

Parking District Services

MISSION STATEMENT

The mission of Parking District Services is to:

- Support the role of public parking in commercial areas throughout the County. Parking management is an important tool for achieving public objectives of economic development and transportation management;
- Support the comprehensive development of the Silver Spring, Bethesda, Wheaton, and Montgomery Hills central business districts and promote their economic growth and stability by supplying a sufficient number of parking spaces to accommodate that segment of the public demand which is neither provided for by developers nor served by alternative travel modes;
- Promote and complement a total transportation system through the careful balance of rates and parking supply to encourage the use of the most efficient and economical transportation modes available; and
- Develop and implement parking management strategies designed to maximize the usage of the available parking supply in order to enhance the economic development of specific central business districts.

BUDGET OVERVIEW

The total approved FY07 Operating Budget for the Parking Districts Funds is \$24,677,720, an increase of \$2,227,130 or 9.9 percent from the FY06 Approved Budget of \$22,450,590. Personnel Costs comprise 13.8 percent of the budget for 39 full-time positions for 45.3 workyears. Operating Expenses and Debt Service account for the remaining 86.2 percent of the FY07 budget.

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

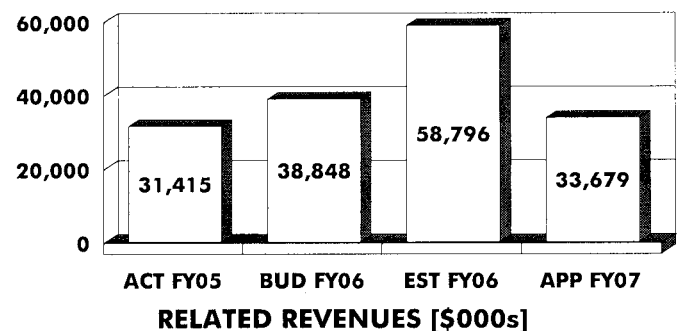
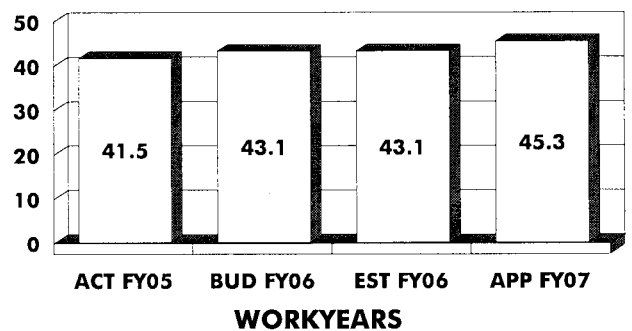
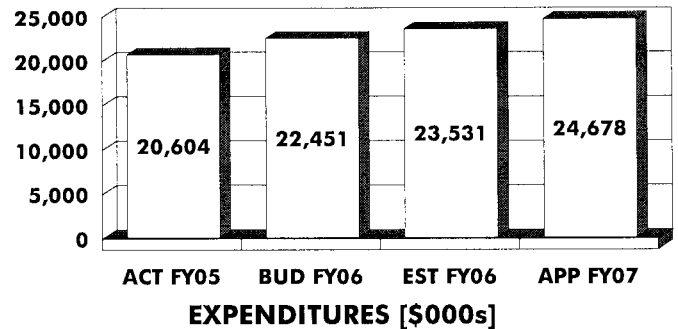
HIGHLIGHTS

- ❖ **Replace cashier systems in Bethesda Garage 49 and Silver Spring Garage 7.**
- ❖ **Productivity Enhancements**
 - **Opened two new garages in Silver Spring using the Pay On Foot automated revenue collection system, minimizing the need for cashiers.**
 - **DPWT plans to evaluate the performance of the Autovu camera enforcement system. If successful, it may improve enforcement in the future at a very low cost.**
 - **Replacement of the cashier system in Silver Spring**

Program Summary

	Expenditures	WYs
Parking Operations	6,862,340	22.9
Parking Facility Maintenance	3,639,490	16.1
Parking Facility Planning and Engineering	194,570	1.5
Parking Facility Security and Safety	1,764,990	6.3
Fixed Costs	4,230,760	0.0
Debt Service	7,985,570	0.0
Totals	24,677,720	46.8

Trends



Garage 7 with a Pay By Space system will eliminate the need for cashiers.

