

# Recreation

## MISSION STATEMENT

The mission of the Department of Recreation is to provide high quality, diverse, and accessible programs, services, and facilities that enhance the quality of life for all ages, cultures, and abilities.

### Reorganization

The Community Engagement Cluster is created in FY12 by consolidating the staffing of the five Regional Services Centers, the Office of Community Partnerships (prior to FY12 in the Offices of the County Executive), the Gilchrist Center (in the Department of Recreation), and the Commission for Women. This reorganization will not only produce continuing savings of over \$1.5 million consolidating nine operational units in nine locations to one budgetary unit in six locations, but it will also provide a more effective model for engaging the community and leveraging the expertise and resources of all parts of Montgomery County to address our most urgent challenges in the coming years. The Recreation Department's Recreation Outreach Services program budget has been reduced to reflect the shift of the Gilchrist Center operations to the new Community Engagement Cluster.

## BUDGET OVERVIEW

The total approved FY12 Operating Budget for the Department of Recreation is \$24,894,000, a decrease of \$1,066,680 or 4.1 percent from the FY11 Approved Budget of \$25,960,680. Personnel Costs comprise 62.8 percent of the budget for 96 full-time positions and one part-time position for 352.5 workyears. Operating Expenses account for the remaining 37.2 percent of the FY12 budget.

The Debt Service for the Recreation Fund is appropriated in the Debt Service Fund and is, therefore, not displayed in this section. To pay for the Debt Service, a transfer of funds from the Recreation Fund to the Debt Service Fund of \$11,425,760 is required to cover general obligation bond and long-term lease costs.

Additionally, it should be noted that the Department manages an estimated \$8,685,000 Agency Fund. This Fund is designated for handling contracted programs and services and is entirely revenue supported. The net proceeds of these activities are accounted for in the Recreation Fund.

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

## LINKAGE TO COUNTY RESULT AREAS

While this program area supports all eight of the County Result Areas, the following are emphasized:

❖ **Children Prepared to Live and Learn**

❖ **Vital Living for All of Our Residents**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below, with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY11 estimates incorporate the effect of the FY11 savings plan. FY12 and FY13 targets assume the approved FY12 budget and FY13 funding for comparable service levels.

Measure	Actual FY09	Actual FY10	Estimated FY11	Target FY12	Target FY13
<b>Multi-Program Measures</b>					
Percent of customers who report that they are satisfied based on the Recreation customer survey results (median percent that meet or exceed expectations)	91	88	80	85	90
Percentage of participants who reported or demonstrated improved well being based on the Recreation customer survey results (median satisfaction rating of individual survey questions)	87	86	86	86	86
Total number of repeat participants in recreation programming <sup>1</sup>	63,294	59,976	50,400	55,000	60,000
Number of people with disabilities served by Therapeutic Recreation Programs	3,559	3,748	3,000	3,000	3,000

	Actual FY09	Actual FY10	Estimated FY11	Target FY12	Target FY13
Percentage of youth registered in positive youth development programs who report program participation benefits	73%	90	90	90	90
Percentage of County residents registered through the Department of Recreation by age group (under 5 years)	12.5	13	11.75	12.0	12.5
Percentage of County residents registered through the Department of Recreation by age group (5-19 years)	23	21	21.6	21.6	21.6
Percentage of County residents registered through the Department of Recreation by age group (20-54 years)	6	5.4	5	5.2	5.4
Percentage of County residents registered through the Department of Recreation by age group (55+ years)	4.3	4.5	3.76	4.0	4.2

<sup>1</sup> Two new facilities are planned for opening in FY12 - Mid County and White Oak Recreation Centers. Two facilities will re-open in FY13 - Plum Gar and Scotland.

