

Board of Liquor License Commissioners

MISSION STATEMENT

The mission of the Board of Liquor License Commissioners is to ensure the lawful sale and use of alcoholic beverages and tobacco products within Montgomery County and to enforce the laws and regulations relating to alcohol and tobacco sales and alcohol licensing.

BUDGET OVERVIEW

The total approved FY07 Operating Budget for the Office of the Board of Liquor License Commissioners is \$1,043,070, a decrease of \$9,760 or 0.9 percent from the FY06 Approved Budget of \$1,052,830. Personnel Costs comprise 86.4 percent of the budget for ten full-time positions and three part-time positions for 12.3 workyears. Operating Expenses account for the remaining 13.6 percent of the FY07 budget.

Not included in the above is a total of \$65,830 and 1.0 workyear that is charged to Health and Human Services, Grant Fund. The funding and workyears for this item are included in the receiving department's budget.

HIGHLIGHTS

❖ PRODUCTIVITY ENHANCEMENTS

-Update the Board of License Commissioners website to include 2006 hearing dates.

PROGRAM CONTACTS

Contact Dennis Theoharis of the Office of the Board of Liquor License Commissioners at 240.777.1989 or Alison Dollar of the Office of Management and Budget at 240.777.2781 for more information regarding this department's operating budget.

PROGRAM DESCRIPTIONS

Alcoholic Beverage Enforcement

The Alcoholic Beverage Enforcement program includes inspections and/or surveillance investigations of licensed facilities to ensure compliance with all applicable laws, rules, and regulations. These operations involve licensees and their employees, as well as residents and visitors to Montgomery County. Inspectors cite violators of alcoholic beverage laws and testify before the Board at "show cause" hearings. This program also provides hotel/motel surveillance to discourage room service and off-premises delivery to minors.

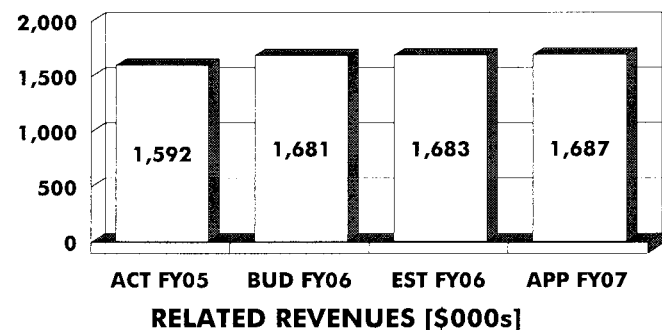
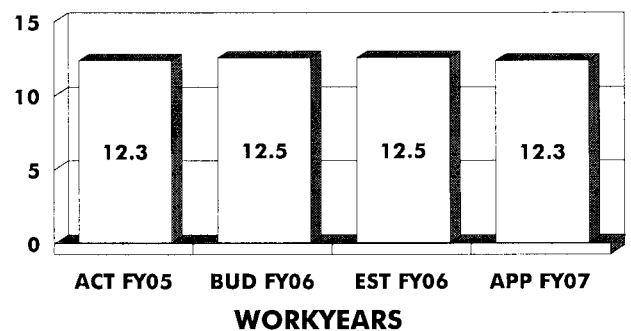
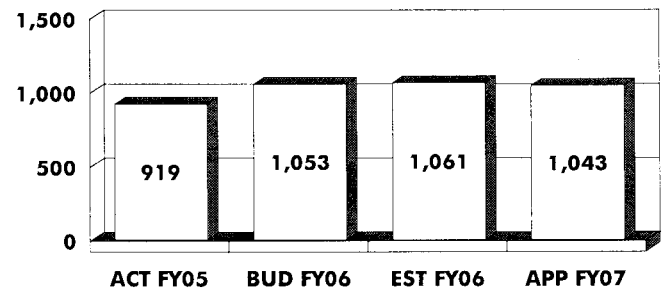
FY07 Changes

	Expenditures	WYs
FY06 Approved	421,190	6.5
FY07 Approved	475,620	6.5

Program Summary

	Expenditures	WYs
Alcoholic Beverage Enforcement	475,620	6.5
Alcoholic Beverage Facility Licensing	302,330	2.5
Alcoholic Beverage Licensee Training	0	0.0
Tobacco Enforcement	119,780	2.5
Administration	145,340	0.8
Totals	1,043,070	12.3

Trends



Alcoholic Beverage Facility Licensing

This program includes the issuance of alcoholic beverage licenses upon evidence that the license applications are in compliance with applicable standards. BLC conducts licensing and/or enforcement hearings prior to the issuance, fining, suspension, or revocation of an alcoholic beverage license. Administrative staff of the BLC support this function.

