
| 4 Correctional Facility | 10 Little Falls       | 16 Potomac                             | 21 Wheaton              |
| 5 Damascus              | 11 Long Branch        | 17 Quince Orchard                      | 22 White Oak            |
| 6 Davis                 | 12 Maggie Nightingale |  | * Clarksburg (Proposed) |

See <http://www.montgomerycountymd.gov/library> for a full listing of Library Hours and Holidays, Services, and Policies.

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