## ACCOMPLISHMENTS AND INITIATIVES

- ❖ **Successfully carried out three pilot summer camp programs in partnership with community-based organizations and Montgomery County Public Schools (MCPS) through contributions from the private sector.**
- ❖ **Implemented a pilot facility sign in system called Biometrics. This will provide customers a quick and easy way to enter Recreation facilities, save resources, and reduce the impact to the environment.**
- ❖ **Continuation of youth-based programming for productive out-of-school time activities.**
- ❖ **Opening of the new White Oak Recreation Center is planned for spring of 2012.**
- ❖ **Established the Vision 2030 project in partnership with the Montgomery County Parks Department to provide a strategic plan for leisure programming and capital development through 2030.**
- ❖ **Continuation of Green initiatives – reduction in paper and mailing with email receipts to customers, reduction in printing and mailing of Recreation Guide and electronic media tools such as E-Newsletters, etc.**

## PROGRAM CONTACTS

Contact Robin Riley of the Department of Recreation at 240.777.6824 or Jennifer R. Bryant of the Office of Management and Budget at 240.777.2761 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Aquatics

The Aquatics programs provide recreational, fitness, instructional, competitive, therapeutic, and rehabilitative water activities that serve all residents. The Department operates seven regional outdoor pools, as well as four indoor aquatics facilities, and a neighborhood spray park. The indoor pools serve the public 17 hours each day, 7 days a week, approximately 340 days a year. The outdoor pools and the spray park operate from Memorial Day through Labor Day weekend.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>5,404,980</b>	<b>133.6</b>
Reduce: Germantown Indoor Swim Center closed until 9/1/11 for renovation (May to September)	-186,570	-3.1
Miscellaneous adjustments, including restoration of employee furloughs, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting more than one program	-128,750	2.8
<b>FY12 Approved</b>	<b>5,089,660</b>	<b>133.3</b>

### Countywide Programs

Countywide programs provide a variety of activities for youth and adults. The programs include Youth and Adult Sports; Camps; Classes; Therapeutic Recreation; Teen Youth Services; Trips and Tours; and support to Special Events.

The Sports program administers and delivers extensive programs in adult sports and select youth leagues throughout the County. For adults, competitive leagues and tournaments are offered seasonally in soccer, flag football, volleyball, basketball, and softball.

The department provides over 50 camps in Montgomery County for children ages 4-13 that are fun, safe, convenient, and affordable. Little People Centers offer an exciting first taste of summer camps; art camps provide opportunities to develop children's creativity; sports camps energize children with sports and sports skills activities. There are also one-of-a-kind camps, including Explorations in Science and On-the-Go. Creative Theatre gives campers a taste of producing a real musical. Extended hours provide parents with

opportunities to have children cared for both before and after camp. Holiday camps are offered during the winter and spring school breaks.

The Classes program offers recreational and skill development classes to young people and adults. Leisure classes are scheduled and advertised four times each year in arts, crafts, exercise, music, performing and social dance, and special interest areas. Sports instruction is offered in basketball, fencing, soccer, and martial arts. Special intensive schools and clinics are also offered during school vacation times. The Classes program also provides recreational, social, and early childhood development activities for children ages one to five years, incorporating child-parent interaction, creativity, independence, fitness, and wholesome fun. The preschool activities consist of Tiny Tot classes that are established by age groups and subject matter.

Also included within this team are staff trained to plan and provide accessible leisure, educational, and personal skill development activities for individuals with disabilities through mainstreaming/community integration and adaptive programs. The department offers Therapeutic Recreation programs including classes, camps, and activities which enhance the lives of individuals with disabilities and provide support for the families of participants, ages pre-school through adult. The activities available to residents with disabilities through the Department are often the only opportunities these individuals have for leisure activities since community options are limited.

Teen activities are provided in cooperation with the County's schools in the format of Sports Academies and Rec Extra programs. These programs are conducted in selected schools and provide safe environments for youth to engage in a sport or other after school activity such as babysitting classes and yoga instruction.

Senior trips, formerly with the Seniors program, became a part of Countywide Programs in FY11. Senior Outdoor Adventures in Recreation (SOAR) includes activities such as day trips, walking tours, canoeing, biking and other energetic excursions. Additional trips for families and teens are planned for future excursions.