PROGRAM CONTACTS

Contact Bruce Meier of the Parking Districts Funds at 240.777.7195 or Brady Goldsmith of the Office of Management and Budget at 240.777.2793 for more information regarding this department's operating budget.

PROGRAM DESCRIPTIONS

Parking Operations

This program includes the management of the collection of all parking revenue from individual meters, electronic pay stations, cashiered facilities, sale of parking permits, parking fines, and the parking ad valorem tax. The program has overall responsibility for the accurate recordation of all parking revenue in the County accounting system.

The program is responsible for establishing and monitoring policy and expenditure levels to support the current and future operating and capital costs of Parking District Services while maintaining fund levels to ensure compliance with revenue bond covenants and to protect the fiscal integrity of the Parking District funds.

The program is responsible for the management of all parking databases and the appeal process for all parking tickets written within the County. Parking Operations maintains regularly scheduled parking enforcement patrols in all Parking Districts, residential permit areas and other designated County facilities. In addition, this program provides routine preventive maintenance to ensure all meter devices function properly.

FY07 Changes

	Expenditures	WYs
FY06 Approved	6,349,150	20.7
FY07 Approved	6,862,340	22.9

Parking Facility Maintenance

This program provides the maintenance of all parking lots, garages, and surrounding grounds. Facilities maintenance is programmed at a level which is designed to ensure the operational integrity of the facilities and the safety of parking patrons. Maintenance of parking facilities includes: snow and ice removal; housekeeping services; equipment maintenance for elevators, electrical systems, and Heating, Ventilation, and Air-Conditioning systems (HVAC); facility repairs for maintenance of damaged glass, asphalt, concrete, plumbing, painting, space stripes, graffiti, doorframes, brick and block, meter posts, and woodwork due to vandalism, use, and age; and groundskeeping services.

FY07 Changes

	Expenditures	WYs
FY06 Approved	3,052,340	16.1
FY07 Approved	3,639,490	16.1

Parking Facility Planning and Engineering

This program supports a balanced system of public parking which promotes the economic stability and growth of the County's central business districts. This is implemented through the design and construction of new parking facilities, including mixed use projects. The program also includes renovating and improving existing parking facilities to ensure the preservation and integrity of the parking system and its continued service to the public.

The program also provides for the collection and analysis of information necessary for evaluating and resolving parking issues in designated areas, maintaining inventories of public and private parking spaces, and statistics for projecting County parking needs and responding to inquiries.

FY07 Changes

	Expenditures	WYs
FY06 Approved	0	0.0
FY07 Approved	194,570	1.5

Parking Facility Security and Safety

This program provides security services for parking facility patrons to protect against theft, vandalism, and threats to personal security. The goal of the program is a safe environment in parking facilities through the use of County law enforcement agencies, contract security guards, and the Clean and Safe Teams (in Silver Spring and Wheaton).

FY07 Changes

	Expenditures	WYs
FY06 Approved	1,788,950	6.3
FY07 Approved	1,764,990	6.3

Fixed Costs

This program contains cost items that involve long-term funding commitments, independent of the annual scope of program costs. Fixed costs included in this category are utility payments, insurance, and the long-term operating lease for Garage 58 in the Silver Spring Parking Lot District. The budgeted amount is based on anticipated rates and the proposed size and scope of the related unit or program.

