

# Zoning and Administrative Hearings

## MISSION STATEMENT

The mission of the Office of Zoning and Administrative Hearings is to provide a hearing process for land use and other administrative matters that protects the due process rights of the participants as well as the public interest.

## BUDGET OVERVIEW

The total approved FY08 Operating Budget for the Office of Zoning and Administrative Hearings is \$520,580, an increase of \$67,020 or 14.8 percent from the FY07 Approved Budget of \$453,560. Personnel Costs comprise 81.8 percent of the budget for three full-time positions and one part-time position for 3.8 workyears. Operating Expenses account for the remaining 18.2 percent of the FY08 budget.

## PROGRAM CONTACTS

Contact Francoise Carrier of the Office of Zoning and Administrative Hearings at 240.777.6660 or Helen Vallone of the Office of Management and Budget at 240.777.2755 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Zoning and Administrative Hearings

The Hearing Examiner receives applications for certain zoning matters decided by the County Council; schedules and conducts public hearings; prepares and issues reports and recommendations for County Council action; hears and decides certain special exception cases; schedules and conducts referral hearings from other departments; maintains administrative records for public inspection; collects fees; responds to public inquiries; and works with other County agencies in the preparation, revision, and review of procedural rules, fee schedules, and zoning text amendments. Administrative support involves preparing advertising and other forms of notice; providing court reporter services; printing and mailing; and general office services.

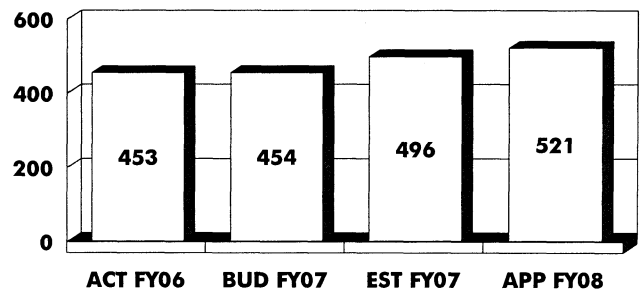
### FY08 Changes

	Expenditures	WYs
FY07 Approved	453,560	3.8
FY08 Approved	520,580	3.8

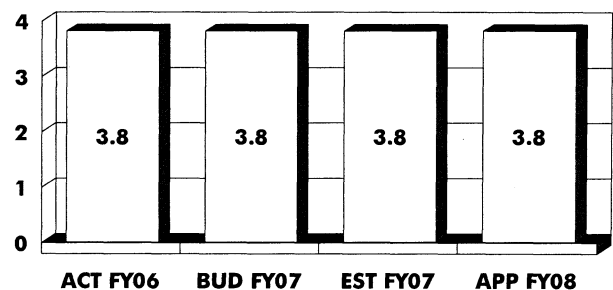
## Program Summary

	Expenditures	WYs
Zoning and Administrative Hearings	520,580	3.8
<b>Totals</b>	<b>520,580</b>	<b>3.8</b>

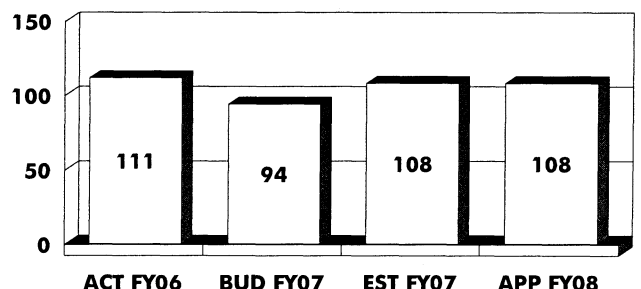
## Trends



EXPENDITURES [\$000s]



WORKYEARS



RELATED REVENUES [\$000s]

## BUDGET SUMMARY

	Actual FY06	Budget FY07	Estimated FY07	Approved FY08	% Chg Bud/App
<b>COUNTY GENERAL FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	311,391	314,470	332,740	364,270	15.8%
Employee Benefits	49,559	44,470	69,310	61,370	38.0%
<b>County General Fund Personnel Costs</b>	<b>360,950</b>	<b>358,940</b>	<b>402,050</b>	<b>425,640</b>	<b>18.6%</b>
Operating Expenses	91,753	94,620	94,120	94,940	0.3%
Capital Outlay	0	0	0	0	—
<b>County General Fund Expenditures</b>	<b>452,703</b>	<b>453,560</b>	<b>496,170</b>	<b>520,580</b>	<b>14.8%</b>
<b>PERSONNEL</b>					
Full-Time	3	3	3	3	—
Part-Time	1	1	1	1	—
Workyears	3.8	3.8	3.8	3.8	—
<b>REVENUES</b>					
Zoning and Administrative Hearing Fees	111,323	93,750	107,810	107,810	15.0%
<b>County General Fund Revenues</b>	<b>111,323</b>	<b>93,750</b>	<b>107,810</b>	<b>107,810</b>	<b>15.0%</b>

## FY08 APPROVED CHANGES

	Expenditures	WYs
<b>COUNTY GENERAL FUND</b>		
<b>FY07 ORIGINAL APPROPRIATION</b>	<b>453,560</b>	<b>3.8</b>
<b>Other Adjustments (with no service impacts)</b>		
Increase Cost: Annualization of FY07 Personnel Costs	47,970	0.0
Increase Cost: General Wage and Service Increment Adjustments	18,880	0.0
Increase Cost: Printing and Mail Adjustments	320	0.0
Decrease Cost: Group Insurance Rate Adjustment	-150	0.0
<b>FY08 APPROVED:</b>	<b>520,580</b>	<b>3.8</b>