Support to countywide events such as Fourth of July celebrations, Senior Olympics, and Oktoberfest also come under the Countywide Programs.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>2,441,550</b>	<b>40.3</b>
Shift: Germantown Independence Day Celebration from Regional Services Center (RSC)	50,570	0.0
Shift: Wheaton Independence Day Celebration from RSCs	48,600	0.0
Add: Youth Cafe Pilot - East County	15,000	0.0
Enhance: Outreach (Transfer Public Relations Specialist from Silver Spring RSC)	14,370	0.1
Increase Cost: Outreach & Special Projects	10,400	0.4
Eliminate: Support to Maryland Senior Olympics	-15,000	-0.7
Reduce: Support for Non Core Site Specific Events	-25,490	0.0
Eliminate: Operational Support for Regional Youth Advisory Groups	-38,740	-1.4
Eliminate: Teen Special Events	-53,300	-0.9
Miscellaneous adjustments, including restoration of employee furloughs, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting more than one program	-37,290	0.8
<b>FY12 Approved</b>	<b>2,410,670</b>	<b>38.6</b>

## **Recreation Outreach Services**

The Department of Recreation is responsible for coordinating special events and other activities which offer a variety of benefits including enhancing a sense of community, encouraging family participation, and providing a positive image of the County. These special events offer opportunities for interaction among the various segments of our multi-cultural community and provide a chance to celebrate our rich cultural diversity. Furthermore, the Department partners with many County and outside agencies and organizations to provide various leisure opportunities for the residents of the County. More formal partnerships/contracts include the Arts and Humanities Council, Public Arts Trust, BlackRock Center for the Arts, YMCA and others.

The Charles W. Gilchrist Center for Cultural Diversity is a Welcome Center for newcomers in Montgomery County. The Center includes information and referral services, an Educational and Technology Lab, and is a "one stop shop" for services, community contacts, cultural events, small business opportunities, and meeting space for nonprofit organizations serving diverse communities in Montgomery County. The Center involves the collaboration of the Department of Recreation, the Office of Community Partnerships, the Regional Service Centers, Public Libraries and other departments. Satellite Centers serve the Upcounty area in the Upcounty Regional Services Center and the Wheaton area in Wheaton Library. A pilot satellite was started in the Silver Spring Civic Building this year.

The Charles W. Gilchrist Center for Cultural Diversity has been moved to the Office of Community Engagement.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>570,810</b>	<b>12.6</b>
Shift: Multilingual Pay in Gilchrest Center to Community Engagement Cluster	-3,860	0.0
Shift: Program Specialist for Gilchrist Center from Recreation to Community Engagement Cluster	-27,790	-0.5
Shift: Operating expenses for Gilchrist Center from Recreation to Community Engagement Cluster	-31,230	0.0
Shift: Recreation Assistant for Gilchrist Center from Recreation to Community Engagement Cluster	-35,090	-1.5
Shift: Program Specialist for Gilchrist Center from Recreation to Community Engagement Cluster	-75,220	-1.0
Miscellaneous adjustments, including restoration of employee furloughs, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting more than one program	-12,430	0.3
<b>FY12 Approved</b>	<b>385,190</b>	<b>9.9</b>

## **Recreation Areas and Community Centers**

The Department's 20 community recreation centers, located throughout the County, host programs for the Department, other agencies, and community organizations. Community recreation centers provide leisure activities, social interaction, family participation, and neighborhood civic involvement, and promote community cohesion and identity.

Programs for all ages are available in community recreation centers. Facilities are designed to support sports, fitness, dance, social activities, and arts programs. Activities include instructional programs, organized competitions, performances and exhibitions, recreational clubs and hobby groups, and accessibility initiatives for special populations. In addition, community recreation centers offer important community meeting space. Center spaces are available for party rentals, receptions, and civic group meetings. User fees are charged for room rentals, special programs, and services offered at each facility.

The Department of Recreation is divided into two Regions – North and South, which are subdivided into two areas each. Regional staff advocate for, and coordinate all recreation services and long range facility planning in their region, assist with the delivery of services, perform customer assessments of programs, provide staff support to Regional Recreation Advisory Boards, and serve as liaisons with schools and community groups in the region. Program staff also manage local community-based activities, such as community days, festivals, and other special events.