FY07 Changes

	Expenditures	WYs
FY06 Approved	2,819,760	0.0
FY07 Approved	4,230,760	0.0

Debt Service

This program provides the annual payment of principal and interest on bonded indebtedness for construction of parking facilities. Issuing long-term debt spreads the cost of a facility over a long period of time, usually 20 years, and enables the users, taxpayers, or ratepayers that benefit from the facility to pay for it over its useful life. Debt service is generally fixed for past bond issues, but future debt service is affected by current program decisions, interest rates, and the amount of bonds to be

issued. The Bethesda and Silver Spring Parking Districts are the only districts with debt obligations.

FY07 Changes

	Expenditures	WYs
FY06 Approved	8,440,390	0.0
FY07 Approved	7,985,570	0.0

BUDGET SUMMARY

	Actual FY05	Budget FY06	Estimated FY06	Approved FY07	% Chg Bud/App
BETHESDA PARKING DISTRICT					
EXPENDITURES					
Salaries and Wages	943,936	1,039,370	1,042,850	1,148,510	10.5%
Employee Benefits	281,064	320,720	320,720	382,030	19.1%
Bethesda Parking District Personnel Costs	1,225,000	1,360,090	1,363,570	1,530,540	12.5%
Operating Expenses	4,150,025	4,543,590	5,753,350	5,441,260	19.8%
Debt Service Other	4,701,603	5,849,960	4,997,390	5,398,190	-7.7%
Capital Outlay	0	0	0	0	—
Bethesda Parking District Expenditures	10,076,628	11,753,640	12,114,310	12,369,990	5.2%
PERSONNEL					
Full-Time	19	16	16	20	25.0%
Part-Time	0	0	0	0	—
Workyears	17.0	18.3	18.3	19.4	6.0%
REVENUES					
Property Tax	3,407,443	4,240,200	3,939,039	4,311,770	1.7%
Parking Fees	8,549,872	8,189,310	8,189,310	8,230,260	0.5%
Parking Fines	4,789,249	4,285,710	4,285,710	4,700,000	9.7%
Investment Income	530,787	790,000	1,064,300	1,122,800	42.1%
Revenue Bond Proceeds	0	0	16,250,810	0	—
Miscellaneous	39,816	309,090	0	0	—
Bethesda Parking District Revenues	17,317,167	17,814,310	33,729,169	18,364,830	3.1%
MONTGOMERY HILLS PARKING DISTRICT					
EXPENDITURES					
Salaries and Wages	32,281	23,980	23,980	24,680	2.9%
Employee Benefits	8,059	8,050	8,050	8,630	7.2%
Montgomery Hills Parking District Personnel Costs	40,340	32,030	32,030	33,310	4.0%
Operating Expenses	62,169	67,640	69,180	72,780	7.6%
Capital Outlay	0	0	0	0	—
Montgomery Hills Parking District Expenditures	102,509	99,670	101,210	106,090	6.4%
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
Workyears	0.5	0.4	0.4	0.4	—
REVENUES					
Property Tax	58,829	71,880	63,760	70,400	-2.1%
Investment Income	19,031	30,000	28,100	24,600	-18.0%
Parking Fees	23,904	43,000	23,500	23,500	-45.3%
Parking Fines	25,792	29,030	27,500	29,180	0.5%
Montgomery Hills Parking District Revenues	127,556	173,910	142,860	147,680	-15.1%
SILVER SPRING PARKING DISTRICT					
EXPENDITURES					
Salaries and Wages	1,020,107	1,127,580	1,130,190	1,238,550	9.8%
Employee Benefits	289,397	332,190	332,190	389,940	17.4%
Silver Spring Parking District Personnel Costs	1,309,504	1,459,770	1,462,380	1,628,490	11.6%
Operating Expenses	5,741,004	5,792,960	6,468,760	7,090,970	22.4%
Debt Service Other	2,417,588	2,424,290	2,424,290	2,438,440	0.6%