FY07 Changes

	Expenditures	WYs
FY06 Approved	288,500	2.5
FY07 Approved	302,330	2.5

Alcoholic Beverage Licensee Training

This program provides for alcohol awareness training courses to licensed facilities. State law requires that at least one licensee or employee at each licensed facility successfully complete alcohol awareness training and be on the licensed premises whenever alcoholic beverages are sold or served.

FY07 Changes

	Expenditures	WYs
FY06 Approved	0	0.0
FY07 Approved	0	0.0

Tobacco Enforcement

The Tobacco Enforcement Program includes surveillance investigations of Maryland State retail cigarette licensed facilities located in Montgomery County to ensure compliance with Montgomery County's Distribution of Tobacco Products to Minors and Tobacco Products Placement laws. Board inspectors issue civil citations to retail cigarette license holders and their clerks for tobacco distribution and display violations. Board inspectors must also appear and testify in District Court regarding the tobacco civil citations issued.

FY07 Changes

	Expenditures	WYs
FY06 Approved	132,400	2.5
FY07 Approved	119,780	2.5

Administration

This program provides administrative services support to the Board, BLC staff, licensees, and members of the general public regarding policy and procedural matters. The program also provides funding for: (1) the Board's Executive Director to attend the annual National Liquor Law Enforcement Association (NLLEA) Training Seminar and the annual National Alcohol Beverage Control Association (NABCA) Conference, and (2) a Board inspector to attend the annual National Liquor Law Enforcement Association Training Academy.

FY07 Changes

- Abolish Manager I position and create Manager II position.

	Expenditures	WYs
FY06 Approved	210,740	1.0
FY07 Approved	145,340	0.8

BUDGET SUMMARY

	Actual FY05	Budget FY06	Estimated FY06	Approved FY07	% Chg Bud/App
COUNTY GENERAL FUND					
EXPENDITURES					
Salaries and Wages	594,005	688,430	696,790	696,020	1.1%
Employee Benefits	196,887	230,430	230,430	204,800	-11.1%
County General Fund Personnel Costs	790,892	918,860	927,220	900,820	-2.0%
Operating Expenses	128,346	133,970	133,970	142,250	6.2%
Capital Outlay	0	0	0	0	—
County General Fund Expenditures	919,238	1,052,830	1,061,190	1,043,070	-0.9%
PERSONNEL					
Full-Time	9	10	10	10	—
Part-Time	5	3	3	3	—
Workyears	12.3	12.5	12.5	12.3	-1.6%
REVENUES					
Liquor Licenses	1,276,350	1,300,000	1,300,000	1,300,000	—
Liquor License Application Fees	153,143	153,000	153,000	153,000	—
Liquor Enforcement Fines	135,189	200,000	200,000	204,500	2.3%
Tobacco Enforcement Fines	14,825	20,000	20,000	20,000	—
Publication Sales - Alcohol Regulation	3,106	900	900	900	—
Fingerprint Processing Fee	8,898	7,200	9,000	9,000	25.0%
County General Fund Revenues	1,591,511	1,681,100	1,682,900	1,687,400	0.4%

FY07 APPROVED CHANGES

	Expenditures	WYs
COUNTY GENERAL FUND		
FY06 ORIGINAL APPROPRIATION	1,052,830	12.5
Other Adjustments (with no service impacts)		
Increase Cost: FY07 Compensation [Alcoholic Beverage Enforcement]	39,830	0.0
Increase Cost: Annualization of FY06 Personnel Costs [Alcoholic Beverage Enforcement]	21,630	0.0
Increase Cost: Group Insurance Adjustment	9,520	0.0
Increase Cost: Retirement Adjustment	4,920	0.0
Increase Cost: Hotel/Keg Registration [Alcoholic Beverage Enforcement]	4,190	0.0
Increase Cost: Annualization of FY06 Operating Expenses [Alcoholic Beverage Facility Licensing]	3,780	0.0
Increase Cost: Motor Pool	580	0.0
Increase Cost: Records Management	220	0.0
Decrease Cost: Elimination of One-Time Items Approved in FY06 [Alcoholic Beverage Facility Licensing]	-490	0.0
Decrease Cost: Eliminate: Abolish Manger I position and create Manager II & other technical adjustments [Administration]	-93,940	-0.2
FY07 APPROVED:	1,043,070	12.3