Recreation Community Centers are managed to best serve the unique needs of each community. Many Centers have Club Rec, an affordable after school program geared to elementary age children. Selected centers also have Club Friday to provide constructive activities for older kids. The Recreation Department's Community Centers also offer a seven-week program in the summer for youth ages 5 to 12 years called Summer Fun Centers. This program serves as a neighborhood drop-in program where children may come for the entire seven weeks or they may choose the days they would like to participate in activities like arts and crafts, sports, nature activities, and games.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>8,383,540</b>	<b>127.9</b>
Enhance: Staff Support for Recreation Centers	167,410	0.7
Enhance: Open White Oak Community Center 4/1/12	105,070	1.3
Increase Cost: Automated External Defibrillator (AED) Equipment	101,200	0.0
Reduce: Club Rec Site due to closure of Plum Gar for renovation	-27,870	-1.1
Reduce: Plum Gar closed for renovation June 2011 (Germantown)	-65,850	-1.2
Reduce: Close Scotland Neighborhood Center for Renovation - 10/1/11	-99,350	-1.7
Eliminate: Youth Sports except basketball	-147,580	-4.4
Decrease Cost: Reduce facility rentals for Recreation programs and move into Recreation facilities	-250,000	0.0
Miscellaneous adjustments, including restoration of employee furloughs, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting more than one program	-249,830	1.4
<b>FY12 Approved</b>	<b>7,916,740</b>	<b>122.9</b>

## **Senior Adult Programs**

The seniors' program offers services for adults age 55 and above which include senior centers, neighborhood programs, classes, sports and fitness, trips, and special programs seniors – from the frail/isolated to those who are very active. Four senior centers across the County are open five to six days per week and provide social, physical, recreational, educational, and community oriented activities. Recreation opportunities range from organized classes such as fitness, art, and computer skills to more informal activities such as billiards, discussion groups, and guest speakers. These centers are focal points for the delivery of recreation, community, and health-related services to senior adults.

Senior neighborhood programs serve groups of 20-70 individuals who meet in recreation centers or other facilities near their homes one to three days each week. These programs offer special interest classes, trips, social activities, and food services at selected sites.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>1,366,520</b>	<b>27.7</b>
Miscellaneous adjustments, including restoration of employee furloughs, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting more than one program	-27,330	0.6
<b>FY12 Approved</b>	<b>1,339,190</b>	<b>28.3</b>

## Management Services

The Management Services Team provides administrative support functions in automation, finance, budget, and human resources.

The Automation staff coordinates the maintenance and upkeep of the Department's business software, develops and conducts systems trainings, and manages communications with MC311. The team also handles the production of the quarterly Leisure Guide, marketing materials and maintains the Department's website. Automation staff support communications maintenance, including phones, PCs, and printers for 39 facilities, as well as 15 computer labs within the community recreation and senior centers.

Finance staff assists and oversees the Department's business practices including accounts payable, customer account adjustments, contractor payments, bank deposits, reconciling of cash reports, customer refunds, frozen accounts, returned checks, journal entries, and financial assistance.

Budget staff develop and report the Department's budget, monitor grants, and track performance measures.

Human Resources staff perform personnel actions including hiring, criminal background investigations, contracts for instructors, and payroll for thousands of seasonal staff.

Customer services staffs the main customer service window and phone line for the department. Duties include registering participants for programs and activities, referring customers to appropriate staff members or teams, and the handling of customer compliments and concerns.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>1,628,440</b>	<b>10.3</b>
Decrease Cost: Vehicle Fleet - turn in 4 vehicles (24 vehicles to 20)	-7,000	0.0
Decrease Cost: Adjust Motor Pool charges to history	-50,000	0.0
Decrease Cost: Reduce Printed Copies of Recreation "Guide" and encourage use of electronic media	-70,630	0.0
Decrease Cost: Core Department Operating Expenses by 10% for IT and Supplies	-92,630	0.0
Miscellaneous adjustments, including restoration of employee furloughs, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting more than one program	-99,180	-0.8
<b>FY12 Approved</b>	<b>1,309,000</b>	<b>9.5</b>