	Actual FY05	Budget FY06	Estimated FY06	Approved FY07	% Chg Bud/App
Capital Outlay	0	0	0	0	—
Silver Spring Parking District Expenditures	9,468,096	9,677,020	10,355,430	11,157,900	15.3%
PERSONNEL					
Full-Time	16	16	16	16	—
Part-Time	0	0	0	0	—
Workyears	21.1	21.6	21.6	22.5	4.2%
REVENUES					
Property Tax	4,567,337	4,153,370	4,929,920	5,461,490	31.5%
Parking Fees	5,627,056	6,888,480	6,000,000	6,030,000	-12.5%
Parking Fines	2,032,915	1,575,160	1,575,160	1,750,000	11.1%
Miscellaneous	1,998	6,500,000	10,810,870	0	—
Investment Income	242,790	340,000	199,300	538,400	58.4%
Silver Spring Parking District Revenues	12,472,096	19,457,010	23,515,250	13,779,890	-29.2%
WHEATON PARKING DISTRICT					
EXPENDITURES					
Salaries and Wages	199,845	150,810	153,420	162,500	7.8%
Employee Benefits	52,443	53,010	53,010	60,500	14.1%
Wheaton Parking District Personnel Costs	252,288	203,820	206,430	223,000	9.4%
Operating Expenses	704,395	716,440	753,720	820,740	14.6%
Capital Outlay	0	0	0	0	—
Wheaton Parking District Expenditures	956,683	920,260	960,150	1,043,740	13.4%
PERSONNEL					
Full-Time	3	3	3	3	—
Part-Time	0	0	0	0	—
Workyears	2.9	2.8	2.8	3.0	7.1%
REVENUES					
Property Tax	379,268	421,270	416,490	463,560	10.0%
Parking Fees	741,112	494,540	550,000	600,000	21.3%
Parking Fines	292,136	357,450	357,450	275,000	-23.1%
Investment Income	85,240	130,000	85,000	48,200	-62.9%
Wheaton Parking District Revenues	1,497,756	1,403,260	1,408,940	1,386,760	-1.2%
DEPARTMENT TOTALS					
Total Expenditures	20,603,916	22,450,590	23,531,100	24,677,720	9.9%
Total Full-Time Positions	38	35	35	39	11.4%
Total Part-Time Positions	0	0	0	0	—
Total Workyears	41.5	43.1	43.1	45.3	5.1%
Total Revenues	31,414,575	38,848,490	58,796,219	33,679,160	-13.3%

FY07 APPROVED CHANGES

	Expenditures	WYs
BETHESDA PARKING DISTRICT		
FY06 ORIGINAL APPROPRIATION	11,753,640	18.3
Other Adjustments (with no service impacts)		
Increase Cost: Cashier Equipment Replacement	335,000	0.0
Increase Cost: Utilities	328,650	0.0
Increase Cost: Electrical and Custodial Contracts [Parking Facility Maintenance]	271,850	0.0
Increase Cost: Three Engineers from Capital Development	102,350	0.8
Increase Cost: FY07 Compensation	48,730	0.0
Increase Cost: Motor Pool Increase	23,730	0.0
Increase Cost: Charges from County Attorney	18,240	0.1
Increase Cost: Group Insurance Adjustment	15,550	0.0
Increase Cost: Retirement Adjustment	10,540	0.0
Increase Cost: Counting Room Supervisor	3,200	0.2
Increase Cost: Security Survey	2,130	0.0
Increase Cost: Occupational Medical Adjustment [Parking Operations]	870	0.0
Increase Cost: Records Management [Parking Operations]	350	0.0
Decrease Cost: Elimination of One-Time Items Approved in FY06 [Parking Operations]	-18,630	0.0
Decrease Cost: Annualization of FY06 Personnel Costs	-28,160	0.0