## Planned Lifecycle Asset Replacement (PLAR)

PLAR provides funding for a lifecycle replacement program to protect the Department's investment in facilities and equipment and to sustain efficient and reliable facility operations. The program is targeted at slowing the deterioration of the equipment and structures in Department facilities. Specifically, the program includes interior space modifications, security system enhancements, refinishing gymnasium floors and bleachers, and the repair/replacement of furniture, fixtures, and equipment in the Department's facilities.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>494,140</b>	<b>0.9</b>
Enhance: Equipment Maintenance - PLAR	202,440	0.0
Enhance: Cleaning/Grounds/Maintenance	100,000	0.0
Miscellaneous adjustments, including restoration of employee furloughs, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting more than one program	-890	0.0
<b>FY12 Approved</b>	<b>795,690</b>	<b>0.9</b>

## Fixed Costs

Fixed Costs include costs associated with utilities, property insurance, workers' compensation insurance, and grants to the city of Takoma Park.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>4,134,790</b>	<b>0.0</b>

	<b>Expenditures</b>	<b>WYs</b>
Decrease Cost: Payment to Takoma Park by 15% from \$93,730 to \$79,670	-14,060	0.0
Miscellaneous adjustments, including restoration of employee furloughs, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting more than one program	14,060	0.0
<b>FY12 Approved</b>	<b>4,134,790</b>	<b>0.0</b>

### **Administration/Policy Management**

The Department's Administration/Policy Management staff provides the management and supervisory oversight for direction, policy development, accountability, evaluation, planning, training, personnel/payroll, budget and fiscal matters, the capital improvements projects, and technology improvements. Administration/Policy Management includes the Department's senior managers who also support the work of the Advisory Boards.

<b>FY12 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY11 Approved</b>	<b>1,535,910</b>	<b>8.9</b>
Miscellaneous adjustments, including restoration of employee furloughs, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting more than one program	-22,840	0.2
<b>FY12 Approved</b>	<b>1,513,070</b>	<b>9.1</b>

## BUDGET SUMMARY

	Actual FY10	Budget FY11	Estimated FY11	Approved FY12	% Chg Bud/App
<b>RECREATION</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	15,313,059	12,870,230	12,948,000	13,005,500	1.1%
Employee Benefits	3,667,966	3,116,790	3,106,630	2,557,590	-17.9%
<b>Recreation Personnel Costs</b>	<b>18,981,025</b>	<b>15,987,020</b>	<b>16,054,630</b>	<b>15,563,090</b>	<b>-2.7%</b>
Operating Expenses	8,198,820	9,909,650	9,535,740	9,266,900	-6.5%
Capital Outlay	0	0	0	0	—
<b>Recreation Expenditures</b>	<b>27,179,845</b>	<b>25,896,670</b>	<b>25,590,370</b>	<b>24,829,990</b>	<b>-4.1%</b>
<b>PERSONNEL</b>					
Full-Time	136	98	98	96	-2.0%
Part-Time	3	2	2	1	-50.0%
Workyears	421.7	360.7	360.7	351.0	-2.7%
<b>REVENUES</b>					
Property Tax	29,710,726	27,996,630	27,818,320	27,088,440	-3.2%
Activity Fees	10,533,131	11,553,700	11,553,700	11,597,810	0.4%
Other	-207,481	-105,360	-105,360	-105,360	—
Investment Income	31,702	90,000	0	0	—
<b>Recreation Revenues</b>	<b>40,068,078</b>	<b>39,534,970</b>	<b>39,266,660</b>	<b>38,580,890</b>	<b>-2.4%</b>
<b>GRANT FUND MCG</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	24,863	59,460	59,460	59,460	—
Employee Benefits	2,115	4,550	4,550	4,550	—
<b>Grant Fund MCG Personnel Costs</b>	<b>26,978</b>	<b>64,010</b>	<b>64,010</b>	<b>64,010</b>	—
Operating Expenses	22,474	0	0	0	—
Capital Outlay	0	0	0	0	—
<b>Grant Fund MCG Expenditures</b>	<b>49,452</b>	<b>64,010</b>	<b>64,010</b>	<b>64,010</b>	—
<b>PERSONNEL</b>					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
Workyears	0.0	1.5	1.5	1.5	—
<b>REVENUES</b>					
Area Agency on Aging: Title III	0	64,010	64,010	64,010	—
Summer Companion Program	18,882	0	0	0	—
Magnet Community Program - NRPA	566	0	0	0	—
Tanglewood Homework Club	15,446	0	0	0	—
Tobytown Community Grant	6,787	0	0	0	—
Excel Beyond the Bell - Silver Spring	7,771	0	0	0	—
<b>Grant Fund MCG Revenues</b>	<b>49,452</b>	<b>64,010</b>	<b>64,010</b>	<b>64,010</b>	—
<b>DEPARTMENT TOTALS</b>					
<b>Total Expenditures</b>	<b>27,229,297</b>	<b>25,960,680</b>	<b>25,654,380</b>	<b>24,894,000</b>	<b>-4.1%</b>
<b>Total Full-Time Positions</b>	<b>136</b>	<b>98</b>	<b>98</b>	<b>96</b>	<b>-2.0%</b>
<b>Total Part-Time Positions</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>-50.0%</b>
<b>Total Workyears</b>	<b>421.7</b>	<b>362.2</b>	<b>362.2</b>	<b>352.5</b>	<b>-2.7%</b>
<b>Total Revenues</b>	<b>40,117,530</b>	<b>39,598,980</b>	<b>39,330,670</b>	<b>38,644,900</b>	<b>-2.4%</b>

## FY12 APPROVED CHANGES

	Expenditures	WYs
<b>RECREATION</b>		
<b>FY11 ORIGINAL APPROPRIATION</b>	<b>25,896,670</b>	<b>360.7</b>
<b><u>Changes (with service impacts)</u></b>		
Enhance: Equipment Maintenance - PLAR [Planned Lifecycle Asset Replacement (PLAR)]	202,440	0.0
Enhance: Staff Support for Recreation Centers [Recreation Areas and Community Centers]	167,410	0.7
Enhance: Open White Oak Community Center 4/1/12 [Recreation Areas and Community Centers]	105,070	1.3
Enhance: Cleaning/Grounds/Maintenance [Planned Lifecycle Asset Replacement (PLAR)]	100,000	0.0
Add: Youth Cafe Pilot - East County [Countywide Programs]	15,000	0.0
Enhance: Outreach (Transfer Public Relations Specialist from Silver Spring RSC) [Countywide Programs]	14,370	0.1
Eliminate: Support to Maryland Senior Olympics [Countywide Programs]	-15,000	-0.7
Reduce: Support for Non Core Site Specific Events [Countywide Programs]	-25,490	0.0
Reduce: Club Rec Site due to closure of Plum Gar for renovation [Recreation Areas and Community Centers]	-27,870	-1.1
Eliminate: Operational Support for Regional Youth Advisory Groups [Countywide Programs]	-38,740	-1.4
Eliminate: Teen Special Events [Countywide Programs]	-53,300	-0.9
Reduce: Plum Gar closed for renovation June 2011 (Germantown) [Recreation Areas and Community Centers]	-65,850	-1.2
Reduce: Close Scotland Neighborhood Center for Renovation - 10/1/11 [Recreation Areas and Community Centers]	-99,350	-1.7
Eliminate: Youth Sports except basketball [Recreation Areas and Community Centers]	-147,580	-4.4
Reduce: Germantown Indoor Swim Center closed until 9/1/11 for renovation (May to September) [Aquatics]	-186,570	-3.1
Reduce: Management, oversight and program support - Reorganize - 2 Manager III positions	-229,830	-2.0
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: Restore Personnel Costs - Furloughs	161,510	3.8
Increase Cost: Automated External Defibrillator (AED) Equipment [Recreation Areas and Community Centers]	101,200	0.0
Increase Cost: Lapse Adjustment - to 2% of Full-time Personnel Cost from 3.2%	96,130	2.0
Increase Cost: Reduce lapse	87,300	1.5
Shift: Germantown Independence Day Celebration from Regional Services Center (RSC) [Countywide Programs]	50,570	0.0
Shift: Wheaton Independence Day Celebration from RSCs [Countywide Programs]	48,600	0.0
Increase Cost: Printing and Mail Adjustment	23,310	0.0
Increase Cost: Outreach & Special Projects [Countywide Programs]	10,400	0.4
Increase Cost: Help Desk - Desk Side Support	3,760	0.0
Decrease Cost: Multilingual Pay Adjustment	-2,950	0.0
Shift: Multilingual Pay in Gilchrist Center to Community Engagement Cluster [Recreation Outreach Services]	-3,860	0.0
Decrease Cost: Occupational Medical Services Adjustment	-6,490	0.0
Decrease Cost: Vehicle Fleet - turn in 4 vehicles (24 vehicles to 20) [Management Services]	-7,000	0.0
Decrease Cost: Payment to Takoma Park by 15% from \$93,730 to \$79,670 [Fixed Costs]	-14,060	0.0
Decrease Cost: Motor Pool Rate Adjustment	-19,600	0.0
Shift: Program Specialist for Gilchrist Center from Recreation to Community Engagement Cluster [Recreation Outreach Services]	-27,790	-0.5
Shift: Operating expenses for Gilchrist Center from Recreation to Community Engagement Cluster [Recreation Outreach Services]	-31,230	0.0
Shift: Recreation Assistant for Gilchrist Center from Recreation to Community Engagement Cluster [Recreation Outreach Services]	-35,090	-1.5
Decrease Cost: Retirement Adjustment	-35,600	0.0
Decrease Cost: Risk Management Adjustment	-38,100	0.0
Decrease Cost: Adjust Motor Pool charges to history [Management Services]	-50,000	0.0
Decrease Cost: Verizon Point to Point T1 Replacement	-58,170	0.0
Decrease Cost: Reduce Printed Copies of Recreation "Guide" and encourage use of electronic media [Management Services]	-70,630	0.0
Shift: Program Specialist for Gilchrist Center from Recreation to Community Engagement Cluster [Recreation Outreach Services]	-75,220	-1.0
Decrease Cost: Core Department Operating Expenses by 10% for IT and Supplies [Management Services]	-92,630	0.0
Decrease Cost: Annualization of FY11 Personnel Costs	-97,700	0.0
Decrease Cost: Verizon Frame Relay Replacement	-105,980	0.0
Decrease Cost: Group Insurance Adjustment	-142,070	0.0
Decrease Cost: Operating Expenses Adjust to history	-200,000	0.0
Decrease Cost: Reduce facility rentals for Recreation programs and move into Recreation facilities [Recreation Areas and Community Centers]	-250,000	0.0
<b>FY12 APPROVED:</b>	<b>24,829,990</b>	<b>351.0</b>