	Expenditures	WYs
Decrease Cost: Risk Management Rate Adjustment [Parking Operations]	-46,280	0.0
Decrease Cost: Debt Service [Debt Service]	-451,770	0.0
FY07 APPROVED:	12,369,990	19.4
MONTGOMERY HILLS PARKING DISTRICT		
FY06 ORIGINAL APPROPRIATION	99,670	0.4
<u>Other Adjustments (with no service impacts)</u>		
Increase Cost: Electrical and Custodial Contracts [Parking Facility Maintenance]	3,720	0.0
Increase Cost: Utilities	1,230	0.0
Increase Cost: FY07 Compensation	1,050	0.0
Increase Cost: Motor Pool Increase	550	0.0
Increase Cost: Group Insurance Adjustment	350	0.0
Increase Cost: Retirement Adjustment	220	0.0
Increase Cost: Occupational Medical Adjustment [Parking Operations]	20	0.0
Decrease Cost: Annualization of FY06 Personnel Costs	-340	0.0
Decrease Cost: Risk Management Rate Adjustment [Fixed Costs]	-380	0.0
FY07 APPROVED:	106,090	0.4
SILVER SPRING PARKING DISTRICT		
FY06 ORIGINAL APPROPRIATION	9,677,020	21.6
<u>Changes (with service impacts)</u>		
Enhance: Replacement of Garage 7 Cashier System with Pay By Space System	180,000	0.0
<u>Other Adjustments (with no service impacts)</u>		
Increase Cost: Utilities	938,720	0.0
Increase Cost: Electrical and Custodial Contracts [Parking Facility Maintenance]	255,380	0.0
Increase Cost: Electronic Meters Master Lease [Fixed Costs]	165,000	0.0
Increase Cost: Three Engineers from Capital Development	79,600	0.6
Increase Cost: FY07 Compensation	49,770	0.0
Increase Cost: Motor Pool Increase	33,640	0.0
Increase Cost: Charges from County Attorney	18,240	0.1
Increase Cost: Group Insurance Adjustment	16,560	0.0
Increase Cost: Debt Service [Debt Service]	14,150	0.0
Increase Cost: Retirement Adjustment	10,540	0.0
Increase Cost: Counting Room Supervisor	3,200	0.2
Increase Cost: Security Survey	2,130	0.0
Increase Cost: Occupational Medical Adjustment [Parking Operations]	930	0.0
Increase Cost: Records Management [Parking Operations]	350	0.0
Decrease Cost: Annualization of FY06 Personnel Costs	-9,190	0.0
Decrease Cost: Risk Management Rate Adjustment [Fixed Costs]	-18,940	0.0
Decrease Cost: Elimination of One-Time Items Approved in FY06 [Parking Operations]	-119,200	0.0
Decrease Cost: Operating Savings from Replacement of Garage 7 Cashier System	-140,000	0.0
FY07 APPROVED:	11,157,900	22.5
WHEATON PARKING DISTRICT		
FY06 ORIGINAL APPROPRIATION	920,260	2.8
<u>Other Adjustments (with no service impacts)</u>		
Increase Cost: Electrical and Custodial Contracts [Parking Facility Maintenance]	59,390	0.0
Increase Cost: Utilities	44,640	0.0
Increase Cost: FY07 Compensation	7,580	0.0
Increase Cost: Three Engineers from Capital Development	7,580	0.1
Increase Cost: Motor Pool Increase [Parking Facility Maintenance]	4,270	0.0
Increase Cost: Charges from County Attorney	4,050	0.1
Increase Cost: Group Insurance Adjustment	2,180	0.0
Increase Cost: Retirement Adjustment	1,610	0.0
Increase Cost: Counting Room Supervisor	1,600	0.0
Increase Cost: Security Survey	470	0.0
Increase Cost: Occupational Medical Adjustment [Parking Operations]	130	0.0
Increase Cost: Records Management [Parking Operations]	70	0.0
Decrease Cost: Risk Management Rate Adjustment [Fixed Costs]	-2,270	0.0

	Expenditures	WYs
Decrease Cost: Elimination of One-Time Items Approved in FY06 [Parking Operations]	-2,400	0.0
Decrease Cost: Annualization of FY06 Personnel Costs	-5,420	0.0
FY07 APPROVED:	1,043,740	3.0