	Expenditures	WYs
<b>GRANT FUND MCG</b>		
<b>FY11 ORIGINAL APPROPRIATION</b>	<b>64,010</b>	<b>1.5</b>
<b>FY12 APPROVED:</b>	<b>64,010</b>	<b>1.5</b>

## PROGRAM SUMMARY

Program Name	FY11 Approved		FY12 Approved	
	Expenditures	WYs	Expenditures	WYs
Aquatics	5,404,980	133.6	5,089,660	133.3
Countywide Programs	2,441,550	40.3	2,410,670	38.6
Recreation Outreach Services	570,810	12.6	385,190	9.9
Recreation Areas and Community Centers	8,383,540	127.9	7,916,740	122.9
Senior Adult Programs	1,366,520	27.7	1,339,190	28.3
Management Services	1,628,440	10.3	1,309,000	9.5
Planned Lifecycle Asset Replacement (PLAR)	494,140	0.9	795,690	0.9
Fixed Costs	4,134,790	0.0	4,134,790	0.0
Administration/Policy Management	1,535,910	8.9	1,513,070	9.1
<b>Total</b>	<b>25,960,680</b>	<b>362.2</b>	<b>24,894,000</b>	<b>352.5</b>

## CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY11		FY12	
		Total\$	WYs	Total\$	WYs
<b>RECREATION</b>					
CIP	CIP	56,710	0.5	56,710	0.5

## ANNUALIZATION OF PERSONNEL COSTS AND WORKYEARS

	FY12 Approved		FY13 Annualized	
	Expenditures	WYs	Expenditures	WYs
Enhance: Open White Oak Community Center 4/1/12 [Recreation Areas and Community Centers]	68,980	1.3	99,040	2.7
Enhance: Staff Support for Recreation Centers [Recreation Areas and Community Centers]	167,410	0.7	200,000	5.1
<b>Total</b>	<b>236,390</b>	<b>2.0</b>	<b>299,040</b>	<b>7.8</b>

